

Cost of Tender Rs.1,000/- (Non-Refundable)

Zarai Taraqati Bank Limited
Head Office, Islamabad

Building & Works Department

Tender Documents

RENTING OUT OF 7th FLOOR VACANT SPACE OF ZTBL OWN BUILDING AT ISLAMABAD.

Issued to M/s _____

Firm's Signature

Unit Head Signature

Zarai Taraqiyati Bank Limited

Head Office, Islamabad

Building & Works Department

RENTING OUT OF 7TH FLOOR VACANT SPACE OF ZTBL OWN BUILDING AT ISLAMABAD.

Description	Rate(PKR)
Rent Offered on Per Sq. Feet basis NOTE: All applicable utilities charges would be borne by the tenant on actual/ proportionate basis (Total Covered Area= 10,000 Sft.)	@Rs. _____ P.Sft Total Area & Rate Per Sft _____

- Note:**
- i). An earnest Money of Rs.50,000/- (refundable) in the form of call deposit should be attached with the offer in the name of Zarai Taraqiyati Bank Limited.

 - ii). The sealed offer will be received on **08.06.2026** upto 11:00AM in the office of Head Building & Works Department, ZTBL, Head Office, Islamabad and shall be opened on the same day at 11:30 AM in the presence of participating bidders or their authorized representative/ZTBL Committee Members.

Firm's Signature

Unit Head Signature

TERMS AND CONDITIONS

1. The space will be rented out **“As it is where it is basis”**
2. Offer will be submitted in writing on company letter Head in sealed envelope in the name of Head Building & Works Department ZTBL, Head Office, Islamabad duly signed/stamped/contact number along-with valid copy of CNIC, mailing address and email etc.
3. An earnest Money of Rs.50,000/-(refundable) in the form of call deposit should be attached with the offer in the name of Zarai Taraqati Bank Limited.
4. The necessary renovation work will be carried out by the tenant at its own cost with the approval of the Bank.
5. The agreement would be executed minimum for a period of five years with yearly rent in advance.
6. The rent will be increased 10% annually over the existing rent.
7. Utilities bills will be borne by the tenant separately regarding the rented out space.
8. Either party will have the right to terminate the agreement subject to three month prior notice.
9. The vacant spaces can be visited during office working hours.
10. ZTBL reserves the right to reject any or all applications as per PPRA Rules.

Firm's Signature

Unit Head Signature