



**PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT  
COMPANY PRIVATE LIMITED**

(A Wholly Owned Subsidiary of Employee's Old-Age Benefits Institution, Government of Pakistan)

**INVITATION TO BID (ITB) Through PPRA/EPADS V2.00  
Single Stage One Envelope (Least Cost)**

*PRIMACO/P&C/Repair & Renovation Gizri Karachi/05/01/2026*

**Repair and Renovation Works of Guest Room No. 04 at EOBI Guest House, Gizri DHA  
Karachi.**

Pakistan Real Estate Investment and Management Company (Pvt) Ltd (PRIMACO) on behalf of EOBI (Government of Pakistan) invites e-bids through PPRA/EPADS V2.00 from renowned Bidders for Repair and Renovation Works of Guest Room No. 04 at EOBI Guest House, Gizri DHA Karachi.

Prospective bidders can obtain the bidding documents online from PPRA/EPADS V2.00 (<https://epads.gov.pk/>) at cost of **PKR 2,500/-** (Non-Refundable) together with mandatory Bid Security of fixed amount of **PKR 100,000/-** (Refundable) in shape of Deposit at Call / Bank Draft or Bank Guarantee (on the standard format provided in bidding document), in favor of (Pakistan Real Estate Investment and Management Company (Pvt) Ltd (PRIMACO) (NTN:2795350-5) in shape of Pay Order / Deposit and shall be submitted before the time and date of submission of the e-bids on PPRA/EPADS V2.00 (<https://epads.gov.pk/>) at the below mentioned address.

Contractors will be procured through **Least-Cost Selection (LCS)** following **Single Stage – One Envelop Procedure**, in accordance with Public Procurement Rules & Regulations.

**Eligibility Criteria:**

Interested Bidders who fulfill below Eligibility criteria are required to submit following information / documents as part of e-Bid in addition to other requisites as per Bidding Documents:-

- Complete credentials of the Company with related details including current commitments and completed assignments duly supported with copies of verifiable documents.
- The firm must be registered with SECP/Registrar of Firms/Sole Proprietor etc.
- Valid Income Tax Registration with FBR/Tax Department (NTN) and Service/Sales Tax Registration. Bidder must be on ATL for Income and Sales Tax at time of bid submission.
- An original & valid affidavit on non-judicial stamp paper / e-stamp paper of Rs.100/- duly verified stating that the Bidder is not blacklisted by, and having no litigation with, any Govt. / Autonomous Body or between partners (Standard format provided).
- Valid registration with PEC in category C-6 & above.

Bidding Documents Downloading (Start Date):	Procurement Notice (PN) at EPADS
Bidding Documents Submission Date-Time:	24 <sup>th</sup> June 2026 at 1400 hours
Bid Opening Date & Time:	24 <sup>th</sup> June 2026 at 1430 hours

**Instructions:**

- The bids will be opened on PPRA/EPADS V2.00 on the aforementioned date & time in the presence of bidders or their authorized representative at the address below.
- Incomplete, late or conditional tenders, joint ventures (JVs) and Consortium will not be allowed.
- PRIMACO reserves the right to accept or reject all tenders as per Public Procurement Rules and Regulations.

*This advertisement will be available on PPRA website ([www.ppra.org.pk](http://www.ppra.org.pk)), PRIMACO website ([www.primaco.com.pk](http://www.primaco.com.pk)) and EPADS (<https://epads.gov.pk/>)*

**HOD (P&C)**

PRIMACO Head office, 2<sup>nd</sup> Floor, EOBI House, Plot # 32, 33 & 34,  
Maue Area, Sector G-10/4, Islamabad Ph: 051-9108254-55





# PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT COMPANY (PVT) LTD.

(A Wholly Owned Subsidiary of Employee's Old-Age Benefits Institution, Government of Pakistan)

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## BIDDING DOCUMENTS

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**Repair and Renovation Works of Guest Room No. 04 at EOBI Guest House, Gizri DHA Karachi.**

**(Single Stage - One Envelop Procedure)**

**(National Competitive Bidding)**

*Tender Enquiry No. PRIMACO/P&C/Repair & Renovation Gizri Karachi/05/01/2026*

**June 2026**

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**HOD (P&C)**

PRIMACO Head Office, 2nd Floor, EOBI House  
G-10/4, Mauve Area, Islamabad  
Tel: 051-9108254-55



## **SECTION I: INVITATION TO BIDS**

Pakistan Real Estate Investment and Management Company (Pvt) Ltd – PRIMACO on behalf of Employees’ Old Age Benefits Institution - EOBI (Government of Pakistan) intends to solicit the Bids for the subject Procurement.

**Subject of Procurement: Repair and Renovation Works of Guest Room No. 04 at EOBI Guest House, Gizri DHA Karachi.**

1. This Invitation to Bids follows the Procurement Notice (PN) or Procurement Advertisement (PA) *Tender Enquiry No. PRIMACO/P&C/Repair & Renovation Gizri Karachi/05/01/2026* the subject Services/Procurement, which is planned to appear on Website of PRIMACO, PPRA and EPADS on **08<sup>th</sup> June 2026**.
2. The Procuring Agency has reserved the funds for the procurement planned during the financial years 2025-26. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the subject contract(s)/LOT (s).
3. Pakistan Real Estate Investment & Management Company (Pvt) Ltd - PRIMACO on behalf of EOBI (Government of Pakistan) now invites **e-bids** from interested and eligible bidders for subject procurement. The bidding shall be conducted in line with the **Single Stage One Envelope** procedure of the Public Procurement Rules 2004 and **Least Cost Selection** method as envisaged under Public Procurement Rules and Regulations, or Instructions as indicated in Standard Bidding Document issued by the Authority (from time to time), and is open to all potential bidders through PPRA/EPADS V2.00 (<https://epads.gov.pk/>).
4. Bidders are requested to get registered on Public Procurement Regulatory Authority PPRA/EPADS V2.00 (<https://epads.gov.pk/>) to participate in the aforesaid bidding process.
5. The bidding shall be conducted in line with the **Single Stage One Envelope procedure** of the Public Procurement Rules 2004 and Least Cost Selection method as envisaged under Public Procurement Rules and Regulations, or Instructions as indicated in Standard Bidding Document issued by the Authority (from time to time), and is open to all potential bidders through PPRA EPAD System ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)).
6. Bidding document containing detailed terms & conditions for the aforesaid Procurement may be downloaded from PPRA’s website i.e. ([www.ppra.org.pk](http://www.ppra.org.pk)), PRIMACO website (<http://www.primaco.com.pk/tender.php>) and also from PPRA/EPADS V2.00 (<https://epads.gov.pk/>), at a **Tender Fee of Rs. 2,500/- (Non-Refundable)** . **Bid Security** (fixed lump sum amount) of **Rs. 100,000/- (Refundable)** in shape of Bank Draft / Pay Order / Bank Guarantee (as per prescribed format) in favor of PRIMACO Islamabad (NTN:2795350-5) at below footer stated address before the Bid Submission date and time. Late delivered Bid/Tender Fee may lead to Non-Responsive of the Bid and scanned Copy of the same shall be attached with Bid to be uploaded on EPADS.
7. Bidders are required to submit their e-Bid through PPRA/EPADS V2.00 (<https://epads.gov.pk/>) as per following schedule:-

<b>e-Bids Submission Date &amp; Time</b>	24 <sup>th</sup> June 2026 at 1400 hours
<b>e-Bids Opening Date &amp; Time</b>	24 <sup>th</sup> June 2026 at 1430 hours
8. Only those Bids of the Bidders are considered which are submitted via PPRA/EPADS V2.00 (<https://epads.gov.pk/>). Bids submitted manually shall be rejected. The submitted Bids shall be opened at the following address by the Procuring Agency (EOBI through their agent PRIMACO) on EPADS in presence of those bidders who chose to attend the Bid Opening process.
9. The documentary evidence of the Bidder’s qualifications to execute the contract and meets the qualification criteria stipulated in Bidding Documents.

**HOD (P&C)**

PRIMACO Head Office, 2nd Floor, EOBI House  
G-10/4, Mauve Area, Islamabad  
Tel: 051-9108254-5



## Table of Contents

<b>BIDDING DOCUMENTS .....</b>	<b>2</b>
<b>SECTION I: INVITATION TO BIDS .....</b>	<b>3</b>
<b>SECTION II: INSTRUCTIONS TO BIDDERS .....</b>	<b>5</b>
<b>SECTION III: BIDDING DATA.....</b>	<b>6</b>
<b>SECTION IV: GENERAL CONDITIONS OF CONTRACT.....</b>	<b>8</b>
<b>SECTION V: SPECIAL/ PARTICULAR CONDITIONS OF CONTRACT .....</b>	<b>9</b>
<b>SECTION VI: FORM OF BID AND SCHEDULES TO BID .....</b>	<b>12</b>
<b>FORM OF BID.....</b>	<b>13</b>
<b>SCHEDULES TO BID: .....</b>	<b>15</b>
<b>SCHEDULE OF PRICES .....</b>	<b>19</b>
<b>METHOD OF PERFORMING WORKS.....</b>	<b>23</b>
<b>SECTION VII: STANDARD FORMS .....</b>	<b>25</b>
<b>FORM OF BID SECURITY .....</b>	<b>26</b>
<b>FORM OF PERFORMANCE SECURITY.....</b>	<b>28</b>
<b>FORM OF CONTRACT AGREEMENT.....</b>	<b>30</b>
<b>FORM OF DECLARATION OF NO BLACKLISTING AND LITIGATION.....</b>	<b>31</b>
<b>ANNEXURE – A : Financial Bid (BOQ with Technical specification).....</b>	<b>32</b>

## **SECTION II: INSTRUCTIONS TO BIDDERS**

Instruction to Bidders shall remain the same as stated in Pakistan Engineering Council **Standard Form of Bidding Documents for Procurement of Works for Smaller Contracts** at below stated web portal;

<https://pec.org.pk/wp-content/uploads/2022/04/3-Std-Form-of-Bidding-Docs-for-Proc-of-Works-Smaller-Contracts.pdf>

Instruction given in bidding data shall prevail the General Instructions to bidders stipulated in PEC standard bidding document.

## SECTION III: BIDDING DATA

The following specific data for the Works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

Clause Reference	Bidding Data
1.1 <b>Name of Employer/Procuring Agency and, Brief Description of Works</b>	<u>EObI through their Agent PRIMACO.</u> Repair and Renovation Works of Guest Room No. 04 at EObI Guest House, Gizri DHA Karachi.
5.1 <b>(a) Employer's address</b>	<u>EObI House, 2<sup>nd</sup> Floor, Plot No. 32, 33, 34, Mauve Area, G-10/4, Islamabad.</u> Tel: 051-9108254/55 Fax: 051-9108274, <a href="mailto:am.contracts@primaco.com.pk">am.contracts@primaco.com.pk</a>
5.2 <b>Clarification Response</b>	Employer will share responses at least three (03) days prior to deadline for submission of Bids
9.3 <b>Added Clause: Site Visit</b>	<b>Venue, time, and date of the Site Visit:</b> Bidders interested in site visit may contact A/HOD (Engineering) on Phone No. <u>051-9108254/55</u> and email on <a href="mailto:am.contracts@primaco.com.pk">am.contracts@primaco.com.pk</a>
10.3 <b>Bid Prices, Currency of Bid and Payment</b>	Bids shall be quoted entirely in <b>Pak. Rupees only</b> . The payment shall be made in Pak. rupees only.
11.2 <b>Documents Establishing Bidder's Eligibility</b>	The perspective bidders shall have eligibility criteria:- i. Must have valid PEC License of Category C6. ii. Must have NTN and STRN numbers. iii. Must have their Firm name in current ATL. iv. Must not be blacklisted by Government, Semi Government, Regularity, Autonomous and private bodies.
13.1 <b>Amount of Bid Security</b>	Fixed of amount of Bid security amounting to <b>Rs. 100,000/-</b> in favor of 'PRIMACO'. (To be submitted in shape of Pay Order/Bank Draft/Bank Guarantee as per standard format of this Bidding Document & before the <b>e-Bids</b> Submission date and time as per envisaged schedule stated above.
14.1 <b>Period of Bid Validity</b>	<b>90 Days</b> from Bid Opening.
14.4 <b>Number of Copies of the Bid to be submitted</b>	Nil. Only Scan from the Original copy to be submitted on PPRA/EPADS V2.00. No manual submission is allowed.
14.6 <b>(a) Employer's Address for the Purpose of Bid Submission</b>	Only submission on EPADS is allowed. No manual submission shall be considered.
15.1 <b>Deadline for Submission of e-Bids</b>	<b>24<sup>th</sup> June 2026 till 1400 Hours on PPRA/EPADS V2.00 only.</b>
16.1 <b>Venue, Time, and Date of e-Bid Opening</b>	<b>Venue:</b> <u>PRIMACO Office situated at 2<sup>nd</sup> Floor, EObI House, Plot No. 32.33 and 34, Mauve Area, G-10/4, Islamabad.</u> <b>Time:</b> <b>1430 Hours</b> <b>Date:</b> <b>24<sup>th</sup> June 2026</b>
16.4 <b>Responsiveness of Bids</b>	(i) The bidder shall fulfil the Eligibility Criteria to submit the Bid. The Bid is valid till required period, (ii) The Bid prices are firm during currency of contract, (iii) Completion period offered is within specified limits, (iv) The Bidder is eligible to Bid who possesses the requisite Technical experience, Financial capability and qualification. (v) The Bid does not deviate from basic technical requirements and (vi) The Bids are generally in order, etc. and without any condition.
16.9 <b>Price Adjustment:</b>	----- <b>Not Applicable</b> -----
16.7. <b>Technical Evaluation Criteria</b>	Detailed evaluation criteria are stipulated on proceeding page.



16.7. **Technical Evaluation Criteria (Single Stage – One Envelope procedure)**

Criteria Requirement <i>(All supporting documents shall be annexed) to be submitted on EPADS</i>	Remarks
1) Complete credentials of the individuals/company with related details,	
2) Having valid incorporation/ registration with SECP/Registrar of Firms/Sole Proprietor etc.	
3) Valid registration with PEC in category C-6 & above.	
4) Valid Income Tax Registration with FBR/Tax Department (NTN) and Service/Sales Tax Registration of Respective Provincial Department. Bidder must be on ATL for Income Tax at time of bid submission while for payment awardee must be on ATL (for Income and Sales Tax),	
5) An original and valid affidavit on non-judicial stamp paper/e-stamp paper duly verified stating that the individual / firm is not blacklisted by, or having no litigation with, any Govt. / Autonomous Body or between partners on <b>prescribed Format</b> .	
6) Similar Nature <b>Completed</b> Project (01 No.) worth 3.00 million (PKR) or above in last 07 years. <i>(Evidence(s) should be provided in form of Contract Agreement/LOA/PO and Completion Certificate clearly specifying Contract Amount and related Scope of Work i.e. BOQ Items)</i>	

**Notes**

1. *Any deficiencies in the above referred Bid Documents/Eligibility Criteria will result in Disqualification of the Bidder and Financial Bid will be returned un-opened.*
2. *Past Performance of the bidders who have already worked with PRIMACO will be examined. In case of unsatisfactory performance, the bidder will be declared as disqualified.*
3. *Sub-Contracts will not be considered.*
4. *Blacklisted firms from Govt/Semi Govt departments are not eligible.*

## **SECTION IV: GENERAL CONDITIONS OF CONTRACT**

General Conditions of Contract shall remain the same as stated in Pakistan Engineering Council (PEC) **Standard Form of Bidding Documents for Procurement of Works for Smaller Contracts** at below stated web portal;

<https://pec.org.pk/wp-content/uploads/2022/04/3-Std-Form-of-Bidding-Docs-for-Proc-of-WorksSmaller-Contracts.pdf>

Conditions stipulated in Particular Condition of Contract shall prevail the General Conditions of contract stipulated in PEC standard bidding document.

Wherever there is conflict between General Condition of Contracts (GCC) and Particular conditions of contracts (PCC) the Particular conditions of contract (PCC) shall prevail. Bidder submitting its Bid hereby acknowledges concurrence to General Conditions of Contract (GCC).. Successful Bidder has to submit signed and stamped GCC at the time of contract signing.

## **SECTION V: SPECIAL/ PARTICULAR CONDITIONS OF CONTRACT**

### **Sub-Clauses of Special/Particular Conditions of Contract**

#### **1.1.4 The Employer means**

EOBI through their Agent PRIMACO

#### **1.1.5 The Contractor means**

The Bidder whose bid is evaluated as the most advantageous Bid and the Contract has been Signed.

#### **1.1.7 Commencement Date** means the date of issue of Employer's Notice to Commence

#### **1.1.9 Time for Completion:** 30 Days

#### **1.1.20 Engineer**

HOD (Engineering) PRIMACO or his representative for supervision and payment of Bills/invoices.

#### **1.3 Documents forming the Contract listed in the order of priority:**

- (a) The Contract Agreement
- (b) Letter of Acceptance
- (c) Duly Signed, Stamped and filled Form of Bid
- (d) Contract Data
- (e) Conditions of Contract
- (f) The completed Schedules to Bid including Schedule of Prices
- (g) The Drawings, if any
- (h) Specifications

#### **2.1 Provision of Site:** On the Commencement Date.

#### **3.1 Authorized person:** HOD (Engineering) PRIMACO or his representative

#### **3.2 Name and address of Engineer's/Employer's representative**

HOD (Engineering) PRIMACO or his representative

#### **4.4 Performance Security:**

10% of the Bid price in shape of Bank guarantee (on the standard form provided) or pay order in the name of 'PRIMACO Islamabad', with validity of 28 days after defect liability period and will be released after issuance of completion certificate by the Employer after defect liability period. Performance Security will be released 28 days after completion of defect liability period.



**5.1 Requirements for Contractor’s design (if any):**

Specification Clause No’s. --- *N.A.* ---

**7.2 Program: --- *N.A.* ---**

7.2.1 Time for submission: --- *N.A.* ---

7.2.2 Form of program: --- *N.A.* ---

**7.4 Liquidated damages:** Amount payable due to failure to complete shall be 0.10% per day up to a maximum of (10%) \* of sum stated in the Letter of Acceptance

**9.1 Period for remedying defects / Defect liability period:** 30 Days

**11.1 (a) Terms of Payments**

Payment of Contract Price shall be made in the following parts:

- i) Interim payment certificate can be submitted only after completion of at least 20% of contract value work done on site. Retention money as defined will be deducted from each interim payment certificate after due verification by HOD (Engineering) PRIMACO or his representative.
- ii) Final payment (less retention money) will be made by Employer after 100% satisfactorily physical progress has been achieved by the contractor and duly verified by HOD (Engineering) PRIMACO or his representative.
- iii) Retention money equal to 50% will be released upon substantial completion certificate issuance while remaining 50% will be released 28 days after completion of defect liability period duly approved by HOD (Engineering) PRIMACO or his representative.

**(b) Variation of the Works:**

- i) Remeasurement Contract: The work will be measured and valued against agreed/quoted rates. Maximum of 15% variation will be made after the approval of HOD (Engineering) PRIMACO, or his representative.
- ii) Cost reimburse **NIL**\_(details)

11.2 (b) **Percentage of value of Materials and Plant:** } --- *N.A.* ---  
Materials eighty (80%)\*  
Plant ninety (90%)\*

**11.3 Percentage of retention:** Ten percent (10%)  
(to be deducted from each IPC, with maximum limit of 5% of total contract price)

**11.6 Currency of payment:** Pak. Rupees

**14.1 Insurances:**

**Type of cover**

Works



**Amount of cover**

The sum stated in the Letter of Acceptance plus fifteen percent (15%)

**Type of cover**

Contractor's Equipment:

**Amount of cover**

Full replacement cost

**Type of cover**

Third Party-injury to persons and damage to property

Minimum **Rs. 50,000/-** per occurrence for unlimited number of occurrences

The Additional risks to be insured are: Workmen Compensation Policy

**14.2 Amount to be recovered**

Premium plus ***NIL*** percent (%)

**15.3 Arbitration** – In the event of any claim or dispute arising out and the Contractor is dissatisfied with any decision of the Employer's Representative, after appealing to the Grievance Redressal Committee of PRIMACO, if dispute remains unresolved, the matter shall be finally settled as per provisions of Arbitration Act 1940 (Act No. X of 1940) and Rules made there under and any statutory modifications thereto. Venue of Arbitration will be Islamabad.

## **SECTION VI: FORM OF BID AND SCHEDULES TO BID**



## FORM OF BID

(To be printed on Bidders' Letter head duly filed, signed and stamped)

Bid Reference No. \_\_\_\_\_

Name of Works \_\_\_\_\_

To:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of \_\_\_\_\_ and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the **Total Bid Price** of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of \_\_\_\_\_ drawn in your favor or made payable to you and valid for a period of twenty-eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.



8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_  
(Name of Bidder in Block Capitals)

(Seal)

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_



## **SCHEDULES TO BID:**

- Schedule A to Bid: Bidder's Eligibility & Qualification
- Schedule B to Bid: Schedule of Prices
- Schedule C to Bid: Specific Works data
- Schedule D to Bid: Works to be performed by Sub-contractors
- Schedule E to Bid: Proposed Program of Works
- Schedule F to Bid: Proposed Method of Performing Works
- Schedule G to Bid: Integrity Pact



## SCHEDULE – A TO BID

### ELIGIBILITY AND QUALIFICATION INFORMATION

[The Bidder should complete this schedule and attach relevant supporting documents]

#### 1.1 STATUS OF BIDDER:

Bidder's Legal Name:	
Owner's Name(s) and CNIC (s)	
Country of Registration:	
Address in Country of Registration:	
Year of Registration with SECP;	
Pakistan Eng. Council License No	
Tax Identification Number	
Mobile No of Authorized Representative for this Tender	
Landline Contact Number	
Valid Email Address	

## SCHEDULE – A TO BID

### 1.2 SIMILAR NATURE OF ASSIGNMENTS

<b>Contract No 1</b>		
Contract Name:		
Award Date: Completion Date:		_____ %age completed
Role in Contract (Contractor or Sub Contractor):		
Brief Description of Work undertaken		
Total Contract Amount in PKR		
If partner in a JV or subcontractor, specify participation of total contract amount:	Percentage of Total:	
Employer's Name Address Telephone Number Fax Number e-mail address		

*(ADD MORE SHEETS BASED ON EVALUATION CRITERIA)  
(ALSO ATTACH COMPLETION CERTIFICATES, WORK ORDER/LETTER OF ACCEPTANCE OF EVERY ASSIGNMENT)*

## SCHEDULE – A TO BID

### 1.3 ANNUAL TURNOVER OF THE FIRM FOR THE LAST THREE YEARS

Year	Total Amount for the Year in Millions of PKR

### 1.4 PROPOSED TEAM

Name	Role/Responsibility	Qualifications & General experience (years)	Experience in proposed post (years)
	Project Manager		
	Site Supervisor		
<i>[complete and attach CV for the nominee(s)]</i>			

### 1.5 Attach certificate of No litigation and Non-Blacklisting of the company from any Govt. / Semi Government / Private organization

Authorized Signature:		Date	
Name & Title of Signatory:	Name: Title:		

Duly authorized to sign on behalf of

Company Name of Bid		Seal or stamp
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**NOTE: To be submitted by the Contractor with Technical Proposal.**

**SCHEDULE OF PRICES**

**Sr. No.**

1. Preamble to Schedule of Prices shall be as per below link

<https://pec.org.pk/wp-content/uploads/2022/04/3-Std-Form-of-Bidding-Docs-for-Proc-of-WorksSmaller-Contracts.pdf>

2. Schedule of Prices

\* (a) Summary of Bid Prices

Not Applicable

\* (b) Detailed Schedule of Prices

**Shall be as per ANNEXURE-A**

**NOTE:** Provided **ANNEXURE-A of BOQ** with specifications of the Works should be used by the Contractor, to fill the rates; which are inclusive of all levies/taxes, transportation, O.H. profits etc. complete in all rest except Sale Tax/Service Tax (if applicable) for which separate line is provided. All items with make & type/origin must be mentioned. Guarantee / warranty must be provided against newly installed items.

All payments will be subject to the tax rates prevailing as per conditions of Law.

**NOTE: To be submitted by the Contractor with Financial Proposal.**

## SCHEDULE - C TO BID

### **\*SPECIFIC WORKS DATA**

The works shall be carried as per standard specification (Attached Annexure-A (BOQ)) and the instructions of the Engineer in charge.



## SCHEDULE – D TO BID

### WORKS TO BE PERFORMED BY SUBCONTRACTORS

The bidder will do the work with his own forces except the work listed below which he intends to sub-contract.

Items of Works to be Sub-Contracted	Name and address of Sub-Contractors	Statement of similar works previously executed (attach evidence)
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**Note:**

1. No change of Sub-Contractors shall be made by the bidder without prior approval of the Employer.
2. The truthfulness and accuracy of the statement as to the experience of Sub-Contractors is guaranteed by the bidder. The Employer's judgment shall be final as to the evaluation of the experience of Sub-Contractors submitted by the bidder.
3. Statement of similar works shall include description, location & value of works, year completed and name & address of the clients.

**--- Not Applicable---**

**PROPOSED PROGRAM OF WORKS**

Bidder shall provide a programme in a bar-chart showing the sequence of work items by which he proposes to complete the Works of the entire Contract. The programme should indicate the sequence of work items and the period of time during which he proposes to complete the Works including the activities like designing, schedule of submittal of drawings, ordering and procurement of materials, manufacturing, delivering, construction of civil works, erection, testing and commissioning of Works to be supplied under the Contract.

**METHOD OF PERFORMING WORKS**

The bidder is required to submit a narrative outlining the method of performing the Works. The narrative should indicate in detail and include but not be limited to:

- The sequence and methods in which he proposes to carry out the Works, including the number of shifts per day and hours per shift, he expects to work.
- A list of all major items of construction and erection plant, tools and vehicles proposed to be used in delivering/carrying out the Works at Site
- The procedure for installation of equipment and transportation of equipment and materials to the site.
- Organization chart indicating head office & field office personnel involved in management, supervision and engineering of the Works to be done under the Contract.

**NOTE: To be submitted by the Contractor with Technical Proposal.**



(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer: .....

Name of Seller/Supplier: .....

Signature: .....

Signature: .....

[Seal]

[Seal]



## **SECTION VII: STANDARD FORMS**



**FORM OF BID SECURITY**  
**(Bank Guarantee)**

Security Executed on \_\_\_\_\_  
(Date)

Name of Surety (Bank) with Address: \_\_\_\_\_  
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address \_\_\_\_\_

Penal Sum of Security Rupees . \_\_\_\_\_ (Rs. \_\_\_\_\_)

Bid Reference No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder)we, the Surety above named, are held and firmly bound unto

\_\_\_\_\_ (hereinafter called the 'Employer') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated \_\_\_\_\_ for Bid No. \_\_\_\_\_ for \_\_\_\_\_ (Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum from a Scheduled Bank in Pakistan or from a foreign bank duly counter-guaranteed by a Scheduled Bank in Pakistan, to the Employer, conditioned as under:

- (1) that the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived;
- (2) that the Bid Security of unsuccessful Bidders will be returned by the Employer after expiry of its validity or upon signing of the Contract Agreement; and
- (3) that in the event of failure of the successful Bidder to execute the proposed Contract Agreement for such work and furnish the required Performance Security, the entire said sum be paid immediately to the said Employer pursuant to Clause 15.6 of the Instruction to Bidders for the successful Bidder's failure to perform.

NOW THEREFORE, if the successful Bidder shall, within the period specified therefor, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within twenty eight (28) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Employer the said sum upon first written demand of the Employer (without cavil or argument) and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Surety at its address given above.



PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Surety shall pay without objection the said sum upon demand from the Employer forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

SURETY (Bank)

WITNESS:

1. \_\_\_\_\_  
\_\_\_\_\_

Corporate Secretary (Seal)

2. \_\_\_\_\_  
\_\_\_\_\_

Name, Title & Address

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Corporate Guarantor (Seal)



**FORM OF PERFORMANCE SECURITY**  
**(Bank Guarantee)**

Guarantee No. \_\_\_\_\_  
Executed on \_\_\_\_\_

(Letter by the Guarantor to the Employer)

Name of Guarantor (Scheduled Bank in Pakistan) with  
address: \_\_\_\_\_

Name of Principal (Contractor) with  
address: \_\_\_\_\_  
\_\_\_\_\_

Penal Sum of Security (express in words and  
figures) \_\_\_\_\_  
\_\_\_\_\_

Letter of Acceptance No. \_\_\_\_\_ Dated \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the \_\_\_\_\_ (hereinafter called the Employer) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for \_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and



defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	_____
	Guarantor (Bank)
Witness:	
1. _____	1. Signature _____
	2. Name _____
_____	3. Title _____
Corporate Secretary (Seal)	
2. _____	
_____	_____
(Name, Title & Address)	Corporate Guarantor (Seal)



## **FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the \_\_\_\_ day of \_\_\_\_\_ 2025 between \_\_\_\_\_ (hereinafter called the “Employer”) of the one part and \_\_\_\_\_ (hereinafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:

- (a) The Letter of Acceptance;
- (b) The completed Form of Bid;
- (c) Conditions of Contract & Contract Data;
- (d) The priced Schedule of Prices;
- (e) The Specifications; and
- (f) The Drawings (if any)
- (g) Annexures of Bid Documents(if any)

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.

4. The Employer hereby covenants to pay the Contractor, Rs. \_\_\_\_\_ (in words \_\_\_\_\_) in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

\_\_\_\_\_  
(Name, Title and Address)

\_\_\_\_\_  
(Name, Title and Address)

# **FORM OF DECLARATION OF NO BLACKLISTING AND LITIGATION**

*(To be submitted on non-judicial stamp paper or e-stamp paper)*

I/we \_\_\_\_\_, address \_\_\_\_\_, do hereby solemnly affirm and declare as under:-

- That our firm has not been blacklisted/ debarred from any Government/ Semi Government/ Autonomous/ Public Sector Organization or any Agency.
- That the firm has not been involved in any kind of litigation.
- That there is no litigation between partners of the firm.

We further, affirm and declare that above is true to best of our/my knowledge and that nothing has been concealed or hidden therein.

Signature of authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC: \_\_\_\_\_

Seal/Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:**

- i. Duly signed by owner/CEO of the company or authorized representative having authority letter.
- ii. To be submitted on non-judicial stamp paper.

**ANNEXURE – A : Financial Bid (BOQ with Technical specification)**



## BILL OF QUANTITIES

**Supply and Erection of Water-Resistant Fiberglass Car Parking Shed,  
including Dismantling of Existing Iron Shed at EOBI Regional Office,  
Karimabad, Karachi**

### GRAND SUMMARY

Sr. No.	Description	Amount (Rs.)	Remarks
1.	<b>Supply and Erection of Water Resistance Fiber Glass Car Parking Shed</b>		
2.	<b>Dismantling of Existing Iron Shed</b>		
3.	<b>Sub Total</b>		
4.	<b>Applicable Services Tax</b>		
<b>Grand Total (Rs.)</b>			

**BILL OF QUANTITIES (BOQ) with Technical Specifications**

S.N	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Remarks
1.	Supply and Erection of Car Parking Shed at various locations consisting of 3mm thick water resistance High-grade fiber glass sheet supported on a frame of 1-1/2"x2" MS Square pipe (18 gauge) with 2'x2' spacing, mounted on 4" dia MS round pipe (16 gauge) embedded in PCC (1:2:4) and installation to the required height from finished floor level i/c the cos of excavation, cutting straightening assembling bending as per design, welding /grinding of joints including two coats of Primer/Red Oxide and Final Paint followed by synthetic enamel paint complete in all respect as approved and directed by the Engineer In-charge.	Sft	1821.00			
2.	Dismantling of existing iron shed including complete removal of all structural members, roof sheets, bracings, nuts & bolts, welds and other connected fittings/fixtures along with dismantling and removal of the existing tree(s) therein. The work shall be carried out in a systematic manner ensuring safety and stability at all stages. The rate shall be inclusive of all required equipment, tools and plants such as Hilti machine, welding plant, cutting set, scaffolding, safety gear, and all allied arrangements necessary for dismantling works. The scope further includes loading, carriage and disposal of all dismantled debris/material and plant to the designed disposal point as directed by the Engineer In-charge, with the contractor responsible for making all necessary arrangements to execute the work in a professional and safe manner. Area = 375Sft Approx..	L.S	1.00			
				<b>TOTAL (Rs.)</b>		

