

TENDER NOTICE NO. SLIC/H&AI/HR&ADMIN/PESH/001/2026

PRINTING & STATIONERY MATERIAL
For
Health & Accident Insurance Peshawar Zone

Sealed Technical and Financial bids are invited in accordance with PPRA rules under “Single Stage- Single Envelop Procedure” from EPAD registered Vendors/General Order Suppliers/Printers/Stationers registered with GST/Income Tax Department, having their own Offices and Phone/Fax Number, for the “PRINTING & STATIONERY MATERIAL”. Tender Advertisement can be seen/downloaded from PPRA website, www.ppra.org.pk and from the web site of State Life www.statelife.com.pk. Tender Documents containing specifications can be obtained from the address given below during office hours 9:00 AM to 5:00 PM (Monday to Friday). However, the bids must be submitted through EPADS. Any bid submitted other than EPAD/Incomplete/partially completed bids shall invariably be rejected. Last date for submission of bids is 15/07/2026 at 03:00 PM & opening of the Bids at 3:30 PM on same day.

State Life reserves the right to accept/reject all the proposals of the respondents in accordance to the PPRA rules.

Amanullah
Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
Health & Accident Insurance, Peshawar
State Life Building, 1st Floor
34-The Mall, Peshawar Cantt
Phone 091-9213949

TENDER NOTICE NO. SLIC/H&AI/HR&ADMIN/PESH/001/2026

PRINTING & STATIONERY MATERIAL **For** **Health & Accident Insurance Peshawar Zone**

Sealed bids are invited in accordance with PPRA rules under “Single Stage-Single Envelop Procedure” from Vendors/ General Order Suppliers/ Printers/ Stationers registered with **EPAD** having own Office Phone/Fax Number (If found contrary the bid will be rejected) preferably base at Peshawar for Printing & Stationery Items for the year 2026-27 on below mentioned terms and conditions: -

Last date for submission of bids is 15.07.2026 at 03:00 PM & opening of the Bids at 03:30 PM on same day.

TERMS & CONDITIONS

- 1. Pre Bid Meeting is Compulsory, otherwise the bid will be rejected.**
2. The mentioned tender is for a period of 1 Year and all the orders will be placed accordingly, to our budget and need throughout the year. Design/theme may vary for different batches.
3. Bids must be accompanied by a Pay Order/Bank Draft/CDR of Rs. 50,000/- (Rupees Fifty Thousand Only) for each Lot in favor of State Life Insurance Corporation of Pakistan as earnest money.
4. The earnest money (CDR) shall be uploaded on EPADS along with the bid and the original hard copy must be submitted in separate envelop to the concerned office before the bid closing date and time.
5. A separate CDR of Rs. 50,000/- is mandatory for each Lot applied for. For example:
 - If a bidder applies for one Lot, one separate CDR of Rs. 50,000/- shall be submitted.
 - If a bidder applies for two Lots, two separate CDRs of Rs. 50,000/- each shall be submitted.
 - If a bidder applies for three Lots, three separate CDRs of Rs. 50,000/- each shall be submitted.
 - If a bidder applies for four Lots, four separate CDRs of Rs. 50,000/- each shall be submitted.

- Submission of a single CDR covering the cumulative amount (e.g., Rs. 100,000/-, 150,000/- or Rs. 200,000/-) shall not be accepted for multiple Lots and will be considered valid for only Lot-1. Therefore, submission of a separate CDR for each Lot is compulsory.
6. No bid will be acceptable without earnest money.
 7. Quotation is acceptable for this tender through **EPADS** only, other than **EPADS** platform, quotation shall not be entertained.
 8. The rates should be valid for 1 Year. No increase of rates will be acceptable after the submission of tender.
 9. On finding sub-standard quality as and when noticed during process, the deposit security will be forfeited in favor of the Corporation and the tender will be cancelled.
 - 10. This is not one order. The mentioned tender is for a period of 1 Year and all the orders will be placed accordingly, to our budget and need throughout the year. Design of each and every item mentioned above for every batch will be different.**
 11. It will be responsibility of contractor to deliver the order to First Floor H&AI Office SLIC Building Peshawar. All and / any cost of transportation to Office will be responsibility of the contractor and no additional charges will be given.
 12. The bidder must be NTN active and Sales Tax Operative.
 - 13. Order will be placed to bidders for each Lot on Total lowest price quoted in subtotal. However, if a Lot has several items, separate rate/price must be mentioned against each item. If price/rate is not mentioned, bid will be rejected.**
 14. The envelopes should be marked as "QUOTATION FOR PRINTING & STATIONERY MATERIAL " and properly sealed. Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by post during Office hours i.e. 09:00 AM to 05:00 PM except Saturday and Sunday till the closing date / time as mentioned above.
 15. The order placed will be subjected to Income and other Government Taxes.
 16. The Corporation reserves the rights to cancel/reject any one or all the Tenders in accordance with rule (33) of Public Procurement Regulations.
 17. Only one PRICE for each item is admissible. Multiple / vague / no rates for any item will amount to cancellation of the entire bid.

18. The number of quantity of items may decrease keeping in view the available budget.
- 19. The bidder must have a functional office in Peshawar and shall submit documentary proof thereof. The Procuring Agency reserves the right to visit and verify the office premises at any time. In case a bidder does not have an office in Peshawar, the bid shall be rejected.**
20. Bids will be opened through EPADS in the office of HR & Admin through, State Life, Ist Floor, Health & Accident Insurance State Life Building, The Mall Peshawar Cantt, on the date and time as specified above in the presence of those bidders or their authorized agents, who wish to be present at the occasion of opening of bids.
- 21. Sample must be provided for each and every item listed above, otherwise bid will be rejected. Any vendor who wishes to visit the office to view the sample is welcome to do so.**
22. Last date for submission of bids is 15.07.2026 at 03:00 PM & opening of the bids at 03:30 PM on same day.

Secretary
Zonal Procurement Committee
State Life Insurance Corporation of Pakistan
Health & Accident Insurance, Peshawar
State Life Building, Ist Floor
34-The Mall, Peshawar Cantt
Phone 091-9213949
amanmohmand@yahoo.com