

REQUEST FOR PROPOSALS (RFP)

For

**TENDER FOR PROCUREMENT OF HYPER-CONVERGED INFRASTRUCTURE (HCI)
SOLUTION (HARDWARE & SOFTWARE) FOR DGIP (HQ), ISLAMABAD AND DR SITE,
LAHORE, INCLUDING THREE (03) YEARS SUPPORT AND MAINTENANCE SERVICES.**

SINGLE STAGE TWO (02) ENVELOPE PROCEDURE

Tender Notice: 1/2/HCI/ISB/DR-Site/LOG/2026



**Directorate General Immigration & Passports, G-8/1, Mauve Area
(HQ), Islamabad**



INVITATION OF BIDS

Tender Notice: 1/2/HCI/ISB/DR-Site/LOG/2026

TENDER FOR PROCUREMENT OF HYPER-CONVERGED INFRASTRUCTURE (HCI) SOLUTION (HARDWARE & SOFTWARE) FOR DGIP (HQ), ISLAMABAD AND DR SITE, LAHORE, INCLUDING THREE (03) YEARS SUPPORT AND MAINTENANCE SERVICES.

The Directorate General Immigration & Passports (DGIP), Ministry of Interior, Government of Pakistan, invites sealed bids from eligible and authorized firms for the procurement of a Hyper-Converged Infrastructure (HCI) Solution (Hardware & Software) for DGIP (HQ), Islamabad and DR Site, Lahore, including three (03) years' support and maintenance services. The detailed Scope of Work is provided at Annexure-I.

- i. **Eligibility Criteria:** Bidders must be registered with the Federal Board of Revenue (FBR) and the respective Provincial Revenue Authority for Income Tax and Sales Tax and must appear on the Active Taxpayers List (ATL) for both taxes..
- ii. **Background:** This Invitation of Bids is being published through the PPRA website and two national daily newspapers for the procurement of a Hyper-Converged Infrastructure (HCI) Solution (Hardware & Software) for DGIP (HQ), Islamabad and DR Site, Lahore, including three (03) years' support and maintenance services.
- iii. **Bid Security:** All bids must be accompanied by a Bid Security equivalent to 2% of the estimated cost, amounting to Rs. 13,732,860/-. The Bid Security shall be in the form of a Bank Guarantee, Banker's Cheque, Pay Order or Demand Draft, issued by a scheduled bank in Pakistan, and shall remain valid for thirty (30) days beyond the bid validity period.
- iv. **Bidding Procedure:** The procurement shall be conducted under the Single Stage – Two Envelope procedure in accordance with the Public Procurement Rules, 2004, and other applicable PPRA regulations.
- v. **Availability of Bidding Documents:-** The complete Bidding Documents, including the Terms & Conditions, Scope of Work, Instructions to Bidders, Evaluation Criteria, Bid Validity, Submission Requirements and Technical Specifications (Annexure-I), may be obtained from the office of the Assistant (Logistics), D.G (I&P) (HQ), Mauve Area, Sector G-8/1, Islamabad, during office hours on submission of a written request on the company's letterhead along with a non-refundable fee of Rs. 5,000/- in the form of a Pay Order (PO) or Demand Draft (DD) in favour of the Directorate General Immigration & Passports.
- vi. **Submission and Opening of Bids:** Sealed bids must be submitted to the office of the undersigned on or before 03:00 PM on August 06, 2026. The Technical Proposals will be opened on the same day at 03:30 PM in the presence of bidders or their authorized representatives who choose to attend.
- vii. **Grievance Redressal:-** In accordance with Rule 48 of the Public Procurement Rules, 2004, a Grievance Redressal Committee (GRC) has been constituted to address complaints arising during the procurement process.

Director (NW/ F & Logistics)

**Directorate General Immigration & Passport, Mauve
Area, Sector G-8/1, Islamabad**

Tel: +92-51-9107075

Email: logistics@dgip.gov.pk



1. INTRODUCTION OF ORGANIZATION:-

- i. The Directorate General of Immigration & Passports (DGIP), Islamabad, is an attached department of the Ministry of Interior, Government of Pakistan. It is mandated to manage and administer matters pertaining to the issuance of passports, visas, and Pakistan citizenship, as assigned under the relevant laws, rules, and governmental directives.
- ii. DGIP Headquarters is located in Sector G-8/1, Islamabad, and the department operates a nationwide network of 177 Regional Passport Offices (RPOs), including thirteen (13) Executive Passport Offices (EPOs) and above 40 Passport Processing Counters (PPCs). In addition, Machine Readable Passport (MRP) facilities have been established at ninety-two (92) Pakistan Missions abroad, ensuring global access to passport services for overseas Pakistanis.

2. OBJECTIVE:-

The Directorate General, Immigration & Passports (DGIP), Islamabad, through this invitation for bids, intends to procure hyper-converged infrastructure (HCI) solution (hardware & software) for DGIP (HQ), Islamabad and DR site, Lahore, including three (03) years support and maintenance services.

3. SCOPE OF WORK:-

- i. The successful bidder shall provide hyper-converged infrastructure (HCI) solution (hardware & software) for DGIP (HQ), Islamabad and DR site, Lahore, including three (03) years support and maintenance services, as per details provided at **Annexure-I**.
- ii. The scope of work includes the supply, installation, configuration, integration, testing, commissioning, and operationalization of a Hyper-Converged Infrastructure (HCI) Solution, comprising both hardware and software components, at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore. The contract also includes comprehensive support and maintenance services for a period of three (03) years, covering preventive and corrective maintenance, software/firmware updates, technical support, troubleshooting, and all related services necessary to ensure the secure, reliable, and uninterrupted operation of the HCI infrastructure.
- iii. The successful bidder shall ensure 24/7/365 on-site support services. All necessary parts, components, and services required to maintain the equipment in fully operational condition shall be provided/replaced by the vendor at no additional cost. In case of failure to respond and report at site within twenty-four (24) hours of complaint/intimation, a penalty equivalent to five percent (02%) of the respective quarterly payment shall be deducted.
- iv. The vendor shall be responsible for maintaining the Hyper-Converged Infrastructure (HCI) Solution, including all hardware and software components installed at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore, in optimal operational condition throughout the contract period. The vendor shall also ensure the timely provision and implementation of all applicable software updates, firmware upgrades, security patches, bug fixes, and technical support services to maintain system performance, reliability, availability, and security, while minimizing operational disruptions and security risks.
- v. Quarterly preventive maintenance visits shall be carried out, in addition to emergency visits as and when required.
- vi. Payment shall be made on a one-time basis upon successful delivery, installation, configuration, integration, testing, commissioning, and acceptance of the Hyper-Converged Infrastructure (HCI) Solution, including all hardware and software components, by DGIP. The payment shall be released upon certification by the designated Technical Team of DGIP and



issuance of the Acceptance Certificate (ATP). The vendor shall thereafter continue to provide comprehensive support and maintenance services for a period of three (03) years in accordance with the terms and conditions of the Contract and SLA.

- vii. The vendor shall provide all relevant documentation pertaining to the supplied Hyper-Converged Infrastructure (HCI) Solution, including product specifications, licenses, warranties, OEM/Principal authorizations, installation and configuration documents, and any other technical documentation required by DGIP. The vendor shall further ensure the provision of support and maintenance services directly from the Principal/OEM for a period of three (03) years, in accordance with the terms and conditions of the Contract and SLA.

4) **BID SUBMISSION INSTRUCTION / REQUIREMENT:-**

The purpose of these instructions is to guide bidders in preparing and submitting their bids strictly in accordance with the specifications and conditions provided in this Tender Document. All bidders are required to carefully read the Tender Document before preparing and submitting their bids.

- i. Bidders shall thoroughly read all the terms and conditions of this Tender Document and submit their bids strictly in accordance with its requirements. The Company Evaluation Proforma provided at **Annexure-II** shall be duly completed and enclosed with the Technical Proposal.
- ii. The procurement shall be conducted under the **Single Stage – Two Envelope** procedure in accordance with the Public Procurement Rules, 2004.
- iii. Each bidder shall submit **one (01) original and one (01) copy** of the **Technical Proposal** and **Financial Proposal**, separately sealed in two independent envelopes, clearly marked as "**Original**" and "**Copy**", and further marked as "**Technical Proposal**" and "**Financial Proposal**", respectively.
- iv. The **original Bid Security** in the prescribed form shall be enclosed with the **original Technical Proposal**. Failure to submit the original Bid Security with the original Technical Proposal shall render the bid **non-responsive**.
- v. The original and copy of the Technical Proposal and Financial Proposal shall be duly signed, stamped, and page-numbered on each page by the authorized representative of the bidder.
- vi. The complete bid shall be submitted to DGIP (HQ), Islamabad, on or before the prescribed closing date and time specified in the Invitation for Bids.
- vii. Only the **Technical Proposals** shall be opened on the date and time specified in the Invitation for Bids in the presence of bidders or their authorized representatives who choose to attend.
- viii. The **Financial Proposals** shall remain sealed and shall be opened only after completion of the technical evaluation. The date and time for opening the Financial Proposals of technically qualified bidders shall be communicated separately.

The Technical Proposals shall be evaluated by the DGIP Technical Evaluation Committee strictly in accordance with the evaluation criteria and technical specifications prescribed in this Tender Document. Any proposal that fails to meet the mandatory eligibility requirements shall be declared non-responsive.

The contract shall be awarded to the **lowest evaluated responsive bidder** among the technically qualified bidders in accordance with the Public Procurement Rules, 2004.

- xi. Bidders shall submit a duly signed and stamped **Cover Letter** in the format provided at **Annexure-IV**.



- xii. Bidders shall submit valid **Income Tax Registration, Sales Tax Registration**, and a duly signed **Affidavit of Non-Blacklisting**.
- xiii. All prices shall be quoted in **Pakistani Rupees (PKR)** and shall be inclusive of all applicable taxes, duties, levies, and other charges.
- xiv. Each bid shall be accompanied by a **Bid Security of Rs. 13,732,860/-** in the form and manner prescribed in the Invitation for Bids and this Tender Document.
- xv. DGIP reserves the right to reject any or all bids in accordance with the Public Procurement Rules, 2004.
- xvi. Any change in the information furnished by the bidder that may affect the execution of the contract shall be communicated to DGIP immediately. Failure to do so may result in cancellation of the award or any other action deemed appropriate under the applicable rules..
- xvii. Any bidder found to have submitted false, misleading, or fraudulent information shall be disqualified and shall be dealt with in accordance with the applicable laws and the Public Procurement Rules, 2004.
- xviii. While every effort has been made to ensure the accuracy of this Tender Document, DGIP shall not be responsible for any inadvertent typographical or clerical errors.
- xix. Bidders shall submit a complete bid, including the duly signed Tender Document, accepted Terms and Conditions, all required forms, supporting documents, and the Financial Proposal. All quoted rates shall be clear, legible, and free from overwriting or unauthorized alterations.
- xx. Conditional, incomplete, unsigned, altered, or late bids, or bids not complying with the provisions of this Tender Document, shall be rejected.

5) MANDATORY ELIGIBILITY CRITERIA:

Technical proposal must contain following documents. Preliminary scrutiny (initial screening) of technical bids will be done on the basis of following parameters which are pre-requisites for this tender. **Non Compliance of any of the following clause shall disqualify the Vendor straight away. (Technical proposal must contain following documents).**

- i. Company profile / brochures.
- ii. Bidder must possess valid NTN / ATL & GST registration. (Copies of valid NTN/ATL and Income Tax / Sales Tax Registration Certificates must be provided).
- iii. Proof of membership of the Chamber of Commerce for at least the last one (01) year.
- iv. Proof of registration with SECP / Registrar of Firms.
- v. Client list, Equipment brochure / Data sheet and other relevant documents.
- vi. Bidder must have an established service / support mechanism. (Provide list of qualified technical staff).
- vii. Proof of minimum five (05) years of experience in supplying related products. The bidder must have successfully completed at least three (03) similar assignments, involving supply / installation / support of similar equipment to Government / Semi-Government Departments or reputable Autonomous Bodies. (Copies of Purchase Orders / Work Orders must be provided as evidence).
- viii. An Affidavit on Rs. 100 Stamp Paper confirming that the bidder is:
 - Not blacklisted by any Government/Semi-Government/Autonomous Body; and
 - Not involved in litigation with any client.
 - (If involved in any ongoing litigation, full details must be disclosed.)
- ix. Provide a Certificate that Equipment / Items must be in compliance with the Technical Requirements / specifications as mentioned at **Annex-I** of this tender document.



-
- x. Financial soundness of the company (**Minimum 20 Million credit amount**). Provide last one year of bank statements or bank letter confirming the **20 million credit** amount or above in last **one year w.e.f. 01-02-2026 to 31st-07-2026**.
 - xi. Copy of Bid Bond / Earnest Money as specified in the tender document must be uploaded with the Technical Proposal. The original bid security shall be submitted physically at DGIP before the bid submission deadline.
 - xii. The bidder shall submit a minimum of **five (05) satisfactory** performance certificates issued by Government / Semi-Government Departments / Autonomous Bodies /private and International firms for the supply of relevant IT equipment.
 - xiii. **Reliability, warranty**, and after-sales support certificates relevant to the quoted equipment.
 - xiv. Copies of at least five (05) Work Orders/Purchase Orders executed for IT-related supply/installation for Government, Semi-Government, Autonomous Bodies or private institutions.
 - xv. Bidders are required to clearly confirm compliance with the desired technical specifications as mentioned in **Annexure-I**. The bidder shall provide a detailed compliance sheet against each specification, duly signed and stamped, along with supporting technical documents/brochures where applicable. A valid manufacturer's authorization certificate or vendor certification (where applicable) must be provided to confirm that the bidder is authorized and technically competent to provide maintenance and support services for the specified equipment. Any bid submitted without proper compliance documentation, required certifications, or not meeting the prescribed specifications shall be rejected. The contract shall be awarded to the bidder whose proposal is found technically compliant and financially responsive in accordance with the evaluation criteria defined in the tender document.

Note:- All document should be properly signed and stamp. The documentary proof of all above requirement is mandatory. The non-compliance will lead to disqualification (if any document is missing in mandatory eligibility criteria, the firm will stands disqualified).

6. BID SECURITY:

- 
- a) All bids must be accompanied by a Bid Security amounting to **Rs. 13,732,860/-**. The original bid security must be submitted to DGIP (HQ), Islamabad before the bid submission deadline, failing which the bid shall be rejected. The Bid Security shall be in the form of a Bank Guarantee, Banker's Cheque, Pay Order or Bank Draft, issued by a scheduled bank in Pakistan, and must remain valid for thirty (30) days beyond the bid validity period.
 - b) The original Bid Security must be submitted physically along with the Tender Form to DGIP (HQ), Islamabad before the bid submission deadline.
 - c) Failure to submit the original Bid Security in time will result in rejection of the bid.
 - d) The Bid Security of the successful bidder shall be forfeited in case of any default, violation of tender conditions, and withdrawal of the bid during validity, or refusal to accept the Purchase Order/Contract.
 - e) The Bid Security shall be returned after submission of the required Performance Security as per Clause-12 of this Tender Document.
 - f) Any Financial Proposal not supported by the Bid Security (both scanned copy on and original instrument (BID Security) submitted physically) shall be rejected outright. Personal cheques or undertakings in lieu of Bid Security will not be accepted.

7. EVALUATION CRITERIA:

Only those bidders who meet all **Mandatory Eligibility Criteria** shall be considered for Technical Evaluation. Bidders failing to meet any mandatory requirement shall be declared **non-responsive** and shall not proceed to the technical evaluation stage.

- i. The DGIP Technical Evaluation Committee shall examine all **Technical Proposals** submitted by the bidders, including the quoted equipment/items, to assess their compliance with the technical specifications, standards, and requirements prescribed in this Tender Document. The evaluation shall be carried out solely on the basis of the documents submitted with the Technical Proposal.
- ii. Only those bidders who are declared **Technically Qualified** shall be invited for the opening of their **Financial Proposals**. The Financial Proposals of technically non-responsive bidders shall remain sealed and shall be returned unopened after completion of the procurement process, in accordance with the Public Procurement Rules, 2004.
- iii. The contract shall be awarded to the bidder submitting the **Lowest Evaluated Responsive Bid (LERB)** among the technically qualified bidders, in accordance with the Public Procurement Rules, 2004.

8. TECHNICAL ASSESSMENT / CAPABILITY DEMONSTRATION:

- i. After the evaluation of the Technical Proposals, the technically responsive bidders may be required to deliver a technical presentation and demonstrate the proposed Hyper-Converged Infrastructure (HCI) Solution, including its architecture, functionality, implementation methodology, management features, and support framework.
- ii. The technically responsive bidders may also be required to demonstrate the compatibility of the proposed solution with the technical requirements specified in this Tender Document and explain the implementation, migration (if applicable), commissioning, and support methodology.
- iii. The DGIP Technical Evaluation Committee shall assess the bidder's technical capability, proposed solution, availability of qualified technical personnel, implementation methodology, post-installation support mechanism, and overall ability to meet the requirements of this Tender Document.
- iv. Failure to satisfactorily demonstrate the technical capability, proposed solution, or compliance with the technical specifications and contractual requirements may result in the bid being declared technically non-responsive.

9. INSPECTION, SERVICE VERIFICATION AND TESTING:

- i. The designated Inspection Committee/Technical Team of DGIP shall monitor and verify the successful delivery, installation, configuration, integration, testing, commissioning, and operationalization of the Hyper-Converged Infrastructure (HCI) Solution at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore. The Committee shall also oversee the availability and effectiveness of the support and maintenance services throughout the contract period.
- ii. Upon completion of deployment and implementation activities, the HCI Solution shall be jointly tested by the vendor, OEM/Principal, and the designated technical representatives of DGIP to verify compliance with the prescribed technical specifications, performance requirements, and operational standards prior to issuance of the Acceptance Certificate (ATP).
- iii. The Inspection Committee shall have the authority to reject any hardware, software, component, service, or deliverable found to be defective or not in conformity with the agreed technical specifications, contractual requirements, or OEM standards. In such cases, the vendor shall replace, rectify, or reconfigure the same within the timeframe specified by DGIP, at no additional cost.



-
- iv. DGIP may conduct periodic reviews during the three (03) years support and maintenance period to ensure compliance with the agreed service levels, OEM/Principal support commitments, software and firmware updates, security patch management, and other contractual obligations, thereby ensuring the continued availability, reliability, and security of the HCI infrastructure.

10. MODE OF ISSUANCE OF CONTRACT / SERVICE ORDER:

- i. Upon completion of the procurement process and acceptance of the successful bidder's offer, a formal Contract Agreement shall be executed for the supply, installation, configuration, integration, testing, commissioning, and operationalization of the Hyper-Converged Infrastructure (HCI) Solution, including hardware and software components, along with three (03) years support and maintenance services.
- ii. The Contract shall remain valid until the completion of all contractual obligations, including the provision of support and maintenance services for a period of three (03) years. The support and maintenance period shall commence from the date of issuance of the Acceptance Certificate (ATP) by DGIP upon successful deployment, testing, and commissioning of the HCI Solution.
- iii. DGIP reserves the right to increase or decrease the quantity, scope, or specifications of the hardware, software, and related services, in accordance with its operational requirements and the applicable procurement rules, on mutually agreed terms and conditions.
- iv. Any amendment, extension, or renewal of the support and maintenance services, if required, shall be subject to satisfactory performance of the vendor, continued availability of funds, and approval of the competent authority in accordance with the applicable rules and regulations.

11. LETTER OF INTENT (LOI)

- i. DGIP shall notify the successful bidder of the acceptance of its bid through the issuance of a **Letter of Intent (LOI)**, which may be communicated through registered mail, courier service, official email, or any other officially recognized means of communication.
- ii. The issuance of the Letter of Intent (LOI) shall signify DGIP's intention to award the contract to the successful bidder; however, it shall not, by itself, constitute a legally binding contract. A legally binding contractual relationship shall come into effect only upon execution of the formal Contract Agreement by both parties.
- iii. The successful bidder shall furnish the prescribed **Performance Security** within the timeframe specified in the Letter of Intent (LOI). Upon receipt and acceptance of the Performance Security and fulfillment of all prerequisite requirements, DGIP shall proceed with the execution of the Contract Agreement.
- iv. Following execution of the Contract Agreement, DGIP shall notify the unsuccessful bidders accordingly and shall release their Bid Securities in accordance with the provisions of the Public Procurement Rules, 2004, and the applicable terms and conditions of the bidding documents.

12. SIGNING OF CONTRACT

- i. Upon issuance of the Letter of Intent (LOI) and fulfillment of all requisite formalities, DGIP shall forward the formal Contract Agreement to the successful bidder, incorporating all agreed terms and conditions relating to the supply, installation, configuration, integration, testing, commissioning, and support of the Hyper-Converged Infrastructure (HCI) Solution.
- ii. The successful bidder shall sign and return the Contract Agreement to DGIP within ten (10) working days from the date of its receipt. DGIP shall thereafter execute and countersign the Contract Agreement within ten (10) working days of receiving the duly signed document from the successful bidder.

- iii. The Contract Agreement shall become effective from the date of its execution by both parties. The Contract shall clearly specify the Effective Date, implementation schedule, delivery and deployment timelines, acceptance procedures, and the commencement date of the three (03) years support and maintenance period.
- iv. Failure of the successful bidder to execute and return the Contract Agreement within the stipulated period, or to fulfill any other prerequisite requirements, including submission of the Performance Security, may result in cancellation of the award and forfeiture of the Bid Security, subject to approval of the competent authority and in accordance with the applicable procurement rules and provisions of the bidding documents.

13. DURATION OF CONTRACT / WARRANTY SUPPORT PERIOD:

- i. The Contract shall remain valid for a period of **three (03) years** from the date of issuance of the **Acceptance Certificate (ATP)** by DGIP upon successful delivery, installation, configuration, integration, testing, commissioning, and operationalization of the Hyper-Converged Infrastructure (HCI) Solution at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore. During this period, the Contractor shall provide comprehensive OEM/Principal-backed warranty, support, and maintenance services for all hardware and software components supplied under the Contract.
- ii. The Contractor guarantees that the HCI Solution, including all hardware, software, licenses, and associated components, shall perform in accordance with the technical specifications and performance requirements prescribed in the Tender Documents. Any defective, malfunctioning, or non-conforming hardware, software, or component identified during the warranty and support period shall be repaired, replaced, upgraded, or rectified by the Contractor at no additional cost to DGIP.
- iii. The Contractor warrants that all hardware and software supplied under the Contract shall be brand new, genuine, unused, and of the latest available model/version at the time of delivery, unless otherwise specified by DGIP. The supplied solution shall be free from defects in design, materials, workmanship, configuration, and licensing, and shall operate reliably under normal operating conditions prevailing in Pakistan.
- iv. The Contractor shall provide valid OEM/Principal certifications, authorizations, warranties, license entitlements, and support commitments confirming the availability of technical support, software updates, firmware upgrades, security patches, replacement parts, and related services throughout the three (03) years warranty and support period.
- v. DGIP shall promptly notify the Contractor in writing of any defect, malfunction, security vulnerability, performance issue, or operational deficiency observed in the HCI Solution during the warranty and support period. Upon receipt of such notification, the Contractor shall take immediate corrective action and ensure timely resolution in accordance with the agreed Service Level Agreement (SLA), so as to maintain the continuous, secure, and efficient operation of the HCI infrastructure.

14. TERMS OF PAYMENT:

- 1. Bill in triplicate, along with duly receipted challan / service completion report, shall be submitted to the Assistant Director (Logistics), DGIP. The payment shall be processed by the Accounts Officer (B&R), DGIP, Islamabad, upon receipt of a satisfactory performance certificate issued by the designated Technical Team of DGIP confirming that the services have been rendered in accordance with the agreed SLA terms and specifications.
- 2. No advance payment or mobilization advance shall be made to the firm/company under any circumstances. Payment shall be released strictly in accordance with the terms and conditions of the contract upon satisfactory completion of services.



3. Payment shall be made to the vendor on a one-time basis upon successful delivery, installation, configuration, integration, testing, commissioning, and operationalization of the Hyper-Converged Infrastructure (HCI) Solution, including all hardware and software components, at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore.
4. Payment shall be released only after verification and certification by the designated Technical Team of DGIP confirming that all contractual requirements have been satisfactorily fulfilled in accordance with the agreed specifications, terms, and conditions, and upon issuance of the Acceptance Certificate (ATP) by DGIP. The vendor shall continue to provide comprehensive OEM/Principal-backed support and maintenance services for a period of three (03) years from the date of issuance of the Acceptance Certificate (ATP).
5. All applicable taxes, duties, and levies shall be deducted at source from the payments due to the vendor in accordance with the prevailing Government rules and regulations at the time of payment.

15. PERFORMANCE SECURITY:

1. In accordance with Rule 39 of the Public Procurement Rules, 2004, the successful bidder shall furnish a **Performance Security equivalent to five percent (5%) of the total Contract Price** in the form of an unconditional Bank Guarantee, Pay Order, or Demand Draft issued by a Scheduled Bank, in favour of the **Directorate General Immigration & Passports (DGIP), Islamabad.**
2. The Performance Security shall remain valid throughout the implementation period and the entire **three (03) years warranty, support, and maintenance period** of the Hyper-Converged Infrastructure (HCI) Solution. In the event of any extension, amendment, or variation in the Contract, the Performance Security shall be suitably extended or revalidated to cover the revised contractual obligations.
3. The Performance Security shall serve as a guarantee for the satisfactory performance of all contractual obligations, including the supply, installation, configuration, integration, testing, commissioning, warranty, support, maintenance services, software updates, firmware upgrades, security patches, and replacement of defective hardware components during the Contract period.
4. The Performance Security shall be released upon successful completion of all contractual obligations, including the expiry of the three (03) years warranty and support period, subject to certification by the designated Technical Team of DGIP that the Contractor has satisfactorily fulfilled all terms and conditions of the Contract.
5. DGIP shall have the right to forfeit, wholly or partially, the Performance Security in the event of default, non-performance, failure to meet contractual obligations, breach of Contract, or failure to provide the agreed warranty, support, and maintenance services in accordance with the Contract and Service Level Agreement (SLA).

16. LIQUIDATED DAMAGES / PENALTIES:

1. In the event of delay in delivery, installation, configuration, integration, testing, commissioning, or failure to fulfill any contractual obligation, including warranty, support, and maintenance commitments during the three (03) years support period, DGIP may impose penalties in accordance with the Contract provisions. DGIP shall also have the right to forfeit the Performance Security, wholly or partially, and may initiate further action, including blacklisting proceedings, in accordance with the applicable procurement rules.
2. If the Contractor fails to rectify any reported fault, defect, malfunction, or service issue within the response and resolution timelines prescribed in the Service Level Agreement (SLA), DGIP may impose

penalties at the rates specified in the Contract, subject to verification and certification by the designated Technical Team of DGIP.

3. DGIP reserves the right to recover any penalties, liquidated damages, costs, or other amounts due from the Contractor through adjustment against pending payments, Performance Security, or any other sums payable to the Contractor under the Contract.

4. Any request for waiver of penalties on account of Force Majeure or other exceptional circumstances beyond the Contractor's reasonable control shall be submitted in writing, together with supporting evidence, for consideration by DGIP. The decision of the competent authority in this regard shall be final and binding.

5. The imposition of penalties shall not relieve the Contractor of its obligation to complete the Contract and provide the required warranty, support, maintenance services, software updates, firmware upgrades, security patches, and replacement of defective hardware or software components throughout the three (03) years support period.

17. PRICE / CONTRACT PRICE:

1. The quoted Contract Price shall be firm, fixed, and final for the entire duration of the Contract and shall include the cost of all hardware, software, licenses, installation, configuration, integration, testing, commissioning, warranty, support, maintenance services, and all applicable taxes, duties, levies, including Sales Tax, Income Tax, and any other Government-imposed charges as applicable. No additional payment shall be admissible beyond the Contract Price accepted by DGIP.
2. The Contract Price shall cover all costs associated with the successful supply, delivery, installation, configuration, integration, testing, commissioning, operationalization, and maintenance of the Hyper-Converged Infrastructure (HCI) Solution at DGIP Headquarters, Islamabad, and the Disaster Recovery (DR) Site, Lahore, including three (03) years OEM/Principal-backed warranty, support, software updates, firmware upgrades, security patches, technical assistance, and replacement of defective components, where required.
3. No request for revision, escalation, or increase in the Contract Price on account of inflation, fluctuations in exchange rates, increase in operational costs, taxes, duties, or any other reason whatsoever shall be entertained during the validity of the Contract.
4. The Financial Proposal shall be submitted in typed and printed form on the official letterhead of the bidder/company. Handwritten quotations, overwriting, or unauthenticated alterations shall not be accepted and may render the bid liable to rejection.

18. REJECTED SUPPLY:

- i. Any software component rejected by DGIP due to non-compliance with specifications, defects, or substandard quality shall be returned and replaced at the supplier's own risk and cost.
- ii. The supplier shall bear all expenses related to the handling of rejected software items without any financial liability to DGIP.

19. FORCE MAJEURE:

- i. Force Majeure refers to any unforeseeable event or circumstance beyond the reasonable control of the Contractor or DGIP, including but not limited to government restrictions, war, hostilities, invasion, acts of foreign enemies, rebellion, revolution, riot, industrial disputes, civil commotion, natural disasters, or any other similar events that prevent the performance of contractual obligations.
- ii. The determination of the existence and applicability of Force Majeure conditions, including any extension of the delivery or performance schedule, shall be at the sole discretion of the Director General, DGIP, Islamabad.



20. PROFESSIONAL TAX:

- i. The supplier shall provide valid National Tax Number (NTN) and Sales Tax Registration Number (GST) certificates.
- ii. In the event the supplier does not submit a valid Tax Exemption Certificate issued by the Federal Board of Revenue (FBR), all applicable taxes, duties, and levies as prescribed by the Government of Pakistan shall be deducted at source from the supplier's invoices/bills.

21. GENERAL TERMS AND CONDITIONS:

- a. In case of import of any items under this tender, the Contractor/Vendor shall be responsible for customs clearance of all goods through New Islamabad International Airport or Margalla Dry Port. All applicable customs duties, taxes, and charges arising from importation shall be borne by the Contractor/Vendor.
- b. Authorized agents nominated by the respective company must provide a letter of authority from their principal/manufacturer.
- c. DGIP, Islamabad, reserves the right to reject or accept any or all bids, in part or in full, without assigning any reason. DGIP may also distribute the tendered quantity among multiple bidders, and the lowest bidder shall have no claim to the full quantity.
- d. DGIP may waive any condition of the tender in the public interest.
- e. Suppliers must ensure that all supplies, installation, and commissioning strictly conform to the specifications provided in the tender document.
- f. DGIP shall not provide import licenses or any facility for the import or procurement of software; the contractor shall be fully responsible for compliance.
- g. The decision of the Director General, DGIP shall be final and binding on all matters related to this tender.
- h. Bids that do not comply with the terms, conditions, and specifications of the tender shall be rejected.
- i. DGIP may request clarifications regarding submitted bids, but no change in price or substance of the bid shall be allowed after submission.
- j. Earnest money of unsuccessful bidders will be refunded upon submission of a written request after tender finalization.
- k. Incomplete or conditional bids shall not be entertained.
- l. All requests for clarification and responses must be in writing or via email; however, no alterations to price or substance will be permitted after bid submission.
- m. Any disputes arising after issuance of the work order shall be referred to the Director General, DGIP, whose decision shall be final and binding.
- n. Bids submitted via email/physical or fax shall not be accepted.
- o. In case of a public holiday on the bid opening date, bids will be opened on the next working day.
- p. The bidder must ensure the availability of services for at least three (03) years for the quoted brand/model/solution.
- q. DGIP reserves the right to increase or decrease the requirement of software as per applicable rules.
- r. It is the bidder's responsibility to ensure that all bid documents are submitted through EPADs before the closing date and time. Late bids shall not be considered.



- s. The bidder shall be responsible for the supply, delivery, installation, and commissioning of software.
- t. The Service Level Agreement (SLA) shall become effective from the date of its signing by both parties. The bidder's obligations, including delivery, installation, commissioning, support, and maintenance services, shall commence from the date of signing of the SLA. The bidder shall ensure timely delivery and installation of all items in accordance with the mutually agreed implementation schedule defined in the Contract/SLA.
- u. Joint ventures or consortiums are not eligible for this tender.
- v. All decisions of DGIP shall be final, binding, and not challengeable in any forum or court of law.
- w. **Bid Validity:** Bids submitted under this tender shall remain **valid for 180 days** from the date of opening of Technical Proposals. DGIP may request an extension of bid validity for an **additional 90 days**, if deemed necessary.
- x. Bids must be submitted ; through only. In accordance with instructions provided in the bidding document. The Original Bid security must be delivered to the address below on or before **03:00PM on August 06, 2026**. Electronic bids will be opened the same day at **03:30 PM** through EPADs.

22. SPECIAL CONSIDERATIONS FOR THE BIDDERS:-

- a. Bidders are strongly advised to visit and inspect the site of delivery and its surrounding areas to obtain, on their own responsibility, all information necessary for the preparation of their bids and for entering into a contract for the supply, installation, and commissioning of goods.
- b. All costs incurred in connection with such site visits, inspections, or information gathering shall be borne solely by the bidder.

23. CLARIFICATION:

- i. Any queries or requests for clarification regarding this Tender Document shall be submitted in writing to the Director (NW F&L), Directorate General, Immigration & Passports, Mauve Area, G-8/1, Islamabad.
- ii. DGIP may provide clarifications or responses in writing to all prospective bidders, and such clarifications shall form an integral part of the Tender Document.

24. APPLICABLE LAW & DISPUTE RESOLUTION

In the event that any dispute arises between the procuring agency and the successful bidder in connection with the Agreement or services provided pursuant to the Agreement, the Parties shall attempt in good faith to resolve such dispute promptly by negotiation. If the matter has not been resolved within thirty (30) calendar days of a Party's request for negotiation, then all such dispute(s) shall be settled through arbitration by a sole arbitrator to be appointed with mutual consent of Parties. The arbitration shall be held under the provisions of the Arbitration Act 1940 as amended. The arbitration shall be held in Islamabad in English language. The award of the arbitration shall be binding on the Parties. As there is sole arbitrator fee will be paid by both the parties equally.

25. CAUTION:

- i. Entry to DGIP Headquarters is strictly restricted for the general public. The successful bidder must submit full details of all personnel responsible for the delivery, installation, and commissioning of the goods prior to the issuance of the Purchase Order. Any subsequent changes in personnel must be promptly communicated to DGIP during the execution of the contract.



- ii. Access to the premises shall be granted only to authorized personnel whose details have been submitted and verified, and only during official working hours. Unscheduled or frequent visits without a valid purpose shall not be permitted.



**Assistant Director (LOGISTICS),
DG (I & P), Islamabad.**

I / We have carefully read and understood all the instructions, terms, and conditions outlined in this Tender Document and agree to fully comply with them in the submission and execution of this tender.

Signature of Proprietor / Authorized Agent / Owner: _____

Name of Firm: _____

Official Stamp / Seal: _____

Date: _____

ANNEXURE - I TECHNICAL SPECIFICATION

Technical Specifications

HYPERCONVERGED INFRASTRUCTURE (HCI)

S#	General Requirements (Non-Compliance shall lead to the rejection of Bids)
1	The HCI manufacturer must be included in Gartner's "Magic Quadrant for Hyper-Converged Infrastructure Software" for three consecutive years.
2	Must Be Compatible with Any Brand of Intel x86 Architecture Hardware Servers.
3	Must Have OEM Presence in Pakistan for Minimum 4-5 Years or more.
4	OEM Must have at least 45 to 50 HCI Deployments locally in Pakistan including at least 8-10 deployments in any of the Government Sector with the Proposed components i.e. Compute Virtualization, Storage Virtualization and Network Virtualization.
5	Must Quote 3 Years 24/7 Hardware and Software Technical Support Services by OEM.
6	Must Quote Training for 04 Participants by OEM.
7	Virtualization Solution must support Oracle RAC Deployment.
8	Successful bidder has migration from the existing HCI solution to the proposed solution shall be the responsibility of the OEM. The Successful bidder will be responsible for planning, execution, configuration, data migration, testing, and ensuring a smooth transition with minimal disruption to services at no additional cost, ensuring complete data and workload migration with minimal downtime.

ITEM NO. 01	VIRTUALIZATION MANAGEMENT LICENSE FOR HCI	02
-------------	---	----

S#	Technical Description, Specifications and Standards Required
1.1	Proposed Solution must provide High Availability / Redundancy for Virtualization Management Platform on DR Site in case of any disaster.
1.2	Proposed Solution must Support Management for Existing Virtual Machines on VM-ware Platform for single window management, and VMs bidirectional Migration between VMware and proposed solution using the VMware platform integration.
1.3	Proposed Solution must support to create and manage local Users with Role Based Access and Permission Control.
1.4	Proposed Solution must provide Web Browser based Management Console.
1.5	Proposed Solution must provide complete visibility and centralized management / control of the Virtualization Platform and capability to scale up to 64 nodes or better.
1.6	Proposed Solution must support Host status Monitoring, including Host Resources Usage, Physical Host Basic Information and Hardware Configuration, Connected Storage Information, VMs Running on Host Status.
1.7	Proposed Solution must support Cluster Status Monitoring, including DRS Status Display, Online/offline Status of Hosts, VM Running Status, Storage Types and Platform CPU/RAM/Storage Real-time Usage.
1.8	Support online upgrade of the cloud platform, and during the upgrade process, it is necessary to support the arrangement and suspension of the upgrade nodes.

ITEM NO. 02	HYPERVISOR (Compute Virtualization)	16
-------------	-------------------------------------	----

S#	Technical Description, Specifications and Standards Required
2.1	Proposed Solution should be highly redundant providing capability for the VMs to restart on another node in case of any Node failure in the Cluster.
2.2	Proposed Solution must provide VM Snapshot capability to revert back to previous point in time in case a failure or system error occurs.
2.3	Proposed Solution must provide VM Clone capability for creating cloned instances from source VM for testing or any other purposes.
2.4	Proposed Solution must provide VM vMotion capability to Live migrate VMs to any nodes in



	the Cluster without any downtime.
2.5	Proposed Solution must provide the capability to automatically hot-add resources including vCPUs and Memory real-time based on VM contention.
2.6	Proposed Solution must provide automated Resource Scheduling and Load Balancing capability for balanced performance on all nodes across the cluster.
2.7	Proposed Solution must provide Distributed Switch capability to configure and administer switching for the entire Cluster.
2.8	Proposed Solution must provide Hardware Health Check capability to Monitor CPU, Memory, Network Interface Card, Hard Drive and RAID Controller etc.
2.9	Proposed Solution must support Host CPU & Memory Over-commitment Ratio Control.
2.10	Proposed Solution must provide capability to scale up to 64 nodes or better.

ITEM NO. 03	STORAGE VIRTUALIZATION	16
-------------	------------------------	----

S#	Technical Description, Specifications and Standards Required
3.1	Proposed Solution must be from the same Vendor as the Hypervisor.
3.2	Proposed Solution must provide both "2 Copies" and "3 copies" options for data redundancy to be selected from while initial configuration of Virtual Storage.
3.3	Proposed Solution must provide Data Striping capability with flexible stripe width.
3.4	Proposed Solution must provide Data-At-Rest Encryption (In-Built) for VM Data Security without using any specialized Hardware such as Self-Encrypting Drives (SEDs).
3.5	Proposed Solution must provide SSD based Read Caching and Write Buffer capability to improve the performance of the I/O.
3.6	Proposed Solution must provide Data Balancing capability to more evenly distribute the data across the devices to achieve a balanced distribution of resources.
3.7	Proposed Solution must provide Automated Data Rebuilding capability to restore redundancy in case of any Disk or Node Failure.

ITEM NO. 04	NETWORK VIRTUALIZATION	16
-------------	------------------------	----

S#	Technical Description, Specifications and Standards Required
4.1	Proposed Solution must be from the same Vendor as the Hypervisor.
4.2	Proposed Solution must provide capability to display Virtual Datacenter Network Topology for easy Management and Troubleshooting.
4.3	Proposed Solution must provide capability for L2 bridging with Physical Environment for Network connectivity of Internal workloads with Physical Network.
4.4	Proposed Solution must provide capability to manage Switching and Routing of Internal workloads by providing Virtual Switches and Virtual Routers. Routing of External Physical / Virtual Workloads should also be managed by the Virtual Router.
4.5	Proposed Solution must provide Micro-Segmentation / Distributed Firewalling feature for isolation of East-West Traffic between VMs.
4.6	Proposed Solution must provide capability to display Network Traffic Flow in Real-Time.
4.7	Proposed Solution must provide complete Network Visualization of Virtual Network.
4.8	Proposed Solution must provide capability for Network Quality of Service (QOS).

ITEM NO. 05	VM BACKUP SOLUTION	All VMs on Nodes
-------------	--------------------	------------------

S#	Technical Description, Specifications and Standards Required
5.1	Proposed Solution must be fully Compatible with Compute Hypervisor
5.2	Proposed Solution must provide the capability to take Full / Incremental level VM Backups.
5.3	Proposed Solution should be licensed in a manner to take backups of every VM in the Cluster regardless on which physical Node it resides on.
5.4	Proposed Solution must provide Automated Scheduling for Backups based on Hourly, Daily, weekly etc. scheduling.
5.5	Proposed Solution must support to configure Internal Virtual Storage, External SAN or NAS to be Backup repository for Storing Virtual Machine Backups.
5.6	Proposed Solution must support Industry's common storage protocols such as iSCSI, FC or Network File Sharing (NFS).
5.7	Proposed Solution must be support Backup Solution software (Dell Networker/Net Backup/ Veem Backup or etc).

ITEM NO. 06	Disaster Recovery Solution	20 VM's
-------------	----------------------------	---------

S#	Technical Description, Specifications and Standards Required
6.1	To ensure overall reliability and security, it is preferred that the vendor providing the disaster recovery feature is the same as the HCI vendor.
6.2	Must have virtual machine-level disaster recovery with configurable RPO and the RPO value ranges from 10 second to 3 working days.
6.3	To improve data transmission efficiency and reduce bandwidth consumption, the disaster recovery software needs to support the compression transmission function, and compress the data synchronized to the standby site before transmitting.
6.4	The disaster recovery software must have the ability to simulate disaster recovery drills and verify the reliability of the disaster recovery system without affecting the business.
6.5	When the primary site returns to normal, the disaster recovery software supports one-click failback function and can revert full or incremental data according to business needs.
6.6	Must Support disaster recovery status visualization and status monitoring, and you can view remote disaster recovery page information, including disaster recovery status, site management, disaster recovery strategy, protected business groups and recovery plans etc.

ITEM NO. 07	HARDWARE (SERVERS) FOR HCI PRIMARY	05 Units
-------------	------------------------------------	----------

S#	Technical Description, Specifications and Standards Required Per Unit	Quantity Per Unit
7.1	2U Chassis with 12 (3.5") 2x (2.5") Disk Slots or better & 4 x U.2 NVME Disks or better	01
7.2	Processor Intel Xeon 2* Intel 6530P 32C/64T 2.3GHZ or better	02
7.3	64GB DDR5 6400MHz or better	08
7.4	480GB 2.5" SATA SSD (configured with RAID1) or better	02
7.5	7.68TB Enterprise Grade SSD, 3D NAND TLC SSD 2.5", read intensive, SATA 3.0 6Gbps or better	07
7.6	10GE Optical Ports with SFP Modules (Multi-mode Optical Transceiver) or better	04
7.7	1G Ethernet Copper Ports or better	04
7.8	Raid Card with Pass-through (JBOD) mode supported	01
7.9	HBA Card DUAL PORT-32G	01

7.10	Dual Power Supply or better	02
7.11	Embedded Server Management Software for Remote Management	01
7.12	Complete Rail Kit for Rack Mounting	01
7.13	Front Bezel (front cover or face-plate)	01
7.14	OEM Backed Warranty (36 Months) with parts (replacement)	01

ITEM NO. 08	HARDWARE (SERVERS) FOR HCI DR	03 Units
-------------	-------------------------------	----------

S#	Technical Description, Specifications and Standards Required Per Unit	Quantity Per Unit
8.1	2U Chassis with 12 (3.5") 2x (2.5") Disk Slots or better & 4 x U.2 NVME Disks or better	01
8.2	Processor Intel Xeon 2* Intel 6530P 32C/64T 2.3GHZ or better	02
8.3	64GB DDR5 6400MHz or better	08
8.4	480GB 2.5" SATA SSD (configured with RAID1) or better	02
8.5	7.68TB Enterprise Grade SSD, 3D NAND TLC SSD 2.5", read intensive, SATA 3.0 6Gbps or better	05
8.6	10GE Optical Ports with SFP Modules (Multi-mode Optical Transceiver) or better	04
8.7	1G Ethernet Copper Ports or better	04
8.8	Raid Card with Pass-through (JBOD) mode supported	01
8.9	HBA Card DUALPORT-32G	01
8.10	Dual Power Supply or better	02
8.11	Embedded Server Management Software for Remote Management	01
8.12	Complete Rail Kit for Rack Mounting	01
8.13	Front Bezel (front cover or face-plate)	01
8.14	OEM Backed Warranty (36 Months) with parts (replacement)	01

ITEM NO. 9	SAN Switch	04 Units
------------	------------	----------

S#	Technical Description, Specifications and Standards Required Per Unit	Quantity Per Unit
9.1	Must have 24*10G+ SFP Ports & 2*40G QFP+ Ports	01
9.2	Must Support Stacking	01
9.3	Must Support IPV4 & IPV6	01
9.4	Must Support VLAN, STP, Static Routing/RIP/OSPF	01
9.5	Must Have Dual PSU	01
9.6	OEM Backed Warranty (36 Months) with parts (replacement)	01

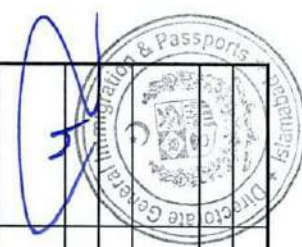
**DIRECTORATE GENERAL, IMMIGRATION & PASSPORTS
COMPANY EVALUATION PROFORMA**

Annex-II

Total Marks		100			
Minimum Qualifying marks		70			
S.No	Criteria for evaluation (Principle parameter)	Total Marks	Detail parameter	Detail to be Provided by the bidder	Marks awarded
1	Chamber of Commerce Membership,Min one (01) year valid member ship	10			
2	Proof of registration of SECP/Registrar of firms	10	10 or more employees= 10 Marks		
3	Service/Support Mechanism & Technical Staff	10	6 to 9 employees= 7Marks 5 or below employees= 5 Marks Less than 5 employees= 0 Marks		
4	Experience in Supply of Related Product (Minimum: 05 Years experience required.)	15	5-7 Years=10 Marks 8-10 Years=12 Marks above 10 Years= 15 Marks		
5	Assignments (Work Orders): Minimum five (05) assignments from five different organizations required.	15	10 or more work order=15 Marks 5-9 Work Order= 10 Marks Less than 5= 0 Marks		
6	Bank Statement / Bank Certificate showing minimum PKR 20 Million credit facility during the period 01-02-2026 to 31-07-2026.	20	20-30 Million= 12 Marks 31-40 Million= 16 Marks above 40 Millions=20 Marks Less than 20 Millions= 0 Marks		
7	Satisfactory Performance Certificates (Minimum five (05) performance certificates from five different organizations required.)	20	5 Certificate= 12 Marks 6-8 Certificate= 16 Marks 9 or More Certificate= 20 Marks Less than 5= 0 Marks		
Total Marks		100			

Bidders obtaining **70 or more marks** shall qualify for opening of financial proposal.

Signature of Owner / Authorized representative



ANNEXURE - III
PROPOSAL SUBMISSION FORM

The Director (NW/F & Logistic),
Directorate General, Immigration & Passports,
G-8/1, Mauve Area, Islamabad.

Sir,

We, the undersigned offer to provide renewal of Licenses Fortinet Core Device in Directorate General, I&P, Islamabad, being genuine and in accordance with your tender document dated _____ through our proposal. We are hereby submitting our Financial Proposal along with Technical proposal, sealed in envelopes as desired.

We have submitted a bid bond / earnest money in the fix amount **Rs. 13,732,860/-** of the bid value as required in the tender document along with our financial bid.

We understand you are not bound to accept any proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals with assigning a reason.

The decision of evaluating committee shall be final and cannot be challenged on any ground at any forum, and the evaluating committee will not be liable for any loss or damage to any party acting in reliance thereon.

We remain,

Your's sincerely

Authorized Signature:
Name and Title of Signatory:
Name of Firm / Company:
Address



Annexure – IV

COMPLIANCE SHEET FOR TECHNICAL PROPOSAL

The tenderers are required to attach the following documents with their technical proposals:-

S. No.	Document required to be attached with the technical proposal	Compliance	
		Yes	No
1	Covering letter on letter head pad of the firm (Annex-III)		
2	Company Profile / Brochures		
3	Copies of valid NTN / ATL & GST		
4	Proof of member ship of Chamber of Commerce		
5	Proof of registration of SECP		
6	Client list / Equipment brochure		
7	Service / support mechanism along with list of technical staff		
8	Proof of minimum five (05) years of experience. Three (03) similar assignments, involving supply / installation / support of similar equipment to Government / Semi-Government Departments or reputable Autonomous Bodies. (Copies of Purchase Orders / Work Orders must be provided as evidence).		
9	Affidavit on stamp paper for being not black listed ever. (Stamp Paper of Rs. 100).		
10	Provide a Certificate that Equipment / Items must be in compliance with the Technical Requirements / specifications as mentioned at Annex-I		
11	Financial soundness of the company (Minimum 20 Million credit amount). last one year w.e.f. 01-02-2026 to 31st-07-2026 .		
12	Copy of Bid Bond / Earnest Money as specified in the Tender Document must be uploaded with the Technical Proposal. The original bid security shall be submitted physically at DGIP before the bid submission deadline.		
13	The bidder shall submit a minimum of five (05) satisfactory performance certificates issued by Government / Semi-Government Departments / Autonomous Bodies for the supply of relevant IT equipment.		
14	Reliability, warranty, and after-sales support certificates relevant to the quoted equipment		
15	Copies of at least five (05) Work Orders/Purchase Orders executed for IT-related supply/installation for Government, Semi-Government, Autonomous Bodies or private institutions.		
16	Annex-I Technical specification		
17	Annexure-II Company evaluation proforma		
18	Annexure-III Submission form		
19	Annexure-IV Technical Compliance sheet to be filled by the bidder		
20	Annexure-V Financial Proposal		
21	Annexure-VI Performance Security		
22	Annexure-VII Integrity Pact		



**ANNEXURE-V
FINANCIAL PROPOSAL**

(Price Schedule / Financial Cost Sheet for Hyper-Converged Infrastructure (HCI) Solution (Hardware & Software) for DGIP (HQ), Islamabad and DR Site, Lahore, including three (03) years' support and maintenance services

Item #	Work Description	Quantity	Unit Price (without Tax)	Unit Price with Taxes (mention tax type & %)	Total Price with Taxes
1.					
2.					
3.					
4.					
5.					
Grant Total					

NOTE:-

- Vendor shall determine the total bid cost for all items under this lot (renewal of Licenses).
- Prices must be quoted for all items; partial quoting may lead to disqualification.
- All licenses/subscriptions must be **genuine, legally sourced, and compliant** with OEM (Veritas) requirements.
- DG I&P reserves the right to **increase or decrease quantities** as per requirement.

Total Cost (in words) Rs.: _____

Date: _____

Signature of Authorized Person: _____

Name: _____

Company Seal: _____

In the capacity of: _____

Duly authorized by: _____



Important Note:

- No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the financial bid.

Annexure VI

Form of Performance Security

To:

Directorate General Immigration & Passports Headquarters,
Sector G-8/1, Mauve Area,
Islamabad.

Subject: B/G AND DATE FOR _____ ON BEHALF OF _____ FOR DUE AND FAITHFUL
PERFORMANCE OF CONTRACT NO. _____ DATED _____

Whereas M/s _____ (hereinafter called the Contractor) have requested us to furnish a Bank Guarantee in your favour in the sum of Rs. _____ (Rupees _____ (IN WORDS) as Performance Security against Contract / Agreement No. _____ dated _____ to be concluded between the Contractor and Directorate General Immigration & Passports (hereinafter called the DG I & P).

WE HEREBY AGREE AND UNDERTAKE:

- i. To make an un-conditional payment of Rs. _____ (Rupees _____) to you on demand, without any further question or reference to the Contractor, upon failure of the Contractor to perform the Contract of which you shall be the sole judge.
- ii. To keep this guarantee valid and in full force and effect from this date up to the time of the due and faithful completion of the Contract under reference (the schedule of implementation shall be as described in the Contract and its subsequent amendments) or till _____ whichever date is later. The faithful completion of the Contract by the Contractor shall be intimated by the DG I & P.
- iii. To extend the period of the enforceability of this guarantee if such extension be necessary due to late issuance of Clearance Certificate from Pakistan Customs or desired by you of us. All claims hereunder must be submitted to us on or before the expiry date mentioned in this guarantee or the date mentioned in any extensions issued from time to time, after which this guarantee shall become null and void and should be returned to us. Irrespective of its return, we shall consider ourselves fully discharged from any obligation there under after the said expiry date.

Dated This Day of _____, 2026.

Signature: _____

A Signatory Authorized To Sign Contract on
Behalf of Contractor.

Witness: _____



By: _____

Sworn & Sign before me

This day of2026

Annexure VII
INTEGRITY PACT

[the Seller/Supplier] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, **[the Seller/Supplier]** represents and warrants that it has fully declared the brokerage, commission, fees etc. Paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[the Seller/Supplier] certifies that it has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.

[the Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be void at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, **[the Seller/Supplier]** agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[the Seller/Supplier]** as aforesaid for the purpose of obtaining or inducing the procurement for any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

