



Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan

Telephone (021) 9203866-85 Fax (021) 9203796

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RFQ No	LM-19770YP	
DATE	06.07.2026	

REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)

SAP No.6100017193

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

ON
(Date)

21.07.2026

BY
(Time)

Please quote your best price for all items of following specifications. Please read the instructions attached herewith Rs. _____ EARNEST MONEY %
PO/DD NO. _____

Title: PRODUCTION OF POINT OF SALE MATERIAL FOR HI-STREET CLUSTERS AND PSO RETAIL OUTLETS

S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
1	<u>Flyer</u> FLYER FLYER: DESCRIPTION: Size: 4x8 inches Printing: 4x4 color Material: 130 gsm matt/art paper Packing: 1000 eack pack Unit rate includes the cost of transportation.	<u>PSO House</u>	<u>EA</u>	600,000		
2	<u>Bunting</u> Bunting Bunting: DESCRIPTION: Size: A4 size with die cutting (9x11.5 inches) Printing:4x4 color Material:115 gsm matt/art paper Per string 6leafs must be pasted String should be strong enough to hold the weight Unit rate is for per string having 6leafs Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	3,000		
3	<u>L&C Dangler</u> Dangler DANGLER: DESCRIPTION: Size: 9x12.5 inches Material: 350 gsm art card/matt with die cutting Printing: 4x4 color Hang with Fish Wire Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	4,000		
4	<u>L&C Sticker Poster</u> STICKER POSTER: DESCRIPTION: Size: 15x20 inches Material: Lintex or equivalent Printing: 4 color Lamination: Matt/Glossy Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	30,000		



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5	<u>Trade Letter</u> Trade Letter Trade Letter: DESCRIPTION: Size: 8.6 X 11.75 Material:128 GSM MATT Printing: 4x4 color Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	250,000		
6	<u>Banner</u> Banner Banner: DESCRIPTION: Material: 320 gsm star Eyelit Size: 14x6 ft Unit rate is for 14x6 ft banner size Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	250		
7	<u>X Standee</u> X-Standee X-STANDEE: DESCRIPTION: Size: 2x5 ft Media Star, 320 gsm Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	2,500		
8	<u>Roll Up Standee</u> ROLL UP STANDEE: ROLL UP STANDEE: DESCRIPTION: Size: 6x3 ft Material: 320 gsm, Non tearable Unit rate includes the cost of transportation	<u>PSO House</u>	<u>EA</u>	1,000		
9	<u>Backdrop</u> BACKDROP	<u>PSO House</u>	<u>EA</u>	40		



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10	BACKDROP: DESCRIPTION: Wooden Frame: 2.5x2.5 inches of Lasani Wood, Stich with Panaflex 320 gsm star Size: 10x15 ft Matt/Glossy Unit rate includes the cost of transportation and installation Trade Promotion Booklet Trade Promotion Booklet Trade Promotion Booklet: DESCRIPTION: OPEN SIZE: 12X18 INCHES CLOSE SIZE: 9X12 INCHES Printing: 4x4 color No of Pages: 12 with perforation Binding: Pin Unit rate includes the cost of transportation	PSO House	EA	4,000		
11	T-Shirt T-Shirt T-Shirt: Description: 100% cotton 280 gsm Embroidery front left and right, 6 inches Back: 14x8 inches Unit rate includes the cost of transportation	PSO House	EA	1,000		
12	Cash Memo Invoice Book Invoice Book: Description: Paper ncr indonesia Size: 9x11 inches Set. 1+2 copy,50 set each book, 150 pages Printng: 4 color front, different printing on each paper	PSO House	EA	1,000		



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13	Binding: Hard with perforated Note: Unit Rate includes the cost of transportation <u>Dealership Certificate</u> DEALERSHIP CERTIFICATE WITH ACRYLICSTAND DEALERSHIP CERTIFICATE WITH ACRYLICSTAND DESCRIPTION: SIZE: 9X12 INCHES MATERIAL:350GSM MATTCARD PRINTING: 4 COLOR FOIL PRINTING STAMPING ACRYLIC STAND SIZE: 9X12INCHES MATERIAL: 4MM CLEAR Unit rate includes the cost of transportation.	<u>PSO House</u>	<u>EA</u>	1,000		
14	<u>2D Foaming Board</u> 2D FOAMING BOARD 2D FOAMING BOARD: DESCRIPTION: SIZE: 2FT X 2FT MATERIAL: FOMING10MM VINYL PRINTING PASTING ON FOAMING BOARD DIE CUTTING ON BOTH SIDES Unit rate includes the cost of transportation.	<u>PSO House</u>	<u>EA</u>	5		
15	<u>Carton Sticker</u> Carton Sticker Carton Sticker: DESCRIPTION: Size: A4 Printing: 4color Sticker: Lintex Unit rate includes the cost of transportation -----	<u>PSO House</u>	<u>EA</u>	400,000		



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S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
	SPECIAL TERMS AND CONDITIONS: Artworks for all elements will be provided by PSO. It could be one single artwork or multiple artworks depending on need. Along with printing, the vendor will be responsible for dispatching at PSO divisional offices, PSO's official distributors' divisional warehouses/offices, PSO retail outlets. Vendor must have supplied all required tools in the past. Major Quantity will be at KHI, LHR, & ISL(>,<)> however, overall division wise quantity will vary as per the requirement. The successful vendor will provide sample of all branding tools. Once all the samples are approved by PSO then only the project will be executed. If any deviation in specifications is found in the samples and in case of incorrect measurements or inferior quality of material, PSO will not bear any expenses of the supplies by vendor and vendor will provide new and revised samples. PSOM quantity and delivery/deployment addresses will be provided in multiple rounds and the vendor will accordingly make and deliver the required quantity whenever asked for. Hence, the entire quantity will not be fulfilled in one round of printing, and delivery. Complete quantity to be delivered within 365 days. A detailed schedule, including specific dates for printing, and					



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S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
	delivery, should be submitted and agreed upon before the commencement of the project. The client reserves the right to cancel or reschedule the installation under certain circumstances. In the event of delays beyond the agreed-upon timeframe, the vendor may be subject to penalties or deductions of 10% from the overall project cost. In case the service provider is unable to provide services as per the stipulated conditions. PSO may utilize a secondary vendor for the provision of these services (as required) The cost for the same will be deducted from the vendor's security deposit. PSO will have the right to enter the agency's premises as well as other necessary places, during usual business hours, for the purpose of inspection of the agency's facilities and system to ensure the agency's compliance with the terms and requirements of the order<(>,<)> including the resource allocations, quality of the contracted work, records<(>,<)> and materials. Part delivery, part payment is allowed. The security deposit submitted by the agency to PSO will be returned at the conclusion of the contract. The packaging must be sturdy, securely sealed and free from damage or breakage.					



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	Vendor to paste a form on each box of packaging mentioning the item name, quantity, location for dispatch and other details as suggested by PSO team. If any deviation in specifications is found PSO reserves the right to withhold the total payment. PSO also reserves the right to deduct the amount from the security deposit/running bill until ratified by vendor. Payment will be released based on correction of work as per the given specifications along with approved satisfaction report by respective divisional and deputy divisional managers (Commercial Teams) Vendor is to ensure the quality of printing, structure and measurements of all POSM. In case of incorrect measurements or inferior quality of material, PSO will not bear any expenses of the supplies by vendor. Vendor shall be liable to indemnify and compensate the Company for all costs, claims, expenses, damages (direct, indirect or consequential) obligation or threatened litigation suffered or incurred by the company as a result of breach of the covenants in this clause or elsewhere under this contract. The vendor shall ensure proper safety equipment to the installation team and ensure that the workers are in best of health. The vendor should hold PSO free and harmless of any loss and/or liability cause of action or claim that may be filed by any of the personnel arising from the non-payment or underpayment of their					



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	wages(>,<)> salaries, benefits or any violation of the labor code and other applicable laws, which are now in effect or which may hereafter be enacted. TERMS & CONDITIONS: Tender process will be single stage two envelope A sample of materials as per the requirement mentioned above should be submitted along with/within 4 days of technical bid opening to the lubricants department. The bidder will qualify on the basis of technical evaluation criteria and sample requirements. The bidder to account for all the applicable govt. taxes, duties etc. in the quoted rates. PSO may increase/decrease quantity after tender opening as per requirement. Penalty may be imposed in case of late delivery and non execution within the validity of PO @ up to a maximum of 10% of the value of purchase order. Partial payment is allowed and shall be done as per actual delivered quantity. The vendor must follow the HSE standards, security and other requirements as per PSO policy. The successful vendors must timely respond to all the queries from the company. PSO also reserves the right to review its contract award decision for termination in case the performance is not ensured by the supplier as per the terms & condition of the agreement and all damages sustained by PSO due to the failure will be on account of the supplier.					



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S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
	Vendor must comply to all Specification and term and condition mentioned in RFQ.					