

GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAINING
FEDERAL DIRECTORATE OF EDUCATION
ISLAMABAD COLLEGE FOR BOYS, G-6/3, ISLAMABAD

PRE-QUALIFICATION NOTICE

(Financial Year 2026-27)

Islamabad College for Boys, G-6/3, Islamabad invites **electronic Pre-Qualification Applications** through the **e-Pak Acquisition & Disposal System (EPADS)** from reputed firms/service providers duly registered with the Federal Board of Revenue (FBR) for Income Tax and Sales Tax (where applicable), appearing on the **Active Taxpayers List (ATL)**, and having established business offices/workshops in Islamabad/Rawalpindi, for pre-qualification for the following categories in accordance with the **Public Procurement Rules, 2004**:

Sr. No.	Category of Pre-Qualification	Bid Security
1.	Repair & Maintenance of Machinery & Equipment	50,000
2.	Repair & Maintenance of IT Hardware	37,500
3.	Repair & Maintenance of Furniture & Fixtures	75,000
4.	Tentage, Sound System, Audio/Visual Equipment, IT Equipment on Rental Basis, Machinery & Equipment on Rental Basis and Refreshment/Catering Services for official meetings, conferences, seminars, workshops and other institutional events	50,000
5.	Repair & Maintenance of Official Vehicles and College Buses, comprising 10 buses (Bedford, Hino and Isuzu), 02 Toyota Hiace vans and 02 Honda motorcycles (CD-70/CG-125)	150,000

SCHEDULE:

- Electronic Pre-Qualification Applications shall be submitted **only through EPADS** on or before **23-07-2026 up to 11:00 AM (PST)**.
- Applications shall be opened on the same day at **11:30 AM (PST)** in the office of the undersigned in the presence of applicants or their authorized representatives who choose to attend.
- Detailed Pre-Qualification Documents containing the scope of work, eligibility criteria, evaluation criteria and terms & conditions are available on EPADS and may also be obtained from the office of the undersigned during office hours.
- Only firms appearing on the **Active Taxpayers List (ATL)** of FBR shall be eligible to participate.
- Applicants shall possess valid NTN, Sales Tax Registration (where applicable), relevant experience, adequate financial capacity and shall not have been blacklisted by any Government, Semi-Government, Autonomous, Regulatory or Public Sector Organization.
- The Procuring Agency may verify the information and supporting documents submitted by applicants and may inspect their offices, workshops, equipment and technical facilities during the evaluation process.
- The Procuring Agency reserves the right to accept or reject any or all applications in accordance with the applicable provisions of the **Public Procurement Rules, 2004**.
- This Pre-Qualification Notice is also available on the **PPRA** and **EPADS** websites.


(PROF. DR. YASEEN AFAQI)
Principal
Phone: 051-9208006

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TERMS & CONDITIONS

PRE-QUALIFICATION OF FIRMS

*(Repair & Maintenance of Machinery, Equipment including Photocopiers,
Copy Printers, Air Conditioners, Geysers, Bracket/Ceiling/ Pedestal/Exhaust Fans, RO Filter Plants and
other allied equipment)*

1. The pre-qualification process shall be conducted strictly in accordance with the Public Procurement Rules, 2004 (as amended), and all other applicable laws, rules, regulations, and instructions issued by the Government of Pakistan from time to time.
2. Only firms duly registered with the relevant Government authorities shall be eligible to apply. Copies of all valid registration certificates and licenses, wherever applicable, shall be attached with the application.
3. The applicant shall possess a valid National Tax Number (NTN) and Sales Tax Registration (where applicable), and must be an Active Taxpayer as verified through the Federal Board of Revenue (FBR).
4. The applicant shall submit a complete company profile containing its legal status, ownership details, office address, contact information, organizational structure, and particulars of its technical and administrative personnel.
5. The applicant shall provide verifiable documentary evidence of having successfully executed similar works/services for Government Departments, Autonomous Bodies, Public Sector Organizations, or reputable private organizations during the last three (03) years.
6. Copies of work orders, supply orders, completion certificates, performance certificates, or any other documentary evidence supporting the applicant's relevant experience shall be attached.
7. The applicant shall submit audited financial statements, bank certificates, or other documentary evidence, where applicable, demonstrating its financial capability and sound financial standing.
8. The applicant shall possess adequate technical expertise, skilled manpower, tools, equipment, infrastructure, and financial resources necessary for the satisfactory execution of the required works/services.
9. Where applicable, the applicant shall maintain a functional office, workshop, warehouse, service center, or other operational facility equipped with qualified technical staff. The Procuring Agency reserves the right to inspect such facilities before pre-qualification or award of contract.
10. The applicant shall submit an affidavit on judicial stamp paper declaring that the firm has never been blacklisted, suspended, or debarred by any Federal Government, Provincial Government, District Government, Autonomous Body, Public Sector Organization, or any Procuring Agency in Pakistan.
11. Any false declaration, forged document, concealment of facts, or misrepresentation shall render the applicant liable to disqualification, blacklisting, and any other action permissible under the applicable laws and the Public Procurement Rules, 2004 (as amended).
12. The Procuring Agency may seek clarification, additional information, or original documents from any applicant during the evaluation process. Failure to furnish the required information within the stipulated time may result in rejection of the application.
13. Submission of an application for pre-qualification shall not confer any right upon the applicant to claim award of any contract. Only pre-qualified firms shall be eligible to participate in subsequent procurement proceedings, subject to the applicable procurement method.
14. Pre-qualified firms shall remain bound to comply with all terms and conditions of the bidding documents, technical specifications, contract agreement, and all statutory obligations applicable at the time of procurement.

15. The Procuring Agency reserves the right to verify any information or document submitted by the applicant through previous clients, issuing authorities, banks, tax authorities, regulatory bodies, or any other relevant source.
16. The Procuring Agency may inspect the applicant's office, workshop, warehouse, equipment, service center, technical facilities, or any other relevant premises to assess its technical and operational capability.
17. Applications received after the prescribed date and time, incomplete applications, or applications not accompanied by the required supporting documents shall not be entertained.
18. The Procuring Agency reserves the right to accept or reject any or all applications, or to annul the pre-qualification process at any stage prior to acceptance, in accordance with Rule 33 of the Public Procurement Rules, 2004 (as amended), without assigning any reason.
19. Pre-qualified firms shall observe the highest standards of ethics, integrity, and transparency during all procurement proceedings. Any firm found to have engaged in fraudulent, corrupt, collusive, coercive, or obstructive practices shall be liable to disqualification, blacklisting, or any other action under the applicable laws and the Public Procurement Rules, 2004 (as amended).
20. The applicant shall disclose any actual or potential conflict of interest that may affect its participation in the pre-qualification process. Failure to disclose such conflict may result in disqualification.
21. The pre-qualified firm shall comply with all applicable Federal and Provincial laws, labor laws, tax laws, environmental regulations, occupational health and safety requirements, and all other statutory obligations during execution of the contract.
22. Inclusion in the list of pre-qualified firms shall not guarantee the award of any contract. Procurement shall be carried out among the pre-qualified firms in accordance with the Public Procurement Rules, 2004 (as amended), the approved procurement plan, and the bidding documents.
23. The validity of the pre-qualification shall remain effective for the Financial Year **2026–2027**, unless extended, revised, or terminated earlier by the Procuring Agency.
24. The decision of the Procuring Agency regarding evaluation and pre-qualification shall be subject to the complaint redressal mechanism provided under the Public Procurement Rules, 2004 (as amended).
25. Any matter not specifically covered under these Terms and Conditions shall be governed by the Public Procurement Rules, 2004 (as amended), and other applicable Government of Pakistan laws, rules and regulations.
26. The successful bidder shall furnish a Performance Security equivalent to ten percent (10%) of the total contract value in the form of a Call Deposit Receipt (CDR), Pay Order, Bank Draft or Bank Guarantee (where permitted under the Bidding Documents), in favour of the Principal, Islamabad College for Boys, G-6/3, Islamabad, prior to signing the contract. The Performance Security shall remain valid throughout the contract period and any applicable warranty period, in accordance with the terms of the contract.


PRINCIPAL