

GOVERNMENT OF PAKISTAN
MINISTRY OF ECONOMIC AFFAIRS



Pre-Qualification of Contractor/ Firms/ Vendors for:

- i. Repair/ maintenance of official vehicles / Motorcycles of different make such as Suzuki, Toyota and Honda.
- ii. Repair/ maintenance of hardware items i.e. computers, printers etc.
- iii. Repair/ maintenance of I.T Equipment i.e. Laptops, IT Server etc.
- iv. Repair/ maintenance of machinery equipment i.e. photocopiers, fax, air conditioners, electric geysers, water dispensers, bracket/ pedestal/ exhaust fans etc.
- v. Repair/ maintenance of furniture & fixture.
- vi. Arrangements of working/buffet lunch, dinner, hi-tea, arrangements of rooms for stay of foreign delegation at five-star hotel in Islamabad (preferably in red zone area) along with other related arrangements for multilateral and bilateral meetings/JMC/IGC with delegates.

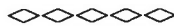
TERMS AND CONITIONS

- i. The prequalified firms / vendors shall be under obligation to provide services to Ministry of Economic Affairs during financial year 2026-27.
- ii. The intending firms / vendors must have General Sales Tax Registration and National Tax Number.
- iii. Firms / Vendors should have their own complete set up in Islamabad / Rawalpindi for repair/maintenance/Services of all or any specific field out of above-mentioned fields.
- vii. The Firms/vendors will make arrangements of working/buffet lunch, dinner, hi-tea, arrangements of rooms for stay of foreign delegation at five-star hotel in Islamabad (preferably in red zone area) along with other related arrangements for multilateral and bilateral meetings/JMC/IGC with delegates.
- iv. The Firms/Vendors must have 05 years' experience with Federal Government Departments in the relevant field.
- v. The Firm / Vendor shall be bound to install genuine parts of each item of the specific works. In case, the spare parts replaced are found sub-standard or second hand, the Firm/ Vendor shall be struck off from the panel of Ministry of Economic Affairs and will be processed for blacklisting.
- vi. The Firm/ Vendor on the panel shall be bound to carry out the requisite work on immediate basis and even in the odd hours.
- vii. The Firm/ Vendor shall be bound to return the replaced/old spare items and shall be bound to give warranty of each item replaced or repaired. If the same defect is arisen again during warranty period, the vendor shall be responsible to replace it free of cost.
- viii. The qualified firms/ vendors must take the items for repair at their own, if the repair is required at the workshop and shall return it to this Ministry at its own risk and cost.
- ix. The intending firms/ vendors must provide a list of its clients.
- x. "Prequalification Notice/Documents" is meant for Main Secretariat.
- xi. The procuring agency reserves the right to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules-2004.



TECHNICAL PROPOSAL EVALUATION CRITERIA:

S. No.	Description/Detail	
1.	Full Profile of Firm/ Vendor:	
2.	Business Address:	
3.	Landline No.	
4.	Mobile No. (with WhatsApp)	
5.	NTN No. (attach copy of NTN Certificate)	
6.	GST Registration No. (attach copy of GST Registration)	
7.	Bank Account No. & Address:	
8.	Vendor number of AGPR:	
9.	Bank Statement: - (for one year)	
10.	Experience in the relevant field: (in years)	
11.	List of at least three clients from Ministries/Departments along with work orders: (attach list)	



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Ministry of ECONOMIC AFFAIRS

BID INVITED ON PRE-QUALIFICATION NOTICE

Ministry of Economic Affairs intends to pre-qualify workshop/firms/vendors registered with Sale Tax/Income Tax Department and are on Active Taxpayer List (ATL) of FBR having their own Offices at Islamabad or Rawalpindi/Stock/Manpower/Expertise in the following repair/maintenance/services/ replacement of new parts during the financial year 2026-27 under Rule-15 read with Rule 42(a) and (b) of PP Rules, 2004 amended from time to time. Details are as under:

Sr. #	Pre-qualification Description	Bid Security / Bank Cheque (not exceeding 5%)
1	Repair/ maintenance of official vehicles of different make such as Suzuki, Toyota, Honda & Motorcycles	Rs. 65,000/-
2	Repair/ maintenance of all type of Hardware i.e. computers, printers etc.	Rs. 50,000/-
3	Repair/ maintenance of IT Equipment i.e. Laptops, IT Server etc.	Rs. 50,000/-
4	Repair/ maintenance of Machinery & Equipment i.e. photocopiers, fax, air conditioners, electric geysers, bracket/ pedestal/ exhaust fans etc.	Rs. 57,300/-
5	Repair/ maintenance of furniture & fixture.	Rs. 50,000/-
6	Arrangements of working as well as buffet lunch, dinner, hi-tea, arrangements of rooms for stay of foreign delegation at five-star hotel in Islamabad (preferably in red zone area) along with other related arrangements for multilateral and bilateral meetings/JMC/IGC with delegates.	Rs. 781,700/-

2. The closing date for receiving of the bids will be on **5th August, 2026 at 11:00 AM.** and will be opened on the same date at **11:30 AM,** in the Committee Room 3rd Floor, C-Block, Pak. Secretariat Islamabad.

3. Pre-qualification documents containing detailed terms and conditions can be collected free of cost from the Section Officer (General) during office timing and are also available on official website of Ministry of Economic Affairs **www.ead.gov.pk**. The procuring agency reserves the rights to accept or reject any or all bids' proposals in accordance with Rule-33 PPRA Rules-2004 amended from time to time.

(Muhammad Ismail)
Section Officer (General)
Ground Floor Room No. 2, Pak Secretariat Islamabad
Phone # 051-9208047



No.4 (3)/EAD/GEN/2023-24
Government of Pakistan
Ministry of Economic Affairs

17/3/20

Islamabad, the 17th July, 2026

The Director (Advertisement),
Press Information Department (PID)
Islamabad.

Subject: **PUBLICATION OF PRE-QUALIFICATION NOTICE OF THE FIRMS / VENDORS FOR REPAIR/ MAINTENANCE AND SERVICES WORKS, DURING THE FINANCIAL YEAR 2026-2027**

Dear Sir,

I am directed to enclose a pre-Qualification Notice on the above subject for publication in three National Newspapers of Islamabad/Rawalpindi (preferably Daily Jang, Daily Dawn & Daily Nai Baat) according to the requirement specified below:

- | | | |
|------|----------------------|-----------------------|
| i. | Language | Urdu & English |
| ii. | Region | Islamabad/ Rawalpindi |
| iii. | Number of insertions | One each. |
| iv. | Date of insertion | 19-07-2026 |

2. It is certified that necessary funds are available in the relevant head of account to meet the expenditure of the requisite advertisements.

3. This issue with the approval of competent authority.

Yours Sincerely

(Muhammad Ismail)

Section Officer (General)

Ph: 051-9208047

Copy to:

- ✓ i. Deputy Director, Public Procurement Regulatory Authority (PPRA), Sector G-5, Islamabad with the request to upload enclosed tender notices on the website of PPRA as per Rules.
- ii. System Analyst, Computer Centre, EAD, with the request to upload the same on the Website, of EAD.