



Checklist for Bidders

Enquiry #: 14392

Opening Date: _____

Time: _____

M/s: _____

Please ensure before submitting the bid, that following information/ Documents have been submitted / providing along the bid. Kindly Check () appropriate box.

Sr. No.	Checklist Item	Action Required	(Yes/ No)
1	Tender Document Availability on SSGC website & EPADS	Ensure the bidder participates via EPADS.	
		Download the tender document from EPADS.	
		Fill the BOQ/ Bid Form/ Schedule of Requirement correctly.	
		Submit the bid on EPADS before the deadline; otherwise, bid will be rejected.	
2	Physical Bid Bond Submission	Submit the physical bid bond to the Tender Room (SSGC HO) before the bid submission. And upload Scanned copy of Bid bond on EPADS.	
		If Bid Bond in original not submitted, the bid will be rejected.	
3	Bid Submission Deadline	Confirm all documents (electronic and bid bond in original) are submitted before the specified bid submission deadline.	
4	Signature and Stamp	Ensure all documents are signed and stamped as required and uploaded on EPADS or else bid will be rejected	
5	Additional Documents (if any)	Verify if any other documents specified in Tender document are included in the bid on EPADS	
6	Tender Fees	Rs. 0 (Free)	
7	Technical literature	Original Technical literature is enclosed, if any duly signed & stamped	
8	Any change in your current address, Phone Fax no & Email etc. intimated	Bidders are required to intimate Procurement dept. for any change in Current address, email, contact information etc. in tender documents	
9	Bid validity	Bid Validity as specified is mentioned	
10	Delivery / Completion period	Delivery / Completion period has been specified as per tender terms	
11	Corrections/Cutting/Overwriting	All corrections/cutting/overwriting are signed & stamped	
12	Sample	Sample (if necessary) is enclosed as per form attached in Tender Document	
13	Form-X	Form- X Duly Signed & Stamped	

Note:

Non-Availability of the above information/documents, or incomplete/incorrect statement on this checklist may result in rejection of the bid at / after the bid opening.

As per SRO296(1)/2023 dated 08th March 2023 "E-Pak Procurement Regulations, 2023" all bidders are advised to register in e-Pak Acquisition and Disposal System (EPADS).



Bidders Authorized Representative

Ref. No. SSGC / SC / PQ / 14392

Date: July -22, 2026

M/s. _____

PRE-QUALIFICATION OF FIRM / CONTRACTORS

Supplier must be active in FBR Active Taxpayer List (ATL)

Tender Enquiry No. SSGC/SC/PQ/EPADS/14392

**SECTION - I
Invitation to Bid**

Sui Southern Gas Company Limited (SSGC) is Pakistan's leading integrated gas Company. The company is engaged in the business of transmission and distribution of natural gas in franchise area of Sindh & Baluchistan.

Sui Southern Gas Company Limited (SSGC) intent to carry out the Services related to Pre-Qualification of Firm/Contractors for Third Party Testing & Inspection of Corrosion Control (As per Criteria) (Under Single Stage One Envelope Bidding Procedure).

The tender documents comprise the following:

Section - I	Invitation to bid.
Section - II	Instructions to Bidders
Section - III	Scope of Work
Section - IV	Evaluation Criteria and Forms
Section - V	Declaration/ Contract Form Forms X/Annexure I/Form of Bid Securing
Section - VI	Blacklisting/IMS Manual / SSTW-05





SSGC

Bids will be submitted at:

Bids will be submitted online on EPADS Portal on or before **10-08-2026 at 1030** hours. The bids will be publicly opened at **1100** hours on same day online on EPADS in the presence of bidders and / or their authorized agents who may wish to attend.

Bids not conforming to the conditions stipulated in the tender documents may be rejected.

The Company reserves the right to add, delete or amend any part of the tender documents during the bidding period and bidders shall be informed of the same.

The Company reserves the right to reject any or all offers without assigning any reason.

The Company will appreciate confirmation by fax, addressed to General Manager (Procurement), Fax No. 99231583 of your intention to submit the bid.

For General Manager (Procurement)



SECTION - II

INSTRUCTIONS TO BIDDERS



SECTION - II

Instructions to Bidders

1. All rates quoted in the prescribed SOR / BOQ shall be firm, irrevocable and not subject to change or escalation on any account what so ever. No modification, alteration or deletion in the bid will be accepted after the bid opening time.
2. Sealed Bids shall be received at Company's Head Office, ST-4/B, Block - 14, Sir Shah Suleman Road, Gulshan-e-Iqbal, Karachi, up to specified time & date and will be opened publicly at specified time & date, in the presence of Bidders or their authorized representative who choose to attend. In case the bid opening date falls on a holiday or due to some unavoidable circumstances, it is not possible to open on scheduled date, it will be opened on next working day at the same time.
3. All original bid documents accompanied with the bid bond shall be submitted by the Bidder in the envelope provided with tender documents. The sealed Bids must be submitted at the address stated above in person or by courier or by any other means but it shall be the Bidder's responsibility to ensure that Bids so submitted are delivered to the above address before the specified Bid opening date and time. The Company shall not be held responsible in any way for late receipt of Bids or their confidentiality. Bids received after the Bid closing time shall not be considered, and will be returned to the Bidder unopened.
4. In Case of single stage two envelop bidding system (if mentioned in press advertisement & Tender document), sealed technical offer & sealed bid shall be submitted in separate envelopes (bid bond will be enclosed with "Financial" bid unless and until specified separately in tender terms). "Technical" and "Financial" is to be mentioned on the top of the envelop. Technical offers will be opened and evaluated first. Financial offer of only technically complaint bidders will be opened at a later intimated date in presence of bidder's representative. Financial offers of technically non-complaint bidders will be returned un-opened along with their bid bond.
5. The Bid should be signed by a person having the authority for this purpose. In case of a bid submitted by a corporate entity, the same shall bear its seal and be duly signed by its secretary.
6. Bids shall be submitted strictly in accordance with the requirements of the Tender Documents and as per specifications.
7. Bid shall remain valid for acceptance for a period of (120) days from the date of public opening of the bids.
8. The Company shall not reimburse any expenses incurred in preparation of Bids.
9. The Bid and all subsequent correspondence shall be in the English language.
10. Payment for the Contracted Work / Services will be made in Pakistani Rupees only. The rates quoted by the Bidder shall therefore, be in Pakistani Rupees.
11. In case of any queries / clarification with regard to this Tender, the same may be forwarded to Procurement Department upto 5 days before the bid opening date, thereafter the request will not be considered.
12. The Company reserves the right to reject any or all Bids without assigning any reason and cancel the bidding process. Company also reserves the right to accept the whole or a part of Bid and does not bind itself to accept the lowest or any particular Bid.
13. In case of any conflict between the Special Terms & Conditions and elsewhere in the tender documents the Special Term & Conditions, will supersede & prevail.
14. Each and every page of the bid documents being submitted by the bidders shall be signed and stamped failing which the bid may be liable for rejection.
15. All documentary evidence required for evaluation of bid should be submitted along with the bid in absence of any documentary evidence no marks will be awarded in accordance to the evaluation criteria.
16. In order to maintain cordial business relation and as per ethical business approach, please provide the justification in case of your non participation on our Fax # 99231583 & Email. mmte@ssgc.com.pk.
17. Conditional Bid will not be accepted and liable to be rejected.
18. The quoted unit price and corresponding total amount shall be inclusive of all duties and Taxes and excluding provincial Sales Tax as per provincial laws.
19. Sealed bids shall be mailed/submitted/dropped in tender box placed at Tender Room, CRD Building, SSGC Head Office. Bids are to be delivered on or before closing time after which bid will not be entertained. If a bid is sent through courier, the same shall be delivered at least half an hour before scheduled opening time.
20. Price given in the Bid Form/BOQ is firm which shall take into account all relevant factors including discount / escalation given separately at the time of bid opening will not be considered.
21. The bidders are required to fill form SSTW-05 (if deemed required) and submit with the bid.



AKBL
Rajwade
Section-III

PRE-QUALIFICATION OF THIRD PARTY INSPECTION FIRMS



1. INVITATION FOR PRE-QUALIFICATION OF THIRD PARTY INSPECTION FIRMS

Applications are invited for pre-qualification from local or joint venture of local and foreign reputable firms who intend to participate in competitive bidding process for undertaking inspection & testing of coated related activities & materials for SSGC as third party inspectors for three (03) year only.

Bidders pre-qualified in response to this invitation shall be invited for competitive bidding against a prescribed scope of works.

2. ELIGIBILITY REQUIREMENT

Local and international companies meeting the following eligibility requirements shall be considered for pre-qualification:

- 2.1. The applicant should be a legally incorporated, corporate entity or representatives are eligible to apply for pre-qualification directly or on behalf of their principals.
- 2.2. Applicants should have sound financial record and are required to submit Balance sheet of Audited Accounts of the Organization pertaining to last three fiscal years.
- 2.3. Applicant should have competent personnel to provide consultancy. For Cathodic Protection (CP) materials, the company shall have inspectors of AMPP CP3 /TWI or above certification and more than 10 years experiences in Cathodic Protection. Company shall have inspector for coating inspection with AMPP/BGAS/TWI or equivalent certificate or above and more than 10 years experiences in anti-corrosion coating.
- 2.4. The applicant should have an International Accreditation for carrying out Inspection work along with proven experience of carrying out inspection as third party inspector, of similar items and materials being procured by SSGC
- 2.5. Applicant should have adequate setup, equipment & facilities and other resources for carrying out related Inspection and testing that necessary to support the inspection work.
- 2.6. The applicant shall have proven experiences of carrying out consultancy, inspection or testing for corrosion control scope of work in Oil & Gas companies of international repute.
- 2.7. The applicant shall agree to abide by all National, Federal, Provincial or Local Bodies laws, rules and regulations of Pakistan as applicable to their working.
- 2.8. The applicant shall have ISO 17025 certified laboratory on the panel to execute QA/QC parameters verification process to ensure consistency in supplied materials.
- 2.9. Applicant proposed certified laboratory shall cover work scope of coating materials testing. ISO 17025 certificate shall be submitted along with the work scope mentioned along with certificates.



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ZAHID HUSSAIN
DEPUTY CHIEF ENGINEER
CORROSION CONTROL
SUI SOUTHERN GAS CO. LTD.

3. GENERAL SCOPE OF WORK FOR INSPECTION

The scope of inspection inter-alia would include:

- 3.1. To ensure that Materials are being supplied and in compliance with the SSGC specification.
- 3.2. Ensure that the raw materials used for goods production is consistent all over the whole purchase order
- 3.3. Ensure Material Selection is appropriate for the selected pipeline or case
- 3.4. Ensure specification of the materials is meeting the latest codes & Standards and global practices
- 3.5. Ensure all the field activities for the coating materials and application are in compliance with the protocols requested in Application Procedure Specification, SSGC specification or any relevant standards
- 3.6. Ensure CTE, Cold applied polymeric tapes, Heat Shrink Sleeve, 3LPE and Liquid coatings supplies meeting specifications and ensure the field activities meeting the requirements for application
- 3.7. Perform and witness the activity for Approval/selection of new coatings and ensure that all such activities are performed in accordance with international standards and best practices.

4. BRIEF DESCRIPTION OF GOODS TO BE INSPECTED

- 4.1. Heat Shrink Sleeves
- 4.2. Cold Applied Polymeric Tapes
- 4.3. Bitumen Coating
- 4.4. Liquid Epoxy
- 4.5. Fusion Bonded Epoxy
- 4.6. 3PLY/2PLY Tapes

5. SCOPE OF WORK FOR THE FIELD SERVICE INSPECTION

5.1. Surface Preparation Inspection

No.	Inspection Item	Method	Requirement
1	Steel surface, initial condition	Visual inspection	Dry and free from contamination (oil, grease, etc.) and surface defects
2	Steel surface initial temperature	Contact thermometer	Min. 3°C above dew point
3	Pre-heat temperature prior to blasting	Contact thermometer	50~65°C




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No.	Inspection Item	Method	Requirement
4	Abrasives	Visual inspection	Steel or chilled shot and iron grit.
5	Air pressure for blasting	/	N.A.
6	Compressed air	ASTM D4285	Free from water, oil, dirt and any other substance
7	Blasting time	Stopwatch	/
8	Blasting cleanliness	ISO 8501-1 or SSPC SP10	Sa 2 ¹ / ₂
9	Surface roughness	ISO 8503-5	50~100μm
10	Dust level	ISO 8502-3	Level 1 or Level 2
11	Salt contaminant	ISO 8502-02, -6	<20mg/m ²
12	Interval of blasting to primer application	Stopwatch	R.H. > 80%, ≤ 2h R.H. 70% ~ 80%, ≤ 3h R.H. ≤ 70%, ≤ 4h

5.2. Heating Profile

No.	Inspection Item	Method	Requirement
1	Heating Profile	1. A temperature-versus-time graph shall be recorded to show the heating rate, and the cooling rate of the pipe surface temperature	Temperature Data logger
		2. Pipe pre-heating temperature	Thermometer




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5.3. Coating Application Inspection & Testing Plan for 3 layer HSS or Single layer liquid coatings

No.	Inspection Item	Method	Requirement
Primer/Epoxy/Liquid Coating Application			
1	Steel surface temperature before LE primer coating	Contact thermometer	50°C ~65°C
2	Primer application time & Primer Mixing Time	Stopwatch	/
3	Application of epoxy primer	Visual	Primer layer shall be smooth and uniform with entire covering of field joint bare surface
4	Wet film thickness of LE primer	Wet film thickness gauge	≥250μm
5	Dry film thickness of LE primer (If Require)	Dry film thickness gauge	≥250μm(on pipe body)
6	Wet film thickness of Epoxy layer	Wet film thickness gauge	As per Agreement
7	Dry film thickness of LE primer (If Require)	Dry film thickness gauge	As per Agreement
8	Inspection after primer application	Visual inspection	The coating shall be continuous, smooth and blemish free with no deleterious particles and uniform in colour.
9	Preheating temperature of primed steel	Contact thermometer	130°C ~ 165°C




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No.	Inspection Item	Method	Requirement
10	Preheating temperature on left side overlap prior to HSS application	Contact thermometer	$\geq 110^{\circ}\text{C}$
11	Preheating temperature on right side overlap prior to HSS application	Contact thermometer	$\geq 110^{\circ}\text{C}$
12	Time of HSS application	Timer	N.A.
13	Circumferential overlap width	Ruler	$\geq 50\text{ mm}$
14	Overlap on the plant coating	Ruler	Min. 50mm
15	Thickness after HSS applied	SSPC-PA2	$\geq 2.75\text{mm}$ (on pipe body)
16	Thickness after HSS applied	SSPC-PA2	$\geq 2.06\text{mm}$ (on weld seam)
17	Visual Inspection after HSS application	Visual Inspection	1. There are no cold spots or dimples on the sleeve surface. 2. The weld bead profile can be seen through the sleeve. 3. Adhesive has flowed from both ends of the sleeve for the full pipe circumference
18	Holiday detection	NACE SP0274, 5+5kV/mm, max. 15 kV, 200-300 mm/s or NF A 49-711	No discontinuities, holidays and pinholes

5.4. Coating Application Inspection & Testing Plan For Visco Elastic Materials Evaluation

No.	Inspection Item	Method	Requirement
Visco Elastic Coating Application			
1	Steel surface temperature before application	Contact Thermometer	$23^{\circ}\text{C} \pm 2^{\circ}\text{C}$
2	Application of first inner wrap circumferentially around the pipe	Ruler	Overlap Min. 10mm




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	at 90°, overlapping on plant coating		
3	Subsequent inner wraps with standard overlap	Ruler	Overlap Min. 50% Using light to moderate tension in the material.
4	Finishing inner wrap at 90° to the pipe length, overlapping any adjacent existing coating	Ruler	Overlap Min. 50mm
5	Press or roll lightly over the entire coated area.	Visual inspection	
6	Application of first outer wrap (PVC or PE) circumferentially around the pipe at 90°, overlapping on inner wrap leaving ~ 3mm (1/8")	Visual Inspection	
7	Subsequent outer wraps (PVC or PE) with standard overlap	Ruler	Overlap Min. 50% Using light to moderate tension in the material.
8	Finishing outer wrap (PVC or PE) at 90° to the pipe length, overlapping inner wrap	Visual inspection	
9	Thickness after application of Viscoelastic Tape	SSPC-PA2	≥90% of nominal thickness value of coating. Min. 0.6mm
10	Holiday detection	5kV/mm + 5 kV at a maximum of 25 kV	No discontinuities or pinholes should be detected.
11	Peel Strength Test (to Steel surface)	ISO 21809-3 Annex-H	≥1.0 N/mm @ 23°C
12	Peel Strength Test (to plant coating)	ISO 21809-3 Annex-H	≥0.40 N/mm @ 23°C

5.5. Laboratory Testing for Material & Application

No.	Inspection Item	Method	Requirement
1	Cathodic Disbondment Test, @ 23°C & T _{max} , for 28 days	ISO 21809-3 Annex G	As per SSGC Specification




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2	Hot Water Immersion Test, @ $T_{max} + 23^{\circ}\text{C}$ for 100 days	ISO 21809-3 Annex-I	As per SSGC Specification
3	Peel Tests @ Operating Temperature	ISO 21809-3 Annex H	As per SSGC Specification

6. PROCEDURE / TERMS FOR PRE-QUALIFICATION

CORPORATE AND FINANCIAL DETAILS:

- 6.1. Company profile giving details of corporate structure, its place of registration as a company and details description of areas of business.
- 6.2. Total number of employees on company's permanent payroll.
- 6.3. Detail of company owned transport and office equipment.
- 6.4. Copies of company's audited accounts of last three years.
- 6.5. Address of company's office form where this pre-qualification will be dealt with.
- 6.6. Name, designation and contact number of the company official who will be the focal person in connection with this pre-qualification.
- 6.7. ISO or other certification.
- 6.8. Records of litigation and / or arbitration indicating in how many cases the award of such litigation / arbitration was given against the applicant.
- 6.9. Indicate if there are any plans for mergers, sell out or buyout of the applicant company which may become effective in the next three years.

7. ADMISSION & MANAGEMENT REQUIREMENTS

- 7.1. An organizational diagram illustrating the position of inspection firm in relation to a larger organization. Relationships between departments within the same organization are useful support for claims.
- 7.2. Inspection firm should be independent of the parties involved in design, manufacture, supply, installation, purchase, ownership, use or maintenance of the items inspected or similar competitive items by common ownership.
- 7.3. The size, structure and composition of an inspection body, taken together should be suitable for the competent performance of the tasks/ inspection with which the inspection body is concerned.
- 7.4. The inspection firm should have a policy, documented in its quality system, concerning the observance of the confidentiality requirements of the client (SSGC) by the inspection body. For inspections the procedures should set out that, besides the client, no one is entitled to have access to the results.




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- 7.5. The inspection firm should be able to demonstrate that it is organized in such a way that the work of the staff performing inspections is supervised by personnel who are familiar with the objectives of inspections, the inspection methods and procedures being used and the assessments of the inspection results. The extent, nature and level of supervision exercised should take in to account the qualifications, experience, training and technical knowledge of the inspection staff and the inspections being undertaken.
- 7.6. Monitoring of performance of inspections should include on-site witnessing of inspections. On-site witnessing of inspections should be carried out by technically competent personnel, who are sufficiently independent to carry out the witnessing of inspections objectively.

8. QUALITY SYSTEM

- 8.1. The position of the quality manager (however named) should be clearly shown in the organizational chart. The quality manager shall be free from any influences or conflicts of interest that may affect the quality of his/her work.
- 8.2. Inspection Body should conduct internal quality audits at least once per year to verify that the documented operational procedures of the inspection body are being implemented as required. The scopes, dates and the detailed scheduling of audits should be planned and conduct in accordance with a documented procedure. Competent outside bides may carry out internal audits.
- 8.3. Management reviews should be done periodically taking account of any relevant information, such as reports from supervisory and managerial staff, the outcome of internal quality audits and external assessments, complaints from clients, changes needed in the quality system, the adequacy if current human and equipment resources, future plans, estimates for new work, and additional human resources, as well as the need for training of both new and existing staff, the frequency of management reviews should be determined by the inspection firms.

9. QA/QC BASED MATERIAL EVALUATION

No.	Test Item	Test Method	Remarks
9.1	FTIR	ASTM E1252	All Types of Coating Materials




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No.	Test Item	Test Method	Remarks
9.2	Viscosity	ASTM D1084	All Types of Coating Materials
9.3	Thermogravimetry scan	ISO 11358	All Types of Coating Materials
9.4	Thermal Analysis	ISO 11357	All Types of Coating Materials
9.5	Melt Flow rate	ISO 1133-1	All Types of Coating Materials
9.6	Strain Hardening Modulus	ISO 18488	All Types of PE Materials
9.7	Drip Resistance	ISO 21809-3 Annex K	Visco Elastic and all types of Tapes



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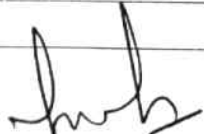


PRE-QUALIFICATION CRITERIA
FOR THIRD-PARTY INSPECTION FIRMS

Mandatory requirements:

- A) Copies of NTN Registration Certificate & Valid Professional Tax Certificate (if applicable) should be enclosed.
- B) Registration with SRB / BRA (whichever is applicable). Copy of Certificates should be enclosed.
- C) Income Tax Return for last 03 years.
- D) Firm must have valid PEC certificate. Copy of Certificate should be enclosed.
- E) Have Laboratory accredited with a valid ISO 17025 certificate with Cathodic protection materials work scope.

Sr #	Job Description	Frequency of work	Marking	Max. Marks
A	Technical stability			
1	Relevant experience			
1.1	Experience in the field of inspection & testing for Cathodic protection materials	10-15 Years 05-10 years 03-05 years	15 10 05	15
1.2	Experience in the field of inspection for surface preparation before coating application	10-15 Years 05-10 years 03-05 years	15 10 05	15
2	Man Power			
2.1	Lead inspector (for CP Materials Inspection)			
	Certified AMPP Level-III or TWI or BGAS		10	10
	Certified AMPP Level-II or TWI or BGAS		06	
2.2	Lead inspector (for coating activities inspection)			
	Certified AMPP Level-III or TWI or BGAS		10	10
	Certified AMPP Level-II or TWI or BGAS		06	
3	Valid Certification			
	HSE Certification (ISO 45001, 14001 etc)		10	10
4	Testing Facility			
	Detail of testing facility (Laboratory)	Own Facility Contracted Facility	10 05	10
5	Past Performance			
	Projects completion certificates or reports	02 or above 01	05 03	05
6	Area of operation / presence in country			
	Registered offices	02 or above 01	05 03	05
Total (Technical Stability)				80


Anwer Ahsan Khan
GM (Corrosion Control)


Jamshaid Nisar
SGM (Transmission)


Muhammad Ali
GM (Procurement)


Syed Faisal Hussain Rizvi
DGM (Finance)


Muhammad Saleem
CIA



16 JUN 2026

S No.	Description	Max. Marks
B	Financial stability	
7	Turnover per annum	
7.1	Rs. 8,000,001 and above	15
7.2	Rs. 6,000,001 to 8,000,000,	10
7.3	Rs. 3,000,000 To Rs. 6,000,000	05
		15
8	Liquidity Assets (In shape of Cash/OD)	
8.1	Rs. 1,600,001 and above	5
8.2	Rs. 1,200,001 to 1,600,000	3
8.3	Rs. 600,000 To Rs. 1,200,000	2
	Total (Financial Stability)	20
	Grand Total (A + B)	100

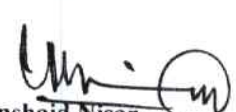
NOTE:

1. Minimum requirement of marks to Pre-Qualification 65 Marks.
2. In pursuance to clause 18 of PPRA rules if any applicant provides false information he will be subject to disqualification. Hence, all documentary evidence submitted by applicants must be correct and genuine. Furthermore, in absence of documentary evidence, no marks will be awarded.
3. The successful pre-qualified contractor shall not be in position to transfer the Pre-Qualification. Hence Pre-qualification is neither transferable nor assignable.
4. The pre-qualification profile submitted by contractor will be valid for 120 days.
5. The Pre-Qualification period is three years; The requirement will be floated to the successful pre-qualified bidder through an open framework agreement, in accordance with Clause 16-A of the PPRA Rules, which states: "The Procuring Agency shall arrange the procurement through framework agreements of recurrent or common use items, services including maintenance services, and those commodities whose market prices fluctuate during the term of the agreement, for a maximum period of three years".
6. Any bidder not fulfilling mandatory requirement and does not submit the mandatory documents at the time of submission of profile, the profile will not be considered for pre-qualification and be rejected.
7. SSGC reserves the right to cancel the pre-qualification at any time during the tenure of pre-qualification without assigning any reason.
8. In absence of any document of mandatory requirement the profiler will not be considered and will not be evaluated further for pre-qualification process

Special Notes

1. In order to assess the performance and past quality standard of the supplier/ vendor with SSGC, and if the supplier/ vendor is served with letter/ email pertaining to "**non-performance/late delivery/ supply of substandard material**" during last three years, two (02) marks for each letter/ email served (maximum up to ten (10) marks) will be deducted from overall score obtained by the supplier/ vendor.
2. In the event supplier/ vendor qualify SSGC pre-qualification as per pre-defined evaluation criteria, but served with letter/ email pertaining to "**non-performance/late delivery/ supply of substandard material**" 3 times/ "**non-participation for consecutive 3 times**" during pre-qualification tenure, on the fourth default/ non participation their Pre-Qualification will be cancelled and will not be allowed to further participate in the company's requirement.


Anwer Ahsan Khan
GM (Corrosion Control)


Jamshaid Nisar
SGM (Transmission)


Muhammad Ali 24/6/26
GM (Procurement)


Syed Faisal Hussain Rizvi
DGM (Finance)


Muhammad Saleem
CIA



FORM-I INTRODUCTION

CLAUSE	DESCRIPTION	REMARKS/COMMENTS
A1	Name of the Company	
A2	Registered Office Address	
A3	Phone No.	
A4	Contact Person / Representative Name	
A5	Cell No. of Representative	
A6	E-mail Address	
A7	Nature of Business	
A8	NTN No.	
A9	GST No.	
A10	Valid Professional Tax Clearance Certificate	
A11	PEC Registration No.	

I _____ on behalf of _____ declare that the above facts and figures are correct to the best of my knowledge and I understand any misstatement shall state away lead to rejection of this proposal.


ZAHID HUSSAIN
DEPUTY CHIEF ENGINEER
CORROSION CONTROL
SUI SOUTHERN GAS CO. LTD.



Signature & Seal of Company Rep

FORM II- GENERAL INFORMATION

Company Name: _____

1. Head Office Address: _____

Telephone No. _____

Fax No. _____

2. Local Office Address: _____

Telephone No. _____

Fax No. _____

Year incorporated: _____


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DEPUTY CHIEF ENGINEER
CORROSION CONTROL
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FORM III – Detail of works of (03) Years (ongoing) / completed as per Scope of Work

coating inspection on High pressure pipelines

Name of work : _____

Scope and details of work : _____

Value : _____

Name of Client : _____

Address of Client : _____

Telephone of Client : _____

Date of Award of work : _____

Start Date : _____

Completion Date : _____

All the information provided should be supported with documentary evidence, otherwise no credit / points will be given.


ZAHID HUSSAIN
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CORROSION CONTROL
SUI SOUTHERN GAS CO. LTD.



FORM IV – DETAILS OF STAFF[illegible]

ZAHID HUSSAIN
DEPUTY CHIEF ENGINEER
CORROSION CONTROL
SUI SOUTHERN GAS CO. LTD.



FORM V – DETAILS OF TOOLS AND EQUIPMENT

Description	Model	Own	Hired	Remarks

* Equipments / Tools shall be models of not older than 5 years along with calibration certificates


P. S. SAIN
 DESIGN CHIEF ENGINEER
 CORROSION CONTROL
 SUI SOUTHERN GAS CO. LTD.



DECLARATION FORM**(FORMAT OF DECLARATION)**

M/s. _____ [the Seller/Supplier] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Sui Southern Gas Company Limited or any administrative subdivision or agency thereof or any other entity owned or controlled by Sui Southern Gas Company Limited (SSGCL) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Seller/Supplier] represents and warrants that it has fully declared the brokerage, commission, fees, etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from SSGCL, except that which has been expressly declared pursuant hereto.

[The Seller/Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with SSGCL and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to SSGCL under any law, contract or other instrument, be voidable at the option of SSGCL.

Notwithstanding any rights and remedies exercised by SSGCL in this regard, [the Seller/Supplier] agrees to indemnify SSGCL for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to SSGCL in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form of SSGCL.

SIGNATURE & STAMP

NOTE

1. The above declaration is to be furnished along with the bid on letter head, for bid(s) amounting to total bid value of Rs. 10,000,000/- (Ten million) or above.
2. Please note that submitting the declaration is a mandatory requirement.



CONTRACT FORM

Contract No. SSGC/SC/

ARTICLES OF AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2018 by and between Sui Southern Gas Company Limited, having its office at ST-4/B, Sir Shah Muhammad Suleman Road, Block 14, Gulshan-e-Iqbal, Karachi, hereinafter referred to as the "Company" of the one part and M/s. _____ hereinafter referred to as the "Contractor", (which expression shall include the successors, of the said firm, heirs, executives, administrators and assigns of the Partners of the said firm individually or severally) of the other part.

WITNESSETH:

WHEREAS, under the procedures, bids have heretofore been received by the Company for carrying out "_____ " work and the tender of the Contractor for the said work has been accepted by the Company.

NOW THEREFORE, for and in consideration of the promises, negotiations, covenants and agreements hereunder contained and to be performed by the parties hereto, the said parties hereby covenant and agree as follows:-

Article-1 Work and Cost of the Work:

- i) In consideration of the covenants and agreements to be kept and performed by the contractor and for the faithful performance of this Contract and the completion of the work embraced therein according to the specifications and conditions herein contained and referred to or agreed to in course of subsequent negotiations and in accordance with the Contract, the Company shall pay and the Contractor shall receive and accept as full compensation for everything furnish and done by the contractor under this agreement as sum of approximately Rs. _____ (_____), or such other sums as may be ascertained in accordance with the conditions of Contract, etc. and at rates quoted against each item of work and agreed to and accepted by the parties as one instrument, and at the times and in the manner prescribed by the conditions of the Contract.
- ii) The Contractor at his own proper cost and expense shall do all work and furnish all labour, materials, tools, supplies, machinery and other equipment and plant that may be necessary for the satisfactory completion of all the works as set forth in the contract documents.

Article-2 - Time:

The maintenance of a rate of progress in the works at a rate which will result in its completion within the specified time, is of the essence of the contract and the Contractor agrees to proceed with all the due diligence and care at all times to take all precautions to ensure the timely completion as defined herein; time being deemed to be essence of the Contract of part of the Contractor.

The said work shall be started on the Contractor's receipt from the Company of a written order to proceed, and the Contractor shall have the work called for duly and fully complete in total _____ months {including _____ (____) weeks mobilization period} from the date of issuance of such order.

Article-3 - Contract Documents:

It is understood and agreed that the contract documents which comprise this Contract are attached hereto and made a part hereof and consist of the following :-

- a) The Article of Agreement.



- b) Bid ((submitted vide letter No. _____, dated _____ comprising Letter of Invitation, Instructions to bidders, Scope of Work, Special and General Conditions of Contract, Tender Form, Bill of Quantities, Drawings, etc.).
- c) Company letter No. _____, dated _____.
Contractor letter No. _____, dated _____.
- d) Notice of Award (Letter of Intent (LOI) No.SSGC/MAT/S&C/_____, dated _____.
- e) Acceptance by the Contractor on the copy of LOI.
- f) Letter to Proceed No.SSGC/PROC/S&C/_____, dated _____.
- g) Performance Bank Guarantee No. _____, dated _____, amounting to Rs. _____ issued by M/s. _____.

It is agreed by the parties to the contract that this contract shall be executed in two counterparts; one copy to be retained in the office of the Sui Southern Gas Company Limited and one given to the Contractor.

IN WITNESS WHEREOF the parties hereto have executed this Contract at Karachi in two counterparts by their duly authorized representatives as of the day and year herein above set forth.

Signed for and on behalf of
M/s. Sui Southern Gas Company Limited _____

Signed for and on behalf of
M/s. _____ Karachi

Signature : _____

Signature : _____

Name : _____

Name : _____

In the presence of:

Signature : _____

Signature : _____

Name : _____

Name : _____

Signature : _____

Name : _____



Supplier code: _____

FORM-X**Bank account details form for all Beneficiaries****(Mandatory requirement for Digital Online Banking)**

As per FBR Regulations ref # C.No.4 (24) IT-Budget/2021-142150-R dated 23rd Sept'2021 to make the payment online w.e.f. 01-11-2021. All beneficiaries are required to fill in the below details, which is mandatory:

Name of Firm: _____

Address of Firm: _____

CNIC #: _____

NTN #: _____

Bank Name: _____

Bank A/C Title name: _____

Branch code: _____

Bank A/c #: _____

(16 Digits)

Bank IBAN #: _____

(24 Digits)

☐ Information already submitted.**Note: Please be attached copy of Cheque / Account Maintenance Certificate.(Mandatory)**_____
Authorized Sign & Stamp

Date: _____

Note: All payments transactions will be made on above mentioned Account details. This is only a one time information to be provided by the all beneficiaries. Incase if the above detail has already submitted, please tick the box above "Information already submitted" and also ensure Form-X is duly signed & stamped.

ANNEXURE: I

Declaration of Ultimate Beneficial Owners Information for Public Procurement Contracts.

1. Name
2. Father's Name/Spouse's Name
3. CNIC / NICOP/Passport No.
4. Nationality
5. Residential address
6. Email address
7. Date on which shareholding, control or interest acquired in the business.
8. In case of indirect shareholding, control or interest being exercised through intermediary companies, entries or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided:

1	2	3	4	5	6	7	8	9	10
Name	Legal form (Company/Limited Liability Partnership /Association of Persons/Single Member Company/Partnership Firm/Trusted/Any other Individual, Body Corporate (to be Specified)	Date of Incorporation / Registration	Name of Registering Authority	Business Address	Country	Email Address	Percentage of shareholding control or interest of BO in the Legal Person or Legal Arrangement	Percentage of shareholding, Control or Interest of Legal Person or Legal Arrangement in the Company	Identity of Natural Person who Ultimately owns or Controls the Legal Person or Arrangement

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).



1	2	3	4	5	6	7	8
Name and surname (in block Letter's)	CNIC no (in case of foreigner Passport No)	Father's / Husband's Name in Full	Current Nationally	Any other Nationality lies)	Occupation	Residenti ally address in full of the registered / principle office address for a subscribe rs other that natural Person	Numbers of shares taken by cash subscribers (in figures and words
			Total numbers of shares taken (in figures and words)				

10. Any other information incidental to or relevant to beneficial owner(s).

Name and signature
(Person authorized to issue notice on behalf of the company)



Form of Bid-Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [date (as day, month and year)]

No.: [number of Bidding process]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [complete name of Procuring Agency]

We, the undersigned, declare that

We understand that, according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid-conditions, because we:

- (a) have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid; or
- (b) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid validity; (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security (or guarantee), if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Name of the Bidder: _____

Name of the person duly authorized to sign the Bid on behalf of the Bidder: _____

Title of the person signing the Bid: _____

Signature of the person named above: _____

Date signed: _____ day of _____

*: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder

** Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all members to the Joint Venture that submits the Bid.]



SUI SOUTHERN GAS COMPANY LIMITED

UNDERTAKING OF COMPLIANCE WITH INTEGRATED MANAGEMENT SYSTEM (IMS) MANUAL AND BLACKLISTING MECHANISM

I, _____ [Supplier's Authorized Representative Full Name], of _____ [Supplier Company Name], with principal _____ office _____ located _____ at _____ [Full Address], do hereby solemnly affirm and declare as follows:

1. That I am the duly authorized representative of _____ [Supplier Company Name], and have the legal authority to make this declaration on behalf of the company.
2. That I confirm having accessed, read, and fully understood the **Integrated Management System (IMS) Manual** provided by Sui Southern Gas Company Limited (SSGC), available at the official website:
<https://www.ssgc.com.pk/web/wp-content/uploads/2025/06/IMS-Mannual-1-1.pdf>
3. That _____ [Supplier Company Name] agrees to comply fully with all the policies, procedures, and responsibilities outlined in the IMS Manual, and will ensure that all relevant employees, contractors, and agents are made aware of and comply with the same.
4. That _____ [Supplier Company Name] acknowledges that failure to comply with the IMS Manual may result in corrective action, including but not limited to financial penalties as per SSGC policy and suspension or termination of business with Sui Southern Gas Company Limited (SSGC).
5. That the bidder has also read, understood, and accepted the **Blacklisting Mechanism of Sui Southern Gas Company Limited (SSGC)**, available at:
https://www.ssgc.com.pk/web/wp-content/uploads/2024/09/blacklisting_mechanism_2024.pdf
6. Any type of violation of the tender terms and non-performance will result in the enforcement of the Blacklisting Mechanism, which will be dealt with in accordance with the Blacklisting Rules/Mechanism.
7. This affidavit is made in good faith and for the purpose of affirming our commitment to health, safety, environmental standards, and compliance with the **Integrated Management System (IMS) Manual** and the **Blacklisting Mechanism** of Sui Southern Gas Company Limited (SSGC), as well as all other applicable policies and procedures of SSGC.

Signed at _____ [City] on this _____ day of _____, 20 .

Signature: _____
Name: _____
Designation: _____
Company Name: _____
Contact Details: _____

(Company Stamp / Seal Mandatory)

Witnessed by:

Signature of Witness: _____
Name of Witness: _____
Date: _____

Signature of Witness: _____
Name of Witness: _____
Date: _____



SSTW-05

Ref No _____

Dated _____

M/s _____

SNTN _____

Address _____

NOTICE UNDER RULE 3(1) OF THE SINDH SALES TAX SPECIAL PROCEDURE (WITHHOLDING) RULES, 2011.

Dear Sir,

Kindly note that we are a withholding agent under the Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and that we shall withhold and deduct the prescribed amounts of Sindh sales tax against your tax invoices in relation to the services provided or rendered by you to us. We hold NTN/FTN

2. We undertake to deposit the withheld/deducted amounts of Sindh sales tax in the Sindh Government's head of account "B-02384" against a SRB-prescribed PSID/Challan (SST-04 or SSTW-04) in the manner prescribed under the aforesaid Sindh Sales Tax Special Procedure (Withholding) Rules, 2011, and we shall provide you a certificate of deduction-cum-deposit in terms of rule 3(9) thereof.

Signature _____

Name _____

CNIC _____

Designation _____

Date _____

Official seal _____





**Sui Southern Gas
Company Limited**

Procurement Department

Standard Advisory to all Bidders

SUB: Sindh Sales Tax Withholding On Services Payment

(Effective from 1 July 2024)

Dear Sir,

Background

Please be informed that:

1. Uptil February 2024, SSGC deducted 20% of Sindh Sales Tax amount from Invoice value payable to a Vendor for services rendered in Sindh & deposit the same with Sindh Revenue Board, while remaining 80% is deposited by the Vendor themselves.
2. From March 2024 – June 2024, SSGC deducted 80% of Sindh Sales Tax amount from Invoice value payable to a Vendor for services rendered in Sindh & deposit the same with Sindh Revenue Board, while remaining 20% is deposited by the Vendor themselves

Amendment in Law

Sindh Revenue Board (SRB) has amended Withholding Rules thereby requiring SSGC to deduct 20% of sales tax amount from Invoice Value.

Revised Procedure for Sindh Sales Tax Withholding

In order to ensure implementation of above amendment, following process is being implemented 01. July 2024:

- 1) 80% Sales Tax to continue to be withheld on "Past" Invoices only (where Vendor has already deposited 20% Sales Tax in Government treasury provides evidence thereof).
- 2) 20% Sales Tax will be deducted on Current and future invoices (while 80% will be deposited by vendor directly with SRB)

It is needless to mention that only Sindh Withholding Rules have been amended while there is no change in other Rules (income tax withholding Balochistan Sales Tax withholding; etc.)





سوی سدرن گیس کمپنی لمیٹڈ
پروکیورمنٹ ٹیپارٹمنٹ

تمام ٹھیکیداروں کے لئے معیاری ایٹوائزری

خدمات کی ادائیگی پر سندھ سیلز ٹیکس
(۱ جولائی ۲۰۲۲ سے نافذ العمل)

یس منظر

مطلع کیا جائے کہ:

1. فروری 2024 تک، SSGC نے سندھ میں فراہم کی جانے والی خدمات کے لیے وینڈرز کی انوائس ویلیو سے سندھ سیلز ٹیکس کی رقم کا 20% کاٹ لیا ہے اور اسے سندھ ریونیو بورڈ کے پاس جمع کرایا ہے، جبکہ وینڈرز بقیہ 80% خود جمع کراتے ہیں۔

2. مارچ 2024 سے جون 2024 تک، SSGC نے سندھ میں فراہم کی جانے والی خدمات کے لیے وینڈرز کی انوائس ویلیو سے سندھ سیلز ٹیکس کی رقم کا 80% کاٹ لیا ہے اور اسے سندھ ریونیو بورڈ کے پاس جمع کرایا ہے، جبکہ بقیہ 20% وینڈرز خود جمع کراتے ہیں۔

قانون میں ترمیم

سندھ ریونیو بورڈ (SRB) نے ود ہولڈنگ رولز میں ترمیم کی ہے جس کے تحت SSGC کو انوائس ویلیو سے سیلز ٹیکس کی رقم کا 20% کٹوتی کرنا ہوگی۔

سندھ سیلز ٹیکس ود ہولڈنگ کا نظر ثانی شدہ طریقہ کار

مندرجہ بالا ترمیم کے نفاذ کو یقینی بنانے کے لیے، 01 جولائی 2024 سے درج ذیل عمل کو نافذ کیا جا رہا ہے:

(1) 80% سیلز ٹیکس صرف 'ماضی' انوائسز پر کٹوتی جاری رہے گی (جہاں وینڈر نے پہلے ہی سرکاری خزانے میں 20% سیلز ٹیکس جمع کرایا ہے اس کا ثبوت فراہم کرتا ہے)۔

(2) 20% سیلز ٹیکس موجودہ اور مستقبل کے انوائسز پر کاٹا جائے گا (جبکہ 80% وینڈر براہ راست SRB کے ساتھ جمع کرائے گا)

یہ واضح رہے کہ صرف سندھ ود ہولڈنگ رولز واث میں ترمیم کی گئی ہے دیگر رولز (انکم ٹیکس ود ہولڈنگ بلوچستان سیلز ٹیکس ود ہولڈنگ وغیرہ) میں کوئی تبدیلی نہیں کی گئی ہے۔

