

INTER BOARDS COORDINATION COMMISSION (IBCC)
ISLAMABAD

BIDDING DOCUMENT

**PROCUREMENT OF FIRE FIGHTING & FIRE SAFETY EQUIPMENT AND
SECURITY WALK THROUGH CHECKING GATE**

Procuring Agency:

Inter Boards Coordination Commission (IBCC)

Procurement Method:

Single Stage – Two Envelope Procedure

Procurement Type:

Framework Agreement (One Year)

INVITATION FOR BIDS (IFB)

The Inter Boards Coordination Commission (IBCC) invites sealed bids from eligible manufacturers, authorised distributors, authorised dealers and suppliers registered with the relevant tax authorities of Pakistan for the **Procurement of Fire Fighting & Fire Safety Equipment and Security Walk through Checking gate under a One (01) Year Framework Agreement**.

The procurement shall be conducted through the **Single Stage – Two Envelope Procedure** in accordance with the **Public Procurement Regulatory Authority (PPRA) Rules, 2004 (as amended)**.

The successful bidder shall be responsible for the **supply, delivery, installation, testing, commissioning, training (where applicable), warranty services and after-sales support** of Fire Fighting & Fire Safety Equipment and Security Walk Through Gate at the IBCC Head Office and Regional Offices through Call-off Orders issued during the Framework Agreement period.

1. Eligibility of Bidders

Eligible bidders shall:

- Be legally registered in Pakistan.
- Be registered with the Federal Board of Revenue (FBR).
- Be active on the Active Taxpayers List (ATL).
- Be registered for Sales Tax, where applicable.
- Not be blacklisted or debarred by any Government, Semi-Government, Autonomous Body or Public Sector Organisation.
- Have relevant experience in supplying and installing Fire Fighting & Fire Safety Equipment and Security Walk Through Gate.
- Demonstrate adequate financial, technical and managerial capability to perform the contract.

2. Bid Security

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- Each bidder shall submit a **Bid Security** amounting to **PKR 750,000/- (Rupees seven hundred fifty thousand Only)** in the form of a **Pay Order or Bank Draft** drawn in favour of **Inter Boards Coordination Commission (IBCC), Islamabad.**

3. Procurement Method

- The procurement shall be conducted under the **Single Stage – Two Envelope Procedure**, whereby bidders shall submit:
 - **Envelope No. 1 – Technical Proposal**
 - **Envelope No. 2 – Financial Proposal**
- The Financial Proposal shall remain sealed until completion of the technical evaluation.

4. Submission of Bids

- The tender shall be submitted in a properly sealed envelope, clearly marked with the complete name and address of the bidder.

DATE, TIME & ADDRESS FOR SUBMITTING BIDS

Name of Procuring Agency	Inter Boards Coordination Commission (IBCC)
Last date for response submission upto:	17 th August, 2026 at 09:30 AM
Opening Date & Time:	17 th August, 2026 at 11:30 AM
Opening Place:	Committee Room, IBCC Plot No.25, Street No.38, I & T Centerg-10/4, Islamabad

5. Opening of Technical Proposals

- Technical Proposals shall be opened publicly on the date, time and venue specified in the bidding schedule in the presence of bidders or their authorised representatives who choose to attend.

6. Opening of Financial Proposals

- Only the Financial Proposals of technically responsive bidders obtaining the minimum qualifying score specified in the Evaluation Criteria shall be opened. The date and time of the Financial Proposal opening shall be communicated separately to the qualified bidders.

7. Rights of the Procuring Agency

- IBCC reserves the right to reject any or all bids, annul the procurement process, or accept any bid in accordance with the provisions of the **PPRA Rules, 2004 (as amended)**.

8. Scope of Procurement

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- The Inter Boards Coordination (IBCC) invites sealed bids for the **Procurement of Fire Fighting & Fire Safety Equipment and Security Walk through Checking gate** under a **One (01) Year Framework Agreement**. The procurement includes the supply, delivery, installation, testing, commissioning, training (where applicable), warranty services, and after-sales support at the IBCC Head Office and Regional Offices through Call-off Orders.

9. Source of Funds

- Funds have been allocated by IBCC for this procurement in accordance with the approved budget.

10. Corrupt and Fraudulent Practices

- Bidders shall observe the highest standard of ethics during the procurement process. Any bidder found to have engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices shall be disqualified and may be dealt with

11. Eligible Bidders

The bidder shall:

- Be legally registered in Pakistan.
- Be registered with FBR and appear on the Active Taxpayers List (ATL).
- Be registered for Sales Tax, where applicable.
- Not be blacklisted or debarred by any Government or Public Sector Organisation.
- Have relevant experience in the supply and installation of Fire Fighting and Fire Safety Equipment.

12. Eligible Goods

All goods shall be:

- Brand new and unused.
- Genuine and free from manufacturing defects.
- Manufactured in accordance with applicable international standards.
- Suitable for operation under Pakistani environmental conditions.

13. Framework Agreement

- The Framework Agreement shall remain valid for **one (01) year** from the date of signing.
- The agreement establishes fixed unit rates only and **does not guarantee any minimum quantity of procurement**.

14. Call-off Orders

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During the Framework Agreement period, IBCC may issue Call-off Orders specifying:

- Item description
- Quantity
- Delivery location
- Delivery schedule
- Installation requirements

Each Call-off Order shall constitute a binding purchase under the Framework Agreement.

15. Amendment of Bidding Documents

- IBCC may amend the bidding documents before the submission deadline. Any amendment shall form an integral part of the bidding documents.

16. Language of Bid

- The bid, correspondence, catalogues, technical literature, and all supporting documents shall be submitted in the English language.

17. Documents Comprising the Technical Proposal

The Technical Proposal shall include, at a minimum:

- Bid Submission Form
- Company Profile
- Company Registration Certificate
- NTN Certificate
- Sales Tax Registration Certificate (where applicable)
- Active Taxpayer List (ATL) evidence
- Original Bid Security
- Technical Compliance Sheet
- Manufacturer's Authorisation (where applicable)
- Similar Project Experience
- Bank Statement
- List of Technical Staff
- Delivery and Installation Plan
- Warranty Statement
- Affidavit of Non-Blacklisting

18. Documents Comprising the Financial Proposal

The Financial Proposal shall include:

- Financial Proposal Form
- Price Schedule / BOQ
- Unit Rates
- Applicable Taxes and Duties

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19. Bid Prices

Prices quoted shall be fixed and inclusive of:

- Supply
- Transportation
- Loading and unloading
- Installation
- Testing
- Commissioning
- Labour
- Insurance
- Packing
- All applicable taxes and duties

The quoted prices shall remain firm throughout the Framework Agreement period.

20. Bid Security

- Each bidder shall furnish a **Bid Security of PKR 750,000** in the form specified in the bidding documents. Bids submitted without the required Bid Security shall be rejected as non-responsive.

21. Bid Validity

Bids shall remain valid for **one year** from the date of opening of the Technical Proposals.

22. Submission of Bids

The bid shall comprise two separately sealed envelopes:

- Envelope No. 1 – Technical Proposal
- Envelope No. 2 – Financial Proposal

Both envelopes shall be enclosed in a single outer envelope clearly marked with the tender title and tender number.

23. Deadline for Submission

- Bids received after the specified deadline shall not be accepted and shall be returned unopened.

24. Evaluation of Technical Proposals

- Technical Proposals shall be evaluated against the criteria specified in the Evaluation and Qualification Criteria. Only bidders obtaining the minimum qualifying score shall proceed to the financial evaluation stage.

25. Opening of Financial Proposals

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- Financial Proposals of technically qualified bidders shall be opened publicly on a date and time communicated by IBCC.

26. Award of Framework Agreement

- The Framework Agreement shall be awarded to the **Lowest Evaluated Responsive Bidder**, subject to compliance with the bidding documents and the PPRA Rules, 2004 (as amended).

27. Right to Accept or Reject Bids

- IBCC reserves the right to accept or reject any or all bids, or to annul the procurement process, in accordance with the PPRA Rules, 2004 (as amended).

28. Performance Security

- The successful bidder shall furnish a **Performance Security equal to five percent (5%) of the Contract Price** in the form specified in the bidding documents.
- The Performance Security shall remain valid until the completion of the contractual obligations.

29. Replacement of Defective Goods

- Any defective or non-conforming goods identified during inspection or the warranty period shall be replaced by the Supplier within the period specified by IBCC, without any additional cost.

30. No Minimum Commitment

- The Framework Agreement shall not create any obligation on IBCC to purchase any minimum quantity of goods or services.

The following specific provisions supplement the Instructions to Bidders (ITB). In the event of any conflict, the provisions contained in this Bid Data Sheet shall prevail.

Reference	Particulars	Details
1	Procuring Agency	Inter Boards Coordination Commission (IBCC)
2	Procurement Title	Procurement of Fire Fighting & Fire Safety Equipment and Security Walk Through Gate under Framework Agreement (One Year)
3	Procurement Method	Single Stage – Two Envelope Procedure
4	Procurement Type	Framework Agreement
5	Framework Agreement Period	One (01) Year

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Reference	Particulars	Details
6	Bid Security	PKR 750,000/-
7	Performance Security	Five Percent (5%) of the Contract Price
8	Bid Validity	One Year
9	Currency of Bid	Pakistani Rupees (PKR)
10	Delivery Period	Initial installation within 30 calendar days from the issuance of the first Call-off Order
11	Delivery Locations	IBCC Head Office and Regional Offices through Call-off Orders
12	Warranty	Minimum Twelve (12) Months Comprehensive On-site Warranty or Manufacturer's Standard Warranty, whichever is longer
13	Language of Bid	English
14	Price Basis	Inclusive of all applicable taxes, duties, transportation, installation, testing, commissioning, labour, insurance and incidental charges
15	Bid Opening	Technical Proposals shall be opened on the date, time and venue specified in the Invitation for Bids
16	Financial Proposal Opening	Only technically qualified bidders shall be invited
17	Payment Terms	Payment shall be made after successful delivery, installation, testing, commissioning, inspection and acceptance by IBCC
18	Applicable Law	PPRA Rules, 2004 (as amended) and the Laws of Pakistan

Evaluation & Qualification Criteria

1. Mandatory Requirements (Pass / Fail)

Failure to provide any of the following documents shall render the bid **non-responsive**:

- Bid Submission Form duly signed.
- Original Bid Security.
- Valid NTN Certificate.
- Sales Tax Registration Certificate (where applicable).
- Active Taxpayer List (ATL) status.
- Company Registration Certificate.
- Affidavit of Non-Blacklisting.
- Manufacturer's Authorization (where applicable).
- Power of Attorney/Authorization Letter (if applicable).
- Acceptance of all terms and conditions of the bidding documents.

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2. Technical Evaluation Criteria

Evaluation Criteria	Maximum Marks	Obtained Marks
Company Experience	20	
Similar Completed Projects	20	
Technical Staff & Installation Team	15	
Financial Capability	10	
Compliance with Technical Specifications	20	
Delivery & Installation Methodology	5	
Warranty & After-Sales Support	10	
Total	100	

Minimum Qualifying Score

- A bidder must obtain **at least 70 marks out of 100** in the technical evaluation to qualify for the opening of the Financial Proposal.
 - Any bidder obtaining **less than 70 marks** shall be declared **technically non-responsive**, and its Financial Proposal shall remain unopened and shall be returned in accordance with the applicable PPRA Rules.
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3. Financial Evaluation

Only the Financial Proposals of technically qualified bidders shall be opened.

The Financial Proposals shall be evaluated to determine the **Lowest Evaluated Responsive Bidder**, taking into account:

- Arithmetic accuracy of the Price Schedule.
 - Compliance with the bidding documents.
 - Corrections of arithmetic errors, where applicable.
 - Applicable taxes and duties.
 - Any adjustments permitted under the bidding documents.
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5. Framework Agreement Conditions

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- The Framework Agreement shall remain valid for **one (01) year** from the date of signing.
- The quoted unit rates shall remain **firm and fixed** throughout the Agreement period.
- IBCC **does not guarantee any minimum quantity** of procurement.
- Purchases shall be made **only through Call-off Orders** issued during the Framework Agreement period.
- The Framework Agreement itself shall **not constitute a Purchase Order** or create any obligation on IBCC to procure any specific quantity.
- IBCC reserves the right to increase or decrease the quantities in accordance with operational requirements, budget availability, and the applicable PPRA Rules.

Technical Specifications

1. General Requirements

The successful bidder shall supply, deliver, install, test, commission and hand over Fire Fighting and Fire Safety Equipment and Security Walk through gate complete in all respects at the locations specified by the Procuring Agency.

All equipment supplied under this contract shall be:

- Brand new, unused and of the latest model.
- Free from manufacturing defects and imperfections.
- Genuine products manufactured by reputable manufacturers.
- Suitable for continuous operation under Pakistan's environmental conditions.
- Complete with all standard accessories necessary for proper installation and operation.
- Fully compliant with the technical specifications and applicable international standards specified in this bidding document.

The Supplier shall provide all labour, supervision, transportation, lifting equipment, tools, testing instruments, consumables and accessories required for successful execution of the works.

2. Applicable Standards

All equipment shall comply with the latest editions of the applicable international standards, including but not limited to:

- National Fire Protection Association (NFPA)
- Underwriters Laboratories (UL Listed)
- Factory Mutual (FM Approved)
- British Standards (BS EN)
- International Electrotechnical Commission (IEC)
- International Organization for Standardization (ISO)

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Equivalent internationally recognised standards may be accepted, subject to approval by IBCC.

3. Technical Specifications

Sr. No.	Item Description	Technical Specifications
1	Fire Extinguisher DCP 50 Kg (Trolley Mounted)	Dry Chemical Powder (ABC Type), 50 Kg, Trolley Mounted, NFPA/EN-3 or equivalent.
2	Fire Extinguisher DCP 5/6 Kg	ABC Dry Chemical Powder, Stored Pressure Type, NFPA/EN-3 or equivalent.
3	Fire Extinguisher CO ₂ 2 Kg	Carbon Dioxide Type, Suitable for Electrical Fires, NFPA/EN-3 or equivalent.
4	Fire Extinguisher CO ₂ 5 Kg	Carbon Dioxide Type, Suitable for Electrical Fires, NFPA/EN-3 or equivalent.
5	Fire Extinguisher CO ₂ 7 Kg	Carbon Dioxide Type, Heavy Duty, NFPA/EN-3 or equivalent.
6	Fire Extinguisher CO ₂ 40 Kg (Trolley Mounted)	Carbon Dioxide Type, Trolley Mounted, Industrial Grade, NFPA/EN-3 or equivalent.
7	Fire Extinguisher CO ₂ 50 Kg (Trolley Mounted)	Carbon Dioxide Type, Trolley Mounted, Heavy Duty, NFPA/EN-3 or equivalent.
8	Fire Bucket	Mild Steel/GI Sheet, Minimum 10 Liter Capacity, Red Powder Coated.
9	AFFF Fire Extinguisher 9 Liter (2 Gallon)	AFFF Type, Suitable for Class A & B Fires, NFPA/EN-3 or equivalent.
10	Fire Smoke Detector	sensitivity: High-sensitivity photoelectric sensor Detection Range: 0-10m Alarm Threshold: Adjustable Alarm Output: 12V DC, 1A Power Source: 9V DC, Battery-backed Memory Backup: Yes Certifications: UL 217, EN 54, CE Operating Temperature: -20°C to 55°C
11	Fire Hook	Heavy-Duty Mild Steel, Powder Coated.
12	Fire Beater	Heavy-Duty Rubber Head with Steel Handle.
13	Walk Through Metal Detector Gate	Multi-Zone Detection, Adjustable Sensitivity, LED Display, Audio & Visual Alarm, UPS Compatible.
14	Automatic Fire Extinguishing Ball (Fire Ball)	Automatic Activation, Suitable for Class A, B & C Fires, Minimum 5-Year Service Life.

4. Installation Requirements

The Supplier shall:

- Install all equipment in accordance with the manufacturer's recommendations.
- Provide all fixing materials, anchors, cables, connectors, conduits and accessories.
- Protect existing finishes during installation.
- Restore any damage caused during installation.

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- Test and commission the complete system.
 - Demonstrate satisfactory operation before handing over.
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5. Inspection and Testing

IBCC reserves the right to inspect the equipment:

- Before dispatch
- Upon delivery
- During installation
- During testing and commissioning
- Before final acceptance

Any equipment failing inspection shall be replaced by the Supplier at no additional cost.

6. Training

The successful bidder shall provide operational training to nominated IBCC staff covering:

- Safe operation
 - Routine inspection
 - Basic preventive maintenance
 - Emergency procedures
 - Demonstration of all installed equipment
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7. Warranty

The Supplier shall provide:

- Minimum Twelve (12) Months Comprehensive On-Site Warranty.
 - Free replacement of defective equipment.
 - Free rectification of installation defects.
 - Technical support throughout the warranty period.
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8. After-Sales Service

The Supplier shall provide:

- Telephone and email technical support.

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- On-site maintenance when required.
 - Availability of genuine spare parts.
 - Response to service requests within 48 hours.
 - Preventive maintenance support during the warranty period.
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Schedule of Requirements

1. Scope of Supply

The Supplier shall supply, deliver, install, test, commission and hand over Fire Fighting and Fire Safety Equipment and Security Walk Through Gate complete in all respects in accordance with the specifications, terms and conditions of this bidding document.

The scope shall include, but shall not be limited to:

- Supply of Fire Fighting Equipment and Security Walk Through Gate
 - Supply of Fire Safety Equipment and Security Walk Through Gate
 - Transportation to designated locations
 - Loading and unloading
 - Installation
 - Testing and Commissioning
 - Operational Demonstration
 - Training of IBCC Staff
 - Warranty Services
 - After-Sales Support
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2. Delivery Locations

The initial Call-off Order shall be executed at:

IBCC Head Office

Subsequent Call-off Orders may be issued for any of the following offices:

- IBCC Regional Office – Lahore
 - IBCC Regional Office – Karachi
 - IBCC Regional Office – Peshawar
 - IBCC Regional Office – Quetta
 - IBCC Regional Office – Bahawalpur
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3. Delivery Schedule

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Activity	Time Requirement
Delivery of Equipment	Within 30 Calendar Days from the date of Call-off Order
Installation	Within the Delivery Period
Testing & Commissioning	Immediately after Installation
Staff Training	Within 03 Working Days after Commissioning
Final Acceptance	After Successful Inspection by IBCC