

**GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION AND
PROFESSIONAL TRAINING**

**EXPRESSION OF INTEREST (EoI) &
PREQUALIFICATION DOCUMENT**

FOR

**Prequalification of Consulting Firms for
Third-Party Evaluation / Validation (TPE/V) of
Education Sector Projects (Lot-wise)**

Issued under the Public Procurement Rules, 2004 and the
PPRA Procurement of Consultancy Services Regulations, 2010

Ministry of Federal Education & Professional Training
Address: Block-D, Pak Secretariat, Islamabad

August 2026

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1. Invitation for Prequalification

1.1 The Ministry of Federal Education and Professional Training (hereinafter referred to as the “Ministry” or the “Procuring Agency”) invites Expressions of Interest (EoI) for Prequalification from experienced, competent and financially sound consulting firms for establishing a panel of prequalified firms to undertake independent Third-Party Evaluation / Validation (TPE/V) of education-sector programmes, projects, institutions, policies, funding mechanisms and development initiatives financed by the Federal Government and its attached departments, autonomous bodies, universities, schools, colleges and special initiatives.

1.2 This prequalification is being conducted in accordance with Consultancy Services Regulations, 2010, and the Public Procurement Rules, 2004. Prequalification shall remain valid for three (03) years and does not constitute an award of any contract, nor any commitment on the part of the Ministry to invite a proposal or award an assignment to any prequalified firm.

1.3 The panel is organised into six (06) Lots based on the nature of development projects, programmes sponsored by the Ministry (as reflected in the PSDP 2026-27 portfolio and the ongoing / recurring activities of its attached departments and bodies), or any other Institutional requirement of the Ministry. The Lots are framed by the distinct field of evaluation expertise required, so that each Lot corresponds to a coherent area of professional practice. A firm may apply for prequalification in one, several or all Lots for which it meets the applicable criteria.

1.4 Prequalified firms shall be engaged on a lot-wise basis, in phases and as and when required, through subsequent task-based Requests for Proposal (RFP) / Requests for Quotation (RFQ) or framework agreements, in accordance with the applicable PPRA Rules and Regulations. Financial proposals shall be invited only at the task-assignment stage. Only firms prequalified for a particular Lot shall be eligible to receive and respond to the RFP/RFQ issued for that Lot.

1.5 The prequalification document may be obtained / downloaded from the Ministry’s website, PPRA’s website (www.ppra.org.pk) and the Electronic Pakistan Acquisition and Disposal System (e-PADS), free of cost.

1.6 A Pre-Bid Meeting will be held on August 11, 2026, at 11:00 a.m. in Room No. 227, D-Block, Pak Secretariat, Islamabad. Prospective bidders may also attend the meeting virtually through Zoom. The Zoom meeting link will be shared upon request. The minutes of the Pre-Bid Meeting, including any clarifications issued, shall form an integral part of the Bidding Document.

1.6 Deadline for Submission: Application must be submitted on EPADS (2.0) and one copy original shall be submitted to the office of the undersigned on or before August 20, 2026 by 02:00 p.m. The same will be opened on 02:30 p.m on same day. Applications received after the deadline shall not be entertained.

(Shah Jehan)
Deputy Secretary /
Project Director (PPDU)
Room No. 227, D-Block, Pak Secretariat, Islamabad
Tel: 051-9103915
For Queries: 03453582628
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2. Introduction and Background

2.1 The Ministry oversees a broad portfolio of federal education-sector interventions delivered through the Federal Directorate of Education (FDE), the Directorate General of Special Education (DGSE), the Daanish Schools / Daanish University Trust, the Higher Education Commission and various attached departments, autonomous bodies and special initiatives. These interventions span physical infrastructure, information technology, procurement of goods and equipment, academic delivery, examinations, scholarships, literacy, skills development, training, research, curriculum, funding utilisation, institutional governance and policy reform.

2.2 To ensure transparency, accountability, value for money, quality assurance and evidence-based policy making, and in line with the directives of the Prime Minister of Pakistan and the requirements of the Public Finance Management Act, 2019 — which require monitoring during implementation, evaluation on completion, and independent impact assessment of development projects — the Ministry intends to institutionalise independent third-party evaluation / validation of these interventions.

2.3 Prequalification will provide the Ministry with ready access to a diverse pool of specialised, pre-vetted firms capable of delivering credible and timely evaluations across all major components of the education sector, thereby reducing procurement lead times for individual assignments while maintaining competition among qualified firms.

3. Objectives of the Assignment (TPE/V)

The primary objectives of Third-Party Evaluation / Validation of the Ministry's education-sector projects and programmes are to:

- i. Assess the progress of ongoing projects against the approved PC-I targets, timelines, scope and deliverables, and validate their physical and financial progress.
- ii. Verify project outputs and outcomes as specified in the approved PC-I, including physical verification, measurement and functional / operational testing, as applicable to the Lot.
- iii. Evaluate the efficiency, effectiveness, economy, equity, impact and sustainability of project interventions in achieving intended results and ensuring value for money.
- iv. Verify utilisation of public funds and compliance with the approved PC-I, PSDP, PPRA Rules, financial rules and the Ministry's guidelines, ensuring adherence to approved processes, standards and protocols.
- v. Identify bottlenecks, risks and systemic challenges affecting implementation, including root causes of delays, cost overruns and scope variations.
- vi. Assess the adequacy and performance of project-management structures, including institutional capacity, procurement practices, financial-management systems and quality-control mechanisms.
- vii. Benchmark performance against national and international good practice, and assess gender responsiveness, inclusivity, accessibility and contribution to the Sustainable Development Goals (SDGs) and relevant national frameworks.

- viii. Provide actionable, evidence-based recommendations for improving project design, execution, monitoring, sustainability and future funding decisions.

4. Instructions to Applicants

4.1 Eligible Applicants

The prequalification is open to duly registered consulting firms, whether operating individually or as a Joint Venture / Consortium / Association (JV), subject to the eligibility criteria set out in Section 5 and the lot-specific criteria in Section 7.

4.2 Nature of this EoI

- This EoI is for prequalification only. No financial proposal is required at this stage; financial proposals shall be invited separately from prequalified firms for specific assignments, strictly in accordance with PPRA Rules.
- Applications must be submitted strictly in the prescribed format (Forms A to H), duly signed, properly indexed and supported with documentary evidence. Any application that is incomplete, unsigned, not properly indexed or not in the prescribed format shall be liable to rejection without further evaluation.
- All eligibility requirements marked as mandatory shall be evaluated on a pass/fail basis prior to technical scoring. Only firms meeting all mandatory eligibility requirements shall be considered for technical evaluation.
- Applicants may apply for one, several or all Lots depending on their specialisation, demonstrated experience and technical capability, and shall clearly indicate the Lot(s) applied for in the letter of application (Form-A).
- Prequalification under each Lot shall be evaluated independently against the criteria prescribed for that Lot; a firm may be prequalified in one, more than one, or all Lots, subject to meeting the respective qualification threshold.
- Applicants should provide only those projects and details that qualify them for the maximum marks under the relevant criteria. Submission of excessive, repetitive or irrelevant information is discouraged and shall not be considered for additional scoring.
- Prequalification does not guarantee award of any assignment. The Ministry reserves the right to accept or reject any or all applications and to annul the process at any time prior to notification, in accordance with applicable procurement rules (including Rule 33 of the Public Procurement Rules, 2004).

4.3 Joint Ventures / Consortia

- A Joint Venture shall submit a notarised JV Agreement (or a letter of intent to form a JV) identifying the lead partner, authorised to incur liabilities and receive instructions on behalf of all partners, supported by a Power of Attorney signed by all partners.
- JV of Maximum (02 Firms) allowed.
- All JV partners shall be jointly and severally liable for the assignment, and each partner shall independently meet the mandatory eligibility criteria of Section 5.
- For scored criteria, the lead partner shall be assigned seventy percent (70%) weightage and the remaining thirty percent (30%) shall be assigned to the partner firm(s).

- A firm may participate in only one JV per Lot; participation in more than one application for the same Lot (individually or as a JV partner) shall result in disqualification of all such applications for that Lot. Foreign applicants shall associate with a local firm in accordance with the applicable rules.

4.4 Cost, Clarifications, Language and Validity

- The Applicant shall bear all costs of preparing and submitting its Application; the Ministry shall not be liable for those costs regardless of the outcome.
- Applicants may seek written clarification up to seven (07) days before the deadline. The Ministry may amend the document by addendum, which shall form part of the document.
- The Application and all supporting documents shall be in English; financial figures shall be in Pak Rupees (PKR).
- There is no cap on the number of prequalified firms per Lot. A firm may be removed from the panel for material misrepresentation, blacklisting, persistent poor performance or failure to update mandatory information; performance shall be reviewed annually.

5. General Eligibility (Mandatory) Criteria — All Lots

The following mandatory criteria apply to every Applicant, for every Lot, and are assessed on a Pass / Fail basis prior to technical scoring. Each criterion is verified solely against the documentary evidence specified. An Application that fails to satisfy, or to provide documentary evidence for, any one criterion shall be declared non-responsive and shall not be scored.

S. No.	Mandatory Requirement	Documentary Evidence Required
1	Minimum TPE/V Experience: The firm has at least five (05) years' experience of designing, managing and delivering third-party evaluation / validation or monitoring assignments.	Year of incorporation and list of TPE/V assignments with completion / performance certificates or client confirmation letters.
2	Legal Registration: The firm is a legally registered entity — registered with the SECP, Registrar of Firms, or other Government body	Copy of valid registration / incorporation certificate.
3	Tax Registration: The firm is registered with the FBR and is on the Active Taxpayer List (ATL).	NTN certificate and ATL evidence.
4	Audited Accounts: The firm has audited financial statements for the last three (03) years and is financially sound.	Audited financial statements (last 3 years).
5	Qualified Professional Team: The firm has a qualified, experienced and multidisciplinary team (IT, natural / social / management sciences, statistics / economics, engineering and other subjects relevant to the Lot).	CVs of key professionals (Form-F), signed and on the prescribed format.
6	Geographical Experience & Outreach: Demonstrated experience and outreach in one or more geographical areas where projects were undertaken.	Statement of geographical coverage with supporting client evidence.
7	Digital / IT-Based Tools: Demonstrated capacity to use IT-based evaluation / project-management and data tools (e.g., MS Project, Primavera, GIS, statistical / dashboarding software).	Declaration and supporting evidence of tools / systems used.
8	Non-Blacklisting & Undertaking: The firm (and its partners / directors) is not blacklisted, debarred or declared ineligible by any Federal / Provincial / Local Government or autonomous body, and submits the required undertaking, including conflict-of-interest disclosure and a declaration of accuracy of information.	Undertaking on judicial / stamp paper (Form-G); Conflict-of-Interest declaration (Form-E); Integrity Pact (Form-H).

Note: Any lot-specific professional registration (e.g., PEC for Lot 1) is additionally required as stated in Section 7. Failure in any mandatory item shall result in disqualification. Submission of false, misleading or unverifiable information shall result in disqualification and may lead to blacklisting under PPRA Rules.

6. Lot Structure and Description of Services

The panel comprises the following six (06) Lots, each consolidating related fields of the Ministry's portfolio into a single coherent area of evaluation expertise. Applicants shall indicate on the Application Form (Form-A) each Lot for which prequalification is sought. The Ministry may prequalify a firm for some Lots and not others, based on the criteria met.

Lot	Title	Primary Evaluation Focus
1	Infrastructure and Allied Procurement Evaluation	Civil / structural engineering evaluation, construction-quality and value-for-money audit of building and infrastructure works, together with PPRA-compliance review of the allied procurement of consultants, contractors, furniture and equipment.
2	IT and Technology Intervention Evaluation	Evaluation / validation of ICT infrastructure, software, MIS, digital platforms, e-learning and hardware deployments, including PPRA-compliance of IT procurement, functional / security testing and system-performance analytics.
3	Academic, Curriculum and Examination Systems Evaluation	Academic quality assurance, teaching effectiveness, curriculum and learning-standards review, examination / assessment integrity audit and training-programme evaluation in schools, colleges and universities.
4	Social-Sector Programme and Impact Evaluation	Impact and outcome evaluation of scholarship / financial-assistance, literacy / non-formal and TVET / skills-development programmes, including beneficiary targeting, tracer / placement studies and equity analysis.
5	Institutional Evaluation	Whole-institution evaluation, quality-assurance / accreditation review, governance and internal-controls assessment and benchmarking of schools, higher education institutions and public-sector bodies.
6	Research, Funding-Utilisation and Policy Evaluation	Evaluation of research / innovation and technology-transfer programmes; financial and value-for-money evaluation of public funding utilisation; and policy analysis, thematic special studies and reform / impact evaluation.

7. Lot-wise Mandatory and Qualification Criteria

For each Lot, an Applicant must (a) satisfy the General Eligibility (Mandatory) Criteria of Section 5, and (b) satisfy the lot-specific mandatory requirements and achieve the minimum qualifying score set out below. The minimum qualifying score for each Lot is sixty five percent (65%) of the total scored marks (i.e., 65 out of 100), in addition to passing all mandatory requirements. All scored experience must be supported by client-issued completion / performance certificates to be counted.

LOT-1: Infrastructure and Allied Procurement Evaluation

(covers civil / construction works and the procurement of consultants, contractors, furniture and equipment forming part of those works)

Description of Services: Third-party evaluation / validation of civil and construction works and their allied procurement: school / college / university buildings, hostels, laboratories, libraries, sports facilities, rehabilitation and new construction, together with the procurement of consultants, contractors, furniture, fixtures and equipment forming part of such works. It covers physical verification and measurement, engineering and construction-quality assessment, design and BOQ compliance, cost verification and rate analysis, time-overrun and EOT analysis, contract and claims management, PPRA-compliance of the associated procurement, and environmental, accessibility and health & safety compliance.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 30 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving third-party evaluation / validation, engineering / technical audit or physical verification of civil / building infrastructure works (including allied procurement), each project costing Rs. 500 million or above, or a covered area of 50,000 sft or above, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Valid registration with the Pakistan Engineering Council (PEC) as a consulting / engineering firm (or PEC registration of the lead engineers).	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as $(\text{completed years} \div 10) \times 20$, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-1 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar	25

S. No.	Evaluation Criterion	Marks
	assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 30–49 million = 05 marks (PKR 30 million is mandatory); PKR 50–80 million = 10 marks; above PKR 80 million = 15 marks.	15
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / Senior Civil Engineer	Master's in Civil / Structural Engineering (18 years of education); PEC-registered.	20 years
Infrastructure / Construction Evaluation Engineer	Bachelor's in Civil Engineering (16 years of education); PEC-registered.	12 years
Contract / Procurement Specialist	Bachelor's in Engineering / Quantity Surveying / relevant (16 years of education).	12 years
Quantity Surveyor / Cost Estimator (supporting role)	Diploma (DAE Civil) or Bachelor's in Quantity Surveying.	10 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

LOT-2: IT and Technology Intervention Evaluation

(covers ICT infrastructure, software, MIS, digital platforms, e-learning and hardware deployments)

Description of Services: Third-party evaluation / validation of information-technology and technology interventions: ICT infrastructure and networks, data centres, software and application development, management information systems (e.g., EMIS / SEMIS), digital platforms, e-learning solutions, and large-scale hardware / device deployments. It covers verification of delivery, installation and commissioning; functional, performance and security testing; PPRA-compliance of IT procurement; system-usage and dashboard analytics (transaction volumes, uptime, uptake); data integrity and interoperability; user-satisfaction assessment; and sustainability, licensing and O&M readiness.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 20 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving third-party evaluation / validation of ERP / MIS systems, data centres, digital platforms, software or large-scale hardware / device deployments, each project costing Rs. 500 million or above, or a consultancy / contract value of Rs. 2 million or above per project, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Valid registration with the Pakistan Software Export Board (PSEB) or equivalent recognised IT / professional body (where the firm holds such registration), in addition to legal registration under Section 4.	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as $(\text{completed years} \div 10) \times 20$, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-2 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	25
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 20–39 million = 05 marks (PKR 20 million is mandatory); PKR 40–70 million = 10 marks; above PKR 70 million = 15 marks.	15

S. No.	Evaluation Criterion	Marks
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / IT Evaluation Specialist	Master's in Computer Science / IT / Software Engineering (18 years of education).	20 years
Systems / Software Evaluation Expert	Bachelor's in Computer Science / Software Engineering (16 years of education).	12 years
Network / Infrastructure Expert	Bachelor's in Computer / Network Engineering (16 years of education); relevant certification (e.g., CCNP) desirable.	12 years
Contract / IT Procurement Specialist	Bachelor's in relevant discipline (16 years of education).	12 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

LOT-3: Academic, Curriculum and Examination Systems Evaluation*(covers teaching quality, curriculum, examinations and training programmes)*

Description of Services: Third-party evaluation / validation of the academic core of the education system: teaching quality, classroom practice, student learning and outcomes, and faculty performance; curriculum development and implementation, textbooks, learning standards and assessment alignment; examination design, paper-setting, moderation, security, conduct, marking, digital examinations and result integrity; and teacher-training, leadership and professional-development / capacity-building programmes. It employs classroom observation, student / teacher surveys, standardized learning assessment, lesson-plan and textbook review, examination-integrity and item analysis, and training-effectiveness and benchmarking analysis.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 15 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving evaluation / validation of education quality, learning outcomes, curriculum / textbooks, examination / assessment systems or training-effectiveness, each project costing Rs. 200 million or above, or a consultancy / contract value of Rs. 2 million or above per project, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Legal registration under Section 4 (no additional professional-body registration is mandatory for this Lot).	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as $(\text{completed years} \div 10) \times 20$, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-3 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	25
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 15–34 million = 05 marks (PKR 15 million is mandatory); PKR 35–65 million = 10 marks; above PKR 65 million = 15 marks.	15
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25

S. No.	Evaluation Criterion	Marks
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / Education Evaluation Specialist	PhD / Master's in Education (18 years of education).	20 years
Assessment / Examination Specialist	Master's in Educational Measurement / Assessment (18 years of education).	12 years
Curriculum & Textbook Specialist	Master's in Curriculum & Instruction / Education (18 years of education).	12 years
Training / Capacity-Building Expert	Master's in Education / HRD (18 years of education).	10 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

LOT-4: Social-Sector Programme and Impact Evaluation*(covers scholarships, literacy / non-formal education and TVET / skills)*

Description of Services: Third-party evaluation / validation of social-sector education programmes: scholarships, stipends and student financial assistance (Prime Minister, need-based, merit and overseas); non-formal education, accelerated learning, adult literacy, community schools and alternative learning; and technical, vocational and skills development (TVET), short courses, apprenticeships and industry partnerships. It covers targeting efficiency, selection and equity, enrolment / retention / completion / transition, learning outcomes, graduate and employment outcomes, industry relevance and placement, certification quality, cost-effectiveness, return on investment and sustainability, using beneficiary and graduate tracer studies, surveys and disaggregated equity / inclusion analysis.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 15 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving evaluation / validation of scholarship, stipend, social-protection, literacy / non-formal education or TVET / skills-development programmes, or beneficiary / graduate tracer and placement studies, each project costing Rs. 200 million or above, or a consultancy / contract value of Rs. 2 million or above per project, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Legal registration under Section 4 (no additional professional-body registration is mandatory for this Lot).	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as $(\text{completed years} \div 10) \times 20$, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-4 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	25
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 15–34 million = 05 marks (PKR 15 million is mandatory); PKR 35–65 million = 10 marks; above PKR 65 million = 15 marks.	15

S. No.	Evaluation Criterion	Marks
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / M&E Specialist	Master's / PhD in Economics / Public Policy / Social Sciences (18 years of education).	20 years
Impact Evaluation Economist	Master's in Economics / Development Studies (18 years of education).	12 years
TVET / Skills Specialist	Master's in TVET / relevant discipline (18 years of education).	12 years
Statistician / Survey & Tracer-Study Specialist	Master's in Statistics / Social Sciences (18 years of education).	12 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

LOT-5: Institutional Evaluation

(covers Daanish schools, higher education institutions and governance of ministries / attached bodies)

Description of Services: Comprehensive third-party evaluation and benchmarking of education-sector institutions and bodies: Daanish / residential-boarding school systems; universities, degree-awarding institutions and affiliated colleges; and ministries, attached departments, authorities, boards, councils and centres. It covers governance structures and strategic planning, academic quality and student outcomes, financial management and sustainability, research and employability, hostel / student welfare, infrastructure, internationalisation, digital governance, internal controls, risk and performance management, and compliance — benchmarked against leading national and international institutions.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 20 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving comprehensive institutional evaluation, quality-assurance / accreditation review, governance or internal-controls assessment, or benchmarking of schools, universities / HEIs or public-sector bodies, each project costing Rs. 200 million or above, or a consultancy / contract value of Rs. 2 million or above per project, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Legal registration under Section 4; for the financial-management dimension, association of a firm / partner registered with ICAP / ICMAP / ACCA is desirable.	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as (completed years ÷ 10) × 20, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-5 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	25
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 20–39 million = 05 marks (PKR 20 million is mandatory); PKR 40–70 million = 10 marks; above PKR 70 million = 15 marks.	15

S. No.	Evaluation Criterion	Marks
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / Institutional Evaluation Specialist	PhD / Master's in Education / Public Administration / Management (18 years of education).	20 years
Quality Assurance / Accreditation Expert	PhD / Master's in relevant discipline (18 years of education).	12 years
Financial Management / Audit Specialist	CA / ACCA / ICMA or Master's in Finance (18 years of education).	12 years
Governance / HR & Organisational Development Expert	Master's in HR / Management / Public Administration (18 years of education).	12 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

LOT-6: Research, Funding-Utilisation and Policy Evaluation

(covers research & innovation, funding / value-for-money, and policy / special studies)

Description of Services: Third-party evaluation / validation of the research, financial and policy dimensions of the education portfolio: research grants, innovation funds, university research, Centres of Excellence, incubation and technology transfer (publications, citations, patents, commercialisation and impact); utilisation of PSDP funds, grants, HEC funding and endowments (financial efficiency, budget utilisation, economy, value for money, leakage, duplication and KPI performance); and national education policies, pilots, reforms and emerging initiatives (policy effectiveness, impact, international benchmarking and reform readiness). It applies bibliometric / scientometric analysis, financial and value-for-money auditing, and policy / impact evaluation using internationally accepted criteria.

A. Lot-Specific Mandatory Requirements (Pass / Fail)

S. No.	Mandatory Requirement	Documentary Evidence
M-1	Minimum Average Annual Turnover of PKR 20 million over the last three (03) financial years.	Audited financial statements (last 3 years).
M-2	Specific Experience: at least three (03) completed assignments involving evaluation of research grants / innovation / technology-transfer programmes, financial / performance audit or value-for-money and funding-utilisation studies, or policy / reform / impact evaluation, each project costing Rs. 200 million or above, or a consultancy / contract value of Rs. 2 million or above per project, completed within the last ten (10) years.	Signed contracts / client completion or performance certificates (Form-C).
M-3	Professional Registration: Legal registration under Section 4; for the financial / value-for-money dimension, association of a firm / partner registered with ICAP / ICMAP / ACCA is desirable.	Copy of valid registration / membership certificate(s), where applicable.

B. Qualification Criteria (Scored — Total 100 Marks; Minimum 65 to Qualify)

S. No.	Evaluation Criterion	Marks
S-1	General Experience — completed years of relevant TPE/V / sector experience, reckoned from the firm's earliest verifiable relevant assignment (evidenced by contract / completion certificate) and NOT from the date of registration. Marks awarded pro-rata as (completed years ÷ 10) × 20, subject to a maximum of 20; fractional years counted pro-rata by month.	20
S-2	Specific Experience — completed assignments similar to Lot-6 (as defined in M-2) beyond the mandatory minimum: 05 marks per additional similar assignment, up to a maximum of 25. Each assignment must be evidenced by a client completion / performance certificate.	25
S-3	Financial Capacity — average annual turnover for the last three (03) years: PKR 20–39 million = 05 marks (PKR 20 million is mandatory); PKR 40–70 million = 10 marks; above PKR 70 million = 15 marks.	15

S. No.	Evaluation Criterion	Marks
S-4	Key Personnel — qualifications and experience of proposed key experts, assessed against the indicative team at (C) below (05 marks per qualifying professional).	25
S-5	Methodology & Institutional Capacity — adequacy and quality of the proposed methodology, work plan and management approach, quality-management systems, tools and equipment (9–10 exceptional; 7–8 very good; 5–6 average; below 5 inadequate, scaled to 10).	10
S-6	Geographic Coverage — verified coverage of the regions where the Ministry's projects are located: 01 mark per region (ICT / Federal, Punjab, Sindh, KP, Balochistan, AJK, GB) in which the firm has undertaken a relevant assignment, up to a maximum of 05. Evidence: client completion certificate for the region.	5
TOTAL		100

C. Indicative Key Personnel (for assessment under S-4; CVs on Form-F)

Position	Minimum Qualification	Minimum Experience
Team Leader / Evaluation & Policy Specialist	PhD in Public Policy / Economics / relevant discipline (18 years of education).	20 years
Financial Management / Value-for-Money Auditor	CA / ACCA / ICMA or Master's in Finance (18 years of education).	12 years
Research / Bibliometrics Specialist	PhD / Master's in relevant discipline (18 years of education).	12 years
Impact Evaluation Specialist	PhD / Master's in Economics / Social Sciences (18 years of education).	12 years
Report Writer / Documentation Specialist	Master's in relevant discipline (16 years of education).	5 years

8. Prequalification Evaluation Methodology

8.1 A Prequalification / Tender Committee constituted by the Ministry shall evaluate all Applications, separately for each Lot applied for, using a Single-Stage – One-Envelope procedure.

8.2 Stage I — Mandatory (Pass / Fail) Screening

Each Application is first screened against the General Eligibility Criteria (Section 5) and the Lot-Specific Mandatory Requirements (Section 7-A), verified solely against the specified documentary evidence. An Application that fails any mandatory requirement for a Lot is declared non-responsive for that Lot and is not scored.

8.3 Stage II — Qualification Scoring

Applications passing Stage I are scored against the Qualification Criteria (Section 7-B) out of 100 marks. A firm achieving at least sixty five (65) marks for a Lot shall be prequalified for that Lot. Firms scoring below 65

shall not be prequalified for that Lot, notwithstanding their standing on other Lots.

8.4 Verification and Notification

The Committee may verify any information, seek clarifications, contact referenced clients and inspect the firm's premises or equipment. The Ministry shall notify each Applicant of the outcome on a lot-wise basis and shall publish the list of prequalified firms per Lot on the applicable platforms. The list constitutes the panel from which task-based RFP/RFQ shall subsequently be issued under Quality and Cost-Based Selection (QCBS) or the applicable PPRA-compliant method.

9. Scope of Work, Deliverables and Reporting

9.1 For each assignment subsequently awarded, and where applicable to the Lot, the prequalified firm shall carry out results-based evaluation covering input, output, outcome and impact-level assessment against the approved PC-I and RBM indicators (target vs. actual); desk review and document analysis; field visits and physical / functional verification; stakeholder consultations, beneficiary perception surveys and key-informant interviews; assessment of compliance with PC-I, PSDP, PPRA Rules and financial regulations; assessment of operational, financial, technical and institutional sustainability; root-cause analysis of delays, cost escalation and bottlenecks; disaggregated gender, inclusion and accessibility analysis; and a compliance matrix covering all CDWP / ECNEC / DDWP conditions.

9.2 The typical deliverables and reporting schedule for an assignment (indicative eight-week cycle, to be defined precisely in the task-based RFP) are: Inception Report (1 week) — 20%; field data collection and analysis (3 weeks); Draft Report with presentation to senior management (2 weeks) — 30%; and Final Report incorporating the Ministry's feedback (2 weeks) — 50%. Ownership of all outputs, raw datasets, geo-tagged records and beneficiary information shall rest with the Ministry and shall be kept confidential.

10. Fraud, Corruption, Conflict of Interest and Blacklisting

10.1 Applicants shall observe the highest standards of ethics. The Ministry shall reject an Application and may debar a firm that engages in corrupt, fraudulent, collusive or coercive practices as defined under the Public Procurement Rules, 2004 and PPRA Regulations.

10.2 A firm shall be considered to have a conflict of interest, and shall be disqualified for the affected Lot / assignment, if it (or an affiliate) designed, prepared, supervised, implemented or supplied for the intervention proposed to be evaluated, or stands to derive a direct or indirect benefit from the outcome. Each Applicant shall disclose all actual or potential conflicts (Form-E).

10.3 Firms found to have submitted false or misleading information, or in breach of the Integrity Pact, shall be liable to blacklisting / debarment under the applicable PPRA procedure, in addition to removal from the panel. Confidentiality of all project information, datasets and beneficiary records shall be maintained at all times.

11. Application Submission Requirements

11.1 Each Applicant shall submit its Application comprising the completed Forms A to H together with all required documentary evidence, indexed and paginated, uploaded on PPRA e-PADS and (where required) in a sealed envelope marked:

“EoI — Prequalification for Third-Party Evaluation / Validation of Education Sector Projects — Lot(s): _____”

11.2 The Application shall contain, at minimum: (a) Letter of Application (Form-A); (b) General Information of the firm (Form-B); (c) Experience Record with client certificates (Form-C); (d) Financial Capacity statement with audited accounts (Form-D); (e) Conflict-of-Interest declaration (Form-E); (f) Key Personnel / CVs (Form-F); (g) Non-Blacklisting affidavit (Form-G); and (h) signed Integrity Pact (Form-H).

11.3 Late, incomplete, conditional or unsigned Applications shall be rejected. In case of any discrepancy, the e-PADS submission shall be treated as the governing record. For any query, the [Designation], Ministry of Federal Education & Professional Training, Block-D, Pak Secretariat, Islamabad may be contacted on Phone: 03453582628 and Email: akhanzada@hec.gov.pk

Annexures — Application Forms

The following standard forms shall be completed by every Applicant, typed on the firm's letterhead where indicated and signed by an authorised signatory.

Form-A: Letter of Application

[On the Applicant's letterhead]

To: The [Designation], Ministry of Federal Education & Professional Training, Islamabad.

Subject: EoI — Prequalification for Third-Party Evaluation / Validation of Education Sector Projects.

We, the undersigned, apply to be prequalified for the Lot(s) indicated below and declare that: (i) the information provided is complete, true and correct; (ii) we meet the eligibility and qualification criteria for the Lot(s) applied for; (iii) we authorise the Ministry to verify the information; and (iv) we understand that prequalification does not guarantee award of work and that any misrepresentation may lead to disqualification and blacklisting.

Lot No.	Lot Title	Applying (✓)
1	Infrastructure and Allied Procurement Evaluation	
2	IT and Technology Intervention Evaluation	
3	Academic, Curriculum and Examination Systems Evaluation	
4	Social-Sector Programme and Impact Evaluation	
5	Institutional Evaluation	
6	Research, Funding-Utilisation and Policy Evaluation	

Authorised Signatory: _____ Name: _____
Designation: _____ Date & Seal: _____

Form-B: General Information of the Firm

Name of Firm	
Legal Status (Sole Proprietor / Partnership / Company / JV)	
Date & Place of Registration / Incorporation	
Registration Authority & Number (SECP / Registrar of Firms / Chamber)	
National Tax Number (NTN) & ATL Status	
PEC / PSEB / ICAP / Other Professional Registration (if applicable)	
Registered Office & Regional Office Address	
Contact Person / Designation	
Telephone / Email / Website	

No. of Full-Time Professional Staff	
JV Partners (if applicable) & Lead Partner	
Lot(s) Applied For	

Form-C: Specific Experience Record

List completed assignments similar to the Lot(s) applied for. Attach client completion / performance certificates. Add rows as required.

S.No	Assignment Title & Client	Nature / Lot Relevance	Project Cost (PKR M)	Consultancy Cost (PKR M)	Year / Status
i.					
ii.					
iii.					
iv.					

Form-D: Financial Capacity Statement

State the annual turnover for the last three financial years. Attach audited financial statements. Also declare any contract terminated for default and any material litigation.

Financial Year	Annual Turnover (PKR)	Auditor / Remarks
20__ – 20__		
20__ – 20__		
20__ – 20__		
Average (3 years)		

Declaration: We confirm that (tick) ☐ no contract has been terminated for our default in the last three years; ☐ there is no litigation materially affecting our capacity, OR details are attached.

Form-E: Conflict-of-Interest Declaration

We declare that we (and our affiliates) have not designed, prepared, supervised, implemented or supplied for any intervention that we may be engaged to evaluate under this panel, and that we have no financial or other interest that would compromise the independence of any evaluation. Any actual or potential conflict is disclosed below:

Authorised Signatory: _____ Name & Seal: _____

Form-F: Key Personnel / CV Summary

Provide a summary table and attach a signed CV for each professional in the format below.

S.No	Name	Proposed Position	Qualification (yrs of education)	Relevant Exp. (Yrs)
i.				
ii.				
iii.				
iv.				
v.				

CV Format (per professional): Name; CNIC; PEC / other registration (if applicable); Proposed Position; Academic Qualifications (with years of education); Relevant Professional Experience (assignments only); Current Employment Status; Declaration of Availability.

Form-G: Non-Blacklisting Affidavit

[On stamp paper of appropriate value, duly attested by Oath Commissioner / Notary Public]

I, _____ (name), holder of CNIC No. _____, in my capacity as _____ of M/s _____, do hereby solemnly affirm and declare that our firm, its partners / directors, is not blacklisted, debarred or declared ineligible by any Federal or Provincial Government department, autonomous body, authority, PPRA or donor agency as of the date of this affidavit; that no conflict of interest exists with the Ministry or its projects; and that the information submitted in this Application is true and correct to the best of my knowledge and belief.

Deponent Signature & Seal: _____ Date: _____

Form-H: Integrity Pact

The Applicant declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or benefit from the Ministry through any corrupt business practice, and that it has not given, promised or offered any commission, gratification, bribe, finder's fee or kickback, in accordance with the Integrity Pact prescribed under the Public Procurement Rules, 2004. Any breach shall entitle the Ministry to all remedies available under the Rules, including blacklisting and recovery.

Authorised Signatory: _____ Name & Designation: _____
 _____ Date & Seal: _____