

BIDDER(s) INVITATION

TECHNICAL OPERATION & LIFECYCLE MANAGEMENT NATATORIUM

The Inland Revenue Services Academy (IRSA), hereinafter referred to as the "**Client**," invites bids from the bidders whom qualified vide Tender Ref. No. **F-250775165 dated 13 August 2025**, to submit their Technical and Financial Proposals (Single Stage/Two Envelopes) through the electronic procurement system ("e-Bids") available on the e-Pak Acquisition and Disposal System (e-PADS) under a Framework Agreement for the **Technical Operations, Facility Lifecycle Management, Mechanical Supervision, Preventive & Corrective Maintenance, Water Quality Management, and Operational Administration of the Government-Owned Natatorium**.

Participation shall be limited to entities fulfilling the following mandatory requirements:

- Possession of a valid Pakistan Engineering Council (PEC) License in Category **C-04** or higher.
- Registration with both the **Federal Board of Revenue (FBR)** and the **Provincial Revenue Authority (PRA)**, with Active status on their respective **Active Taxpayer Lists (ATL)**.
- Documented record of at least **five (05) consecutive years** of professional experience in the **Technical Operations, Facility Lifecycle Management, Operation & Maintenance (O&M), Mechanical Supervision, and Preventive Maintenance** of Government-owned, institutional, commercial, natatoriums, aquatic centres,.
- At least **two (02) concurrently active Operation & Maintenance (O&M) contracts** executed within the last **two (02) years**, awarded by the Provincial/Federal Governments, Armed Forces, Autonomous Bodies, involving the comprehensive operation, technical management, filtration system operation, water quality management, mechanical and electrical maintenance, and facility lifecycle management of Government-owned natatoriums or comparable aquatic facilities.
- Bid will be accepted from only prequalified bidders vide tender No. **F-250775165 dated 13 August 2025**.
- Bidder will submit the bid security 5% of financial bid in the form of CDR/Pay order in the name of Director General Inland Revenue Service Academy.

Late, incomplete, or non-compliant submissions shall not be entertained. Files found to be unreadable, corrupted, or infected shall be rejected without exception. Conditional or ambiguous proposals shall be considered non-responsive.

Qualified bidder(s) shall obtain the complete bidding documents by accessing the **e-Pak Acquisition and Disposal System (e-PADS)** portal.

All e-Bids shall be digitally authenticated, compiled in non-editable PDF format, and uploaded exclusively through the e-Procurement System (e-PADS) accessible at: <https://ppra.gov.pk>

The bidding process shall follow the schedule outlined below:

Deadline for Submission of e-Bids:	24 August 2026 – 11:00 AM
Opening of Bids:	24 August 2026 – 11:30 AM

Should the submission deadline fall on a gazetted public holiday, the subsequent working day shall serve as the effective deadline. Timely and successful submission remains the sole responsibility of the bidding party.

The Procuring Agency reserves the absolute and discretionary right to reject any or all proposals pursuant to Rule 35 of the Public Procurement Rules, 2004, without assigning any reason.

Note: All submissions must reflect the exact legal name as registered on the e-PADS system. Any discrepancy between the submitted documents and the registered legal entity may result in immediate disqualification.

ASAD MOEEN
Deputy Director
042-99260360

Compliance Criteria

S. No.	Detail	Criteria	Envelope
1	PRA, GST and NTN Registered	Mandatory	
2	Active Tax Payer List (ATL) of FBR Status as "Active"	Mandatory	

TECHNICAL BID

S.No.	Detail	Criteria	Envelope
3	Proof of Non-Blacklisting: Affidavit on appropriate value stamp paper (duly attested by a Notary Public) or on company letterhead stating that the firm/company has neither been blacklisted nor is involved in litigation with any Public Sector Organization.	Mandatory	
4	Professional Experience of Operation & Maintenance (O&M), Technical Operations, Facility Lifecycle Management, or similar contracts executed for Government Departments, Armed Forces, Public Sector Organizations, Universities, Embassies, Autonomous Bodies, or Institutional Facilities since establishment. Copies of Contract Agreements, Work Orders, Completion Certificates, or Performance Certificates shall be attached.	Mandatory	
5	The bidder shall demonstrate proven experience in the operation, technical management, and facility lifecycle management of Government-owned, institutional, commercial, or public-sector natatoriums, aquatic facilities, or comparable water-based recreational infrastructure.	Mandatory	
6	Qualified bidder(s) shall submit a detailed Operation & Maintenance Methodology , including Standard Operating Procedures (SOPs), Preventive Maintenance Schedule, Water Quality Management Plan, Emergency Response Plan, Staffing Deployment Plan, and Operational Reporting Framework.	Mandatory	
7	The contract shall be awarded only to qualified bidder(s) currently operating or having successfully operated at least two (02) Government-owned or Institutional Natatoriums / Swimming Pool Facilities under comprehensive Operation & Maintenance (O&M) or Facility Lifecycle Management Contracts. Documentary evidence shall be attached.	Mandatory	
8	Declaration (Form No. 2).	Mandatory	
9	Bid Security / Earnest Money 2% (submitted in a separate envelope as prescribed in the bidding documents).	Mandatory	
10	Technical Proposal / Bid Submission (Form No. 1) strictly in accordance with the prescribed format.	Mandatory	
11	Income Tax Returns, Tax Challans, and Bank Statements as specified in the bidding documents.	Mandatory	
12	Acceptance of Payment Terms, Service Delivery Requirements, Contract Conditions, & Operational Performance Standards as specified in Annex-C , supported by an Affidavit on appropriate value stamp paper (duly attested by a Notary Public) or on company letterhead confirming unconditional acceptance of all terms and conditions of the Tender Documents.	Mandatory	
13	Technical Staff List, including Organizational Structure, Key Personnel, Professional Qualifications, Relevant Experience, and Curriculum Vitae (CVs). Minimum Experience 5 Year	Mandatory	
14	List of Machinery, Maintenance Equipment, Water Testing Instruments, Operational Tools, Safety Equipment, and other resources proposed for execution of the Operation & Maintenance Contract, supported by ownership documents or lease agreements where applicable.	Mandatory	

Bids Evaluation Criteria

- All bids shall be evaluated in a fair, transparent, and non-discriminatory manner.
- Evaluation shall be carried out strictly in accordance with the criteria specified in the Technical Evaluation Form.
- Only those firms obtaining the minimum qualifying marks and fulfilling all mandatory requirements of the Technical Evaluation shall be declared technically responsive. The Financial Proposals of only the technically qualified bidder(s) shall be opened.

General Terms & Conditions

1. No Technical Proposal shall be considered if it is:
 - a) Submitted without complete documentation or with missing mandatory requirements.
 - b) Received after the prescribed date and time for submission.
 - c) Unsigned or unstamped.
 - d) Signed or stamped by an unauthorized representative of the Firm/Company.
 - e) Submitted by a firm that is blacklisted, suspended, debarred, or involved in litigation with any Public Sector Organization.
 - f) Submitted without the prescribed Bid Security / Earnest Money.
 - g) Not conforming to the specifications, operational requirements, and scope of services defined by the **Inland Revenue Services Academy (IRSA)**.
 - h) Financial Proposal submitted in violation of the prescribed bidding procedure.
2. The Bid shall be accompanied by Bid Security equivalent to 5% of the estimated contract value in the form of CDR or Pay Order issued by a Scheduled Bank of Pakistan in favour of **Director General, Inland Revenue Services Academy, Lahore**.
3. Only firms appearing as **Active Taxpayers** on the FBR Active Taxpayer List (ATL) and registered with the relevant tax authorities shall be eligible to participate.
4. Documentary evidence confirming Active Taxpayer status shall form an integral part of the Technical Proposal.
5. **Taxation**
 - a) Income Tax shall be deducted at source in accordance with the prevailing Government rules.
 - b) Applicable Sales Tax shall be processed in accordance with the prevailing tax laws and submission of valid tax invoices.
6. The successful bidder shall commence the **Technical Operations & Facility Lifecycle Management Services** within **fifteen (15) calendar days** from the issuance of the Letter of Acceptance (LOA) or Work Order, unless otherwise specified by the Procuring Agency.
7. In case the successful bidder refuses or fails to execute the contract or commence the services within the prescribed period, the Procuring Agency reserves the right to award the

- contract to the next lowest evaluated technically qualified bidder at the risk and cost of the defaulting bidder.
8. Any attempt by a bidder to influence the examination, evaluation, comparison, or contract award process shall result in rejection of its proposal.
 9. The Inland Revenue Services Academy (IRSA) reserves the right to accept or reject any or all bids in accordance with Rule 35 of the Public Procurement Rules, 2004.
 10. In case any mobilization advance is approved by the Procuring Agency, the successful bidder shall furnish a Bank Guarantee or Insurance Guarantee of an equivalent amount issued by a Scheduled Bank or Government-registered Insurance Company before release of such advance.
 11. Throughout the contract period, the Service Provider shall maintain the Natatorium, filtration systems, mechanical and electrical installations, water treatment systems, and associated infrastructure in safe, operational, and fully functional condition. Any operational deficiency, equipment malfunction, non-compliance, or performance failure identified by IRSA shall be rectified within the timeframe specified by the Client. Failure to comply may result in the Procuring Agency arranging corrective services through alternate means, and the associated cost shall be recoverable from the Contractor's pending invoices, Performance Security, or any other amount payable.
 12. If the scheduled bid opening date falls on a public holiday or any unforeseen circumstance, the bids shall be opened on the next working day at the same time and venue.
 13. In the event of identical technical scores, preference shall be given to the bidder possessing greater relevant experience in Technical Operations & Facility Lifecycle Management of Government-Owned Natatoriums or comparable institutional aquatic facilities.
 14. All correspondence, reports, manuals, proposals, and contract documents shall be prepared and submitted in the English language.
 15. Any proposal received after the prescribed deadline shall be rejected unopened. Delays caused by courier services, postal services, transportation, or any other means shall remain the sole responsibility of the bidder.
 16. IRSA reserves the right to increase, decrease, or modify the scope of services in accordance with operational requirements, budget availability, and the applicable PPRA Rules.
 17. Bidders shall submit only those documents specifically required under the bidding documents. Submission of unsolicited documents shall not be considered during evaluation.
 18. The successful bidder shall deploy the required manpower, equipment, operational resources, and management personnel within **fifteen (15) calendar days** from issuance of the Work Order or Letter of Acceptance.

19. Disclosure & Notification

- a) The Contractor confirms that no procurement of this contract has been secured through corrupt, fraudulent, collusive, or coercive practices involving the Government of Pakistan or any of its entities.
- b) All official communications, notices, instructions, approvals, and correspondence shall be transmitted through official electronic means or recognized courier services to the addresses specified in the Contract.

20. Force Majeure

Neither party shall be liable for any delay or failure in the performance of its contractual obligations arising from circumstances beyond its reasonable control, including but not limited to natural disasters, war, terrorism, civil unrest, strikes, epidemics, or governmental restrictions. The affected party shall promptly notify the other party in writing.

21. Annexures & Schedules

All Annexures, Schedules, Standard Operating Procedures (SOPs), Technical Specifications, Performance Standards, and other documents attached to this Contract shall constitute an integral part of the Agreement. Any deviation from these requirements may result in contractual penalties or termination in accordance with the Contract.

22. Recovery of Amounts

Any amount becoming recoverable from the Contractor under this Contract may be deducted from any pending invoices, Performance Security, Retention Money, or any other amount payable by IRSA. The Contractor shall not raise any objection to such lawful recovery.

The undersigned hereby confirms full, unconditional, and irrevocable acceptance of all the terms and conditions contained in these Tender Documents, including all Annexure, Schedules, Specifications, Performance Standards, and Contract Documents.

23. Tenure of Contract

"This contract shall remain in effect for one (01) year and may be renewed for further period based on satisfactory performance."

TECHNICAL BIDS EVALUATION CRITERIA

S. No.	EVALUATION PARAMETERS	ALLOCATED MARKS
1	Experience in Technical Operations & Facility Lifecycle Management of Government-Owned Natatoriums (i.g, Supervisor, Life Guards, Plant Operator, Sanitary Worker Note:- All employee will be selected by the client after Interview or any other criteria specified by client)	25
	All relevant document attached	Preliminary Qualified
	Relevant document not attached	Disqualified
2	Income Tax Paid During Last Three Years	25
	All relevant document attached	Preliminary Qualified
	Relevant document not attached	Disqualified
	Under PKR 400,000	5
	PKR 400,001–600,000	10
	Above PKR 600,000	15
3	Closing Balance of 30th June 2026(30 Million)	30
	All relevant proofs attached (Bank Statement)	Preliminary Qualified
	Relevant proofs not attached	Disqualified
	I PKR 10 Million	5
	II PKR 15–20 Million	10
	III Above PKR 20-30 Million	15
4	List of Permanent STAFF (Degrees, CVs & Experience Certificates)	20
	All relevant document attached	Preliminary Qualified
	Relevant document not attached	Disqualified
	I Registered Engineer Civil, Electrical, Mechanical	10
	II Accounts & Administration	5
	III Supervisor	3
	VI Operational Staff	2

Note:

Overwritten, altered, tampered or fake documents shall be awarded Zero (0) marks for the respective parameter. Submission of forged or bogus documents may result in disqualification and recommendation for blacklisting in accordance with applicable PPRA Rules.

(To be submitted on Company's Letterhead)

INTEGRITY PACT / DISCLOSURE CLAUSE

Declaration of Fees, Commissions, Brokerage, and Other Payments Payable by Contractors, Service Providers, Suppliers, Consultants, Operators, and Facility Lifecycle Management Providers _____, the Bidder / Contractor / Service Provider, hereby declares that it has not obtained and shall not seek to obtain the procurement of any contract, right, interest, privilege, or other obligation or benefit from the Government of Pakistan, or any administrative subdivision or agency thereof, or any entity owned or controlled by it (hereinafter referred to as the "**Government of Pakistan**"), through any corrupt, fraudulent, collusive, coercive, or otherwise unlawful business practice.

Without limiting the generality of the foregoing, the Bidder / Contractor / Service Provider represents and warrants that it has fully declared all brokerage, commissions, fees, retainers, consultancy charges, or other payments made or payable to any person or entity in connection with this procurement. It further confirms that it has not given, agreed to give, and shall not give or agree to give, either directly or indirectly, within or outside Pakistan, through any natural or juridical person, including its affiliates, agents, associates, brokers, consultants, directors, promoters, shareholders, sponsors, subsidiaries, representatives, or intermediaries, any commission, gratification, bribe, inducement, facilitation payment, finder's fee, kickback, or any other unlawful benefit, whether described as consultancy charges or otherwise, for the purpose of obtaining or inducing the award of this Contract or any other right, interest, privilege, obligation, or benefit from the Government of Pakistan, except such payments as have been expressly declared in writing pursuant to this Declaration.

The Bidder / Contractor / Service Provider further certifies that it has made, and shall continue to make, full disclosure of all agreements and arrangements with any person or entity in relation to this procurement process and the execution of the Contract, and that it has not taken and shall not take any action intended to circumvent, evade, or defeat the purpose of this Declaration, Representation, and Warranty.

The Bidder / Contractor / Service Provider accepts full responsibility and strict liability for making any false declaration, failing to make full disclosure, misrepresenting any material fact, or engaging in any conduct intended to undermine the integrity of the procurement process. It further agrees that any Contract, right, interest, privilege, obligation, or benefit obtained as a consequence of any such corrupt or fraudulent practice shall, without prejudice to any other rights and remedies available to the Government of Pakistan under applicable laws, rules, regulations, or contractual provisions, be liable to cancellation or termination at the sole discretion of the Government of Pakistan.

Without prejudice to any other legal rights or remedies available to the Government of Pakistan, the Bidder / Contractor / Service Provider further agrees to indemnify and hold harmless the Government of Pakistan against any loss, damage, liability, cost, or expense arising from or attributable to any corrupt, fraudulent, collusive, or unlawful business practice. The Bidder / Contractor / Service Provider additionally agrees to pay compensation to the Government of Pakistan equal to **ten (10) times** the amount of any commission, gratification, bribe, inducement, facilitation payment, finder's fee, kickback, or other unlawful payment made for the purpose of obtaining or inducing the award of this Contract or any related benefit.

Signature Block

Name of Bidder / Company:	_____
Authorized Representative:	_____
Designation:	_____
CNIC / Passport No.:	_____
Signature & Company Seal:	_____
Date:	_____

Sr. No.	Detail	Status	Bid Envelope	Yes √	No X
1	PRA, GST & NTN Registration Certificates	Mandatory	Technical		
2	Active Taxpayer List (ATL) Status of FBR	Mandatory	Technical		
3	Proof of Non-Blacklisting (Affidavit)	Mandatory	Technical		
4	Company Profile	Mandatory	Technical		
5	Relevant Experience in Technical Operations & Facility Lifecycle Management of Government-Owned Natatoriums	Mandatory	Technical		
6	Current O&M Contracts / Government Experience (Supporting Documents Attached)	Mandatory	Technical		
7	Operation & Maintenance Methodology, SOPs, Preventive Maintenance Schedule & Water Quality Management Plan	Mandatory	Technical		
8	Technical Staff List with CVs, Degrees & Experience Certificates	Mandatory	Technical		
9	Machinery, Maintenance Equipment, Water Testing Instruments & Safety Equipment List	Mandatory	Technical		
10	Tax Returns, Tax Challans & Bank Statements	Mandatory	Technical		
11	Declaration Form (Form No. 2)	Mandatory	Technical		
12	Integrity Pact / Disclosure Clause	Mandatory	Technical		
13	Acceptance of Tender Terms & Conditions (Annex-C)	Mandatory	Technical		
14	Bid Security / Earnest Money (2%)	Mandatory	Financial		
15	Financial Bid / Price Schedule (Form No. 1)	Mandatory	Financial		

(To be submitted on Rs. 1,200/- Judicial Stamp Paper)

DECLARATION FORM – 2

(This Form shall be submitted with the Technical Proposal. Failure to submit this Declaration shall render the Bid non-responsive and liable to disqualification.)

I/We hereby solemnly declare that:

1. I/We have carefully read, fully understood, and unconditionally accept all the terms, conditions, specifications, instructions, evaluation criteria, and contractual obligations contained in the Tender Documents for the **Technical Operations & Facility Lifecycle Management of Government-Owned Natatorium** issued by the **Inland Revenue Services Academy (IRSA), Lahore**.
2. I/We understand that the inclusion of any condition, qualification, reservation, alteration, or deviation in the submitted Bid, whether intentional or otherwise, which is inconsistent with the Tender Documents, may result in the Bid being declared non-responsive and disqualified.
3. I/We certify that all information, documents, certificates, financial statements, experience records, and other particulars submitted with this Bid are true, complete, authentic, and correct to the best of my/our knowledge and belief.
4. I/We have no objection to the Procuring Agency verifying any information submitted in support of this Bid from any Government Department, Client, Financial Institution, Regulatory Authority, or any other relevant organization.
5. I/We agree that the decision of the Procurement Committee, Bid Evaluation Committee, and the Competent Authority regarding evaluation, qualification, acceptance, or rejection of the Bid shall be final and binding upon us.
6. I/We understand that if any information, document, certificate, experience, financial record, authorization, or declaration submitted by us is found to be false, forged, fabricated, misleading, or materially incorrect at any stage before or after award of the Contract, the Procuring Agency shall have the right, without limitation, to:
 - Reject or cancel our Bid;
 - Forfeit the Bid Security and/or Performance Security;
 - Terminate the Contract, if awarded;
 - Recover any financial loss suffered by the Procuring Agency;
 - Recommend blacklisting/debarment under the applicable PPRA Rules and Government Regulations; and
 - Initiate any other legal or contractual proceedings considered appropriate.
7. I/We further certify that neither the Firm nor any of its Directors, Partners, Proprietors, or Authorized Representatives has been convicted of fraud, corruption, collusive practices, or any offence affecting public procurement, except where expressly disclosed in writing with this Bid.
8. I/We declare that the Bid has been prepared independently and that no attempt has been made to influence the procurement process through any unlawful, fraudulent, corrupt, collusive, or coercive practice.
9. I/We undertake to comply fully with all contractual obligations, applicable laws, Government regulations, and the Service Level Requirements specified in the Tender Documents.

BIDDER INFORMATION

Name of Firm / Company: _____

Year of Establishment: _____

Name of Owner / Chief Executive / Authorized Representative:

Office Address: _____

PEC Registration No. (if applicable): _____

NTN: _____

GST / Sales Tax Registration No.: _____

PRA Registration No.: _____

Mobile No.: _____

Official Email Address: _____

AUTHORIZED REPRESENTATIVE

Name: _____

CNIC No.: _____

Designation: _____

Signature: _____

Company Seal: _____

Date: _____

FOR: TECHNICAL OPERATIONS & FACILITY LIFECYCLE MANAGEMENT OF GOVERNMENT-OWNED NATATORIUM

FORM NO. 1

.Total Bid Amount: _____

NTN: _____

GST / PRA Registration No.: _____

**FINANCIAL BID FOR THE RESTORATION, UPDATION/RENOVATION
SWIMMING POOL WITH ALL ACCESSORIES**

Total Bid Amount: _____

NTN: _____

Date: _____

GST: _____

FINANCIAL BID

S.N o	ITEM/Description	No of Perso n	unit	Month	Rate Per Month
	MAINTENANCE STAFF				
1	Manager	1	No	1	
2	Professional Life Guard (Male)	1	No	1	
3	Professional Life Guard (Female)	1	No	1	
4	Sweeper	1	No	1	
5	Plant Operator	1	No	1	
Sub Total-1				Quantity	Rate
6	Chlorine, HCL & other treatments. Maintaining PH Value of Water at 7.6 and chlorine level from 1.0 to 2.2 after every 24 hours		Job	1	
7	ONE JOB				
i	Bulk Head Light Fixtures GE Type LED Bulk Head with 24W LED 4000K complete in all respect with all allied accessories. The fitting shall be pre-approved by the client		Nos	15	
ii	Outdoor Flood Light Fixture complete in all respect with all allied accessories. The fitting shall be pre-approved by the client		Nos	2	
iii	SS ladder 316 grade 5 Steps		Nos	2	
iv	SS ladder 316 grade 2 Steps		Nos	1	
v	Epoxy Grout for filling material (mosaic tile)		Kgs	225	
vi	Sump waste submersible pump 3-HP with installation		Nos	1	
vii	Pool maintenance kit (complete vacuum cleaner, 5-life jackets, 5-rescue tubes, 2-leaf nets, vacuum brush, hose pipe)		Nos	1	
viii	Submersible pump of 10 Hp with installation in supply bore		Nos	1	
ix	MS Column pipe 3" with 9-gauge with installation		Rft	180	

x	Blind paper installation		Job	1	
xi	Ceiling fan with installation		Nos	1	
xii	Fresh Water inlet of 4" plus connection with tubewell		Rft	250	
Sub Total-2					
PRA Tax 16%					
Total Amount					

Stamp and Signature