

Wapda Cadet College Tarbela Tender No.0054/26 to be opened on 26-08-2026 @ 11:00 am

Sr. No.	Item	Quantity	Unit Rate Inclusive of taxes	Total
	Lot 1			
1	Answer Sheets (As per sample)	40,000		
2	Continue Sheets (As per sample)	50,000		
3	E-Sheets (As per sample)	2500		
5	Cadets Dossier 300grm Bleech Card (As per sample)	800		
6	Office File College Monogram (As per sample)	500		
	Lot 2			
7	Box Files (As per sample)	90		
8	File Cover VIP Simple (As per sample)	500		
9	Envelope A3 Size (As per sample)	2,000		
10	Ball Point (Black, Blue, Red) (As per sample)	45		
11	Pen Jelfo Blue (As per sample)	5		
12	Stapler (As per sample)	5		
13	Uni Ball Point (R,G,B,B) (As per sample)	96		
14	Tape Scotch 1 '(As per sample)	72		
15	Raxine Tape (As per sample)	48		
16	Glue (As per sample)	48		
17	Paper Cutter (As per sample)	2		
18	High Lighter Multi (As per sample)	36		
19	Stapler Pins (As per sample)	6		
20	Whitner (As per sample)	24		
21	Draft Pad A5 (As per sample)	24		
22	Paste It Pad (As per sample)	2		
23	Lead Pencil (As per sample)	18		
24	Register Large (As per sample)	10		
25	Marker Permanent (As per sample)	24		
26	Office Dairy (As per sample)	3		
27	Thumb Pin (As per sample)	36		
28	Flag Multi Color (As per sample)	36		
29	Masking Tape (As per sample)	24		
30	Board Marker (B,B,R) (As per sample)	9		
	Lot 3			
31	Reams A4 Size Double AA	332		

BID Value = 2% of the Bid Value

Banker's Cheque No

Date

Sealed quotations are invited from the Contractors/Laundry service providers etc.

Terms & Conditions:

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| 1 | Bids are required from firms/Contractors/Traders etc. registered with Income Tax & Sales Tax Department (If applicable).
and included in active tax payer list of FBR. |
| 2 | The tenders prepared by the bidders should comprise of the following documents:-
(i) Covering letter.
(ii) Receipt of tender document cost.
(iii) Bid Money.
(iv) Tender document duly filled, signed and stamped.
(v) Copy of NTN & STRN certificate.
(VI) Experience certificates |
| 3 | Bid Price will remain valid for at least 03 months from the date of opening of bids. |
| 4 | No clarification/amendments in the financial bid will be accepted once the bid have been submitted. |
| 5 | The Vendor will have to supply with in 10 days from the date of confirmation of the order. |
| 6 | The bidders should visit and inspect the site and obtain all necessary information prior to submitting the tender. |
| 7 | Bidder are required to provide good job certificate from at least 5 Cadet College/Public Schools/Residential Institutions. |
| 8 | The bidder will approve one sample of printing item before bulk supply |
| 9 | All Taxes will be deducted as per the Govt. rules from the Bills. |
| 10 | In case of increase or decrease in Govt Tax rates, the rates will be changed accordingly |
| 11 | An original & latest undertaking/affidavit on judicial paper that the contractor/firm & its employees have never been blacklisted
by any government,semi government,autonomous or state owned organization & their cases regarding black listing are not
under trial by any court of law. |
| 12 | Evaluation criteria (i) Lowest price (ii) past experience of Institutions. |
| 13 | The bidder shall quote lot wise or item wise or as a whole the institution reserve the right to compare the bid lot wise
item wise or as a whole keeping in view the volume of order. |
| 14 | The offer received incomplete or not in accordance with the conditions/specifications will <u>NOT</u> be entertained. Bid offered is
likely to be ignored if
(i) The tender document is unsigned (all pages should be signed).
(ii) It is received after the time and date fixed for its receipt. No relaxation will be given in this regard
(iii) Offer is ambiguous or conditional. Not fulfilling the requirement of the Institution.
(iv) The offer is from a firm who is blacklisted by CPPAG, PEPCO, PITC, NTDC, WAPDA or any other government organization,
or is in litigation with any government organization or is defaulter in any previous order and/or contract.
(v) The bid is not accompanied with full earnest money. |
| 15 | The bidders shall furnish 2% bid money as a part of their tenders in form of Bank Draft in favour of Principal WAPDA Cadet College Tarbela.
Which will be refunded/release to the unsuccessful bidders after the award of the tender. |
| 16 | Successful bidder shall deposit performance security @ 3% (Further total 5%) of the value of order,
in the shape of Bank Draft & will be refunded after one month from the supply date |
| 17 | Competent Authority reserves the right to accept or reject any offer without assigning any reason. |

18	LD Charges will be 1000/- per day maximum of 50000/- per order
19	All the bills will be paid within one week from the date of bill claim.
20	In case of increase/decrease in Govt. tax rates, the rate will change accordingly.
21	<i>The successful bidder shall be held responsible for any loss or any damage.</i>
22	In case of any dispute the Principal's decision shall be final.
23	For the award of tender, Public Procurement Rules 2004 will be followed.
24	<i>The Authority is not bound to accept the highest offer not fulfilling the requisite criteria.</i>

Required Documents:

1	Attach previous certificates of experience from previous institutions.
2	Attch copy of NTN and STRN
3	Attach six month bank statement for financial positioning
4	In case of a) Proprietorship, attach NIC of proprietor b) Partnership, attach NIC of partners c) Company, Latest form 29 & Incorporation Certificate
5	Attach authority letter of the person authorizing to sign the bid documents and to deal with the College regarding this tender.