

S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
PART- I VENUE				
1.1	Water Proof Canopy for (Exhibition/Display of Products) Arrange a suitable exhibition venue/open space including canopy (where required) for 02 exhibition days and 02 days for setup and dismantling (Space Range 15,000-20,000 Sq. ft.) Pamir River Side Inn Hotel or equivalent - VVIP Canopy Arrangements (covered from all sides) as per space area. - Electricity, Lighting System - Generator (5 KVA) - Sound System (Mic, Amplifier, Mixer etc. - Carpeting /Runners Red Carpets etc. (10,000 sq. ft.) - Washrooms - Housekeeping - Parking - Other essential facilities.	01		
1.2	Hall for 02 Days on same venue for (Inaugural ceremony and Trade Development Conference/Closing Ceremony) Arrange complete inaugural ceremony on First day of Exhibition at 10:00 am to 02:00 pm and Trade Development Conference/ Closing Ceremony on Second day of Exhibition at 10:00 am to 02:00 pm including the following:- (Space Range 10,000-12,000 Sq. ft.) - Hall Arrangements (covered from all sides) as per space area. - VIP Foam Chairs (100) - 04 Sofa 03-Seater with Tables for VVIP - Stage with Dais (01) - Electricity, Lighting System - Sound System (Mic, Amplifier, Mixer etc. - LED screen/projector - Floral decoration - Mineral Water (500 ml 120 bottles per ceremony) - Backdrop with frame - Ribbon cutting ceremony	01		

	- Flower Bouquet for Chief Guest. - Attendance of participants			
	Sub Total (A) in PKR			
PART – II STALL FABRICATION				
S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
2.1	Table Setup Stalls (9Sqm Size) Design, fabricate, install and dismantle standard exhibition stalls complete with modular structure including the following:- - Stall structure made of steel pipes with fabric/cloth paneling, covering three sides as partition walls with fascia for each stall displaying the name of the participating company/exhibitor. - 10-Amp Power-point - 01. - 2.5 x 5 Size Tables with skirting - 02 - Foam Chairs - 02 - Waste Basket - 01	60-Nos of complete stalls,		
2.2	Table Setup Stalls (9Sqm Size) Design, fabricate, install and dismantle standard exhibition stalls for Food Court complete with modular structure including the following:- - Stall structure made of steel pipes with fabric/cloth paneling, covering three sides as partition walls with fascia for each stall displaying the name of the participating company/exhibitor. - 10-Amp Power-point - 01. - 2.5 x 5 Size Tables with skirting - 02 - Foam Chairs - 02 - Waste Basket - 01 - Round table Sitting arrangements for 50 persons at food court	10-Nos of complete stalls		
	Sub Total (B) in PKR			
PART-III REFRESHMENT				
S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
3.1	Lunch for Inaugural Ceremony - Kabli Pulao	100 Persons		

	- Chicken Curry - Raita - Nan - Cold drinks			
3.2	Lunch for Trade Development Conference - Kabli Pulao - Chicken Curry - Raita - Nan - Cold drinks	100 Persons		
3.3	Lunch Boxes for Security Personnel & GROs (50 on First Day and 50 on Second Day at 01:00 pm Total 100 Lunch Boxes) Lunch Box include the following:- - Rice - Chicken Piece - Cold Drink	100 Lunch Boxes		
	Sub Total (C) in PKR			
PART-IV BRANDING				
S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
4.	Design, print, install and remove all branding material including the following:-			
4.1	Main Entrance Gate Fabrication and installation of one (01) quality entrance gate with event branding. Size: 20 ft (W) × 12 ft (H) with, decorative lighting and flower arrangements.	01 No.		
4.2	Side Panels / Streamers Vertical branding streamers along venue approach roads and inside the venue. Size: 4 ft × 8 ft . Made of sturdy MS frame (mild steel)	10 Nos.		
4.3	Media Wall / Backdrop Design, print and install media wall for inauguration, press interaction and photo sessions. Size: 20 ft (W) × 10 ft (H) on sturdy MS frame (mild steel) with wrinkle-free flex/fabric print.	01 Nos.		
4.4	Registration Counter	Complete job		

	Branded registration counter with front branding, backdrop, tables, chairs, registration forms, badges and stationery.			
4.5	TDAP Information Desk Branded TDAP Information Desk with front branding and back panel. Comfortable sofa seating for 12 persons, including 03 center tables, side tables and carpet.	Complete job		
	Sub Total (D) in PKR			
PART-V				
Printing & Publicity Material				
S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
5	Printing & Publicity Material The successful bidder shall be responsible for the design, proofreading, printing, delivery and placement (where applicable) of all printing and publicity material for the event. All artwork shall be prepared in consultation TDAP and as per the approval.	-		
5.1	Invitation Cards Design and print premium quality four-colour invitation cards (Half of A4) on 300 GSM art card with envelopes.	200 Nos.		
5.2	Event Brochure Design, compose and print full-colour event brochure (Half of A4) on 170 GSM art paper with 300 GSM cover.	1000 Nos.		
5.3	Certificates Design and print on premium 300 GSM art card with high-quality color printing.	200 Nos.		
5.4	Roll-up Standees Premium quality roll-up standees with aluminum base and carrying bag. Size: 3 ft × 7 ft.	10 Nos.		
5.5	Organizers & Exhibitor Cards Design and print exhibitor identification cards with holder and lanyard.	150 Nos.		
5.6	Roadside Pole Streamers Design, print, fabricate, install, maintain and remove roadside pole streamers measuring 3 ft × 7 ft , printed on high-quality weather-resistant flex and mounted on sturdy wooden	250 Nos.		

	frames. The bidder shall install the streamers at designated roads, streets and approach routes to the venue, arrange all required permissions (where applicable), and remove them after completion of the event.			
5.7	Souvenirs & Shields (As per sample) Design, manufacture and supply the following items:- - Premium Shields for Chief Guests, Speakers and Special Guests - Souvenirs/Mementos for Partner Organizations, Sponsors, First, Second, Third Winners and Dignitaries	05 Nos. 20 Nos.		
5.8	Social Media publicity through Facebook, Instagram, twitter, LinkedIn, Tiktok and YouTube) (hanling minimum 200 k likes and followings).	Complete job		
	Sub Total (E) in PKR			
PART-VI Photography & Videography				
S#	Description of Items	Quantity	Unit Rate (Rs)	Total Amount (Rs)
6.1	Photography & Videography Provide professional photography and videography services using minimum two (02) HD digital cameras , covering the inauguration, exhibition, Trade Development Conference, exhibitor interviews, cultural programme and other key event activities. The successful bidder shall provide: • Pre-event promotional teaser(s) (30–60 seconds), to be developed and released at least 15 days prior to the event. (Minimum 05) • Drone coverage • One professionally edited documentary/highlight video (5–10 minutes) with voice-over and background music. • High-resolution still photographs (soft copy) covering all major event activities.	Complete job		

	Submission of all edited videos, photographs and raw footage to TDAP in digital format within seven (07) working days after completion of the event.			
	Sub Total (F) in PKR			
PART-VII Transport Vehicles with Drivers				
7.1	Sedan Cars with Drivers Air-conditioned vehicles with minimum 1300 cc engine capacity, Model 2020 or later , clean, well-maintained and in fully operational condition. Fuel, maintenance, tolls and all operational expenses shall be borne by the service provider. Each vehicle shall be provided with an experienced, professional and validly licensed driver. Vehicles shall remain available throughout the event and during setup/dismantling period (04 days).	02 Nos.		
	Sub Total (G) in PKR			
Total Bid Amount in PKR including all taxes (A+B+C+D+E+F+G)				

Total Value of the Bid (in Words) _____

- a) The quantities mentioned in the bidding documents are approximate, however, Work Order will be issued as per the bookings of stall in the exhibition i.e., based on actual requirement. TDAP may exclude any of the above-mentioned items from the Bill of Quantity in the final work order. Therefore, there is not any binding on TDAP to issue the work order as per the quantities / items mentioned in the bidding documents
- b) In case of discrepancy between unit price and total price, the unit price shall prevail.

Signature and Stamp of Bidder _____

