

CANTONMENT BOARD ABBOTTABAD



TENDER DOCUMENT

HIRING OF MUNICIPAL SOLID WASTE MANAGEMENT SERVICES (Main Mansehra Road)

Cantonment Board Abbottabad
Procurement Section

1. INVITATION TO BIDS

Abbottabad Cantonment Board (ACB), being the Procuring Entity, invites sealed bids from eligible firms/contractors under **Single Stage – Two Envelope Procedure (Technical & Financial)** in accordance with **Rule 36(b) of PPRA Rules, 2004**. The contract will be for a period of 03 years. After completion of 1st year of contract 10% enhancement in the contractual after approval by the Board will be allowed for the next year.

Bids are invited from firms:

- a. Registered on **EPADS v2.0**
- b. Registered with **Income Tax & Sales Tax Departments**
- c. Listed as **Active Tax Payers (ATL)**
- d. Having **minimum Five (05) years proven experience** in municipal solid waste management

2. NAME OF WORK

Hiring of Municipal Solid Waste Management Services for only Main Mansehra Road, Abbottabad.

3. SCOPE OF WORK

The contractor shall be responsible for:

- a) Collection of municipal solid waste in two shifts (Approximately 30-35 tons)
- b) Sweeping & Collection of all garbage points must be cleared before 8:00 am
- c) Sweeping of roads (manual/mechanical)
- d) Transportation of waste in at least two shifts
- e) Safe disposal at designated landfill at Salhad
- f) Establishment of Warehouse for Waste Segregation at Landfill Site
- g) Burring of waste at any location will not be allowed. Cleaning of Nullahs on KKH both sides manually & mechanically

Detailed Scope:

- a. Area Coverage:
Main Mansehra Road (Both Sides 15 Km)
Length: 7.5 KM Single Side
(From Empire Road to Sara Zai CNG Station via Ayub Medical Complex)

- b. Disposal Site:
Landfill Site at Salhad, Abbottabad (Outside Cantt Board Distance 17 Km Approx.)
- c. Additional Requirement:
Contractor shall establish a **Warehouse at landfill site** for:
 - I. Waste segregation
 - II. Sorting & recyclable management
 - III. Sale of recyclables (Iron, tin, cardboard, glass, plastic, aluminum on 60:40 % profit ratio with CBA)
 - IV. Maintain hygiene & environmental standards
 - V. Burring of waste will not be allowed.

Land for warehouse at Salhad will be provided by Cantonment Board Abbottabad.

4. BID SECURITY

5% of estimated cost in form of bank Draft / Pay Order

5. BID VALIDITY

Bids shall remain valid for a period of **180 (one hundred eighty) working days** from the date of opening of bids.

6. PROCUREMENT PROCEDURE

The procurement shall be conducted under:

- a. **Single Stage – Two Envelope Procedure** (Technical & Financial) through PPRA date of opening of bids.
- b. Financial proposals of only technically qualified bidders will be opened.

7. ELIGIBILITY CRITERIA

The bidder must:

- a. Be registered with **EPADS v2.0**
- b. Possess **valid NTN & GST registration**
- c. Be on **Active Taxpayer List (ATL)**
- d. Have at least **05 years' experience** in similar waste management projects
- e. Provide:
 - I. Company profile
 - II. List of completed/ongoing projects

- III. Financial soundness proof
- IV. Equipment & manpower details
- V. Certificates of completed project in SWM services

8. TECHNICAL REQUIREMENTS

The bidder must provide:

- a. Deployment plan (vehicles, manpower, equipment)
- b. Waste collection & transportation methodology
- c. Sweeping plan (daily/periodic)
- d. Waste segregation strategy
- e. Environmental & safety compliance plan

9. FINANCIAL PROPOSAL

Clearly mention monthly **lump-sum rates** including all taxes, (**Least Cost Evaluation**)

10. PERFORMANCE REQUIREMENTS

- a. Daily sweeping and collection
- b. No waste accumulation on roadside
- c. Timely transportation to landfill
- d. Cleanliness standards as per CBA satisfaction
- e. Maintenance of complaint response system

11. PERFORMANCE INDICATORS (KPIs)

- a. Clean road condition at all times
- b. No visible garbage heaps
- c. Complaint resolution within **24 hours**
- d. Timely landfill disposal
- e. Worker attendance compliance

12. PENALTIES Mechanism

- a. Delay in service delivery
- b. Poor performance

- c. Non-compliance with environmental standards

13. PENALTIES

- a. Poor performance: Deduction up to **10% of monthly bill**
- b. Missed sweeping/collection: Daily penalty
- c. Delay in disposal: Financial penalty
- d. Repeated violations: Contract termination
- e. The CBA Vigilance and Enforcement Team will conduct surveillance of the designated area.

14. RIGHTS OF THE PROCURING AGENCY

Abbottabad Cantonment Board reserves the right to:

- a. Accept or reject any or all bids
- b. Cancel the bidding process as per PPRA Rules

15. SUBMISSION OF BIDS

- a. Bids must be submitted through **EPADS v2.0**
- b. **Deadline: 3rd September, 2026 at 11:00 am**
- c. **Opening Date: 3rd September, 2026 at 11:30 am**

16. TECHNICAL EVALUATION CRITERIA (100 MARKS)

Sr	Criteria	Marks
1	Relevant SWM Experience (Minimum 5+ Years)	20
2	Completed Similar Projects of SWM	20
3	Equipment & Machinery for SWM	20
4	Manpower Strength for SWM	15
5	Work Methodology / Plan	15
6	Financial Strength	10
Total		100

17. TECHNICAL REQUIREMENTS

The bidder must provide:

- a. Deployment Plan (vehicles, staff)
- b. Sweeping Schedule (daily/weekly)

- c. Waste Collection System
- d. Transportation Plan
- e. Waste Segregation Plan
- f. Complaint Handling Mechanism
- g. Environmental & Safety Plan

18. PERFORMANCE GUARANTEE

- a. **10% of contract value** To be submitted after award

19. MANPOWER REQUIREMENT (MINIMUM)

Contractor must ensure:

- Uniformed staff
- PPE (gloves, masks, shoes)
- Attendance system

20. MACHINERY / EQUIPMENT REQUIREMENT

All vehicles must be:

- Registered with number plate
- Functional and should not old models (2022 & above)
- Clearly marked with contractor name
- Mention visible serial number in big font on each vehicle

21. WORKING SCHEDULE

- a. **Daily Sweeping:** Early morning + evening
- b. **Waste Collection:** Daily (No accumulation allowed)
- c. **Transportation:** Same day disposal
- d. **Special Cleaning:** As directed by CBA

22. MONITORING & REPORTING SYSTEM

Contractor shall:

- Maintain **Daily Activity Log**
- Submit **Weekly Progress Report**
- Share **Vehicle Movement Logs**

- Provide **Geo-tagging / tracking of vehicles**
- Integration with **Control Room System (CBA)** may be required.

23. PAYMENT TERMS

- Monthly payment based on:
 - Performance certification
 - Attendance & activity reports
- Deductions applicable for:
 - Absenteeism
 - Missed operations
 - Complaints
 - Delay in operations
 - Observation of vigilance and enforcement squad

24. ENVIRONMENTAL COMPLIANCE

Contractor must:

- a. Follow **EPA guidelines**
- a. Avoid open dumping
- b. Ensure controlled disposal
- c. Prevent burning of waste

25. CONTRACT TERMINATION

CBA may terminate contract if:

- a. Continuous poor performance
- b. Violation of environmental rules
- c. False documentation
- d. Failure to deploy resources
- e. Failure to deliver services

**Cantonment Executive Officer
Abbottabad Cantt.**