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TENDER DOCUMENT
TENDER NOTICE # FWZ/HRA&P/ 02/Air Conditioner/2026

State Life Insurance Corporation of Pakistan, Faisalabad Western Zone (A Federal Government Owned Autonomous Corporation) invites **e-quotations through E-PADS** under *Single Stage Two Envelopes Procedure* from well-experienced and reputed GST/Income Tax registered (Federal & Provincial) Firms/Manufacturers/Dealers/Suppliers having their own office, for supply and installation of the following:

Sr. No.	Item Required	Specification	Estimated Cost
01	09 Nos. of Air Conditioners 02 Ton Floor Standing with Installation	Full DC Inverter (Cooling & Heating) R-410 Gas Advanced Cooling Performance Non-stop Cooling up to 60°C Keep 100% Cooling Capacity at 48°C Cools Down from (30°C → 24°C in 10 mins) AI ECOMASTER Smart Energy Control Up to 60-70% Energy Saving Extra 30% Energy Saving with AI AIR MAGIC Self-Cleaning & Sterilization Dual Negative Ion Generator (99.9% Sterilization) Prime Guard All-Climate Protection Wide Voltage Operation (80V-265V) Graphene-Coated Golden Fin SpaceMaster Service-Friendly Design Smart Wi-Fi Control (App Enabled) Energy Usage Monitoring Cooling & Heating Forecast Low-Noise Operation Easy Installation & Maintenance	3615000
02	10 Nos. Air Conditioners 1.5 Ton Wall Hanging with Installation	Up to 75% Energy Efficient, T3 Compressor, Wi-Fi Function, Ampere Lock Mechanism, Eco-Friendly R410 Gas, 5 Years All Parts & upto 10 Years Compressor Warranty	2385000
	Total		6,000,000/-

Tender documents with detailed terms & conditions/guidelines can also be viewed/downloaded from:

- EPADS: <https://pa.epads.gov.pk>

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- PPRA: www.ppra.gov.pk
- State Life: www.statelife.com.pk

The last date for submission of technical bids is 03-09-2026 up to 10:00 AM and while the bids will be opened on same date i.e 03-09-2026 at 10:30 AM with announcement of the estimated opening of Financial bid which can be confirmed through public of technical bids. The bid validity must be up to 31-12-2026 and may be enhanced further with mutual consent.

TERMS AND CONDITIONS GENERAL

Bid Security:

Bidders must deposit **03 % of the estimated cost** as bid security in the form of a **CDR/Banker Cheque/DD**.

Quotations without CDR will not be considered.

The successful bidder must submit **03 % of the actual or estimated contract amount** as Performance Guarantee. Bid security will be released after receipt of the Performance Guarantee.

Supporting Documents:

Bidders must attach copies of their Company Profile, Experience Certificates, Managerial Capacity, Financial Position, and Active STN.

These documents will be used for Technical Evaluation Criteria (Annexure A).

Annexure A

CRITERIA FOR TECHNICAL EVALUATION (30 Marks for Qualification)

Sr.No	Requirements	Total Marks 100
1	<u>Company Profile</u> Experience of the firm (Taken from date of registration of business) 01 to 03 Years = 10 Marks, 4-5 Years = 14 Marks, More than 5 Years = 20 Marks	20
2	<u>Financial Position</u> Financial Turn over in last year (01.01.2025 to 31.12.2025) Attached business Bank statement 0-4 Million Marks = 04, Above 04 & upto 12 Million=08, Above 12 & upto 20 million Marks = 14, Above 20 & upto 50 million Marks =18, above 50 million Marks =20 Marks	20
3	<u>Managerial Capacity</u>	20

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	1 to 3 =6 Marks 04 to 10=10 Marks, 11 to 20=14 Marks More than 20=20 Marks	
4	<u>Relevant Work Experience</u> Number of existing Clients provided with similar services/supplies, For each Corporate/multinational, Govt.,Semi Govt. 05 marks of each Clients	20
5	Last 03 years Income Tax& Sale Tax Return	20
	<u>Active NTN/STN</u> Number (Mandatory)	
	<u>Total Marks</u>	100
	<u>Qualifying Marks</u>	60

Inspection & Quality Control:

All quoted and supplied items will be subject to inspection by the Zonal Procurement Committee.

In case of sub-standard quality or refusal to supply items at quoted rates, the Corporation reserves the right to impose penalties, including:

- Forfeiture of security amount
- Blacklisting of the firm
- Imposition of a suitable fine

Failure to Supply:

If the successful bidder fails to supply the required items against the issued work order within 07 or as per mutual understanding days, a **07-day notice** will be served as reminder. On non-compliance, the Corporation reserves the right to procure items from the next advantageous bidder at his quoted rates, and the difference will be charged to the defaulting bidder.

Delivery Address:

The firm must supply and install the Air Conditioners at **10-C Aqsa Mall, Koh-e-Noor City, Jaranwala Road, Faisalabad** against **Purchase Order issuance**, without any additional cost.

Taxes:



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- Income Tax and Sales Tax will be applicable/deducted as per Federal/Provincial Government policies.
- Quotations will be considered as **inclusive of all taxes**.
- In case of any type of tax exemption, valid documents (Exemption Certificates, Deduction at Port, etc.) must be attached with the quotation.
- Exemption claims at the stage of bills or payment will not be accepted, and payment will be made without exemption.

Right of Rejection:

- The Corporation reserves the right to cancel or reject any or all tenders as per **PPRA Rules**.

Unit Cost:

- Quotations must clearly elaborate the **unit cost including all applicable taxes**.

Installation Guidelines

The following guidelines must be followed before submitting the quotation.

- **Mandatory Site Visit:**

A site visit is mandatory for all bidders prior to submission of the quotation in order to inspect and assess the actual site conditions for installation of the Air Conditioners (ACs).

- **Supply & Installation:**

The quotation must include both the supply and complete installation of the ACs. Separate quotations for supply only shall not be considered.

Copper Pipe:

- The copper pipe used for AC installation shall be of 22-gauge.

- **Cables:**

The cables/wires required for installation, i.e. 110/76 and 7/36, shall be of GM or equivalent quality.

- **AC Stand:**

The required iron/plastic stand for fixing the floor-standing AC shall be included in the quoted price and shall be provided and installed by the bidder.

- **Power Plug & Breakers:**

The required power plug, 16 AMP breaker, and 32 AMP breaker shall be included in the quotation and shall be provided and installed by the bidder.

- **Duct Patti:**

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All wires/cables must be properly placed and covered with fine-quality duct patti. The duct patti must not cross the ceiling and shall be installed in a neat and proper manner.

- **Feasibility Report:**

A physical site visit report must be submitted along with the quotation. The report shall clearly indicate the findings of the site visit and provide a complete feasibility report/installation plan, including:

- Quantity and type of material required.
- Quantity required for copper pipe and cables.
- Required quality/specification of materials.
- Proposed installation method and routing.
- Any other material or accessories required for the complete and proper installation of the ACs.

- **Responsibility of Bidder:**

The bidder shall be responsible for providing all necessary materials, accessories, fittings, and installation services required for the complete, safe, and proper functioning of the AC units, whether specifically mentioned above or identified during the mandatory site visit.

- **Individual Evaluation**

Evaluation shall be carried out individually for each category, i.e.:

- AC 1.5 Ton with complete installation
- AC 2.0 Ton with complete installation

- **Successful Bidder:**

The bidder offering the most advantageous and lowest evaluated bid for each category, in accordance with the prescribed specifications and requirements, shall be declared the successful bidder.

- **Complete Installation & Testing:**

The successful bidder shall be responsible for the complete installation, testing, commissioning, and proper functioning of the Air Conditioners, including all necessary accessories and installation materials.

- **Installation Location:**

HRA&P

03rd Floor, 10-C, Aqsa Mall
Kohinoor City Jaranwala
Road, Faisalabad Western
Zone

Phone # 041-9450603

Toll Free # 051-111-777-

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The ACs shall be installed and made fully operational at:
10-C, Aqsa Mall, Koh-e-Noor City, Jaranwala Road, Faisalabad.

- **Final Testing:**

After installation, the successful bidder shall conduct a complete test of each AC to ensure proper functioning and satisfactory cooling performance before the installation is considered complete.

Right of Increase/Decrease of Quantity.

State life can decrease/increase or cancel ab-initio as per requirement and budgetary constants in line with PPRA rules.

The Payment will be made according to items supplied and installed.

Queries & Specifications:

For specifications or queries, bidders may visit the office or contact the undersigned during office hours.

Sh. Zahid Masood

Secretary Zonal Procurement Committee.

10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad

Contact No: 041-9450603

Mob: 0300-9653536, 0300-2292141