REQUEST FOR QUOTATION

For Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities

Ref No: PSDP-NHSP/26/Proc-X

-

Single Stage: One Envelope Procedure

National Health Support Program (NHSP)

Ministry of National Health Services, Regulations and Coordination, Government of Pakistan

DURING
(FINANCIAL YEAR 2025-2026)

Issued on: August, 2026

Loan No. /Credit No. / Grant No.: IDA-71490, TF-B8491&TF-B8974

Project: NATIONAL HEALTH SUPPORT PROGRAM FEDERAL

Contract Title

Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities

Invitation for Bids No. PSDP-NHSP/26/Proc-X

RFQ No: PK-NHSP FEDERAL-568084-NC-RFQ

Purchaser: National Health Support Program (NHSP), Ministry of National Health Services Regulations & Coordination (MoNHSR&C)

Country: Pakistan

Procurement Notice

Ministry of National Health Services Regulations & Coordination

Reference No.: PSDP-NHSP/26/Proc-X
STEP Activity Ref.: PK-NHSP FEDERAL-568084-NC-RFQ
Project: National Health Support Program (P172615)

1. Ministry of National health Services Regulation & Coordination (MoNHSR&C) has received Technical Assistance financing from the World Bank through its **National Health Support Program (NHSP),** and intends to apply part of the proceeds for **"Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities".**

2. **M/o NHSR&C hereby** invites sealed quotations for **"Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities"** from the eligible bidders **who are registered with PPRA for E- Procurement on "e-Pak Acquisition and Disposal system (e-PADS)",** having Income & Sales Tax registration and are on Active Taxpayers List (ATL) of FBR. For using the e-PADS, unregistered bidders may first register on website https://eprocure.gov.pk/#/supplier/registration; in case of any technical difficulty in registration or using e-PADS, the prospective bidders may contract PPRA's technical team.

3. The complete set of RFQ document containing description, Purchaser Requirements, Technical Specifications and detailed terms & conditions are available on the websites of **PPRA (www.ppra.org.pk), M/o NHSR&C (https://www.nhsrc.gov.pk/)** and e-PADS **(www.eprocure.gov.pk)** and can be downloaded free of cost. Interested eligible bidders may obtain further information from **Project Director, NHSP, M/o NHSR&C, Plot no 207, Main Service Road, I-10/3, Islamabad Email: nhspmnhsrc@gmail.com, Tel: 051-4800284 during office hours.**
4. All bids must be submitted through e-PADS Version -1. Manual submission of bids without e- PADS will **NOT** be accepted/ entertained. A supplier can quote for required specified goods or equivalent specification however, the supplier shall quote for the entire and whole quantities, Bids **duly accompanied by a "earnest money" Rs. 256,500/-, in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Project Director, NHSP, M/o NHSR&C,** shall be delivered to the address given above within 15 days of advertisement published. The bids will be opened as per scheduled date & time at NHSP Office, M/o NHSR&C, Meeting room, plot no 207, Main Service Road, I-10/3, Islamabad on the same day, in the presence of the suppliers or representative who may choose to attend.

5. The received quotations will be evaluated as per **“Request for Quotation least cost evaluation”** method of procurement in accordance the **World Bank’s Procurement Regulations for IPF Borrowers July 2016, [Revised November 2017 and August 2018] (“WB Procurement Regulations”)** which can be perused at the website: https://projects.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework. The acceptable terms and conditions of the lowest, responsive and qualified quotation shall be incorporated in the Contract and Purchase Order.

6. The quotation must be **valid for at least 90 days** from the submission date and the quoted price should include all applicable government taxes/ duties/ insurance/ transportation/ cess/ fee/ demurrages etc. It must also include all other services which are mandatory such as goods/tools, while purposing the on DDP basis; with segregation of taxes in columnar form as per RFQ Documents.

Project Manager / Director
NHSP, M/o NHSR&C

Procurement - Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities

(Request for Quotations-RFQ)
"**Under the RFQ Method of World Bank's Procurement Regulations for IPF Borrowers July 2016, [Revised November 2017 and August 2018] ("WB Procurement Regulations")"**

Note:

1. All potential suppliers/bidders are required to submit their quotations/bids through e-PADS, which is mandatory. However, they may also optionally submit a single sealed envelope containing both technical and financial proposals, either by courier or by hand, to the office of the Project Director, **NHSP, Plot No. 207, Main Service Road, I-10/3, Islamabad Tel: 051-4800284 during office hours.** within15 days of advertisement published. The quotations/bids will be opened as per scheduled date & time at **NHSP office, Plot 207, Main Service Road, I-10/3, Islamabad** on the same day, in the presence of the suppliers or representative who may choose to attend.

Table of Contents

Request for Quotations (RFQ)
RFQ Ref No.: PSDP-NHSP/26/Proc-X
RFQ Date: As mentioned on title page

To: Suppliers/Venders

Dear: **Suppliers/Venders,**

1. This RFQ is for the **"Hiring Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities"** as per the purchaser requirements and technical specifications at Annex-1 and Annex-1.2 respectively.
2. The M/o NHSR&C has received financing from the World Bank (Bank) toward the cost of the NHSP and intends to apply part of the proceeds toward payments under the contract "**Procurement of Services"** for the Printing of Recording & Reporting Tools for ICT Health Facilities.
3. The M/o NHSR&C now invites quotations from the eligible suppliers for the printing described in **Annex 1 & 1.2: Purchaser's Requirements, and Technical Specifications** respectively.

Fraud and Corruption

4. The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in the attachment to the Contract Conditions (Attachment A).
5. In further pursuance of this policy, Suppliers shall permit and shall cause their agents (where declared or not), subcontractors, sub consultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to the RFQ and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.

Eligible Goods (and Related Services if applicable)

6. All the Goods to be supplied under the Contract and financed by the Bank may have their origin in any country in accordance **with Paras (7 to 16).**

Eligible Suppliers/General Eligibility/Qualification Criteria

7. Suppliers must have valid **NTN/STRN** and placed at **Active Tax Payer List (ATL), Documentary evidence must be provided.**
8. Must not be suspended or blacklisted by PPRA, World Bank, ADB or by any other institute or organization at national or international. Supplier shall provide affidavit on stamp paper of Rs.100/- or more.
9. Bidders must provide an Affidavit on stamp paper of Rs. 100/- or more that bidder was never under investigation for offences related to fraud, under-invoicing, tax

evasion, concealment, money laundering etc. Bids from any bidder who is found or purported to be engaged in these offenses shall be rejected without assigning any reason.

10. The bidder/supplier must have office at least in Islamabad.
11. **Quotations duly accompanied by a "earnest money" Rs. 400,000/- in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Project Director, NHSP, M/o NHSR&C**
12. A Supplier that has been sanctioned by the Bank, pursuant to the Bank's Anti-Corruption Guidelines, in accordance with its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework as described in the attachment to the Contract Conditions (Attachment A) paragraph 2.2 d., shall be ineligible to submit Quotations or be awarded or otherwise benefit from a Bank-financed contract, financially or otherwise, during such period of time as the Bank shall have determined. A list of debarred firms and individuals is available on the Bank's external website: http://www.worldbank.org/debarr.
13. Suppliers that are state-owned enterprises or institutions in the Purchaser's country may be eligible to compete and be awarded a Contract(s) only if they can establish, in a manner acceptable to the Bank, that they:
    (a) Are legally and financially autonomous;
    (b) Operate under commercial law; and
    (c) Are not under supervision of the Purchaser.
14. A Supplier shall not have a conflict of interest. Any Supplier found to have a conflict of interest shall be disqualified. A Supplier may be considered to have a conflict of interest for the purpose of this Request for Quotations process, if the Supplier:
    (a) Directly or indirectly controls, is controlled by or is under common control with another Supplier that submitted a Quotation;
    (b) Receives or has received any direct or indirect subsidy from another Supplier that submitted a Quotation;
    (c) Has the same legal representative as another Supplier that submitted a Quotation;
    (d) has a relationship with another Supplier that submitted a Quotation, directly or through common third parties, that puts it in a position to influence the Quotation of another Supplier, or influence the decisions of the Purchaser regarding this Request for Quotations process; or
    (e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, or Related Services, that are the subject of the Request for Quotations process; or
    (f) or any of its affiliates has been hired (or is proposed to be hired) by the Purchaser or Borrower for implementing the Contract; or
    (g) would be providing Goods, works, or non-consulting services resulting from, or directly related to consulting services for the preparation or

implementation of the project specified in this Request for Quotations, that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or

(h) has a close business or family relationship with a professional staff of the Borrower (or of the project implementing agency, or of a recipient of a part of the loan) who:(i) are directly or indirectly involved in the preparation of the Request for Quotations or specifications and/or the evaluation of Quotations, of the subject Contract; or (ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Bank throughout the Request for Quotations process and execution of the Contract.

Validity of offers

15. The offers shall be valid for at least 90 working Days from date of opening of quotations.
16. The firm/Company should be compliance with national PSEAH Policy (policy statement can be taken from WB FP for procurement)

Quoted Price

17. Prices shall be quoted in the following manner:
    (a) For Goods to be supplied from within the Purchaser's Country:
        (a) the price of the Goods is to be quoted on **Delivery Duty Paid (DDP) Basis**, including all customs duties and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the Goods, however while preparing the quotations suppliers will segregate the taxes and duties, where;
        (b) if known, any Purchaser's Country sales tax and other taxes which will be payable on the Goods if the Contract is awarded to the Supplier; and
        (c) The price for inland transportation, insurance, and other local services required to convey the Goods to their final destination i.e. **NHSP Office/ Project Director, NHSP, Plot No. 207, Main Service Road, I-10/3, Islamabad Tel: 051-4800284.** Delivery is to be made at allocation NHSP Office locations and dates identified in Islamabad as per given schedule, on **Delivery Duty Paid (DDP)** Basis.
18. The Supplier will quote the price in Pak Rupees as the local country currency.

Clarifications

Any clarification request regarding this RFQ may be sent in writing through Queries/Questions shall be sent by email only to: **nhspmnhsrc@gmail.com,** 5 working days before **the opening date of quotation.**

The Purchaser will forward copies of its response to all Suppliers including a description of the inquiry but without identifying its source.

Submission of Quotations

1. Quotations are to be submitted through (Form attached at Annex 2) via EPADs, and must be reached on or before the deadline.
2. The deadline for submission of Quotations is within 15 days of advertisement published.
3. The address for submission of Quotations is **NHSP office, Plot No. 207, Main Service Road, I-10/3, Islamabad Tel: 051-4800284.**

Opening of Quotations

4. Quotations will be opened by the Purchaser's representatives (Procurement Evaluation Committee) at mentioned time, in the presence of suppliers' or their representatives who choose to attend.

Evaluation of Quotations

5. In the first instance, Quotations will be evaluated to ensure the eligibility/qualification by Preliminary Examination on the base of Pass/Fail (Reference 7 to 16), if supplier passes the eligibility criteria, they will be technically evaluated for compliance with the Technical Specifications and requirements (Annex- 1 and 1.2) on the base of Responsive/Non-responsive Or Compliant/Non-compliant, the lowest evaluated and most advantageous responsive/compliant supplier will be awarded the contract based on Comparative Statement for financial offer. This is a single stage Singel envelop bidding process, therefore the proposal should contain single envelopes for both technical and financial bids.
6. "The comparison shall be on the basis of **Delivery Duty Paid (DDP)** Basis (Islamabad). prices for Goods to be supplied from outside the Purchaser' country and EXW prices plus cost of inland transportation and insurance to place of destination, for Goods supplied from within the Borrower's country; together with prices for any required installation, training, commissioning and other services. The evaluation of prices shall not take into account custom duties and other taxes levied on imported goods quoted DDP and sales and similar taxes levied in connection with the sale or delivery of goods and services ."
7. The lowest evaluated price will be determined after correcting any arithmetic errors and other specified adjustments, if any.
8. The suppliers will quote for the 100% quantity of the said Lot and/or Lots, as per the Annex- 1/schedule of requirements.
9. If a price schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. The Contract will comprise all the lots/items as

mentioned at Annex-1 & 1.2 to the successful Supplier. Lowest and most advantageous quoted total price of the same supplier for the total items under this RFQ can form to a single contract with item wise schedule with segregated duties and taxes.

Contract Award

28. The Contract will be awarded to the Supplier/s who:
    (a) Is eligible and offers eligible for required Goods/items & Services;
    (b) Offers the lowest evaluated price/s, along with acceptable product specifications as decided by the evaluation team (sample provided)
    (c) Technically compliant quotation, and
    (d) Guarantees delivery, in accordance with the delivery period/s.
29. The Purchaser shall invite by the quickest means i.e. e-mail the successful Supplier/s for any discussion. Negotiations are not allowed that may be needed to conclude the contract or otherwise for contract signature.
30. The Purchaser shall communicate by the quickest means with the other Suppliers on its contract award decision in the form of Evaluation Report which shall also be upload on e-PADS and on the websites of PPRA & WB. An unsuccessful supplier may request clarifications as to why its quotation was not determined to be successful. The Purchaser will address this request within a reasonable time.
31. The Purchaser shall publish a contract award notice on its website within fifteen 15 days after award of contract. The information shall include the name of the successful Supplier, the Contract Price, the Contract duration, summary of its scope and the names of the Suppliers and their quoted and evaluated prices.

On behalf of the Purchaser:

Signature:

Project Manager/ Director
NHSP Project, MNHSR&C

Attachments:
Annex 1: Purchaser's requirement
Annex 2: Quotation Form
Annex 3: Contract Forms

ANNEX 1: Purchaser's Requirements

Terms of Reference

Hiring of Non-Consulting Services for Printing of Recording & Reporting Tools for ICT Health Facilities

This consulting services are requested by:

Unit:	National Health Support Project (NHSP)
Department:	Ministry of National Health Services Regulation & Coordination (MNHSR&C)

1. **Purpose of Technical Assistance**

The purpose of this assignment is to ensure the provision of high-quality printing services for recording and reporting tools of ICT Health Facilities under the project.

Hiring qualified printing firms will facilitate the timely production and supply of standardized data collection registers, reporting forms, and related tools in accordance with approved formats (DHIS-aligned tools). This technical assistance is essential to maintain data quality, ensure uninterrupted service delivery, strengthen health information systems, and comply with project implementation and donor requirements.

2. **Background**

The Government of Pakistan, through the Ministry of National Health Services, Regulations & Coordination (MoNHSR&C), has expressed its commitment toward the provision of essential health services to the entire population under the National Health Vision (2019–23), aligned with Universal Health Coverage (UHC) and the Sustainable Development Goals (SDGs).

Pakistan aims to implement the Essential Package of Health Services (EPHS) across federating areas to ensure equitable access to quality health care, particularly at the Primary Health Care (PHC) level. Strengthening the Health Management Information System (HMIS)/DHIS reporting mechanism is a critical component of this initiative.

To ensure standardized documentation and reporting from ICT Health Facilities, the project requires printing of approved recording and reporting tools aligned with DHIS formats. These tools are essential for accurate data capture, reporting, monitoring, and evidence-based decision-making at district and federal levels.

3. Rational

The hiring of qualified printing firms is necessary to ensure:

- Printing of standardized and approved recording and reporting registers/forms.
- Compliance with DHIS-aligned formats and approved specifications.
- Use of quality paper, binding, and durable printing material suitable for health facility use.
- Timely printing and delivery to ICT Health Facilities.
- Clear, legible, and error-free printing to avoid data entry discrepancies.
- Packaging and secure transportation to designated health facilities.
- Capacity to manage bulk printing within defined timelines.
- Adherence to confidentiality and data protection requirements (where applicable).

Printing firms will ensure transparency, cost-effectiveness, competitive pricing, and timely availability of tools for uninterrupted health service delivery and reporting.

4. Eligibility and Selection Criteria

Printing firms will be selected/empaneled based on:

- Compliance with eligibility and statutory requirements.
- Proven experience in printing government/health sector tools and registers.
- Availability of modern printing equipment and technical capacity.
- Quality assurance mechanisms and sample verification.
- Financial competitiveness and value for money.
- Capacity to meet deadlines and bulk printing demands.
- Valid registration with relevant tax authorities (NTN/GST).

Terms and Conditions:

I. The successful firm will be bound to provide printing services to NHSP as and when required.

II. Any particular work order awarded to successful bidder must be completed with due diligence as per the agreed specifications and timelines.

III. The firm must have the capacity to manage urgent printing requirements within short notice.

IV. Conditional tenders will not be entertained.

V. NHSP, MoNHSR&C reserves the right to deduct payment where the contractor fails to meet contractual obligations or quality standards.

VI. An affidavit from the vendor will be required stating that the firm has not been blacklisted by any government/semi-government authority and that no proceedings are pending that may result in such disqualification.

VII. All disputes relating to the contract shall be referred to the NHSP Inspection Committee reporting to the Project Director (PD), NHSP, whose decision shall be final and binding.

VIII. The Committee may terminate the agreement in the following cases:
a. By giving one month's written notice if the quality of printing/services is found unsatisfactory.
b. If the bidder fails to comply with the decisions of the Inspection Committee.
c. Without notice, if the contractor is found involved in activities prejudicial to the interest of the state or MoNHSR&C. In such cases, the contract may be cancelled immediately and security forfeited.

IX. The successful contractor shall not sublet, assign, or subcontract the printing work without prior written approval of NHSP.

X. The contractor shall ensure readiness to provide services on weekends and gazetted holidays if required to meet urgent deadlines.

XI. The successful firm shall pay all applicable taxes as per prevailing laws.

XII. NHSP reserves the right to accept or reject any tender or annul the tendering process at any stage without assigning any reason.

XIII. If the services are found unsatisfactory, the Project Director, NHSP may cancel the prequalification at the risk and cost of the bidder.

XIV. Rates for printing services shall be submitted in the Financial Proposal

XV. The above-mentioned terms and conditions shall be deemed to have been carefully read and unconditionally accepted by the bidder.

5. **Total Hiring Duration:** Till the end of project

6. This would be a limited Competitive Bidding & will be proceeded through RFQ.
7. **Planned timelines** (subject to confirmation) Start date: May – 2026
8. **Geographic Focus:**
    - Islamabad Capital Territory
9. **Selection Process**
    - Review TORs, inputs from MNHSR&C and technical team members
    - NOL from WB on STEP
    - Preparation and floating/uploading of RFQ on e-PAD beside advertisement in newspaper

- A pre-bid meeting may be scheduled, if required, to demonstrate the eye test chart and other related items to the prospective bidders for better understanding of the required specifications.
- Proposal/Bid evaluation by Procurement Committee (Technical & Financial)
- The final contract awarding

10. Technical Focal Point:

The Hired Consultant/firm/vendor will work under the supervision of:

Responsible Officer	Monitoring & Evaluation Officer	Email:	yasir.malik8001@gmail.com
Manager:	Project Manager/ Director	Email:	nhspmnhsrc@gmail.com

11. Technical inputs and coordination with all relevant entities, including but not limited to the following

- MoNHSR&C
- NHSP Procurement Section
- Finance/Accounts Wing
- Development Partners (WHO, UNCEIF)
- District Health Offices
- HISP Office (DHIS-2 Team)

12. Place of assignment: Islamabad for central coordination and all intervention districts as mentioned above.

13. Medium of assignment: Capacity building and training workshops for UHC coverage under federating areas

Annex 1.2 Technical Specification & Requirement

Sr	Item Description	Type of Tools	Specifications	Required in Nos
1	DHIS-1 (R) CRP Register 250 Pages	Register	Legal size register, 250 pages, 100 g paper, hard binding, black & white printing	20
2	DHIS-2 (F) OPD Ticket 100 Pages	Pad	A4 pad, 100 pages, 80 g paper, pad binding, black & white	15,000
3	DHIS-3 (R) OPD Register 250 Pages	Register	A4 register, 250 pages, 70 g paper, soft binding, black & white	260
4	DHIS-5 (R) Lab Register 250 Pages	Register	A4 register, 250 pages, 70 g paper, soft binding, black & white	100
5	DHIS-11 (R) FP Register 200 Pages	Register	A4 register, 200 pages, 70 g paper, soft binding, black & white	100
6	DHIS-12 (C) FP Card	Card	7×6 inch card, thick card sheet, Two side printing, (260 grams, offset)	100,000
7	DHIS-13 (R) Maternal Health Register 250 Pges	Register	A4 register, 250 pages, 70 g paper, soft binding, black & white	100
8	DHIS-14 (C) ANC Card	Card	Legal size card, hard paper, Two side printing (260 grams)	100,000
9	DHIS-15 (R) Obstetric Register 250 Pages	Register	A4 register, 250 pages, 70 g paper, soft binding, black & white	50
10	DHIS-16 (R) Daily Medicine Expense Register 250 Pages	Register	A4 register, 250 pages, 70 g paper, binding with carbon copy pages	150
11	DHIS-17 (R) Stock Register Medicines, Supplies 250 Pages	Register	Legal size register, 250 pages, 70 g paper, binding	150
12	DHIS-18 (R) Stock Register Equip, Furniture, Linen	Register	Legal size register, 70 g paper, binding (150 leaves, two sided)	150
13	DHIS-19 (R) Community Meeting Register 250 Pages	Register	A4 register, 250 pages, 70 g paper, binding	50
14	DHIS-20 (R) Facility Staff Meeting Register	Register	A4 register, 70 g paper, binding (150 leaves, two sided)	25
15	Daily OPD Report Form 5 Pages	Form	A4 loose form, 5 pages, 70 g paper, black & white	20,000
16	Daily RMNCH Reporting Form	Form	A4 loose form, 70 g paper, black & white	20,000
17	Monthly Diagnostics Report form 05 Pages	Form	A4 loose form, 70 g paper, black & white	2,000

18	Monthly Medicines and Vaccine Report Form	Form	A4 loose form, 70 g paper, black & white	2,000
19	Monthly HR and Budget Report Form	Form	A4 loose form, 70 g paper, black & white	2,000
20	Monthly Wash Report	Form	A4 loose form, 70 g paper, black & white	2,000
21	Software Manual 80 Pages	Manual	A4 manual, 80 pages, 70 g paper, binding	100
22	Daily Bed Statement Register	Register	Legal size register, 70 g paper, binding (100 leaves, two sided)	50
23	Daily Indoor Form	Form	A4 loose form, 70 g paper (black & white printing)	10,000
24	Daily Indoor Register	Register	A4 register, 70 g paper, binding (100 leaves, two sided)	50
25	DHIS-24 (YR) Catchment Area Population Chart	Chart	23×36-inch wall chart, chart paper, color printing (260 grams, offset)	100
26	DHIS-32 (F) LQAS JOB AIDE	Pad	Legal size pad, 70 g paper, black & white	50
27	Eyes Test Chart	chart	Acrylic board mounted chart, color printing (20/36 mat lamination)	360
28	Plan Charts	Chart	Legal size wall chart, chart paper, color printing (260 grams, offset)	10,800
29	LHW Diary	Diary	A4 diary, 113 g paper, hard binding	7,200
30	LHW Identification Card	Card	Hard card, laminated, color printing (PVC card 0.8mm)	300
31	LHW Register Khandaan	Register	A4 register, 113-gram paper, hard binding (300 leaves both sided)	300
32	Community Chart	Chart	Chart paper, framed wall chart, color printing (23/36 , 260 grams)	300
33	Treatment Register	Register	A4 register, 70 g paper, binding (200 leaves both sided)	300
34	Refill Slip/ Feed Back Slip	Slip	Slip pad, 55 g green paper (300 pad)	300
35	Mother & Child Card	Card	Legal size hard paper card, color printing (260-300 grams)	36,000
36	Supervisor Monthly Tour Program	Diary	A4 diary, 80 g inner pages, 255 g title cover, binding (150 leaves both sided)	12,00
37	Supervisor Monthly Report	Form	A4 loose form, 70 g paper (black & white printing)	500
38	Jaiza Karkardagi Book	Book	A4 book, 80 g pages, hard title cover (50 pages both sided)	300
39	Supervisor Check list	Form	A4 loose form, 70 g paper (black & white printing)	2400
40	LHW Monthly Report	Report	A4 report, 70 g paper, binding (100 leaves two sided)	3600

41	Suggestion/ complaint Box	Box	12×12-inch hard board box, printed title and logo (Acrylic 6mm or 450 gms hardboard)	50
42	GRM Registers	Register	A4 register, 70 g paper, binding (150 leaves)	50
43	NHSP Diary	Diary	A5 diary, 100 g paper, leather cover, binding (100 leaves)	30
44	NHSP Pens	Pen Box	Printed logo pens with box	20
45	IEC Materials 1-UHC,	50 Each	IEC materials, multi-color printing, 50 copies each design (to be decided as per the IEC material)	50
46	IEC Materials 2-GRM,	50 Each	IEC materials, multi-color printing, 50 copies each design (to be decided as per the IEC material)	50
47	IEC Materials 3-SEA	50 Each	IEC materials, multi-color printing, 50 copies each design (to be decided as per the IEC material)	50
48	Banner & Standees	Complete Set	Flex banners and standees with metal stands, color printing, complete set 2.5 × 5 ft	10
49	File Cover	File	A4 file cover, 2.0 mm card board, printed	100
50	File Box	File	Legal size file box, hard board, printed	100
51	Indent Book – 300 pages	book	7×12-inch book, 300 pages, 80 g paper, hard binding	2000

ANNEX 2: Quotation Forms Supplier Quotation Form

Company's Name:	
Supplier's Representative Name:	
Title/Position:	
Address:	
Email:	
Phone Number:	

To:	M/o National Health Services Regulations & Coordination
Purchaser's Representative:	Project Director
Title/Position:	PD, NHSP
Address :	Project Director, NHSP, M/o NHSR&C, **Plot No. 207, Main Service Road, I-10/3, Islamabad Tel: 051-4800284.**: nhspmnhsrc@gmail.com,
RFQ Ref No.:	
Date of Quotation:	[ ]

COMPULSORY PARAMETERS

Sr No.	Mandatory Checklist	Status	Page No
1	Firm/Company's Profile attached	Yes/No	
2	The Bidder FBR registration having active NTN & SRTN Registration attached	Yes/No	
3	Quotations duly accompanied by a "earnest money" Rs. 400,000/-	Yes/No	
4	Must not be suspended or blacklisted by PPRA, World Bank, ADB or by any other institute or organization at national or international. Provide affidavit on stamp paper of Rs.100/- or more.	Yes/No	
5	Affidavit on stamp paper of Rs. 100/- that bidder was never under investigation for offences related to fraud, under-invoicing, tax evasion, concealment, money laundering etc.	Yes/No	
6	At least 3 years of experience required in same supplies as per the Schedule requirement (Annex 1 Purchase requirement.)	Yes/No	
7	Conflict of interest	Yes/No	
8	Bids submitted through E-PADs/ PPRA/ NHSR&C Website	Yes/No	
9	Submission of hard copy on the last day of bid submission/ bid opening date	Yes/No	
10	Single Stage Single envelope process (1 Envelope = Technical + Financial)	Yes /No	
11	Representative assigned to participation in bid opening	Yes /No	

- The bidder shall fill this checklist carefully & attaches the relevant documents in the same sequence as prescribed in the above table.
- All the undertaking / affidavit must be on e -stamp paper (in original) duly attested by notary public
- All the documents attached must be attested / signed & stamped on behalf of firm.
- All the documents of bid shall be affixed with number.
- Page number with flag of attached document against every evaluation criterion must be mentioned in the specified column.

SUBMISSION OF QUOTATION

1. Conformity and no reservations: In response to the above named RFQ we offer to supply the Goods with services, as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ, including the Contract.

2. Eligibility: We meet the eligibility requirements and have no conflict of interest, in accordance with the Request for Quotations as per Paras 7 to 14 of eligibility/qualification portion.

3. *Suspension and Debarment: We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank and other development banks. Further, we are not ineligible under the Purchaser's Country laws or official regulations or pursuant to a decision of the United Nations Security Council.*

4. **Quotation Price**
   The total price of our offer is [ ].

5. **Quotation Validity**
   Our Quotation shall be valid until the date specified in the RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

6. **Performance Security.**
   The performance security shall be defined in this RFQ.

7. **Commissions, Gratuities, Fees**
   We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation [If applicable, otherwise indicate "None or N/A."]

Name of Recipient	Address	Reason	Amount

8. **Not Bound to Accept**
   We understand that you reserve the right to:
   a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and

b. ~~Annul the RFQ process at any time prior to the award of the Contract without~~ incurring any liability to Suppliers.

9. Fraud and Corruption

We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: ___________________

Title of the person signing the Quotation: ___________________________

Signature of the person named above: _____________________________

Date: (DD-MM-YYYY)

Contact Details:

Price Schedules

[The following forms may be used by the Supplier for submitting its quotation. The forms may also be used for the contract subsequent to any negotiations.]

For Goods and Services to be supplied from within the Purchaser' country

1	2	3	4	5	6	7	8	9
S.No	**Description of Goods /Brand Name**	**Delivery Date**	**Geographical Delivery Location**	**Quantity and physical unit**	**Unit price DDP Exclusive of taxes and duties as per the Annex-1**	**Total price per line item (Col. 5 □6) DDP**	**General Sales Tax, GST**	**Total Price per line item** (Col. 7+8)
[insert number of the item] as per Annex-1	[insert name of Good] also mentioned the brand and other machine's details	As Per Annex- 1	As per Annex 1	Mention complete quantity against each line item as per Annex-1	Quote unit prices excluding sales tax and other taxes, the quoted rate must be DDP for the delivery point as mentioned in Annex-1	Price DDP	[insert Indirect Taxes (GST)]	[insert total price per item]

Total Quotation Price	

Manufacturer's Authorization

[The Supplier shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]

Date: [insert date (as day, month and year) of Quotation submission]

RFQ No.: [insert number of RFQ process]

To: [insert complete name of Purchaser]

WHEREAS, We [insert complete name of Manufacturer], who are official manufacturers of[insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of the Supplier] to submit a quotation the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 20 of the Conditions of Contract, with respect to the Goods offered by the above firm.

We confirm that we do not engage or employ (i) forced labor or persons subject to trafficking in accordance with Clause 27 or (ii) child labor in accordance with Clause 28, of the Conditions of Contract. We also confirm that we comply with applicable health and safety obligations in accordance with Clause 29 of the Conditions of Contract.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Dated on   day of   ,   [insert date of signing]

ANNEX 3: Contract Forms

Contract Agreement

THIS AGREEMENT made the [insert: **number**] day of [insert: **month**], [insert: **year**].

BETWEEN

(1) [insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of the Government of { insert name of Country of Purchaser}, or corporation incorporated under the laws of { insert name of Country of Purchaser }] and having its principal place of business at [insert address of Purchaser] (hereinafter called "the Purchaser"), of the one part, and

(2) [insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called "the Supplier"), of the other part :

WHEREAS the Purchaser invited quotations for certain Goods and ancillary services, [insert brief description of Goods and Services] and has accepted a quotation by the Supplier for the supply of those Goods and Services

The Purchaser and the Supplier agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
   (a) the Letter of Award of Contract
   (b) the Supplier's quotation
   (c) Conditions of Contract
   (d) the Purchaser's Requirements (including Schedule of Requirements and Technical Specifications)
   (e) the completed Schedules (including Price Schedules)
   (f) any other document listed as forming part of the Contract
   (g) Subsequent letters and correspondences for clarifications and enquiries if any
3. In consideration of the payments to be made by the Purchaser to the Supplier as specified in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Related Services if applicable and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services if applicable and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

5. All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the Supplier within the warranty period.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of [the Purchaser's country, unless agreed otherwise]on the day, month and year indicated above.

[To facilitate this emergency procurement, if acceptable to the Purchaser and the Supplier, electronic signature of the Contract Agreement such as using DocuSign is recommended.]

For and on behalf of the Purchaser:
Signed: [insert signature]
in the capacity of [insert title or other appropriate designation]
in the presence of [insert identification of official witness]

For and on behalf of the Supplier:
Signed: [insert signature of authorized representative(s) of the Supplier]
in the capacity of [insert title or other appropriate designation]
in the presence of [insert identification of official witness]

Conditions of Contract

[Note: All italicized text is for use in completing the contract and shall be deleted from the final Conditions of Contract]

1. **Definitions**	1.1 The following words and expressions shall have the meanings hereby assigned to them: (a) "Bank" means the World Bank and refers to the International Bank for Reconstruction and Development (IBRD) or the International Development Association (IDA). (b) "CC" means the Conditions of Contract. (c) "Contract" means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein. (d) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto. (e) "Contract Price" means the price payable to the Supplier as specified in CC 8.1, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract. (f) "Day" means calendar day. (g) "Completion" means the fulfillment of the Related Services, as applicable, by the Supplier in accordance with the terms and conditions set forth in the Contract. (h) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract. (i) "Party" means the Purchaser or the Contractor, as the context requires, and "Parties" means both of them. (j) "Purchaser" means the entity purchasing the Goods and Related Services as applicable, as specified in CC 2. (k) "Purchaser's Country" is the country specified in the CC 2. (l) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract, as applicable. (m) "Subcontractor" means any person, private or government entity, or a combination of the above, to whom any part of

	the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier. (n) "Supplier" means the person, private or government entity, or a combination of the above, whose Quotation to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement (o) "The Project Site," where applicable, means the place named CC 2.
2. **Purchaser, Purchaser's Country, Project Site/Final Destination**	2.1 The Purchaser is: MNHSR&C 2.2 The Purchaser's Country is: Pakistan 2.3 The Project Site(s)/Final Destination(s) is/are: Islamabad
3. **Incoterms**	3.1 The edition of Incoterms that shall apply: DDP (Delivered Duty Paid)
4. **Notices and Addresses for notices**	4.1 Any notice given by one Party to the other pursuant to the Contract shall be in writing to the address hereafter using the quickest available method such as electronic mail with proof of receipt. **Address for notices to the Purchaser:** **Name & Designation:** Project Director, NHSP **Address: NHSP office, Plot No. 207, Main Service Road, I-10/3, Islamabad Tel: 051-4800284.** **Email:** nhspmnhsrc@gmail.com **Address for notices to the Supplier:** **Name & Designation:** **Address:** **Email:** **Telephone:**
5. **Governing Law**	5.1 The Contract shall be governed by and interpreted in accordance with the laws of Pakistan 5.2 Throughout the execution of the Contract, the Supplier shall comply with the import of goods and services prohibitions in the Purchaser's Country when: (a) as a matter of law or official regulations, the Borrower's country prohibits commercial relations with that country; or (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the

	United Nations, the Borrower's Country prohibits any import of goods from that country or any payments to any country, person, or entity in that country.
6. **Settlement of Disputes**	Contracts with Supplier national of the Purchaser's Country: In the case of a dispute between M/ONHSR&C and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the relevant laws of the Islamic Republic of Pakistan.
7. **Shipping and other documents to be provided**	The Delivery of the Goods and Completion of the Related Services as applicable shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. **Details of Shipping and other Documents to be furnished by the Supplier are:** i) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount ii) manufacturer's or supplier's warranty certificate, where applicable. iii) Certificate of origin, where applicable. iv) Delivery Challan/acceptance certificate/performance certificate duly signed by the user wing, confirming receipt of goods/acceptance/performance as per contract/supply order issued by M/ONHSR&C.
8. **Contract Price**	8.1 The Contract Price is specified in Price Schedule (1 and 2). 8.2 Subject to CC 31 and 32, the prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier and accepted by the Purchaser.
9. **Terms of payment**	9.1 The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: **The Purchaser shall process the payments using the Direct Payment disbursement method, as defined in the World Bank's Disbursement Guidelines for Investment Project Financing.]** **Payment for Goods and** Services **supplied from within the Purchaser's Country:** Payment shall be made in Pak. Rupees in the following manner: (i) **On Acceptance and verification of all items: Hundred (100**) percent payment of the supplies, subscription installation of the delivered and accepted goods/tools/software shall be made within ninety (90)

	working days of submission of claim vide sales tax invoice supported by acceptance and inspection certificate with other mandatory supporting documents as mentioned in this RFQ. (ii) A copy of the NTN/sales tax, must be submitted along with the Sales Tax Invoices besides receipt of original delivery challan(s), in duplicate duly completed in all respect. (iii) Tax(s) if any, shall be deducted at source as per applicable taxation laws, while making the payments to the Supplier.
10. **Taxes and Duties**	10.1 For Goods manufactured outside the Purchaser's Country, the Supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the Purchaser's Country. 10.2 For Goods Manufactured within the Purchaser's Country, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser. 10.3 While quoting for this RFQ or submitting the subsequent invoice for payment the supplier must segregate the duties and taxes whether direct (income tax) or indirect (sales tax, FED) in a separate column in tabulated format, which reflect the quantity, unit price, unit rate exclusive of taxes, tax rate and nature, amount inclusive and exclusive of taxes.
11. **Performance Security**	11.1 The Supplier, within 10 days of signing of contract, shall provide to the Purchaser a Performance Guarantee from any scheduled Bank of Pakistan equivalent to 5% of the total Contract amount in the shape of unconditional and irrevocable Bank Guarantee on the prescribed format as provided in this RFQ document, and shall be valid for due performance and completion/subscription of the contract.
12. **Subcontractors**	12.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the Quotation. Such notification, in the original Quotation or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
13. **Specifications and Standards**	13.1 The Goods and Related Services if applicable supplied under this Contract shall conform to the technical specifications and standards mentioned in the Technical Specifications and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.
14. **Packing, marking**	14.1 The Supplier shall provide such packing of the Goods as is

and documentation	required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit. 14.2 The packing, marking and documentation within and outside the packages shall be: [insert the type of packing required, the markings in the packing and all documentation required; **or refer to the Technical Specifications**]. **Please demonstrate below**
15. **Insurance cover**	**15.1 As per Applicable Incoterm i,e Delivery Duty Paid (DDP)**
16. **Transportation**	16.1 Responsibility for transportation of the Goods shall be in accordance **Incoterm i,e Delivery Duty Paid (DDP)**
17. **Inspections and Tests**	17.1 Where the agency (M/ONHSR&C) deem it fit, the M/ONHSR&C or its representative may inspect finished products/goods at premises of the Supplier and only after satisfactory report the products/goods shall be transported to the final destination.
18. **Delivery Date and Completion Date**	18.1 The Delivery Date of the Goods shall be: **within 5 - 6 weeks of receipt of signing of contract or Supply order schedule, whichever is earlier, from the purchaser i.e M/O NHSR&C.**
19. **Liquidated damages and bonuses**	19.1Delivery period is as above. Any request of extension will be dealt only in accordance with Force Majeure Clause and a penalty will be enforced at the rate of 0.035% per day for a maximum of 4 weeks. After expiration of LD time period, fixed LD will be charged @ 5% of the total project value. The maximum amount of liquidated damages shall be [**5%]** of the Contract Price. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC 26.
20. **Warranty**	20.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no legal and fundamental defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
21. **Copyright**	21.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by

	the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.
22. **Fraud and Corruption**	22.1 The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Attachment A to the Conditions of Contract. 22.2 The Purchaser requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the request for quotations or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.
23. **Inspections and Audit by the Bank**	23.1 Pursuant to paragraph 2.2 e. of the attachment to the Conditions of Contract, the Supplier shall permit and shall cause its agents (where declared or not), subcontractors, sub-consultants, service providers, suppliers, and personnel, to permit, the Bank and/or persons appointed by the Bank to inspect the site and/or the accounts, records and other documents relating to the request for quotations process and/or execution of Contract. The Supplier's and its subcontractors attention is drawn to CC 22.1 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank's prevailing sanctions procedures).
24. **Limitation of Liability**	24.1 Except in cases of criminal negligence or willful misconduct, (a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and (b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the Purchaser with respect to patent

	infringement.
25. **Force Majeure**	25.1 The Supplier shall not be liable for forfeiture of its Performance Security (if required), liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. 25.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, and freight embargoes. 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
26. **Termination**	a. Termination for Default The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part: i. If the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser; ii. If the Supplier fails to perform any other obligation under the Contract; or iii. If the Supplier, in the judgment of the Purchaser has engaged in Fraud and Corruption, in competing for or in executing the Contract. In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services if applicable similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services if applicable. However, the Supplier shall continue performance of the Contract to the extent not terminated.

	Termination for Convenience a. The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser’s convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective. The Goods that are complete and ready for shipment within fifteen (15) days after the Supplier’s receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect: (i) to have any portion completed and delivered at the Contract terms and prices; and/or (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services if applicable and for materials and parts previously procured by the Supplier.
27. **Forced Labor**	27.1 The Supplier, including its Subcontractors, shall not employ or engage forced labor or persons subject to trafficking ,as described in CC 27.2 and CC 27.3. 27.2 Forced labor consists of any work or service, not voluntarily performed, that is exacted from an individual under threat of force or penalty, and includes any kind of involuntary or compulsory labor, such as indentured labor, bonded labor or similar labor-contracting arrangements. 27.3 Trafficking in persons is defined as the recruitment, transportation, transfer, harboring or receipt of persons by means of the threat or use of force or other forms of coercion, abduction, fraud, deception, abuse of power, or of a position of vulnerability, or of the giving or receiving of payments or benefits to achieve the consent of a person having control over another person, for the purposes of exploitation.
28. **Child Labor**	28.1 The Supplier, including its Sub contractors , shall not employ or engage a child under the age of 14 unless the national law specifies a higher age (the minimum age). 28.2 The Supplier, including its Subcontractors, shall not employ or engage a child between the minimum age and the age of 18 in a manner that is likely to be hazardous, or to interfere with, the child’s education, or to be harmful to the child’s health or physical, mental, spiritual, moral, or social development. Work considered hazardous for children is work that, by its

	nature or the circumstances in which it is carried out, is likely to jeopardize the health, safety, or morals of children. Such work activities prohibited for children include work: (a) with exposure to physical, psychological or sexual abuse; (b) underground, underwater, working at heights or in confined spaces; (c) with dangerous machinery, equipment or tools, or involving handling or transport of heavy loads; in unhealthy environments exposing children to hazardous substances, agents, or processes, or to temperatures, noise or vibration damaging to health; or (d) under difficult conditions such as work for long hours, during the night or in confinement on the premises of the employer.
29. **Health and safety obligations**	29.1 The Supplier shall comply, and shall require its Sub contractors if any to comply, with all applicable health and safety regulations, laws, guidelines, and any other requirement stated in the Technical Specifications. The supplier must further follow the SOPs and other precautionary measurement for covid pandemic for the performance of the contract.
30. **Patent Indemnity**	30.1 The Supplier shall, subject to the Purchaser's compliance with CC 30.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of: a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and b) the sale in any country of the products produced by the Goods. Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract. 30.2 If any proceedings are brought or any claim is made against the

	Purchaser arising out of the matters referred to in CC 30.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim. 30.3 If the Supplier fails to notify the Purchaser within fifteen (15) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf. 30.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing. 30.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.
31. **Change Orders and Contract Amendments**	31.1 The Purchaser may at any time order the Supplier through notice in accordance CC 4.1, to make changes within the general scope of the Contract in any one or more of the following: (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser; (b) the method of shipment or packing; (c) Changes in quantities of Goods to be supplied within the range specified herewith. i.e 15% (d) the place of delivery; (e) any test and/or inspection not required by the Contract but deemed necessary, pursuant to CC 17; and (f) The Related Services to be provided by the Supplier. 31.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion

	Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within fifteen (15) days from the date of the Supplier's receipt of the Purchaser's change order. 31.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services. 31.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
32. **Change in Laws and Regulations**	32.1 Unless otherwise specified in the Contract, if after the date of submission of Quotation, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in the place of the Purchaser's Country where the Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract.

Attachment A to the Conditions of Contract Fraud and Corruption

(Text in this Appendix shall not be modified)

The Bank's Anti-Corruption Guidelines and this annex apply with respect to procurement under Bank Investment Project Financing operations.

1. Requirements

1.1 The Bank requires that Borrowers (including beneficiaries of Bank financing); bidders (applicants/proposers), consultants, contractors and suppliers; any sub-contractors, sub-consultants, service providers or suppliers; any agents (whether declared or not); and any of their personnel, observe the highest standard of ethics during the procurement process, selection and contract execution of Bank- financed contracts, and refrain from Fraud and Corruption.

1.2 To this end, the Bank:

a. Defines, for the purposes of this provision, the terms set forth below as follows:

i. "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;

ii. "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;

iii. "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

iv. "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

v. "obstructive practice" is:

(a) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(b) acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under paragraph 2.2 e. below.

b. Rejects a proposal for award if the Bank determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub- contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;

c. In addition to the legal remedies set out in the relevant Legal Agreement, may take other appropriate actions, including declaring Mis-procurement, if the Bank determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement process, selection and/or execution of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;

d. Pursuant to the Bank's Anti- Corruption Guidelines and in accordance with the Bank's prevailing sanctions policies and procedures, may sanction a firm or individual, either indefinitely or for a stated period of time, including by publicly declaring such firm or individual ineligible (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;[1] (ii) to be a nominated[2] sub-contractor, consultant, manufacturer or supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank- financed project;

e. Requires that a clause be included in bidding/request for proposals documents and in contracts financed by a Bank loan, requiring (i) bidders (applicants/proposers), consultants, contractors, and suppliers, and their sub-contractors, sub-consultants, service providers, suppliers, agents personnel, permit the Bank to inspect[3] all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank.

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[1] For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub- contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

[2] A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.

[3] Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related

to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

Sample Letter of Award of Contract

[modify as appropriate]

[use letterhead paper of the Purchaser]
[date]

To: [name and address of the Supplier]

Subject: **Notification of Award of Contract No.** . . . .

In reference to the RFQ [insert reference number and date], your Quotation [insert reference number and date] has been accepted.

Please find enclosed herewith the Contract. You are requested to sign the contract within [insert no of days].

[Insert the following only if Performance Security is required:]"You are also requested to furnish a Performance Security within [insert no of days] in accordance with the Conditions of the Contract, using for that purpose one of the Performance Security Forms attached to the Contract.

Authorized Signature:
Name and Title of Signatory:
Name of Agency:

Attachment: Contract