

GOVERNMENT OF PAKISTAN
PAKISTAN MINT,
LAHORE

E-DISPOSAL BIDDING DOCUMENTS
DISPOSAL OF SCRAP WOOD LOGS

Method of Procurement Procedure:	Disposal through e-auction (Single Stage One Envelope)	
Disposal/Tender No.:	Disposal of Scrap Wood Logs /T.No.02/2026-27	
Financial Year:	2026-27	
Date of Advertisement:	07-09-2026	
Last Date & Time for Submission of Bids:	22-09-2026	10:00 AM
Date & Time of Opening of Bids:	22-09-2026	10:30 AM

A- INVITATION TO e-BIDS

Pakistan Mint, Lahore, invites sealed/electronic bids from eligible bidders for disposal through open competitive e-auction of scrap Woods Logs as detailed in **Schedule-A (Annexure-I)** of this Bidding Documents.

The disposal shall be conducted in accordance with the Disposal of Public Assets Regulations, 2026 and other applicable instruments issued by Public Procurement Regulatory Authority (PPRA). The Scrap wood logs shall be disposed of strictly on: **"AS IS WHERE IS"** basis.

Interested bidders shall submit their electronic bids through EPADS V2.0 within the prescribed date and time. Manual bids shall not be accepted.

The Procuring Agency shall provide a full and accurate description of the assets offered for disposal. Bidders are required to inspect the assets before submission of their bids and satisfy themselves regarding their quantity, quality, condition, usability, completeness and any apparent or latent defects. PPRA's disposal framework specifically requires the **"as is where is"** basis and an accurate description of the asset.

1. Procuring Agency

Pakistan Mint, Government of Pakistan, Ministry of Finance, Lahore.

2. Method of Disposal

Open competitive disposal through Disposal through e-auction Single Stage One Envelope Procedure

3. Basis of Award

The disposable lot shall ordinarily be offered to the **highest responsive bidder**, subject to:

- Compliance with all eligibility requirements;
- Acceptance of all terms and conditions;
- Bid being equal to or above the approved reserve price;
- Verification of bid security/earnest money; and
- Approval of the Competent Authority.

4. Reserve Price

- The reserve price of each lot shall be determined by the Disposal Committee and approved by the Competent Authority before commencement of the disposal.
- The reserve price shall not be disclosed to bidders unless specifically authorized under the applicable rules/procedure.
- A bid below the approved reserve price shall not ordinarily be accepted.

5. Visit / Check / Inspect of Disposable Scrap wood logs:

- Interested bidders may inspect the disposable Scrap wood logs at Pakistan Mint, Lahore before Bid submission dated during any working day from 09:00 AM to 01:00 PM, subject to fulfillment of Security Protocols.
- No bidder shall be permitted to claim ignorance of the condition of the Scrap wood logs after submission of his bid.

B- INSTRUCTIONS TO BIDDERS

1. Legal Framework:

The disposal shall be governed by:

- i. Public Procurement Regulatory Authority Ordinance, 2002 in Section 2(ca);
- ii. Applicable PPRA Regulations concerning disposal of public assets;
- iii. Applicable General Financial Rules and Government instructions;
- iv. Applicable instructions/orders regarding condemnation and dispose of Scrap wood logs;
- v. Applicable taxation laws and regulations;
- vi. Security and access regulations applicable at Pakistan Mint; and
- vii. This Bidding Document.

In case of any inconsistency, the applicable statutory/regulatory framework shall prevail over the inconsistent provision of this document.

2. Scope of Disposal

- Pakistan Mint, Lahore intends to dispose of Scrap Wood Logs available at its premises.
- The successful bidder shall purchase and remove the complete lot in accordance with the terms and conditions of this Bidding Document.

3. Eligibility of Bidders / Documents to be submitted by Bidder:

The bidder shall be an eligible individual, firm or company, as permitted under the relevant EPADS disposal activity.

The bidder shall provide the following documents/information, where applicable:

- i. Possess legal capacity to enter into the transaction;
- ii. Provide valid CNIC/Passport, as applicable;
- iii. Provide NTN/registration particulars where applicable;
- iv. Be an active taxpayer where required by applicable tax / procedure;
- v. Not be blacklisted / debarred by any competent authority;
- vi. Not be an employee/official/member of Pakistan Mint or otherwise prohibited from participation under applicable Government rules;
- vii. Not have any conflict of interest with the disposal process;
- viii. Submit the required bid security/earnest money; and
- ix. The Bidder must be submitted an affidavit/undertaking regarding eligibility and non- blacklisting.
- x. Declaration of acceptance of "As-Is-Where-Is" basis
- xi. Firm/Company Registration Certificate.

Failure to furnish a mandatory document may render the bid non-responsive.

4. Bid Security / Earnest Money

The bidder shall submit bid security/earnest money equal to Rs.10, 000/- in shape of;

- Pay Order;
- Demand Draft;
- CDR;
- Banker's Cheque; or

The earnest money shall be retained/returned in accordance with the applicable rules.

The earnest money of the successful bidder may be adjusted against the disposable price.
The earnest money shall be liable to forfeiture where the successful bidder:

- Withdraws his accepted bid;
- Refuses to complete the transaction;
- Fails to make payment within the stipulated period;
- Fails to lift/remove the disposed Scrap wood logs within the prescribed period; or
- Violates any Scrap wood logs term of the dispose.

5. Inspection of Scrap wood logs

Interested bidders may inspect the Scrap Wood Logs before submission of their electronic bids.
The inspection shall be carried out at:

- Pakistan Mint, Lahore during working hours and with prior permission of the authorized officer.
- The submission of a bid shall be deemed confirmation that the bidder has either inspected the Scrap wood logs or has voluntarily chosen not to inspect it.
- No claim regarding the quantity, quality, condition, weight or nature of the Scrap wood logs shall be entertained after submission of the bid.

6. "AS IS WHERE IS" BASIS

All disposable Scrap wood logs shall be sold strictly on:

"AS IS WHERE IS" BASIS WITHOUT ANY WARRANTY OR GUARANTEE.

7. Quantity and Measurement

The quantities mentioned in "Schedule-A" are based on estimated verification / working.

8. Bid Price

The bidder shall quote the price in **Pakistani Rupees** (Inclusive of Taxes) strictly on format given in Schedule-A (Annexure-I) against the Lot with signature and stamp.

9. Taxes and Government Levies

All applicable taxes, duties, levies, charges and deductions under the prevailing laws shall be the responsibility of the successful bidder.

10. Submission Through EPADS

Electronic bids shall be submitted only through EPADS Version 2.0 before the prescribed closing date and time. Manual bids shall not be accepted where the bidding document so specifies.

11. Deadline for Submission

Bids received after the prescribed deadline shall not be accepted.

12. Opening of Bids

Bids shall be opened at the date, time and place specified in the e-Bid.

13. Evaluation of Bids

The bids shall be evaluated strictly against the criteria stated in this Bidding Document.

The evaluation shall consider:

- Eligibility;
- Quoted price; and
- Completeness of required documents;
- Validity of earnest money;
- Compliance with terms and conditions;
- Reserve price;

The highest responsive bid meeting the prescribed requirements and competitive price shall ordinarily be recommended for acceptance.

14. Treatment in case of equal / identical bids:-

In case two or more bidders have offered equal / identical price and / or have been evaluated as the successful bidders, procuring agency shall provide opportunity to such bidders to submit revised financial bid through EPADS. The revised financial bids or prices shall not be less than the prices offered earlier. The minimum response time for such limited completion shall not be less than 24 hours in any case. Financial bids or prices shall then be evaluated in accordance with the evaluation criteria prescribed in the disposal documents. The same process shall be repeated till a single bidder wins the contract.

15. Re-Bidding

- If the procuring agency has rejected all bids under regulation 32 it may call for re-bidding.
- Procurement Cell before invitation for re-bidding shall assess the reasons for rejection and may revise evaluation criteria, reserve price or any other condition(s) in the disposal documents for bidders as it may deem necessary.

16. Conditional Bids

Conditional, incomplete or ambiguous bids shall not be accepted.

17. Validity of Bid

The bid shall remain valid for the period of 30 days.

During the validity period, the bidder shall remain bound by the submitted offer.

18. Acceptance of Bid

The highest bid shall not automatically create a concluded sale until approval by the competent authority and issuance of acceptance/award document.

19. Payment - ADVANCE PAYMENT

- The successful bidder shall deposit the full disposal value in advance before taking possession/removal of the disposed Scrap wood logs.
- Unless otherwise specified in the Bidding Documents:
- No credit facility shall be allowed.
- No Scrap wood logs shall be released against partial payment.
- The successful bidder shall pay:
- 100% of the accepted disposable price including all applicable taxes/charges before release of the disposed Scrap wood logs.

20. Mode of Payment

- Payment shall be made in shape of Cash to Pakistan Mint.

21. Failure to Pay

- If the successful bidder fails to make full payment within the prescribed period, action would be taken in accordance with PPRA's applicable Rules and Regulations.

22. Removal / Lifting of Disposed of Scrap wood logs

- The successful bidder shall remove/lift the disposed Scrap wood logs within **15 working days** from issuance of acceptance / award document duly approved by Competent Authority.
- Removal / lifting of disposed Scrap wood logs shall be borne by the successful bidder.

23. Cutting / Segregation:-

- Where cutting or segregation is if necessary, it shall be carried out in the presence of authorized representative of Pakistan Mint, whereas, any damage to government property will sole responsibility of successful bidder.

24. Security and Access Control at Pakistan Mint:

The successful bidder and his workers shall comply with all security instructions;

- Comply with security checking;
- Remain within authorized areas;
- Not photograph/video restricted areas without permission;
- Not enter prohibited areas; and
- Comply with all instructions of Pakistan Mint security staff.

The Procuring Agency may restrict or withdraw access where security requirements so demand.

25. No Unauthorized Removal

- Only the Scrap wood logs specifically identified in the approved disposable lot shall be removed.

26. Storage Charges / Delay

- Where the bidder fails to remove the Scrap wood logs within the prescribed period, Pakistan Mint may, subject to applicable rules:
- Issue a written notice;
- Impose reasonable occupation charges;
- Cancel the transaction; and/or
- Forfeit the earnest money/security.

Any such action shall be properly recorded.

27. Clarification / Addendum

- Any clarification required by bidders shall be sought in writing within the period specified in the Bidding Documents.
- Any amendment/corrigendum/addendum issued by Pakistan Mint shall be part of the Bidding Documents.

28. Grievance Redressal

- Any bidder having a grievance regarding the disposable process may submit a written complaint to the designated Grievance Redressal Committee in accordance with the applicable PPRA Rules and Regulations.
- The complaint shall be submitted within the prescribed time and manner on PPRA's EPAD system.

SCHEDULE-A - DESCRIPTION OF DISPOSABLE SCRAP WOOD LOGS

DISPOSALABLE ITEMS LAYING OUTSIDE OF GENERAL STORE			
S. No.	Detail of Scrap Wood Logs	Estimated weight (kg)	Total Cost (including Tax)
1	Wooden Scrap	05 Tons	
2	Wooden Scrap Furniture		
Total Amount			

To: [Pakistan Mint, Lahore]

Binding Contract: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

I/We, the undersigned, having examined the Bidding Document and inspected the disposable scrap wood logs, hereby offer the following amount for the lot specified below:

I/We confirm that:

1. The Scrap wood logs have been inspected/to be treated as inspected;
2. The Scrap wood logs are accepted on "as is where is" basis;
3. The quoted price is firm and unconditional;
4. All applicable taxes/charges shall be borne as required by law;
5. Full payment shall be made in advance within the prescribed period;
6. I/We shall lift the Scrap wood logs within the stipulated period;
7. I/We shall comply with all security and safety requirements of Pakistan Mint;
8. I/We are not blacklisted/debarred from any department;
9. All information/documents submitted are true and correct; and
10. I/We agree to be bound by all terms and conditions of this Bidding Document.



Name of Bidder: _____

CNIC/NTN: _____

Firm/Company: _____

Address: _____

Mobile: _____

Email: _____

Signature: _____

Date: _____

Stamp (if applicable): _____