

D10804

Bidder's Type

Sole Proprietorship

Company (Private Limited)

Company (Holding Company)

State Owned Enterprise (Public Limited)

FBR (GSTN)

 Document





4. Pulp Making Firms Shall Attach Necessary Document For Authentication. In Case Of Joint Venture With The Pulp Making Mill/factory , Authorization Certificate Shall Be Duly Attached With The Bid Document.	✓
5. The Firm Must Possess A Valid NTN/GST Registration.	✓
6. The Auction/tender Notice Can Also Be Downloaded From The PPRA And Official Website Of Election Commission Of Pakistan.	—
7. Firm/Bidder Shall Use The Polling Record Only For Pulp Making At Mill/factory And The Record Cannot Be Sold In Any Way In The Open Market. Successful Firm Shall Give An "Undertaking" On This Account On Judicial Stamp Paper Amounting To Rs.1,200/-, Duly Verified By Oath Commissioner.	—
8. The Contract For Auction Will Be Awarded Subject To The Site Visit Of Committee To The Mill/factory .	—
9. The Weight Of Polling Record/waste Paper Is 180,673 Kilograms Approximately.	—
10. Material Shall Be Weighed And The Weight Recorded In The Presence Of Both Parties (The Seller & Buyer) Shall Be Considered Final.	—
11. A Copy Of CDR Reflecting Deposit Of The Required Bid Security (As Appearing In The EPADS Portal) Must Be Attached With The Tender Through The E-Pads Portal In Favor Of The DDO, Provincial Election Commissioner, Khyber Pakhtunkhwa. The Original Security Must Also Be Submitted To The Office Of The Provincial Election Commissioner, Shami Road, Opposite Golf Club Gate No. 2, Peshawar, Before 11:00 AM On 29th September, 2026 The Security Is Refundable.	✓
12. The Reserve Price For Polling Record/waste Paper And Electoral Rolls Is Rs.60/- Per Kg (Without Taxes).	—
13. The Firm Shall Quote Rates Without Taxes. The Rates Quoted By The Firms Shall Be Considered On Per Kg Basis. In The Event Of Weight Of Polling Record Exceeding Beyond The Approximate Weight I.e. 180,673 KG, Additional Payment At The Approved Per Kg Rate Shall Be Made By The Firm On Actual Basis.	—
14. Income Tax/Sales Tax Or Any Other Applicable Tax(S) Will Be Charged At The Prescribed Government Rates, On Total Amount Of Sale Of Material Before Lifting The Material, And Shall Be Deposited Into The Concerned Government Treasury.	—
15. The Amount Of The Sale Proceed Will Be Deposited In Cash Immediately To The REC/DEC/DDO Of The Concerned District To Which The Record Pertains And No Cheque And Pay Order Will Be Acceptable In Any Case.	—
16. The Firm Shall Be Allowed To Lift The Material Only After Depositing The Amount Of Sale Proceeds And Applicable Taxes On Spot.	—

17. Tenders Received After Due Date & Time, Incomplete Or Without Bid Security, Will Not Be Accepted.	—
18. After Auction And Declaration Of The Successful Bidder, The Respective Firm Shall Be Liable To Give Consent And Invite The Auction Committee To Visit Its Pulp Making Factory/mill Within A Week. After Satisfactory Visit Of The Mill/factory By The Auction Committee, The Successful Bidder Shall Be Liable To Make An Agreement For Lifting The Polling Record Within 07 Days After Receipt Of Letter Of Intent From The PEC Khyber Pakhtunkhwa.	—
19. Successful Firm Shall Deposit Rs.1,000,000/- As Performance Guarantee In The Shape Of Pay Order/CDR In Favour Of The DDO Of The Office Of Provincial Election Commissioner, Khyber Pakhtunkhwa Before Lifting Of Election Material	—
20. The Bidder Must Ensure Complete Confidentiality Of The Material And It Must Not Be Resold, Reproduced Or Circulated In Any Form. Violation Of Confidentiality Will Result In Termination Of Contract, Forfeiture Of Payment And Any Other Legal Action Under The Relevant Rules.	—
21. The Polling Record Shall In No Case Be Burnt.	—
22. The Representative Of The Firm (By Engaging Labourers On His Own Expenses) Will Assist The Field Offices In The De-Sealing/segregation Of Election Material/stationery Items Sealed In Polling Bags.	—
23. The Firm Found Involved In The Stealing Or Purchasing Of Any Stationery Items/election Material Will Be Fined And Blacklisted And Concerned REC/DEC Shall Immediately Take All Such Material Into His Custody. The Name And Particulars Of Such Firm Shall Also Be Sent To The Relevant Authorities & Election Commission Of Pakistan For Future Record.	—
24. Fine Including Confiscation Of Deposited Money Will Be Imposed With Legal Action In Case Of Violation Of The Terms & Conditions Of The Contract By The Firm.	—
25. The Firm Shall Lift The Polling Record From All Divisions (Peshawar, Mardan, Kohat, Bannu, D.I.khan, Hazara, Malakand And/or Any Other Station Where The Record Has Been Kept) On Its Own Arrangements I.e. The Firm Shall Arrange Labour, Transport, Loading And Other Logistics At Its Own Cost, As Per Existing Condition Or Status (As Is, Where Is) And In No Case The Firm Will Lift The Polling Bags Or Any Other Stationery Items.	—
26. The Successful Bidder Shall Lift And Transport The Material Within 90-Days Period Of Contract. The Successful Firm Shall Provide Division/district Wise Schedule Of The Disposal/lifting Of Polling Record, Which Shall Also Form Part Of The Contract Agreement.	—
27. Damage To Departmental Property During Lifting/transportation Will Be Borne By The Contractor, If Any.	—

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27. Damage To Departmental Property During Lifting/transportation Will Be Borne By The Contractor, If Any.	—
28. Secure Shifting Of Material From Storage To The Disposal Area Shall Be Ensured.	—
29. Departmental Staff/committee May Supervise The Loading, Weighing, And Disposal.	—
30. In Case The Firm Fails To Lift The Polling Record In Any One Of Stations/constituencies, The Security Deposit (Performance Guarantee) Will Be Forfeited.	—
31. In Case The Bidder Fails To Lift The Record Within Stipulated Time, A Penalty Of Rs. 0.1% Per Day Of The Un-Lifted Material Value Up To The Sum Equivalent To The Amount Of Ten Percent Of The Contract Value, Shall Be Imposed And The Contract Shall Be Terminated By The Provincial Election Commissioner.	—
32. The Provincial Election Commissioner, Khyber Pakhtunkhwa Reserves The Right To Accept Or Reject Any Or All Offers, Without Assigning Any Reason.	—
33. The Decision Of Provincial Election Commissioner In The Case Of Dispute, If Any, Shall Be Final.	—



EVALUATION CRITERIA

Disposal of polling record - General Elections 2024
(Khyber Pakhtunkhwa)

D10804

Office of Provincial Election (Election Commission of Pakistan) ,
Main Shami Road, Opp: Golf Club Gate # 2., Peshawar City,
Peshawar (District), Peshawar Division (Division), Khyber
Pakhtunkhwa (KP) (Province).

Technical Marks		40
Passing Marks		20
	Qualitative	Marks
Ownership/joint Venture With Pulp Making Factory Working In A Joint Venture With Pulp Making Factory 10	—	20
Documented SOPs Covering Collection, Sealed Transportation, Supervised Pulping And Certification Of Destruction.	—	5
Financial Capabilities Income Tax Paid/returns Last 1 Year 1 Income Tax Paid/returns Last 2 Years 2 Income Tax Paid/returns Last 3 Years 3 Income Tax Paid/returns Last 4 Years 4 Income Tax Paid/returns Last 5 Years And Above 5	—	5
Relevant Experience In Last 03 Years 1 To 2 Projects Completion 2 Over 2 Projects Completion 5	—	5
Annual Turnover Rs. 1-3 Million Turnover 2 Rs. 4-6 Million Turnover 3 Over Rs. 6 Million Turnover 5	—	5

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