

TENDER DOCUMENT
RESEARCH EQUIPMENT AND CONSUMABLE
ITEMS FOR NRPU
RESEARCH PROJECTED ID: NRPU 164237-41



BAHRIA UNIVERSITY
H-11 CAMPUS ISLAMABAD

NOTE-1: Bids are to be furnished on the Bid Form and Schedule of prices given in Section v of this document. Any bid not following the format may be considered non responsive and may be rejected.

NOTE-2: Efforts have been made to avoid errors and omissions while preparing these tender documents. However, errors or omissions may creep in while editing or processing for computerization and printing. Any such error, discrepancy or omission may be brought to the notice of Bahria University, which shall rectify/correct the same. University shall not be responsible, directly or indirectly, for any consequences, damage or loss, of action consequential or incidental, to anyone, of any kind in any manner, resulting from typographical errors or omissions.

Section I

Standard Instructions to Bidders

The following data shall be applicable: -

<u>S#</u>	<u>Attribute</u>	<u>Details</u>
1.	Name of Purchaser	Bahria University H-11 Campus Islamabad
2.	Purchaser's Address	Sector H-11/4, Islamabad
3.	Collection of Bidding Documents from	Procurement Office BUI H-11 Campus Basement of MP Block
4.	Communication / Correspondence	Cdre Noman Bashir Usmani SI (M), Director Islamabad H-11 Campus Sector H-11/4, Islamabad Ph.# 051-9259500/3523, 051- 9259480
5.	Bid Submission format	The bids and prices must be submitted on the formats set out in BOQs of this document. The bids submitted on different formats shall be considered non-responsive and may be rejected.
6.	Submission of Bids by hand	1.e-bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS at (www.eprocure.gov.pk). 2. The electronic bids, must be submitted by using EPADS on or before (bid closing date and time). Electronic Bids will be opened on the same day at (bid opening time at least 30 minutes after bid closing time) 3. The Bidder also must be submitted Bid documents duly stamp and sign by the firm alongwith original CDR at Procurement office before bid closing date and time otherwise the bid will not be entertained.
7.	Submission of Bids by post	In case a bidder prefers to submit bid through courier, he must ensure that it is dispatched timely enough to reach Director Islamabad H-11 Campus office before the date and time specified in section-II of bidding document. The bids so dispatched must be addressed as under, with clear marking of tender documents and firms complete address mentioned on the envelopes: The President Purchase Committee Director Islamabad H-11 Campus Bahria University Sector H-11, Islamabad

8.	Non Eligible Bidders	This Invitation for Bids is open to all eligible bidders, except as provided hereinafter. Bidders, who have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consultancy for the preparation of the design, specifications, and other documents to be used under this Invitation for Bids. Bidders under a declaration of ineligibility for corrupt and fraudulent practices.
9.	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation and labor charges, if any. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
10.	Criteria for commercial bid evaluation.	Total Lowest Cost (Inclusive of all applicable taxes, transportation & labor charges) after being technically compliant.
11.	Criteria for Technical Bids Evaluation	The bidder must have at least Three years of experience in relevant field and must in position of original dealership certificate.
12.	Percentage for quantity increase or decrease	The quantity can be increased or decreased upto maximum of 15% as per client requirements for first/subsequent order on same rate.
13.	Execution	The work order (as per attached format) will be issued to the vendor who shall sign for its acceptance.
14.	Defect liability period	a. The bidder commits the construction material used under this order are new, and that they incorporate all recent improvements in design and materials unless provided otherwise in the work order. The contractor further warrants that all the construction process under this work order shall have no defect, arising from design, seepages materials or workmanship. From any act or omission of the contractor, that may develop some defect under normal use of the constructed facility in the conditions prevailing in the normal weather shall be liability of the contractor b. One year defect liability period shall apply. c. Certificate of defect liability period should be backed by Principal contractor if the contract is being given to another petty contractor. d. The client shall promptly notify the vendor in writing of any claims arising during the defect liability period. e. Upon receipt of such notice, the bidder shall, within the period specified with all reasonable speed, repair the defective parts thereof, without costs to the client. f. If the contractor, having been notified, fails to remedy the defect(s), within a reasonable period, the client may proceed to take such remedial action as may be necessary, at the contractor's risk and expense and without prejudice to any other rights which the client may have against the constructor under the Contract.

		g. Date of release of final bill shall be reckoned for start of defect liability period. Retention money maximum upto 10% can be withheld for one year start of DCP.
15.	Arbitration	The order / contract shall be construed according to the laws of Pakistan. Any difference of opinion or dispute arising between the parties in relation to the order / contract shall be settled amicably by both the parties. If not settled, the matter shall be referred to Rector Bahria University Islamabad as arbitrator whose decision shall be final and binding upon both the parties. No dispute once decided by the arbitrator shall be agitated in any court of Law.
16.	Liquidated Damages	1% of the cost of entire order of such work as remained un completed for every day up to maximum of 10 days. If work is not done even after penalty for 10 consecutive days, BU has the right to cancel Purchase order and have the right to give the contract to next lowest bidder on risk and expense of bidder.
17.	Payment	Payment will be made through cheque within 45 days after completion of project and its acceptance by the site in charge. Interim payment Certificate (Running Bills) of Minimum amount upto Rs 1.0 Million may be made.
18.	Any Other Condition	Any other condition specific to this project not included in this tender document can be included or communicated through purchase order, whose format is given in section V(3).
19.	Mobilization	Mobilization Advance & Secure Advance is not admissible.
20.	Compensation	No compensation/price adjustment whatsoever is allowed

Section II

Special Instructions to Bidders

<u>S#</u>	<u>Attribute</u>	<u>Details</u>
1.	Name of Project	Procurement of Research Equipment and Consumable item for NRPU 164237-41 - Bahria University H-11 Campus Islamabad.
2..	Tender Published on	13-09-2026
3.	Medium	EPAD, EPMS and Newspapers
4.	Source of Funds	Bahria University's Revenue
5.	Deadline for bid submission	28 September 2026 at 1030 hrs.
M	Time, date, and place for bid opening.	28 September 2026 on 1100 hrs. Office of Director Campus Bahria University H-11 Islamabad
7.	Bidding Procedure	Single stage Single envelope procedure shall apply
8.	Amount of bid security	3.5 % of the contract value in the form of Bank Draft/ Pay Orders in Favor of Bahria University Islamabad.
9.	Bid validity Period	30 Days
8.	Visit to site	Interested parties may visit site for preparation of bids. to seek any further information, any time before the closing date for bid submission. University is open till 1400 hours each day except Saturday/Sunday or public holidays.
9	Subject and file No.	Subject PROCUREMENT OF RESEARCH EQUIPMENT AND CONSUMABLE ITEM FOR NRPU 164237-41 - BAHRIA UNIVERSITY H-11 CAMPUS ISLAMABAD. File No. BUI-H11/NRPU-164237-41/2026/003
10	Acceptance of work	A Committee of experts from Director H-11 Campus shall be constituted to inspect the items purchased. The committee may use any sources, tool or technique to test the quality of supply made by the contractor. Payment would be made on production of acceptance certificate issued by the committee/end user. The date of acceptance shall be reckoned for start of defect period liability.

Section III
Schedule of Requirements

The schedule stipulates hereafter is the period during which the supply is required to be completed, tested and accepted.

<u>Detail of Items</u>		Supply Date
a.	PROCUREMENT OF RESEARCH EQUIPMENT AND CONSUMABLE ITEM FOR NRPV 164237-41 - BAHRIA UNIVERSITY H-11 CAMPUS ISLAMABAD.	30 days after issuance of Work Order/Lol.

Section-IV
Specification

S.No.	Equipment	Specification	Quantity
1.	Low Volume Sampler	Dust and Particulate sampler (Only original manufacturer)	2
2	Hand Held Portable Spirometer	Digital Spirometer Brand: CONTECMEDICAL Model:SP80B	1
3	Sampling Filter Paper	Quartz Filter Paper	1

Serial No:- _____

MANDATORY

1. Prices are to be quoted on form and format provided by Bahria University.
2. The same is to be filled with Ball Point/ Ink Pen with hand. Price and total Amount be clarify mentioned in relevant column.
3. All Taxes/ Transportation Charges etc are to include in the total cost column.
4. No erasing / cutting in total Cost Column is allowed.
5. The Grand total must be calculated arithmetically.
6. In Case correction is inevitable, the same is to be cut clearly and signed thereof on each item separately.
7. Where subtotal or section total is required, the same is also to be calculated and clearly written.
8. Section IV (BoQs), serially numbered and stamped by BU, is to be submitted in original to obviate any queries.
9. Re- typed / Re-generated format of BoQs by supplier/ Contractor are unacceptable and will make the firm Non-responsive.
10. Alternatives / upgraded models of obsolescence / obsoleted items must be supported by OEMs certification.

Signature of the Recipient with Name: _____

Section V Standard Forms

1. Bid Form

To: [name and address of Purchaser]

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, will deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we hereby agree that our Bid Security as being provided herewith this "Bid Form" will remain with the Purchaser.

We also agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with our written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____

2. Price Schedule in Pak. Rupees

Name of Bidder _____ IFB Number : _____ Page _____ of _____.

S#	<i>Detail of items</i>	<i>Amount of total work</i>	<i>2.8% bid security</i>
a.	PROCUREMENT OF RESEARCH EQUIPMENT AND CONSUMABLE ITEM FOR NRPV 164237-41 - BAHRIA UNIVERSITY H-11 CAMPUS ISLAMABAD.		

Name of Bidder / Firm:

Signature _____

Date: _____

Seal: _____