

No.F.1-2/2026-27 (IMCG)/
Islamabad Model College for Girls (PG)
F-7/2, Islamabad



PRE-QUALIFICATION NOTICE

Islamabad Model College for Girls (PG) F-7/2, Islamabad intends to invite sealed proposal(s) for pre-qualifications from valid registered, reputable, active tax payers and well experienced firms for the following works during the Financial Year 2026-27:-

S#	Head of Accounts	Bid Security
1	A13001-Repair and Maintenance of Transport	60,000/-
2	A13101-Machinery and Equipment	25,000/-
3	A13201-Furniture and Fixture	20,000/-

2. Interested firms may obtain details during office hours before the closing date. Firms shall have a minimum of 5 year(s) relevant experience of working with government sector/organizations. Interested firms having NTN, GST, Vendor Number and Active Tax Payer Certificates by FBR along with an affidavit to the effect that the firm is not blacklisted may send/submit their proposals/relevant documents under sealed covered at **Islamabad Model College for Girls (PG) F-7/2, Islamabad.**

3. The tenders shall be opened by the Purchase Committee on the last date i.e 21 Sept for submission of tender at 11:30am in the office of Vice Principal being Chairman Purchase Committee in the presence of bidders who shall be present at the moment. Firms applying for Pre-qualification will submit quotations on demand of college administration as and when the repair of concerned items will be required. The successful firm will ensure the completion of task within the specified time.

4. Principal IMCG(PG) F-7/2, Islamabad reserve the right to reject any or all proposals at any time prior to acceptance of the proposals under PPRA rules.

6. Pay Order amounting to Rs.1000/- (Non-refundable) in favour of the Principal of the college must be attached with the application for Pre-qualification. Application without the pay order will not be considered.

6. Last date for receipt of application for Pre-qualification is 21 Sept.


(DR. FAUZIA TANVEER SHEIKH)
PRINCIPAL

**Terms & Conditions for Pre-Qualification of Repair of Transport, machinery
& Equipment, Furniture & Fixtures 2026-2027**

General

1. A Call deposit (as mentioned against each tender item) in favour of the Principal, Islamabad Model College for Girls (PG) F-7/2, Islamabad is required to be deposited with the College Accountant/DDO.
2. Specific time will be given to successful bidders for the supply of articles, failing which penalty per day Rs. 500/- will be charged to the bidder and after issuance of 10-days, the order will be treated as Cancelled. Subsequently the same supply order will be awarded to the next successful bidder.
3. The articles shall be delivered free of cost (including fitting/carriage charges/octroi and local taxes) at Islamabad Model College for Girls (PG) F-7/2, Islamabad.
4. The articles supplied shall be strictly in accordance with the specification/samples/requirements.
5. The use of any below standard material shall make the goods liable to rejection. In such an eventuality neither the security shall be refunded nor would the college be obliged for any monetary compensation to the firm concerned.
6. In case of any defects the firm shall replace the defective items as its own risk and cost for a period of one year from the date when all the items have been supplied at Islamabad Model College for Girls (PG) F-7/2.
7. Income/Sales Tax shall be deducted as per Government rules/instructions as amended time to time. The firm/bidder should be an active tax payer on list (ALT) of FBR.
8. Only such firms are allowed to submit their tender/bids, which are registered with Certificate and Latest return submitted to Sales Tax Department, must be attached.
9. To ensure one year Guarantee on all items including onsite service shall be given on letter head pad.
10. The earnest money of un-successful bidder will be returned within one week after opening the tender.
11. Workshop/office should be situated within the twin cities Rawalpindi and Islamabad which could be inspected before issuance of work/supply order. Workshop should be equipped with relevant tools and technical personals.
12. An Affidavit must be provided to the effect that the firm is not black listed in any Federal Government department.
13. The rates quoted in the tender shall be valid up to 30-06-2027. Escalation rates shall not be permissible on any account.
14. Purchase Committee reserves the right to reject any PQ/tender or part of PQ/Tender by Assigning valid reasons.


(PRINCIPAL)

Islamabad Model College for Girls (PG), F-7/2, Islamabad

PREQUALIFICATION FORM (2026-27)

(Repair of Transport, Machinery & Equipment's, Furniture & Fixtures, Hardware)

- Note:** (1) Contractors/Vendors must fill in all the details as required in the form.
(2) Print/Fill in Blue/black pen, use capital letters.

Firm's Name: _____

National Tax No. _____

Sales Tax Registration No. _____

Date of Registration (Company): _____

Principal Activity of (Company) in FBR Record: _____

Owner(s) Name(s): _____

Business Address: _____

Telephone: _____ Fax: _____ Mobile(s): _____

Authorized Signatures / Stamp
(Chief Executive or the person
authorized to sign and submit bid)

Attachments:

- | | |
|--------------------------|---------------------------------|
| ☐ | Copy of CNIC |
| ☐ | Copy of NTN |
| ☐ | Copy of Sales Tax Registration |
| ☐ | Active Tax Payer Number 2024-25 |
| ☐ | Bank Draft/Pay order |

(for office use only)

submission date:
