

AUCTION NOTICE FOR OLD/USED FIXED ASSETS

1. The Official Liquidator SME Bank Limited (IOL) invites sealed bids, from the interested parties/bidders, for the auction of old/used items consisting of different categories placed / available at SME Bank HO located at Nazimuddin Road, F-6/1, Blue Area, Islamabad:

- (i) **Category -A (ACs / Electrical Items)**
- (ii) **Category-B (Wood/ Ply Sheet Items)**
- (iii) **Category- C (Office Equipment /Items)**
- (iv) **Category-D (Scrap Papers / files)**

The complete list of above items in hard form copy is available at Head Office of the SME bank located at Nazimuddin Road, F-6/1, Blue Area, Islamabad for collection/ perusal. Besides this, the same list has also been displayed on websites of PPRA (www.ppra.org.pk) and SME Bank Ltd (www.smebank.org).

2. Interested parties/bidders can inspect items of their interests as mentioned above during working day from **24.09.2026 to 07.10.2026** from 10.00 am to 5:00 pm (except Saturday and Sunday).
3. Interested parties/bidders can submit their proposals for all categories of items or one or more categories of items by mentioning the offer for each category separately **(i) Bid for Category -A (ACs / Electrical Items), (ii) Category-B (Wood/ Ply Sheet Items, (iii) Category- C (Office Equipment /Items), Category-D (Scrap Papers / files).**
4. **For Category-D (Scrap Papers / files),** bidders are required to quote the rates **per KG** for the scrap papers / files and thus, the payment amount of the bid will be determined on the basis of actual weight of the scrap papers to be done at the time of delivery.
5. Bid Offers in written form duly signed by the bidders should reach to the Official Liquidator at the below given address by post or by hand on or before **08.10.2026** up to 03:30 pm and shall be opened in the presence of bidders on same day at 04:00 pm at SME Bank Head Office Islamabad.
6. The parties/bidders must furnish pay order (s) for earnest money equivalent to Rs 5,000 for bidding for each category - A, B, C & D making total Rs. 20,000/ for bidding for all four categories. Earnest money is refundable to the unsuccessful bidders. No offer will be accepted without bid security or lesser amount and the same will be rejected straightaway.
7. The Bid Offer has to be submitted in a separate envelop marked as **"Bid for Auction of old/used items"** and also marked clearly as **"Confidential"**. Copy of CNIC of bidder, his complete address and phone/cell numbers must be mentioned in the written offer. In case the offer is from a company/firm/ organization, the bid offer has to be signed by the representative duly authorized by the company/firm.

8. The successful party/bidder shall pay tax on offered amount as per relevant laws / rules for filer and non-filer.
9. If successful party/bidder fails to deposit the bid amount within 10 days from the date of bid acceptance letter or refuses to take possession of items within the given time-line, SME Bank shall have the right to forfeit earnest money/advance payment and items may be given to the 2nd highest bidder and so on as the case may be.
10. Employees of SME Bank are not allowed to participate in the bidding process.
11. All the parties/bidders must furnish the bid price on prescribed Performa namely “**Bid Submission Form**” (Annexure-I).
12. This Auction Notice along with details Terms & Conditions (Annexure-II), Bid Submission Form etc. are available on PPRA website at www.ppra.org.pk as well as SME Bank website www.smebank.org.
13. Bid will remain valid for 30 days from the date of opening of sealed bid. Pay Order/banker's cheque of un-successful parties/bidders will be released within 10 days from the date of execution of the deal / contract with the successful bidder.
14. The Official Liquidator reserves the right to reject any or all bids as per relevant PPRA Regulations.

**The Official Liquidator
SME Bank Ltd. (IOL)
Head Office 56-F,
Nazimuddin Road, F-6/1,
Blue Area, Islamabad.**

TERMS & CONDITIONS FOR SALE OF OFFICE FURNITURE, OFFICE EQUIPMENT, COMPUTER EQUIPMENT

1- Brief Introduction:

SME Bank Limited (hereafter referred to as “the Bank”) is a financial institution owned by the Federal Government, having its registered office at 56-F, Nazim-uddin Road, F-6/1, Blue Area, Islamabad. The Bank intends to sell Old/Used Items as displayed on websites of SME Bank Ltd as well as website of PPRA through an open auction process.

2- Asset Details:

Sale Basis:

The assets shall be sold “as-is-where-is” basis.

3. ELIGIBILITY.

- i. The auction is open to all Pakistani individual nationals, whether residing in Pakistan or abroad.
- ii. Companies/firms and societies registered in Pakistan under the relevant laws can also Participate in the auction.

4. MODE OF AUCTION

- i. Bidders must submit a sealed-bid offer for the purchase of the said assets on or before the bid-submission date i.e **08.10.2026**.
- ii. Bids shall be quoted in Pakistani Rupees for the total price exclusive of applicable sales tax for each category of used items / assets offered for auction.
- iii. For Category-D (Scrap Papers / files), the bidders are required to shred the papers / files before taking over the possession thereof. Scrap Papers are being sorted out and will be made available for delivery to the successful bidder in phases. Weight of the scrap papers will be done by the bidder at the time of delivery.

5. MODE OF PAYMENT

- i. After evaluation of bids received, successful bidder / party shall be communicated the decision of the competent authority regarding his / her bid offer by way of bid acceptance letter within 30 days from the date of opening the sealed bid.
- ii. The successful bidder will be required to deposit entire amount (100%) of successful bid offer for purchase of ACs/ Electrical items, office furniture, and office equipment, as offered for auction after adjusting the earnest money through pay order /DD in favor of SME Bank Ltd within 10 days from the date of bid acceptance letter.
- iii. For Category-D (Scrap Papers / files), the successful bidder will make the payment against the actual weight of scrap papers / files before taking over the shredded papers.

6. Penalty:

Non-payment of total bid amount within the given time line will result in the automatic cancellation of his/her bid offer and earnest / surety money already deposited shall be forfeited instantly.

7. General Terms:

- i. Bidders must satisfy themselves regarding the nature, condition, and ownership of the assets before bidding; no claim shall be entertained later. The interested parties will be deemed to have read and accepted the terms / conditions enumerated in this document and would be bound by these selling terms.
- ii. Sealed bid should be submitted on the prescribed “Bid Submission Form” (Annexure-I).
- iii. The Bank reserves the right to withdraw the auction notice / sale process of these used items /fixed assets without assigning any reason. SME Bank Ltd reserve the right to reject any or all bids as per relevant PPRA regulations.
- iv. The Bank reserves the right to amend / delete/ add any of the provisions contained herein, which shall be shared / published well before the date for submission of the sealed bid.
- v. The Bank may amend, delete, or add any terms, and such changes shall be communicated before bid submission/open-auction stage.
- vi. All payments shall be made through Pay Orders in favor of “SME Bank Ltd, Islamabad”.
- vii. The successful bidder must takeover / pick the relevant assets / items purchased by him / her under this auction process within 15 days from the date of bid acceptance letter.

SME Bank Ltd, Head Office, Islamabad
Bid Submission Form for Fixed Assets

(Annexure-I)

I / We submit the bid offer for the purchase of Old/Used Items as displayed on websites of SME Bank Ltd as well as website of PPRA for the Category as mentioned against each as follow:

Fixed Assets at HO Islamabad:	Bid Amount in Rs. (Exclusive of Sale Tax)
i) Category -A (ACs / Electrical Items)	
ii) Category-B (Wood/ Ply Sheet Items)	
iii) Category- C (Office Equipment /Items)	
iv) For Category-D (Scrap Papers / files)	

Name of the Bidder: _____

CNIC _____

Address: _____

Cell No: _____

Pay order details: _____

Signature of bidder: _____

SME Bank Ltd (IOL)
Head Office, Islamabad
List of used/ Surplus Items lying at Head Office for auction

S #	Description	Quantity/length
Category-A (ACs / Electrical Items)		
1	4 Ton AC Gree (Indoor and Out Door unit on only)	4
2	Networking Cable	2 bundle
3	Tube Rod fitting	96 frames with tube rods
4	Coaxial cable	01 bundle
5	Copper Pipes	15 (7 feet length of each pipe Approx)
6	Electrical cable	1Bundle
7	Electrical D.B panel	5
8	Electrical Distribution switch box	50
Category-B (Wood/ Ply Sheet Items)		
9	Wooden Cabinet	4
10	Wooden Doors (sheet)	10
11	Wooden Hole Almirah	1
12	Wooden Partition	3
13	Wooden Plant Pot	18
14	Wooden Rack	6
15	Wooden Table	3
16	Laminated Sheet Almirah	4
Category- C (Office Equipment /Items)		
17	Server Cabinet large	2
18	Server Cabinet small	1
19	Iron Cigarette stand	4
20	FM 200 fire extinguisher system (two cylinders and pipes) earlier installed at Data Center)	1
21	Clay Planter with plants	96
22	Glass Door	6
23	Iron Fire Proof Safe	1
24	Category-D (Scrap Papers/files etc)	Weight to be Ascertained at the time of Delivery/ Disposal