

PAKISTAN ORDNANCE FACTORIES, WAH CANTT
Application Form for Pre-Qualification
Closed Framework Agreement [Year 2026-27]

1. Firm's Name: _____
2. Particulars of Head Office: _____
Postal Address: _____

Tele: _____ Mob: _____
Fax: _____ E-Mail: _____
3. Particulars of sub-offices including branches at Rawalpindi / Taxila / Hassanabdal.
Name: _____
Address: _____

Phone: _____
Mobile: _____
Fax, E-Mail: _____
4. N.T.N. _____
5. Registration No: _____ Registration Authority: _____
6. a) Member of _____ (Name of Trade / Industry / Body)
b) Membership No. _____
7. Date of Establishment: _____ - _____ - _____
8. a. Total number of Employees: _____
b. Detail of fleet owned, with Model/ Year: _____

9. Main area of business at;

- a. Karachi, Sonmiani & its surroundings, KPT, QICT.
- b. Quetta, Lahore, Kashmore, Khanewal, Sarghodha, Gilgit Jaglot.
- c. Rawalpindi, Taxila, Hassanabdal.

10. Relevant services carried out in the last five years that best illustrate your qualification / credentials.

11. Name of Managing Director / Chief Executive: _____

Dated: _____

Signature of CEO / Director of firm
with stamp

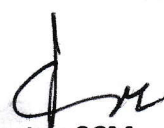
Pre-Qualification Criteria:

Documents to be attached (in duplicate).

Firms, not meeting the following criteria, will not be considered for pre-qualification: -

- i. Registration with DGDP, SECP / Chamber of Commerce & Industry / Goods Forwarding Agencies, other statutory bodies, FBR / Provincial Revenue Authorities (viz. Punjab Revenue Authority, Sindh Revenue Board etc. in Income / Sales & other Govt. Taxes as well as Active on ATL).
- ii. Satisfactory past performance with Departments / Organizations, already worked with. (Certificate from the departments etc to be provided).
- iii. Financial Status as per Bank Statement for the last 1 complete year worth Rs.20 Mn. / Annum minimum.
- iv. No Litigation History of being guilty in any previous contracts / services (Affidavit to be provided).
- v. Maintaining minimum 15 freight forwarding vehicles, required for transportation by POF (List of transport fleet registered in the name of Company with documentary evidence to be provided).
- vi. Security Clearance of firms from POF Security Agency (699 FIU).

Note: In pursuance to Federal Government / MODP policy directives, M/s NLC holds First Right of Refusal for their transportation services. Accordingly, the lowest evaluated responsive rate discovered through competitive bidding will be offered to M/s NLC to match & upon their acceptance, the contract will be awarded to M/s NLC, failing which, the contract will be awarded to lowest evaluated responsive bidder.


Director-SCM
POF's Wah Cantt
Tele # 051-9055-21088

 -09-2026



POF 1262-A
(INDIGENOUS
SUPPLIES)

Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To M/s

Dear Sirs,

Reference : TENDER ENQUIRY NO. 0040/LP/CMC/57/P-A

DATED 18-SEP-26

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

- 1.1 Tenders will be opened at 12:00 hours on 12-OCT-26 at Bid Centre adjacent to Rabita Hall, POF Wah Cantt. Quotation must be submitted electronically on www.ebidding.pof.gov.pk before 30 minutes of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

Tender Enquiry No:

0040/LP/CMC/57/P-A

Tender to be opened on:

12-OCT-26

Address as follows:-

(www.ebidding.pof.gov.pk) BID CENTER

ADJACENT TO RABITA HALL

POFs, WAH CANTT.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

- 2.1 For Materials, the prices should be filled in column 5 and delivery date in column 7 of the schedule to this Tender Enquiry. As per PPRA Rule 36(b), **Single Stage two envelope method** will be utilized for "Open competitive bidding." Moreover, technical & commercial evaluation of Bids will be carried out strictly as per PPRA rules and contract(s) will be awarded to the most advantageous bidder(s).

- 2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Cont....P-2

Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of commercial tenders, extendable if so desired.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-

F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at **WAH CANTT**

In this case Octroi duty, will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt., that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the material/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

Contd...P-3

4. TENDER FEE

The tender must be accompanied by a copy of non-refundable fee by means of a crossed postal order/pay order for Rs. 500/- in favour of: **Director-Admin-POFs, Wah Cantt.** The tender fee instrument in original must be provided on day/date of tender opening in the Bid Center.

4.1 TENDER SAMPLE

Where required, offer must accompany tender sample., strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID Security

5.1 A copy of Bid Security should accompany the tender in shape of deposit at call receipt/Pay Order/Banker Cheque from scheduled bank drawn in favour of :-

GM-Sourcing Direct Materials, POFs WAH CANTT.

5.2 Bid security instrument in original must be provided on the day/date of tender opening in the Bid Center as under:

- a. Registered/indexed firms - 2% of quoted value subject to the maximum ceiling of Rs. 0.5 Mn.
- b. Registered/un-indexed firms - 3% of quoted value subject to the maximum ceiling of Rs. 0.75 Mn.
- c. Unregistered Firms - 5% of quoted value subject to the maximum ceiling of Rs. 1.00 Mn.
- d. Govt organization/production units/state owned enterprises/welfare projects of Svcs HQ - Rs 0.50 M. can be waived off on request by DG(C)
- e. Bid money will be returned to unsuccessful (less first three lowest quotee firms) bidders on opening of commercial offers
- f. Bid money will be returned to successful bidders on submission of performance bond/unconditional B.G.
- g. Quotation accompanied with less bid money will be accepted on provisional basis for 10 x days after opening of bids. However the firms are bound to provide/furnish the balance bid money within 10 x days after opening of bid otherwise such quotations will be ignored or rejected
- h. Offers received without Bid Security will not be entertained.
- i. Bid money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

6. ACCEPTANCE OF OFFERS

6.1 POF may reject all bids or proposals at any time prior to the acceptance of bid(s) or proposal, but is not required to justify grounds for its rejection. POF shall incur no liability towards supplier or contractor who have submitted bids or proposals.

6.2 PERFORMANCE BOND

- (a) The successful bidders shall provide performance bond which shall not exceed 10% of contract value, in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee on a prescribed format. The performance Bond will be in favour of C.M.A.(POF) Wah Cantt. It will be returned on satisfactory completion of contract.
- (b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 PAYMENT

Payment will be made by the CMA(POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorised in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to be removed from the approved list.

Yours faithfully

AMIR HUSSAIN
MANAGER

for PAKISTAN ORDNANCE FACTORIES

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0040/LP/CMC/57/P-A

18-SEP-26

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)	(6)		(7)
Item No.	Description with Specs. etc.	Unit	Qty	Quoted Value	Price Per Unit FOR or free delivery		Delivery Date
					In Figures	In Words	

1	PHOSPHORIC ACID (ORTHO) H ₃ PO ₄ , ASSAY % 85.0 MIN, SPECIFIC GRAVITY 1.685 MIN, COLOR APHA<20, CHLORIDE% 0.001 MAX, SULPHATES% 0.01 MAX, NITRATES/NITRIC ACID% 0.001 MAX ALUMINUM (AL)% 0.001 MAX, IRON (FE)% 0.001 MAX, HEAVY METAL (PB)% 0.001 MAX, TOTAL IMPURITIES% 0.05 MAX LIQUID, TRANSPARENT, (PACKED IN 35KG PLASTIC JERRY CANS) W/G ACCEPT/REJECTION WILL BE SUBJECT TO QUALIFICATION OF ADV SAMPLE IN CHEM. ANALYSIS & FUNCTIONAL TRIAL	KG	25000				01 X MONTH OR EARLIER (AS THE STORE IS URGENTLY REQUIRED).
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Total Rs =	
+ GST =	
Total value Rs =	

(2) For Plant & Machinery:
Specification:-

(3) Special Conditions

- Shelf life of the stores must be mentioned in Technical Quotation.
- F.O.R basis / Free delivery of the store at Central Stores, POF Wah Cantt.
- Price escalation clause is not allowed.
- Store must be delivered / supplied within the delivery period of the contract.
- Any quantity of store if found defective functionally will be replaced by the supplier free of cost.
- In case of failure to supply the store within delivery period, LD charges will be imposed on the firm as per existing procedure.
- Tender Fee must be attached with Technical Offer.
- Bid Security must be attached with Commercial Offer.
- Items should be of reputed OEM/ branded company.
- Reputable firms having relevant experience and good performance are eligible to participate in the bid /Tender.
- Date and stamp of the postal order must be visible.
- The firm is responsible to supply the store according to the Description and Specification as mentioned in the Tender Enquiry.
- Only Registered Suppliers (with Sales Tax & Income Tax Deptt) who are on Active Taxpayers List (ATL) of FBR are eligible to supply Goods/Services to Govt. Deptts.
- Material Safety Data Sheet (MSDS) may be provided along with each consignment.
- Undertaking of T.E. Schedule should be returned duly signed & stamped with Quotation.
- All the interested firms are required to submit the documentary evidence of their professional, technical, financial, legal & managerial competency for bid evaluation.
- PTC issued by Punjab Province must be provided.
- In case of registration with POFs, registration certificate may be enclosed.
- Supplier must be provided technical literature / data of all quoted items alongwith their quotation both online & hard form.
- Inspection of the stores will be carried out by Q.A - Deptt POF Wah Cantt.
- 100% payment will be made after receipt & acceptance of the stores at POF Wah Cantt.

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0040/LP/CMC/57/P-A18-SEP-26

(1)	(2)	(3)	(4)	(5)	(6)		(7)
Item No.	Description with Specs. etc.	Unit	Qty	Quoted Value	Price Per Unit FOR or free delivery		Delivery Date
					In Figures	In Words	

22. Minimum 02Kg of Phosphoric Acid as advance sample is essentially required alongwith Technical Offers. It is clearly noted that no extra time after opening of Technical offers will be provided to any supplier/bidder as per TE Clause 4.1.
23. Technical Offers of the firms without 02Kg of Phosphoric Acid as advance sample will not be entertained and offers will be rejected then & there.
24. Offers with bid money less than 50% of the required amount will be rejected straightaway. Remaining amount (above 50%) must be submitted within 10 days of commercial opening, otherwise offer will be rejected.
25. Past performance of the firm must be satisfactory.
26. Supplier's Capability Performa attached with T.E is mandatory. New entrant firms/quoting the store for first time must submit dully filled Performa along with undertaking with the Technical Offer. POFs reserve the right to reject offers without the requisite information.
27. Offers of firms with credible past performance with POFs will be given due consideration.
28. Firm/Bidder/Supplier will only be entertained who shows/confirms Min 12.5MT (50% of TE) stock of Phosphoric Acid is readily available with them otherwise offers may be rejected during evaluation of offers subject to urgency of store.
29. Firm/Bidder/Supplier will confirm the supply of complete tendered store (25MT) within 01 x month after placement of CONTRACT.
30. Firm will supply the 12.5MT within 10 Days after placement of contract.
31. Lab Test report confirming Technical Specifications / Parameters will be provided by firm / supplier at the time of each supplies of store.
32. Public Sector Organizations / POF subsidiaries may be exempted from Supplier Capability Performa. However, POFs may require the same from existing suppliers where considered necessary based on value, nature or risk of procurement.
33. Proof of successful completion of contract of same/similar nature &/or comparable value store to any government organization may be attached (if any) and will be given extra weightage at time of evaluation of offers.
34. Firm's warranty / gurrantee supported by manufacturer's quality and test certificate may be also provided.
35. POF reserve rights to divide 25M.Tons requirement b/w L1 & L2 @ L1 rates to guarantee uninterrupted factory operations.
36. Failure to deliver the first 12.5M.Tons within 10xdays will result in immediate contract cancellation, PB forfeiture & risk purchase action at the firm's expense.
37. Bidder must disclose the location of warehouse for the ready 12.5M.Tons stock, for physical inspection by POF.

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0040/LP/CMC/57/P-A

18-SEP-26

(1)	(2)	(3)	(4)	(5)	(6)		(7)
Item No.	Description with Specs. etc.	Unit	Qty	Quoted Value	Price Per Unit FOR or free delivery		Delivery Date
					In Figures	In Words	

Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____
 Date _____

Signature of the Tenderer _____
 Name _____
 Position _____
 Address _____
 Income Tax G.I.R. No _____
 Official Stamp _____

SUPPLIER'S CAPABILITY

1. NAME OF THE FIRM: _____

2. ADDRESS: _____

2.1- Tele No: _____

2.2- Fax No: _____

2.3- Email Address _____

3. CHECK ONE BOX

PUBLIC LTD ☐ PRIVATE LTD ☐ PARTNERSHIP ☐ SOLE PROPRIETORSHIP ☐

3.1- Established Since: _____

4. BRANCHES, IF ANY: _____

5. THEIR ADDRESSES: _____

6. CAPACITY:

Manufacturer ☐ Stockist ☐ Authorized Dealer/Distributor ☐ Agent to Foreign Firm ☐

Importer ☐

7. IF MANUFACTURER, PROVIDE FOLLOWING:

7.1- Range of Products Manufactured: _____

7.2- Inspection/Quality Assurance Facilities: _____

7.3- Iso-9000 Certified ☐ If So Attach Proof Documents

7.4- Certificate of Registration Under Factories Act 1934 ☐

8. IF STOCKIST, PROVIDE FOLLOWING:

8.1- Details of Stocks Held (List of Items): - _____

8.2- Approx. Stock Value _____

8.3- Location of Stocks: _____

9. IF AUTHORIZED DEALER/DISTRIBUTOR, PROVIDE FOLLOWING:

9.1- Authenticated copies of dealership / distribution certificate issued by OEMs

10. IF AGENT TO FOREIGN FIRM, PROVIDE FOLLOWING:

10.1- Agency Agreement of Foreign Principal(s) (Valid for 3 to 5 years)

11. IF IMPORTER, ATTACH FOLLOWING:

11.1- Bill of Lading of Import of Same / Similar Nature Store

11.2- GD (Good's Declaration) in Name of Supplier for Same / Similar Store

12. FINANCIAL CAPABILITIES (Please attach proof)

12.1- ATTACH FOLLOWING AUDITED DOCUMENTS (Last Year):

Banker's Certificate / Letter of Credit Commitment ☐ Bank Statement ☐13. We hereby certify that our current financial commitments will not adversely affect the future commitments ☐14. We hereby certify that sufficient working capital resources or banking facilities are available to meet contracting obligations ☐