

Standard Bidding Document

Procurement of Stationery, Miscellaneous/Cleaning Items, Water Bottle Refills, Computer Accessories, Toners/Cartridges, and Civil & Electrical Items etc.
(Goods)

National

Single Stage-One Envelope



September 24, 2026

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Table of Contents

REQUEST FOR BIDS	1
Instructions to Bidders	3
Bid Data Sheet	23
Bids Data Sheet (BDS)	24
Eligibility Criteria	27
Evaluation Criteria	28
Items/Lots	31
Related Services of Goods:	100
Items/Lot Specification	101
Price Schedule	158
General Conditions of Contract	160
Special Conditions of Contract	170
Bid Securing Declaration	175
Contract Form	177
Integrity Pact	180
Performance Guarantee Form	182
Annexure	185
SCHEDULE OF PRICES / PRICE BID (BILL OF QUANTITIES)	186
Procurement Forms	187
Financial Resources	1
Past Experience and Completed Contracts	1

Historical Contract Non-Performance, and Pending Litigation and Litigation History	1
Financial Capacity and Net Worth Evaluation Form	1
Average Annual Turnover	1
Additional Forms and Documents	190

REQUEST FOR BIDS

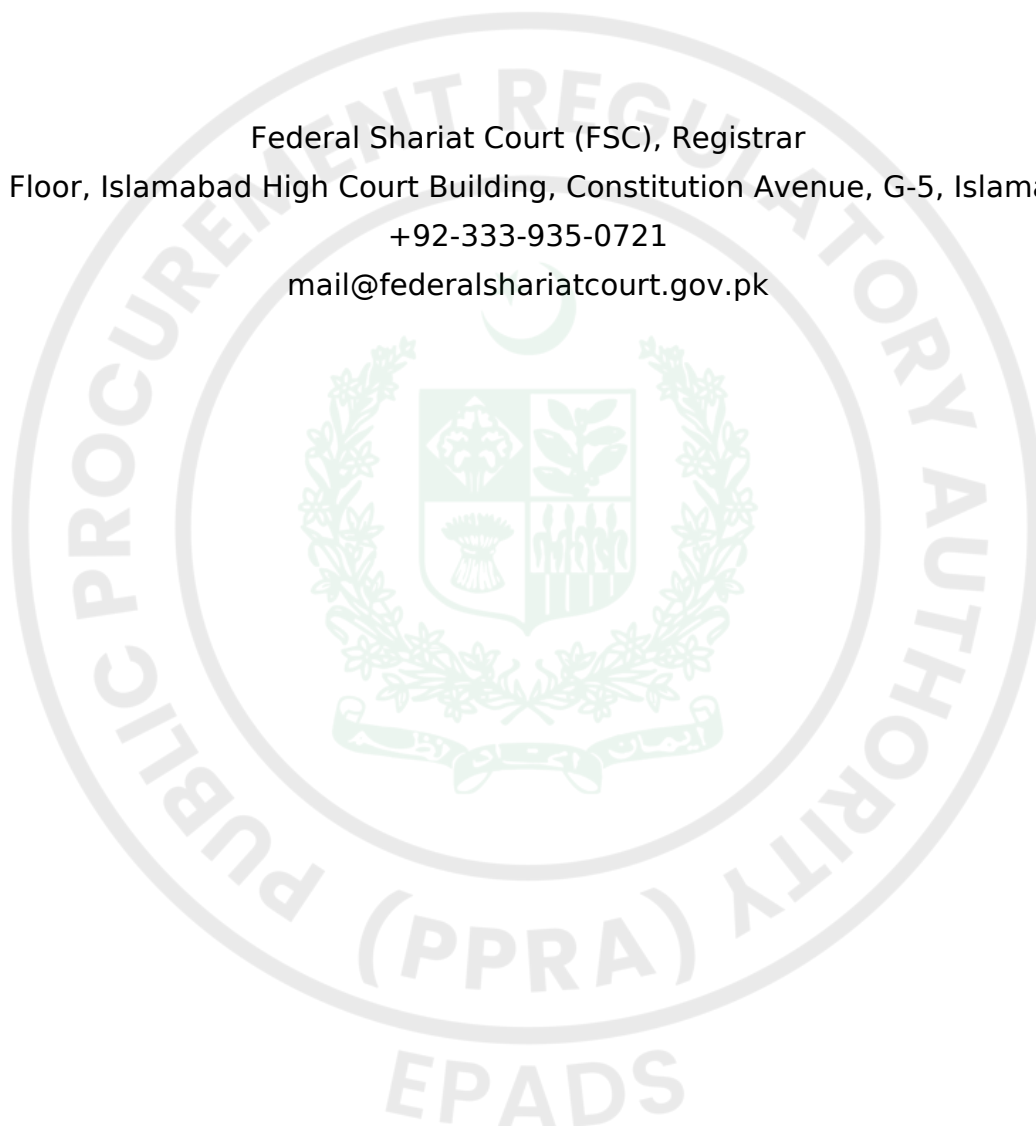
PROCUREMENT OF GOODS

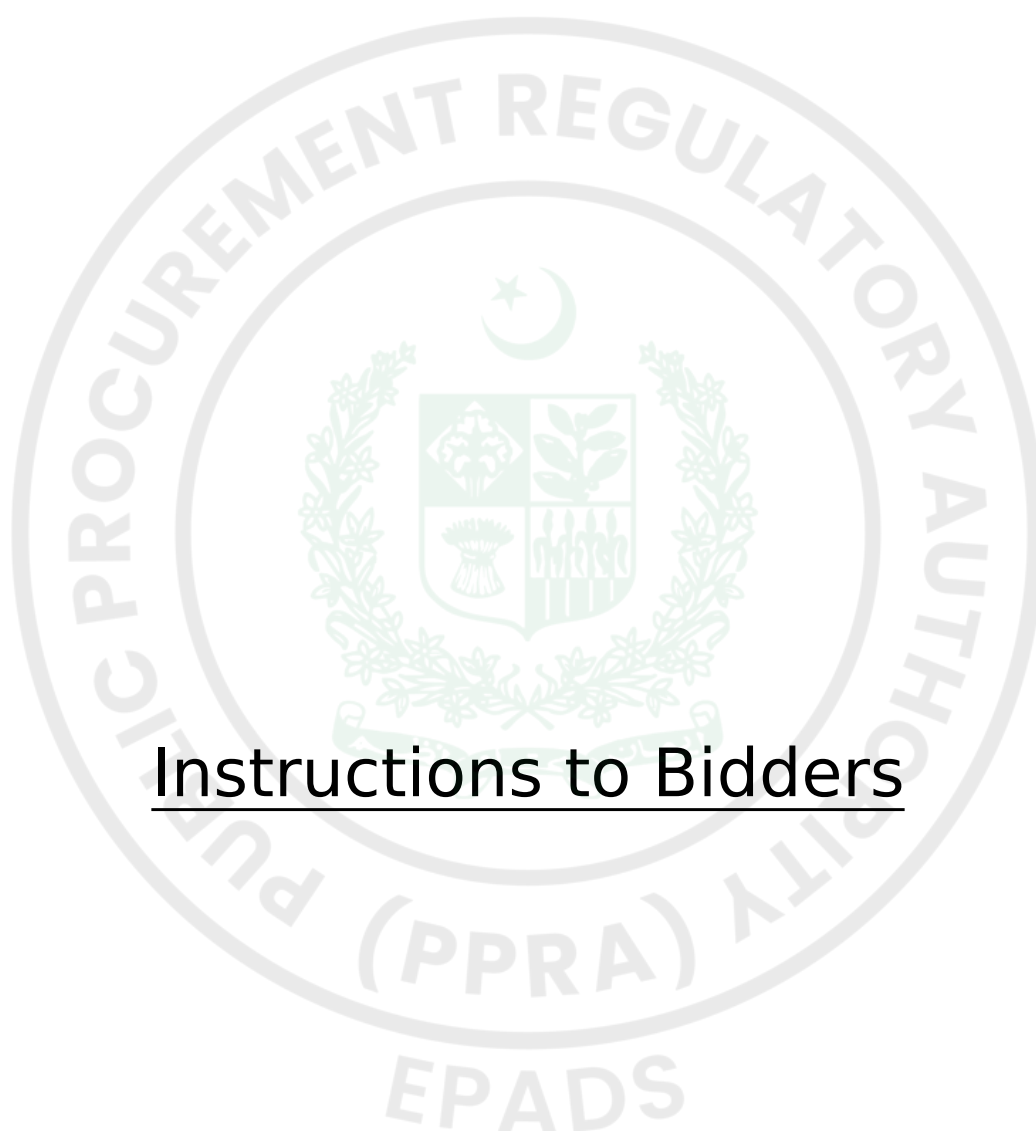
1. The **Federal Shariat Court (FSC)** has reserved Funds for the procurement planned for FY **2026-27**. The **Federal Shariat Court (FSC)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Procurement of Stationery, Miscellaneous/Cleaning Items, Water Bottle Refills, Computer Accessories, Toners/Cartridges, and Civil & Electrical Items etc.**" with the reference of "**P130972**"
2. The **Federal Shariat Court (FSC)** invites sealed Bids from eligible Bidders for procurement of goods described in the bidding documents on **EPADS v2.0**.
3. **Single Stage-One Envelope** will be used by adopting **Quality Based Selection (QBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.
4. All Bids must be accompanied by a Bid Security amounting described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit, Demand Draft** or all bids must be accompanied by bid securing declaration in the format specified in the Bidding documents
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **<https://epads.gov.pk/opportunities/federal/procurements/130972>** for all the interested bidders registered on **EPADS v2.0**. Bidders are required to get themselves registered on **EPADS v2.0** to participate in Bidding process.
6. The e-bids, prepared in accordance with the instructions in the e-Bidding Documents, must be submitted through **EPADS v2.0** on or before **Monday, October 12, 2026 11:00 AM**. E-bids will be opened using **EPADS v2.0** on the same day at **Monday, October 12, 2026 11:30 AM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on

the new version of **EPADS v2.0**, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>

In terms of Rule 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (www.ppra.org.pk).

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Instructions to Bidders

A. Introduction

1.Scope of Bids

1.1 The Procuring Agency (PA), as indicated in the **Bids Data Sheet (BDS)** invites Bids **through EPADS v2.0** for the provision of Goods for as specified in the BDS and **in Section V - Evaluation Criteria, Specifications & Schedule of Requirements**. The name, identification, and number of items/deliverables are provided in the **BDS**. The successful Bidders will be expected to provide the goods within the specified period and timeline(s) as stated in the **BDS**.

2. Source of Funds

2.1 Source of funds is referred in Clause-1 of Invitation for Bids.

3. Eligible Bidders

3.1 A Bidder may be natural person, company or firm or public or semi-public agency of Pakistan or any foreign country, or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture, consortium, or association. In the case of a joint venture, consortium, or association, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The joint venture, consortium, or association shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture, consortium, or association during the Bidding process, and in case of award of contract, during the execution of the contract.

3.2 Verifiable copy of the agreement that forms a joint venture, consortium or association shall be required to be submitted as part of the Bid.

3.3 The appointment of Lead Member in the joint venture, consortium, or association shall be confirmed by submission of a valid Power of Attorney to the Procuring Agency.

3.4 Any bid submitted by the joint venture, consortium or association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated (or post qualified if required) with respect to its contribution only, and the responsibilities of each party shall not be substantially altered without prior written approval of the Procuring Agency and in line with

any instructions issued by the Authority.

(The limit on the number of members of JV or Consortium or Association may be prescribed in BDS, in accordance with the guidelines issued by the PPRA).

3.5 The invitation for Bids is open to all prospective suppliers, manufacturers, or authorized agents / dealers subject to any provisions of incorporation or licensing by the respective national incorporating agency or statutory body established for that particular trade or business. Procuring agencies shall specify the registration/licensing requirements for the foreign bidders keeping in view the requirement of that business.

3.6 A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:

1. are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the Goods to be purchased under this Invitation for Bids.
2. have controlling shareholders in common; or
3. receive or have received any direct or indirect subsidy from any of them; or
4. have the same legal representative for purposes of this Bid; or
5. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bids of another Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or
6. Submit more than one Bid in this Bidding process.

3.7 A Bidder may be ineligible if –

1. he is declared bankrupt or, in the case of company or firm, insolvent;
2. payments in favor of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;

3. the Bidder is convicted, by a final judgment, of any offence involving professional conduct;

4. the Bidder is blacklisted locally or by international organizations and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of Bid securing declaration.

3.8 As and when required, bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

3.9 Bidders shall submit Bids relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract amounting to more than ten (10) percent of the Bid price is envisaged.

4. Eligible Goods and Related Services

4.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such goods and services. For purpose of this Bid, ineligible countries are the countries declared ineligible by the Federal Government.

5. One Bid per Bidder

5.1 A bidder shall submit only one Bid, in the same bidding process, either individually as a Bidder or as a member in a joint venture or any similar arrangement.

5.2 The Bidder shall not engage a subcontractor for any portion of the contract if the value of such subcontracting exceeds thirty percent (30%) of the total contract amount.

6. Cost of Bidding

6.1 Any cost incurred by the bidder relating to the preparation and submission of its Bid shall be borne by the bidder, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. Bidding Documents

7. Contents of Bidding Document

7.1 The Goods required, Bidding procedures, and terms and conditions of the contract are prescribed in the Bidding Documents. In addition to the Invitation for Bids, the Bidding documents which should be read in conjunction with any addenda issued in accordance with **ITB 9.1** include:

Section I -Invitation to Bids

Section II Instructions to Bidders (ITB)

Section III Bid Data Sheet (BDS)

Section IV Evaluation Criteria, Specifications, Schedule of Requirements

Section V Bid Forms

Section VI General Conditions of Contract (GCC)

Section VII Special Conditions of Contract (SCC)

Section VIII Contract Forms

7.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding documents. Failure to furnish all the information required in the Bidding documents through **EPADS v2.0** will be at the Bidder's risk and may result in the rejection of his Bids.

8. Clarification of Bidding documents

8.1 A prospective Bidder requiring any clarification of the Bidding documents may notify the Procuring Agency through **EPADS v2.0**.

8.2 The Procuring Agency will within three (3) working days after receiving the request for clarification, respond to any request for clarification through **EPADS v2.0** provided that such request is received not later than three (03) days prior to the deadline for the submission of Bids as prescribed in **ITB 22**

8.3 Copies of the Procuring Agency's response will be forwarded to all identified Prospective Bidders through **EPADS v2.0**, including a description of the inquiry, but without identifying its source.

8.4 Should the Procuring Agency deem it necessary to amend the Bidding document as a result of a clarification, it shall do so following the procedure under **ITB 9**.

8.5 If indicated **in the BDS**, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned **in the BDS**. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding document.

8.6 Minutes of the pre-Bid meeting, if applicable, including the text of the questions asked by Bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be uploaded on **EPADS v2.0**. Any modification to the Bidding documents that may become necessary as a result of the pre-Bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to **ITB 9**. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a Bidder.

9. Amendment of Bidding documents

9.1 Before the deadline for submission of Bids, the Procuring Agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder or Pre-Bid meeting may modify the Bidding documents by issuing addenda through **EPADS v2.0**.

9.2 The Procuring Agency shall promptly publish the addendum through **EPADS v2.0**.

9.3 Any addendum issued including the notice of any extension of the deadline shall also be communicated through EPADS v2.0 to all the bidders who have already submitted their bids. Such bidders shall have the right to withdraw their already submitted bid and re-submit the revised bid prior to the original or extended bid submission deadline.

9.4 To give prospective Bidders reasonable time in which to take an addendum/corrigendum into account in preparing their Bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of Bids through **EPADS v2.0**:

Provided that the Procuring Agency shall extend the deadline for submission of Bids, if such an addendum is issued within last three (03) days of the Bids submission deadline.

C. Preparation of Bids

10. Language of Bid

10.1 The Bid prepared by the bidder, as well as all correspondence and documents relating to the Bids exchanged by the Bidder and the Procuring Agency shall be written in the English language unless otherwise specified in the BDS. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language unless otherwise specified in the **BDS**, in which case, for purposes of interpretation of the Bidder, the translation shall govern.

11. Documents and samples Constituting the Bid

11.1 The Bid prepared by the Bidder shall constitute the documents required in the **BDS**.

Details of sample(s) where applicable and requested in the BDS.

1. Documentary evidence established in accordance with ITB that the Bidder is eligible and/or qualified for the subject bidding process;
2. Documentary evidence establish that the Bidder has been authorized by the manufacturer to deliver the goods into Pakistan, where required and where the supplier is not the manufacturer of those goods;
3. Documentary evidence establish that the goods and related services to be supplied by the Bidder are eligible goods and services, and conform to the Bidding Documents;
4. Bid security or Bid Securing Declaration furnished in accordance with **ITB 18**.

12. Documents Establishing Eligibility of the Goods and Conformity to Bidding documents

12.1 To establish the conformity of the bidder to the Bidding document, the Bidder shall furnish as part of its Bids the documentary evidence that Goods provided conform to the technical specifications and standards.

13. Documents Establishing Eligibility and Qualification of the Bidder

13.1 The Bidder shall furnish, as part of its Bid, all those documents establishing the Bidder's eligibility to participate in the Bidding process and/or its qualification to perform the contract if its Bid is accepted.

14. Form of Bids

14.1 The Bidder shall fill the Form of Bid furnished in the Bidding documents. The Bids Form must be completed without any alterations to its format and no substitute shall be accepted.

15. Bids Prices

15.1 The Bids Prices quoted by the Bidder in the Form of Bid and in the Price Schedules shall conform to the requirements specified below or exclusively mentioned hereafter in the Bidding documents.

15.2 All items in the Schedule of Requirement must be listed and priced separately in the Price Schedule(s). If a Price Schedule shows items listed but not priced and neither explicitly denied, their prices shall be construed to be included in the prices of other items.

15.3 Items not listed in the Price Schedule shall be assumed not to be included in the Bid, and provided that the Bid is still substantially responsive in their absence or due to their nominal nature, the corresponding average price of the respective item(s) of the remaining substantially responsive Bidder(s) shall be construed to be the price of those missing item(s).

15.4 The Bid price to be quoted in the Form of Bid in accordance with **ITB 14.1** shall be the total price of the Bid.

15.5 The Bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total Bid price of the Goods it proposes to provide under the contract.

15.6 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account. A Bid submitted with an adjustable price will be treated as non-responsive and shall be rejected.

16. Bids Currencies

16.1 Prices shall be quoted in Pakistani Rupees unless otherwise specified in the BDS in accordance with Rule 30 (2) of the Public Procurement Rules, 2004.

17. Bids Validity Period

17.1 Bids shall remain valid for the period specified in the **BDS** after the Bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of Bid validity will be determined from the complementary Bid securing instrument, i.e. the expiry period of Bid Security or Bids Securing Declaration as the case may be.

17.2 The procuring agency shall ordinarily be under an obligation to process and evaluate the bid and to issue letter of award within the stipulated bid validity period.

17.3 Under exceptional circumstances, prior to the expiration of the initial Bid validity period, the Procuring Agency may request the Bidders' consent to an extension of the period of validity of their Bids only once through **EPADS v2.0**, for the period not more than the period of initial bid validity. The Bid Security provided under **ITB 18** shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security or causing to be executed its Bid Securing Declaration. A Bidder agreeing to the request will not be required nor permitted to modify its Bid, but will be required to extend the validity of its Bid Security or Bid Securing Declaration for the period of the extension.

18. Bid Security or Bid Securing Declaration

18.1 The Bidder shall furnish as part of its Bid, a Bid Security in accordance with Rule 25 of the Public Procurement Rules, 2004.

18.2 The original Bid Security shall be enclosed within the sealed envelope and to be submitted physically before closing time for submission of bids. Whereas, scanned copy of bid security shall be uploaded electronically through EPADS v2.0 before closing hours for submission of bids.

18.3 The Bidder who failed to submit the original Bids security before the submission deadline shall be disqualified straightaway.

18.4 The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to **ITB 18.7**.

18.5 The Bid Security shall be denominated in the local currency, and it shall be a Bank Draft in the name of the Procuring Agency and valid for twenty-eight (28) days beyond the end of the validity of the Bid. This shall also apply if the period

for Bids/Bid Validity is extended. In either case, the form must include the complete name of the Bidder.

18.6 The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in **ITB 18** are invoked.

18.7 Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible, however in no case later than thirty (30) days after the expiration of the period of Bids Validity prescribed by the Procuring Agency pursuant to **ITB 17**. The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, after whichever of the following that occurs earliest:

- a. the expiry of the Bid Security;
- b. the entry into force of a procurement contract and the provision of a Performance Guarantee, for the performance of the contract if such a guarantee, is required by the Bid documents;
- c. the rejection by the Procuring Agency of all Bids;
- d. the withdrawal of the Bids prior to the deadline for the submission of Bids, unless the Bids documents stipulate that no such withdrawal is permitted.

18.8 The successful Bidder's Bids Security will be discharged upon the Bidder signing the contract, or furnishing the Performance Guarantee.

18.9 The Bid Security may be forfeited or the Bid Securing Declaration executed:

- a. if a Bidder:
- b. withdraws its Bid during the period of Bid Validity as specified by the Procuring Agency, and referred by the Bidder on the Form of Bids except as provided for in **ITB 17.2**; or
- c. does not accept the correction of errors; or
- d. in the case of a successful Bidder, if the Bidder fails:
- e. to sign the contract; or
- f. to furnish Performance Guarantee.

19. Withdrawal, Substitution, and Modification of Bid

19.1 Before Bid submission deadline, any Bidder may withdraw, substitute, or modify its Bid after it has been submitted through EPADS v2.0. Bids requested to be withdrawn, shall be returned unopened to the Bidders through **EPADS v2.0**.

20. Format and Signing of Bid

20.1 The Bidder shall prepare and submit Bids with due diligence after carefully reading all the terms and condition **before bid submission deadline** through EPADS v2.0.

D. Submission of Bids

21. Submission of Bids through EPADS v2.0

21.1 The Technical and Financial Bids if required to submitted, shall be submitted on **EPADS v2.0**.

22. Deadline for Submission of Bids

22.1 Bids shall be received by the Procuring Agency through **EPADS v2.0** before bid submission deadline.

22.2 The Procuring Agency may, under exceptional circumstances, extend the deadline for the submission of Bids, after recording reasons in writing and in an equal opportunity manner.

In such case, all rights and obligations of the Procuring Agency and the Bidders that were previously governed by the original deadline shall thereafter be subject to the revised deadline.

E. Opening and Evaluation of Bids

23. Opening of Bids

23.1 The Bid Evaluation Committee of the Procuring Agency shall open all Bids through the EPADS v2.0, on the date and time specified in the Bid Data Sheet (BDS).

23.2 The Bid Evaluation Committee **shall generate minutes through EPADS v2.0 containing brief details of bid opening process.** The record of the Bid opening shall include, as a minimum: the name of the Bidder, the Bid price if applicable, and the presence or absence of a Bid Security or Bid Securing Declaration.

23.3 The procuring agency shall live broadcast the opening of bids on national media or on their website or digital channels, if the volume of procurement exceeds five hundred million rupees in case of goods and services and one thousand million rupees in case of works.

23.4 In case the date of opening of bid has been declared as public holiday or the procuring agency fail to open bid due to any EPADS v2.0 related issues, the submission and opening of bids shall be shifted to the next working day on the same time.

23.5 In case of Single Stage One Envelope Procedure, the Bidders names, the Bid prices, the total amount of each Bid and, the presence or absence of Bid Security, Bid Securing Declaration and such other details as the Procuring Agency may consider appropriate, will be announced by the Bid Evaluation Committee.

24. Clarification of Bids

24.1 To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a clarification of its Bid including breakdown of prices.

24.2 The request for clarification and the response shall be sought through EPADS v2.0 **before three days prior to the deadline for submission of bids.** No change in the prices or substance of the Bids shall be sought, offered, or permitted.

24.3 The alteration or modification in the BIDS which in any way affect the following parameters will be considered as a change in the substance of a Bids:

1. evaluation & qualification criteria;
2. required scope of work or specifications;
3. all securities requirements;
4. tax requirements;

5. terms and conditions of Bidding documents.

6. change in the ranking of the Bidder

24.4 From the time of Bids opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bids it should do so through **EPADS v2.0**.

25. Preliminary Examination of Bids

25.1 Prior to the detailed evaluation of Bids, the Procuring Agency will determine whether each Bid:

1. meets the eligibility criteria defined in **ITB 3**;
2. has been prepared as per the format and contents defined by the Procuring Agency in the Bidding documents;
3. is accompanied by the required securities; and
4. is substantially responsive to the requirements of the Bidding documents.

25.2 The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.

25.3 A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding documents, without material deviation or reservation. A material deviation or reservation is one that: -

1. affects in any substantial way the scope, quality, or performance of the Goods;
2. limits in any substantial way, inconsistent with the Bidding documents, the Procuring Agency's rights or the Bidders obligations under the Contract; or
3. if rectified, would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids.

25.3 If a Bids is not substantially responsive, it will be rejected by the Procuring Agency and may not subsequently be evaluated for complete technical responsiveness.

26. Examination of Terms and Conditions; Technical Evaluation

26.1 The Procuring Agency shall examine the Bids to confirm that all terms and conditions specified in the **GCC** and the **SCC** have been accepted by the Bidder without any material deviation or reservation.

26.2 The Procuring Agency shall evaluate the technical aspects of the Bids submitted, to confirm that all requirements specified in Schedule of Requirements and Technical Specifications of the Bidding documents have been met without material deviation or reservation.

26.3 If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the Bid is not substantially responsive in accordance with **ITB 25.2**, it shall reject the Bid.

27. Correction of Errors

27.1 Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -

1. if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;
2. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and
3. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.
4. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bids, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

27.2 The amount stated in the Bid will, be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bids Securing Declaration may be executed.

28. Conversion to Single Currency

28.1 To facilitate evaluation and comparison, the Procuring Agency will convert all Bids prices expressed in the amounts in various currencies in which the Bids prices are payable. For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate prevailing on the date of opening of financial bids specified in the bidding documents, in accordance with weighted average customer exchange rates list issued by the State Bank of Pakistan on that day.

29. Evaluation of Bids

29.1 The Bids, quotations, or proposals shall be evaluated by the respective evaluation committees as per evaluation criteria described in the Bidding Documents in accordance with Rule 29 and 30 of the Public Procurement Rules, 2004.

1. Least Cost Based Selection (LCBS)

After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered Successful Bid.

2. Quality and Cost Based Selection (QCBS)

In such combination, there shall be some specific weightage of both the technical features and financial aspects of the proposal. The financial marks shall be awarded on the basis of inverse proportion calculations. The successful bid shall be declared, on the basis of combined evaluation.

3. Quality Based Selection (QBS)

After meeting the requirements of eligibility, qualification and substantial responsiveness the bid in compliance with all the mandatory (technical) specifications/requirements and attaining highest marks in the Technical Evaluation considering all other qualitative and/or quantitative parameters (or point rated criteria) for technical proposal(s) such as working methodology, implementation plan, resource allocation, additional functionalities, risk management approach, knowledge transfer techniques, post implementation methodology etc. shall be treated as highest ranked bid. Later on, the financial proposal of highest ranked bidder shall be opened, however, in case of failure to proceed further with such a bidder, the procuring agency may resort to second

highest bidder and so on.

29.2 In case of tie of bids, the bidders shall be provided an opportunity to offer their best and final monetary offer through EPADS v2.0. However, in no case the rates shall be higher than the original financial bids.

30. Domestic Preference

30.1 The procuring agency shall evaluate and compare bids, allow for preference to domestic bidders, while competing with the international bidders in accordance with the policies of Federal Government.

The percentage of preference, to be accorded shall be clearly mentioned in the bidding documents under the bid evaluation criteria.

31. Determination of Successful Bid

31.1 Selection technique will be adopted for determining the Successful Bid in accordance with the criteria referred in the BDS or prescribed in the separate section titled as Evaluation Criteria.

31.2 In case where the Procuring Agency adopts the Cost Based Evaluation Technique and, the Bid with the lowest evaluated price from amongst those which are eligible, compliant and substantially responsive shall be the Successful Bid.

31.3 The Procuring Agency may adopt the Quality & Cost Based Selection Technique due to the following two reasons:

1. Where the Procuring Agency knows about the main features, usage and output of the products; however not clear about the complete features, technical specifications and functionalities of the goods to be procured and requires the bidders to submit their proposals defining those features, specifications and functionalities; or
2. Where the Procuring Agency, in addition to the mandatory requirements and mandatory technical specifications, requires parameters specified in Evaluation Criteria to be evaluated while determining the quality of the goods.

31.4 In such cases, the Procuring Agency may allocate certain weightage to these factors as a part of Evaluation Criteria, and may determine the ranking of the bidders on the basis of combined evaluation in accordance with provisions of Rule 2(1)(h) of the Public Procurement Rules, 2004.

32. Abnormally Low Financial Bids

32.1 Where the Bid price is considered to be abnormally low, the Procuring Agency shall perform price analysis either during determination of Successful Bids or as a part of the post-qualification process.

32.2 The Procuring Agency may reject an Abnormally low financial bids.

32.3 In order to identify the Abnormally Low Bids (ALB) following approaches can be considered to minimize the scope of subjectivity:

1. Comparing the Bids price with the cost estimate;
2. Comparing the Bids price with the Bids offered by other Bidders submitting substantially responsive Bids; and
3. Comparing the Bids price with prices paid in similar contracts in the recent past either government- or development partner-funded.

32.4 The Procuring Agency will determine to its satisfaction whether the Bidder that is selected as having submitted the successful bid is qualified to perform the contract satisfactorily.

32.5 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as the Procuring Agency deems necessary and appropriate. Factors not included in these Bidding documents shall not be used in the evaluation of the Bidders' qualifications.

32.6 Procuring Agency may seek "Certificate for Independent Price Determination" from the Bidder and the results of reference checks may be used in determining an award of contract.

Explanation: The Certificate shall be furnished by the Bidder. The Bidder shall certify that the price is determined keeping in view of all the essential aspects such as raw material, its processing, value addition, optimization of resources due to economy of scale, transportation, insurance and margin of profit etc.

32.7 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's Bids, in which event the Procuring Agency will proceed to the next ranked Bidder to make a similar determination of that Bidder's capabilities to

perform satisfactorily.

F. Award of Contract

33. Criteria of Award

33.1 The Procuring Agency will award the Contract to the Bidder whose Bids has been determined to be substantially responsive to the Bidding documents and who has been declared as Most Advantageous Bidder.

34. Negotiations

34.1 The procuring agency shall not engage in negotiations with respect to scope and price with the bidder except when the procuring agency conducts a procurement using direct **or negotiated** contracting or a request for proposals with evaluation based on quality alone.

34.2 The procuring agency may negotiate with the most advantageous bid with a view to streamline the work or task execution, at the time of contract finalization on methodology, work plan, staffing, finalizing payment arrangements, delivery arrangements, minor amendments to the special conditions of the contract.

35. Procuring Agency Right to reject all bids

35.1 The Procuring Agency reserves the right to reject all bids or proposals at any time prior to the issuance of the Letter of Award, without incurring any liability, in accordance with Rule 33 of the Public Procurement Rules, 2004.

36. Procuring Agency's Right to Vary Quantities at the Time of Award

36.1 The Procuring Agency reserves the right at the time of contract award to increase or decrease the **quantity of** Goods originally specified in these Bidding documents provided this does not exceed **by** 15%, without any change in unit price or other terms and conditions of the Bids and Bidding documents.

37. Notification of Award

37.1 Prior to the award of contract, the procuring agency shall announce and publish the result of bid evaluation on **EPADS v2.0** in accordance with Rule 35

of the Public Procurement Rules, 2004.

37.2 The Bidder whose Bids has been accepted will be notified of the award by the Procuring Agency prior to expiration of the Bids/Bid Validity period. The Letter of Award will state the sum that the Procuring Agency will pay the successful Bidder in consideration for the delivery of Goods as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price).

37.3 The Letter of award will constitute the formation of the Contract, subject to the Bidder furnishing the Performance Guarantee and signing of the contract.

38. Signing of Contract

38.1 Promptly after issuance of Letter of award, Procuring Agency shall send the successful Bidder the draft Contract, incorporating all terms and conditions as agreed by the parties to the contract.

38.2 Immediately after the Redressal of grievance by the GRC (if any), mandatory standstill period in accordance with Rule 35 of the Public Procurement Rules, 2004 and **after fulfillment of all condition's precedent** of the Contract Form, the successful Bidder and the Procuring Agency shall sign the Contract.

39. Corrupt & Fraudulent Practices

39.1 Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices.

F. Grievance Redressal & Complaint Review Mechanism

40. Constitution of Grievance Redressal

40.1 The Grievance Redressal Committee shall address the grievance, if any submitted by any party, including the bidder, in accordance with Rule 48 of the Public Procurement Rules, 2004 to be read with Redressal of Grievances Regulations, 2021.

40.2 In case if any party or the bidder is not satisfied with the decision of the GRC or if it fails to decide within ten days, the bidder or the party may file an appeal before the Appellate Committee of the Authority in accordance with Rule 48 of the Public Procurement Rules, 2004 to be read with Redressal of Grievances Regulations, 2021.

G. Mechanism of Blacklisting

41. Mechanism of Blacklisting

41.1 The Procuring Agency shall initiate blacklisting proceedings against any bidder, supplier, or contractor in accordance with the Mechanism for Blacklisting Regulations, 2024, read with Rule 19 of the Public Procurement Rules, 2004.

41.2 The blacklisted/debarred bidder may file the review petition before the Authority in accordance with Rule 19 of the Public Procurement Rules, 2004 to be read with Procedure of filing and disposal of Review Petitions Regulations, 2021.





Bid Data Sheet

Bids Data Sheet (BDS)

The following specific data for the procurement of Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number

ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. Introduction

BDS Clause Number 1

ITB Number 1.1

Name of Procuring Agency: **Federal Shariat Court (FSC)**

The subject of procurement is: **Procurement of Stationery, Miscellaneous/Cleaning Items, Water Bottle Refills, Computer Accessories, Toners/Cartridges, and Civil & Electrical Items etc.**

Expected commencement date: **Monday, October 26, 2026**

BDS Clause Number 2

ITB Number 2.1

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P130972**

BDS Clause Number 3

ITB Clause Number 3.1

JV/Consortium or Association Allowed: **No**

Number of JV/Consortium Members: **Nil**

see section of eligibility criteria.

B. Bidding Documents

BDS Clause Number 4

ITB Number 8.1

The Bidders may seek clarifications through **EPADS v2.0** : Clarification Date:
Monday, September 28, 2026

C. Preparation of Bids

BDS Clause Number 5

ITB Number 10.1

The Language of all correspondences and documents related to the Bids shall be in: **English**

List of documents required along with the bid: No

BDS Clause Number 6

ITB Number 11.1

Items/Lots and threre related documents:

See section items and Lots

BDS Clause Number 7

ITB Number 12.1

Items / Lots Specifications:

see section of items specifications.

BDS Clause Number 8

ITB Number 15.6

The price shall be **Fixed**.

BDS Clause Number 9

ITB Number 16.1

Currency of the Bids shall be : **PKR**

BDS Clause Number 10

ITB Number 17.1

The Bids/Bid Validity period shall be: **280 Days**

BDS Clause Number 11

ITB Number 18.1

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**

The Bid Security shall be in the form of: **Pay Order, Banker's Cheque, Call at**

Deposit, Demand Draft

D. Submission of Bids

BDS Clause Number 12

ITB Number 20.1

Bid shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad before bid submission deadline.

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Monday, October 12, 2026 11:00 AM**

E. Opening and Evaluation of Bids

BDS Clause Number 13

ITB Number 23.1

The Bids opening shall take place on **EPADS v2.0**.

Day : **Monday**

Date: **Monday, October 12, 2026**

Time : **11:30 AM**

BDS Clause Number 14

ITB Number 31.1

Selection technique adopted will be: **Quality Based Selection (QBS)**
see Evaluation Criteria

F. Review of Procurement Decisions

BDS Clause Number 15

ITB Number 41.1

Grievance against this procurement shall be submitted online on EPADS v2.0.

Arbitrator shall be appointed by mutual consent of the both parties.

Eligibility Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	NADRA CITIZENSHIP (CNIC/NICOP)
Sole Proprietorship	FBR (NTN)
Company (Private Limited)	FBR (GSTN)

Evaluation Criteria

Eligible bidder(s) with substantially responsive bid(s) offering **Quality Based Selection (QBS)** shall be consider for the award of contract(s).

Quality Based Selection (QBS)

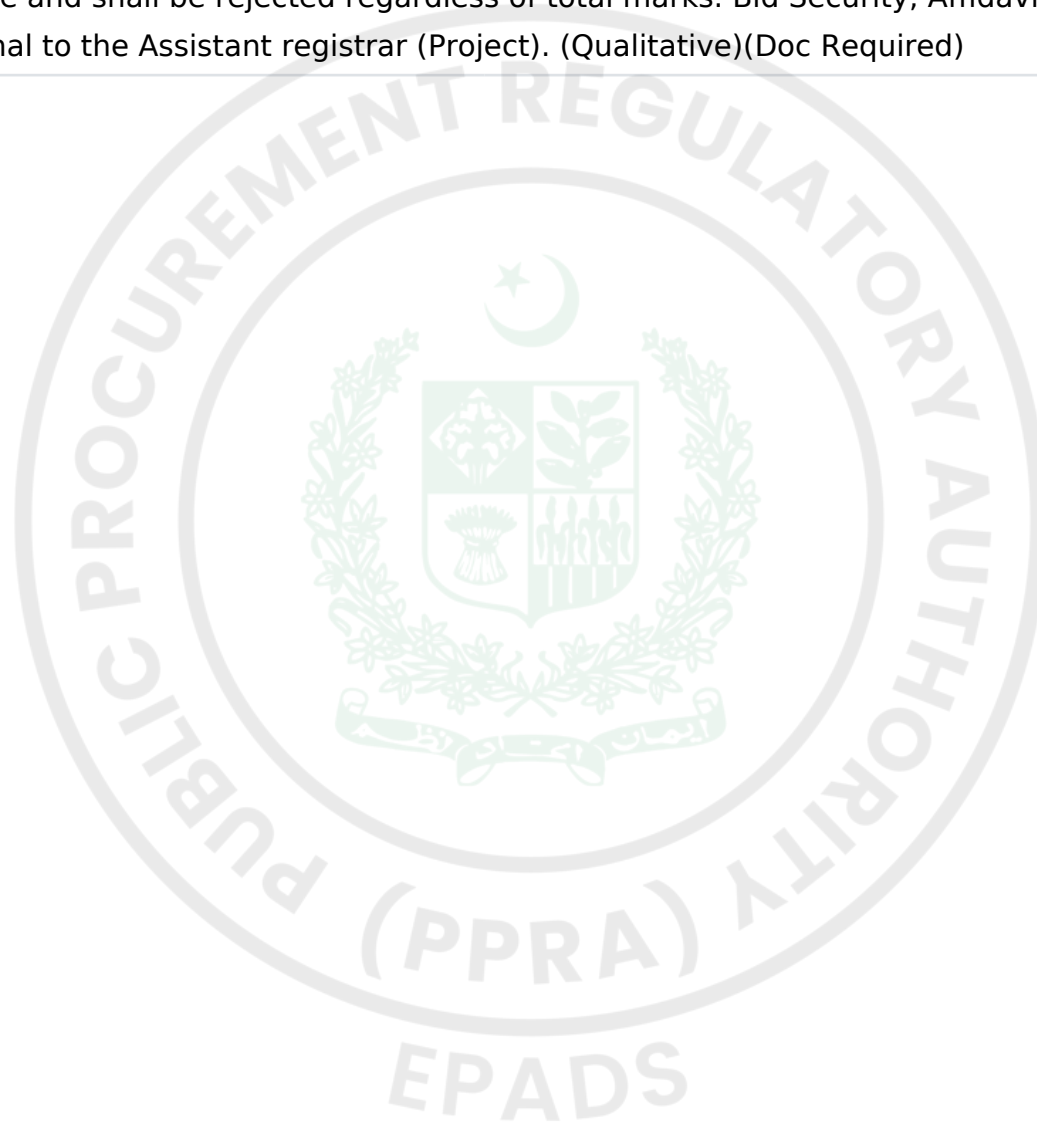
Weightage (Without Financial Criteria)

Technical Evaluation %	
100	
Technical Marks	95
Passing Marks	76
Sample Quality	
Sample Submitted: A sample of the quoted item(s) must be delivered to the Project Branch, Federal Shariat Court, Islamabad, by the date and time given in the Bidding Documents, with the bidder name and item serial number written on it. Sample received = 20 marks not received = 0. No sample means the offer for that item may be rejected. Samples are not required for Toner items (Qualitative)(Doc Required)	20
Sample Matches the Specification: 10 marks if the sample matches the item description in the tender schedule (type, size, model and brand or equivalent). Otherwise 0. (Qualitative)(Doc Required)	10
Good Material and Build: 10 marks if the sample is strong and well made (good material, thickness, stitching or joints etc.) and fit for regular office use. Otherwise 0. (Qualitative)(Doc Required)	10

Good Finish and Appearance: 10 marks if the sample is clean and well finished, with no damage, scratches, stains or defects etc. Otherwise 0. (Qualitative)(Doc Required)	10
Works Properly: The sample will be tried as it will be used (write, cut, fit, open, switch on, and so on). 10 marks if it works properly. Otherwise 0. (Qualitative)(Doc Required)	10
Genuine Product and Packing: 10 marks if the sample is an original branded product, unused, and properly packed. Otherwise 0. (Qualitative)(Doc Required)	10
Bidder Documents	
Brand Proof: 5 marks if a letter from the manufacturer or authorized dealer (or proof of a genuine brand) for the brand offered is attached. Otherwise 0. Toner items: the letter must show that the bidder is an authorized channel of the toner manufacturer. (Qualitative)(Doc Required)	5
Warranty and Replacement Undertaking: 5 marks if a written undertaking is attached to replace defective or rejected supplies within the period stated in the Bidding Documents and to honour the warranty. Otherwise 0. Toner items: the undertaking must say that warranty claims will go directly to the manufacturer's authorized center / channel. (Qualitative) (Doc Required)	5
Experience: 10 marks if the bidder has completed at least 10 supply orders of similar items in the last 3 years (attach purchase orders and delivery proof). Otherwise 0. (Qualitative)(Doc Required)	5
Active Taxpayer (NTN): 3 marks if the bidder's name is on the FBR Active Taxpayer List on the date of bid submission (attach NTN certificate and ATL print). Otherwise 0. (Qualitative)(Doc Required)	3
Sales Tax Registration (STRN): 2 marks if a valid Sales Tax Registration Number certificate is attached. Otherwise 0. (Qualitative)(Doc Required)	2

Bid Security, Affidavit and Integrity Pact: 5 marks if all three are furnished as required in the Bidding Documents: bid security, affidavit on stamp paper, and signed Integrity Pact. Any one missing = 0. Non-waivable: a bid without any of these three is non-responsive and shall be rejected regardless of total marks. Bid Security, Affidavit are compulsory and must be submitted in original to the Assistant registrar (Project). (Qualitative)(Doc Required)

5



Items/Lots

Items Without Lots :

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Ball point Piano (0.8 MM) (Blue, Black and Red) or equivalent	Ball point pens	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 80/pack	80/pack	200 PKR	1	90 Days
Calculator Citizen CT-9300 (14 Digit) or equivalent	Desktop calculator	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	300 PKR	1	90 Days
Colors Flag (3 pads/ 75x25mm/ 100 sheets/3 neon colors)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/set	100/set	140 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Dak Book A-4 size	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	72 PKR	1	90 Days
Diary Register 8 No.	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	100 PKR	1	90 Days
Dispatch Register 8 No.	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	80 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Draft Pad (Small) (Lucky) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 200/Qty	200/Qty	160 PKR	1	90 Days
Draft Pad (A-4 Size) Lucky or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	60 PKR	1	90 Days
Desk Calendar 2027 (Table Diary) (Friends) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	200 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Eraser (best Quality)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	40 PKR	1	90 Days
Envelop S.E-5 fine quality craft paper Khaki	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2000/Qty	2000/Qty	100 PKR	1	90 Days
Envelop S. E-6 fine quality craft paper Khaki	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2000/Qty	2000/Qty	120 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Envelop S.E -7 fine quality craft paper Khaki	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2000/Qty	2000/Qty	200 PKR	1	90 Days
Envelop S. E-8 fine quality craft paper Khaki	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2000/Qty	2000/Qty	200 PKR	1	90 Days
Envelop Cloth (S.E-8) Khaki with best cloth	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1000/Qty	1000/Qty	580 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Envelop A-4 Size (White)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1000/Qty	1000/Qty	160 PKR	1	90 Days
Envelop A-4 Size (Khaki)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1000/Qty	1000/Qty	80 PKR	1	90 Days
Envelop 5/7 (white)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1000/Qty	1000/Qty	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Fax Roll size 30 Meter	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	380 PKR	1	90 Days
Tag cotton superior Medium size	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 800/bundle	800/bundle	1000 PKR	1	90 Days
File Flapper (Black) (Rexine)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2500/Qty	2500/Qty	800 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
File Board	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	200 PKR	1	90 Days
Glue Stick (Medium) Dollar 22 Gram or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 250/Qty	250/Qty	400 PKR	1	90 Days
High lighter (Dollar) Different colour or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	160 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Ink (Blue/ Black) (Dollar) (50 ml) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	50 PKR	1	90 Days
Ink for Stamp Pad (28.5 ml)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	50 PKR	1	90 Days
Marker Black Dollar or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Movement Register for Vehicle	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	300 PKR	1	90 Days
Note Sheet (50 Sheets) (A-4 Size) Best Quality (80 Gram) paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 200/Qty	200/Qty	1120 PKR	1	90 Days
Offset paper 8 ½ x 13 (500 Sheets) (legal size) F-4 Imported 80 Gram (Double-A/ Paper One) or equivalent	Printer or copier paper	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 600/pack	600/pack	20000 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Offset paper (A-4 size) imported 80 Gram (Double-A/ Paper One) or equivalent	Printer or copier paper	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 80/pack	80/pack	2560 PKR	1	90 Days
Pencil Lead with Rubber (Gold fish) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/pack	25/pack	120 PKR	1	90 Days
Pencil Short Hand (Gold fish) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/pack	10/pack	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Pen Fluid (white) Dux or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/pack	5/pack	100 PKR	1	90 Days
Paper Cutter Knife SDI-426 or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 18/Qty	18/Qty	80 PKR	1	90 Days
Paper Pin Standard size	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 60/pack	60/pack	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Paper Clip (large) 30 MM Best Quality	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/pack	100/pack	160 PKR	1	90 Days
Punch (Single Hole) Heavy duty	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	260 PKR	1	90 Days
Pencil Red & Blue (Gold fish) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/pack	10/pack	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Packing tap 72 Yard Olympia or equivalent	Packaging tape	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 300/Qty	300/Qty	120 PKR	1	90 Days
Pen Holder best quality 240 (Hero) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	80 PKR	1	90 Days
Posit Pad 3x3 3m (SENSA) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	102 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Posit pad 2x2m (SENSA) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	60 PKR	1	90 Days
Posit pad 3x5 3m	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	100 PKR	1	90 Days
Ruled Register No. 10 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	140 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Ruled Register No.12 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	140 PKR	--	90 Days
Ruled Register No. 14 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 8/Qty	8/Qty	140 PKR	--	90 Days
Ruled Register No. 16 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	200 PKR	--	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Ruled Register No. 20 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/Qty	6/Qty	200 PKR	--	90 Days
Ruled Register No. 24 Offset paper	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	220 PKR	--	90 Days
Register vehicle (Log Book) for entry petrol bills/ Cash Memo	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	160 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Short Hand Copy (Lucky) (80 Sheets) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	1600 PKR	1	90 Days
Stapler Pin (Piano) best quality or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 350/pack	350/pack	410 PKR	1	90 Days
Slip Pad (Lucky) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	220 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Sharpener steel (Dux) best quality or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	40 PKR	1	90 Days
Stapler Machine (Large) (Deli No. 0426) or equivalent	Staplers	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	500 PKR	1	90 Days
Scale Steel	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	72 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Scissors Small (Steel)	Scissors	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	80 PKR	1	90 Days
Sharpener Machine	Manual pencil sharpener	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	304 PKR	1	90 Days
Stamp Pad (blue) best Quality	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 18/Qty	18/Qty	60 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Stapler Remover best Quality	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	90 PKR	1	90 Days
Scotch Tap 1" & 2" 72 Yard Olympia or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 60/Qty	60/Qty	120 PKR	1	90 Days
Thread Ball (Thick)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	48 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Table Set Marble	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	400 PKR	1	90 Days
Uni Ball (Micro eye) (Red, Blue, Green and Black) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/pack	25/pack	1000 PKR	1	90 Days
Uni Ball Fine Delux (Water Proof) (blue, Black, Green) (UB-177) or equivalent	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/pack	6/pack	200 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Uni Ball (Signo fine 0.7 MM) (Blue, Red and Black)	Stationery	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/pack	10/pack	220 PKR	1	90 Days
Wrapping Paper brown	Gift wrapping paper or bags or boxes	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 150/Qty	150/Qty	80 PKR	1	90 Days
Air Freshener (Aceel) 300 MI or equivalent	Air freshener	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 500/Qty	500/Qty	2700 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Air Freshener for Toilet (Fresh Touch toilet Hanging fragrance 80 Gm)	Air freshener	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	200 PKR	1	90 Days
Acid best Quality	Cleaning or janitorial cart accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 214/Qty	214/Qty	240 PKR	1	90 Days
Air Freshener refill	Air freshener	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 70/Qty	70/Qty	600 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Air Freshener Dispenser	Air freshener dispensers	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	100 PKR	1	90 Days
Broom Stick (500 gram) (Nariel) or equivalent	Brooms	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	600 PKR	1	90 Days
Brush Bath (Plastic) (with Cover) best Quality	Brush or tool cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 30/Qty	30/Qty	200 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Basket (Waste Paper)	Non metallic bins	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	500 PKR	1	90 Days
Remote Bell (Expert) or equivalent	Remote control	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	600 PKR	1	90 Days
Bleach (best quality)	Bleaches	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 200/Qty	200/Qty	600 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Cell energizer AA or equivalent	Alkaline batteries	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 650/Qty	650/Qty	400 PKR	1	90 Days
Cell energizer Large D-size	Alkaline batteries	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 500/Qty	500/Qty	350 PKR	1	90 Days
Cell energizer Large D-size	Alkaline batteries	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	120 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Duster Towel for cleaning the Floor	Cleaning dusters	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	400 PKR	1	90 Days
Duster (Yellow/ white) Large size	Cleaning dusters	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 600/Qty	600/Qty	600 PKR	1	90 Days
Extension Lead for Computer 6 Point with 5 meter wire as per our sample	Extension cord	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 33/Qty	33/Qty	1800 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Glass for Drinking water Best Quality	Domestic drinking glasses	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	300 PKR	1	90 Days
Gillant (Glass cleaner)	Glass or window cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 150/Qty	150/Qty	600 PKR	1	90 Days
Harpic (best quality)	Toilet cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 150/Qty	150/Qty	800 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Heater Rod for NEC	Heater elements	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	120 PKR	1	90 Days
Kiwi Revive-All Furniture Polish or equivalent	Furniture polish or waxes	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 60/Qty	60/Qty	700 PKR	1	90 Days
Mortein Spray (375 Ml) or equivalent	Insecticides	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 210/Qty	210/Qty	1300 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Markin Cloth size width/length (in meters) 1.56 Mx1.918M best quality	Quilted cloth	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 30/m	30/m	300 PKR	1	90 Days
Phenyl Bottle (finis) (2.9 litter) floor Cleaner or equivalent	Floor cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	600 PKR	1	90 Days
Surf (Aril and brite) 500 Gram or equivalent	Laundry products	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 760/Qty	760/Qty	1400 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Soap (Sufi Classic) Large size (white) or equivalent	Soaps	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 900/Qty	900/Qty	3000 PKR	1	90 Days
Sweep (300 ml) best quality	Toilet cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	56 PKR	1	90 Days
Scraper plastic (best quality)	Cleaning or janitorial cart	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Tissue Paper (Rose Patel 3 ply 210 Sheets) (Luxury) or equivalent	Facial tissues	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1650/pack	1650/pack	10000 PKR	1	90 Days
Toilet Roll (Rose Patel) or equivalent	Toilet tissue	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1100/Qty	1100/Qty	1400 PKR	1	90 Days
Vim (Bag) 500 gram best quality or equivalent	Dishwashing products	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 200/Qty	200/Qty	300 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Wiper Steel Large size (best quality)	Wet mops	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	500 PKR	1	90 Days
Electric Heater (Single/ Double Rod) NEC or equivalent	Space heaters	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	200 PKR	1	90 Days
Dettol surface Cleaner Bottle (1 Litter)	General purpose cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 60/Qty	60/Qty	1000 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Hand Wash (Life Boy 250 ML) or equivalent	Cleaning or janitorial cart accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	240 PKR	1	90 Days
Hand Wash (5 litter) Gallon (best quality)	Cleaning or janitorial cart accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	400 PKR	1	90 Days
Water Jug (best quality)	Carafe sets	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	240 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Phenyl ball	Deodorizers	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/pack	12/pack	40 PKR	1	90 Days
Plastic Dori	Polyethylene rope	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 150/Qty	150/Qty	300 PKR	1	90 Days
Towel (27x54) Best Quality	Bath towels	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	500 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Car Body Polish (Cosmic) or equivalent	Automotive cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	1600 PKR	1	90 Days
Car Cleaning Dusters (Flalain Cloth)	Automotive cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	400 PKR	1	90 Days
Car Dash Board Polish	Automotive cleaners	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	700 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Mortine Refill (Oil)	Insect control traps, non toxic, chemical free	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	440 PKR	1	90 Days
Mortein Liquid Mosquito Repellant Machine	Insect control traps, non toxic, chemical free	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 18/Qty	18/Qty	50 PKR	1	90 Days
Nestle and Aquafina water or equivalent — Bottle Deposit	Spring or mineral water	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	700 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Nestle and Aquafina water or equivalent — 19 liter water Refill (Delivery must be on 3rd Floor of Federal Shariat Court, Islamabad)	Spring or mineral water	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 250 Days Quantity: 50/Qty	50/Qty	400 PKR	1	90 Days
Mouse Pad	Mouse pads	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 40/Qty	40/Qty	160 PKR	1	90 Days
Computer Mouse	Computer mouse	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	500 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
USB Flash Drive	Pen or flash drive	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	400 PKR	1	180 Days
USB Key board K 120	Keyboards	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 30/Qty	30/Qty	1400 PKR	1	180 Days
CMOS Cell	Product specific battery packs	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	80 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
RJ 45 connector Box	RJ jack and module	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 01/pack	1/pack	60 PKR	1	180 Days
Ethernet USB Converter	Network interface cards	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 15/Qty	15/Qty	500 PKR	1	180 Days
USB WIFI Dongle	Network interface cards	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 30/Qty	30/Qty	800 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
VGA Cable	Signal cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	200 PKR	1	180 Days
Power Cable	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	300 PKR	1	180 Days
Wireless Mouse	Computer mouse	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	300 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Wireless Keyboard	Keyboards	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	300 PKR	1	180 Days
Hard Drive External 4TB	Hard disk drives	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	12000 PKR	1	1 Years
Power supply	Power supply units	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	800 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Punching Tool	Datacom cross connect system and accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 01/Qty	1/Qty	100 PKR	1	1 Years
Screw Drivers Set for IT equipment	Screwdriver set	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 01/Qty	1/Qty	100 PKR	1	180 Days
HDMI Cable	Computer cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	100 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Photo Paper Rim	Photography paper	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/pack	3/pack	100 PKR	1	90 Days
Toner for HP- Printer (Pro-400)	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	3000 PKR	--	180 Days
Toner for HP-1100	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	3000 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Toner for HP Printer (402dne)	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/Qty	25/Qty	10000 PKR	--	180 Days
Toner for HP Printer (Pro M12w)	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/Qty	3/Qty	2000 PKR	--	180 Days
Toner for HP Printer 1102W	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	5000 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Toner for HP Pro M404DN	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/Qty	6/Qty	2520 PKR	--	180 Days
Toner for HP LaserJet Printer 107W	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	7000 PKR	--	180 Days
Toner for HP Enterprise 700M712	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/Qty	3/Qty	2400 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Toner for HP Printer M4003dn	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	12000 PKR	--	180 Days
Toner for LaserJet 3 in one 135W	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/Qty	6/Qty	2500 PKR	--	180 Days
Toner/ cartridge for Fax Machine Cannon L170	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/Qty	6/Qty	5000 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Cartridge for Fax Machine HP-305 (All-in-One)	Printer or facsimile toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/Qty	3/Qty	1500 PKR	--	180 Days
Epson L805 Color Printer Ink Cartridge Bottle set Original.	Ink cartridges	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/Qty	3/Qty	1500 PKR	--	180 Days
Toner Cannon IR-2535	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	2500 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Toner Cannon 2525	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/Qty	2/Qty	1200 PKR	--	180 Days
Toner Toshiba E Studio 18	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	300 PKR	--	180 Days
Toner Cannon IR2925	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	3600 PKR	--	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Toner Cannon IR2945	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	3600 PKR	--	180 Days
Toner Ecosys M4125	Photocopier toner	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 6/Qty	6/Qty	4000 PKR	--	180 Days
Bibcock	Plumbing system maintenance or repair	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	192 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Waste pipe	Plumbing system maintenance or repair	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 15/Qty	15/Qty	110 PKR	1	90 Days
Steel jali (main whole)	Drain	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	200 PKR	1	90 Days
Spindle	Axle spindles	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	50 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Flash Tank	Toilet tanks	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	300 PKR	1	90 Days
Double Bibcock Set	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	220 PKR	1	90 Days
Muslim shower Steel	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	240 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
door closer	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	500 PKR	1	90 Days
Door lock	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 12/Qty	12/Qty	420 PKR	1	90 Days
Draz lock C-10	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/Qty	25/Qty	220 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Draz lock C-808	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/Qty	25/Qty	700 PKR	1	90 Days
Spindle Head	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	40 PKR	1	90 Days
Handle valve	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	80 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Red paint (paint of flower pots etc)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/gal	2/gal	120 PKR	--	90 Days
Kerosene Oil	Kerosene	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Ltr	5/Ltr	35 PKR	--	90 Days
Brush 3"	Paint brushes	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	35 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
6 no. Screw 1" box	Cap screws	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/pack	2/pack	16 PKR	1	90 Days
6 no. Screw 1.25" box	Cap screws	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/pack	2/pack	18 PKR	1	90 Days
6 no. Screw 1.5" box	Cap screws	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/pack	2/pack	20 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
8 no. Screw 2" box	Cap screws	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/pack	2/pack	22 PKR	1	90 Days
Rawal plug plastic box	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 5/Qty	5/Qty	50 PKR	1	90 Days
4 Core wire Coil (GM Cable)	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/Qty	1/Qty	360 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
7.36 Cable Coil (FAST) Black	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/Qty	2/Qty	600 PKR	1	180 Days
7.36 Cable Coil (FAST) Red	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/Qty	2/Qty	600 PKR	1	180 Days
40.76 cable coil (FAST) or equivalent	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 3/Qty	3/Qty	220 PKR	1	180 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Cable clips mix sizes	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/pack	2/pack	8 PKR	1	90 Days
Breaker 20amp	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/Qty	25/Qty	240 PKR	1	90 Days
Breaker 10amp	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 25/Qty	25/Qty	240 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
3.29 Cable (FAST) Red	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 4/Qty	4/Qty	240 PKR	1	90 Days
3.29 Cable (FAST) Black	Power cable	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 2/Qty	2/Qty	160 PKR	1	90 Days
Power Plug China fitting	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	40 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Power Plug (Bush)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 20/Qty	20/Qty	36 PKR	1	90 Days
Light Plug China single (SK)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	160 PKR	1	90 Days
Light Plug Double/Multi (SK)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	140 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Tube Light Rods (Philips)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 10/Qty	10/Qty	140 PKR	--	90 Days
Multi shoe 15amp (KM)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	160 PKR	1	90 Days
3 pin shoe	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	100 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
2 pin shoe	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	120 PKR	1	90 Days
18W LED choori (Osaka)	Light emitting diode LED lamp	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	600 PKR	1	90 Days
18W LED pin (Osaka)	Light emitting diode LED lamp	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 30/Qty	30/Qty	270 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Fan Capacitor 3m	Fan guards or accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	220 PKR	1	90 Days
Fan Capacitor 2.5m	Fan guards or accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	120 PKR	1	90 Days
Fan dimmer china fitting	Fan guards or accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	144 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Fan dimmer Local	Fan guards or accessories	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	96 PKR	1	90 Days
Tape (Osaka)	Electrical insulating tape	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	100 PKR	1	90 Days
AC Capacitor	Fixed capacitors	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	400 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
Magnet Connector	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 24/Qty	24/Qty	360 PKR	1	90 Days
AC GAS R-22 Cylinder	Refrigerant	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/Qty	1/Qty	400 PKR	--	365 Days
AC GAS R-32 Cylinder (USA)	Refrigerant	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/Qty	1/Qty	560 PKR	--	365 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
GAS R-410 Cylinder (USA)	Refrigerant	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/Qty	1/Qty	620 PKR	--	365 Days
4" SMD 60watt D/L (Osaka)	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 100/Qty	100/Qty	44 PKR	1	90 Days
Rod for Mosquito killer machine 12"	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 36/Qty	36/Qty	72 PKR	1	90 Days

Item	UNSPSC	Delivery Schedule	Quantity	Bid Security	Sample Quantity	Warranty
36watt Open Light D/L (Osaka) round	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 50/Qty	50/Qty	500 PKR	1	90 Days
Starter S10 box	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/pack	1/pack	24 PKR	1	90 Days
Starter S2 box	Miscellaneous	Address: 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad Schedule: 27 Days Quantity: 1/pack	1/pack	24 PKR	1	90 Days

Related Services of Goods:

No



Items/Lot Specification

Items Without Lots :

Item: Ball point Piano (0.8 MM) (Blue, Black and Red) or equivalent

UNSPSC: Ball point pens

Specifications / Requirementss:

Smooth-writing ball point pen, 0.8mm tip, quick-dry ink, plastic barrel, available in blue/black/red.

Item: Calculator Citizen CT-9300 (14 Digit) or equivalent

UNSPSC: Desktop calculator

Specifications / Requirementss:

14-digit electronic desktop calculator, LCD display, dual power (solar & battery), basic/percentage functions.

Item: Colors Flag (3 pads/ 75x25mm/ 100 sheets/3 neon colors)

UNSPSC: Stationery

Specifications / Requirementss:

Self-adhesive sticky index/flag pads, approx. 75x25mm, 100 sheets per pad, assorted neon colours.

Item: Dak Book A-4 size

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound dak/correspondence register, A-4 size, ruled pages, durable spine binding, min. 100 leaves.

Item: Diary Register 8 No.

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, size No. 8, good-quality paper, durable binding.

Item: Dispatch Register 8 No.

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, size No. 8, good-quality paper, durable binding, for dispatch record.

Item: Draft Pad (Small) (Lucky) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Draft/writing pad, small size, ruled sheets, gummed top binding.

Item: Draft Pad (A-4 Size) Lucky or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Draft/writing pad, A-4 size, ruled sheets, gummed top binding, min. 100 sheets.

Item: Desk Calendar 2027 (Table Diary) (Friends) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Table/desk calendar for the stated year, flip/tear-off type, good-quality printing and card stock.

Item: Eraser (best Quality)

UNSPSC: Stationery

Specifications / Requirementss:

Soft PVC/rubber eraser, non-smudging, standard pencil size.

Item: Envelop S.E-5 fine quality craft paper Khaki

UNSPSC: Stationery

Specifications / Requirementss:

Craft-paper envelope, khaki, fine quality, size S.E-5, gummed flap.

Item: Envelop S. E-6 fine quality craft paper Khaki

UNSPSC: Stationery

Specifications / Requirementss:

Craft-paper envelope, khaki, fine quality, size S.E-6, gummed flap.

Item: Envelop S.E -7 fine quality craft paper Khaki

UNSPSC: Stationery

Specifications / Requirementss:

Craft-paper envelope, khaki, fine quality, size S.E-7, gummed flap.

Item: Envelop S. E-8 fine quality craft paper Khaki

UNSPSC: Stationery

Specifications / Requirementss:

Craft-paper envelope, khaki, fine quality, size S.E-8, gummed flap.

Item: Envelop Cloth (S.E-8) Khaki with best cloth

UNSPSC: Stationery

Specifications / Requirementss:

Cloth-lined khaki envelope, size S.E-8, best-quality cloth reinforcement, gummed flap.

Item: Envelop A-4 Size (White)

UNSPSC: Stationery

Specifications / Requirementss:

White paper envelope, A-4 size, good-quality gummed flap.

Item: Envelop A-4 Size (Khaki)

UNSPSC: Stationery

Specifications / Requirementss:

Khaki paper envelope, A-4 size, good-quality gummed flap.

Item: Envelop 5/7 (white)

UNSPSC: Stationery

Specifications / Requirementss:

White paper envelope, 5x7 inch size, good-quality gummed flap.

Item: Fax Roll size 30 Meter

UNSPSC: Stationery

Specifications / Requirementsss:

Thermal fax paper roll, 30 meters, standard width for office fax machines.

Item: Tag cotton superior Medium size

UNSPSC: Stationery

Specifications / Requirementsss:

Superior-quality cotton file tag/string, medium size, bundle pack.

Item: File Flapper (Black) (Rexine)

UNSPSC: Stationery

Specifications / Requirementsss:

Rexine-covered flapper file cover, black colour, durable binding, standard legal/office size.

Item: File Board

UNSPSC: Stationery

Specifications / Requirementsss:

Hard file board/binder cover, durable board stock, standard office size.

Item: Glue Stick (Medium) Dollar 22 Gram or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Solid glue stick, medium (approx. 22g), quick-drying, non-toxic adhesive.

Item: High lighter (Dollar) Different colour or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Fluorescent highlighter pens, assorted colours, chisel tip, quick-dry ink.

Item: Ink (Blue/ Black) (Dollar) (50 ml) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Fountain/stamp-pad ink, 50ml bottle, blue or black, smooth flow, non-corrosive.

Item: Ink for Stamp Pad (28.5 ml)

UNSPSC: Stationery

Specifications / Requirementss:

Stamp pad refill ink, 28.5ml bottle, quick-dry, non-smudging.

Item: Marker Black Dollar or equivalent

UNSPSC: Stationery

Specifications / Requirementsss:

Permanent marker, black, bullet/chisel tip, quick-dry waterproof ink.

Item: Movement Register for Vehicle

UNSPSC: Stationery

Specifications / Requirementsss:

Hard-bound ruled register for vehicle movement record, durable binding, adequate pages.

Item: Note Sheet (50 Sheets) (A-4 Size) Best Quality (80 Gram) paper

UNSPSC: Stationery

Specifications / Requirementsss:

Note sheet pad, A-4 size, 80 gsm good-quality paper, 50 sheets, for official noting.

Item: Offset paper 8 ½ x 13 (500 Sheets) (legal size) F-4 Imported 80 Gram (Double-A/ Paper One) or equivalent

UNSPSC: Printer or copier paper

Specifications / Requirementsss:

Imported offset printing paper, legal/F-4 size (8½x13 inch), 80 gsm, ream of 500 sheets, smooth finish.

Item: Offset paper (A-4 size) imported 80 Gram (Double-A/ Paper One) or equivalent

UNSPSC: Printer or copier paper

Specifications / Requirementss:

Imported offset printing paper, A-4 size, 80 gsm, ream of 500 sheets, smooth finish.

Item: Pencil Lead with Rubber (Gold fish) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

HB graphite pencil with eraser tip, wood-cased, standard writing pencil, packet.

Item: Pencil Short Hand (Gold fish) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Shorthand pencil, HB lead, wood-cased, packet.

Item: Pen Fluid (white) Dux or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

White correction fluid (pen whitener), quick-dry, brush applicator, standard bottle, packet.

Item: Paper Cutter Knife SDI-426 or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Utility/paper cutter knife, retractable snap-off blade, ergonomic handle.

Item: Paper Pin Standard size

UNSPSC: Stationery

Specifications / Requirementss:

Metal paper pins, standard size, rust-resistant, packet.

Item: Paper Clip (large) 30 MM Best Quality

UNSPSC: Stationery

Specifications / Requirementss:

Metal paper clips, approx. 30mm, large size, rust-resistant, packet.

Item: Punch (Single Hole) Heavy duty

UNSPSC: Stationery

Specifications / Requirementsss:

Single-hole heavy-duty paper punch, metal body, standard punching capacity.

Item: Pencil Red & Blue (Gold fish) or equivalent

UNSPSC: Stationery

Specifications / Requirementsss:

Dual-colour (red/blue) pencil, wood-cased, packet.

Item: Packing tap 72 Yard Olympia or equivalent

UNSPSC: Packaging tape

Specifications / Requirementsss:

Self-adhesive BOPP packing tape, 2-inch width, 72-yard roll.

Item: Pen Holder best quality 240 (Hero) or equivalent

UNSPSC: Stationery

Specifications / Requirementsss:

Desktop pen stand/holder, sturdy base, good-quality finish.

Item: Posit Pad 3x3 3m (SENSA) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Sticky note pad, approx. 3x3 inch, self-adhesive, min. 100 sheets.

Item: Posit pad 2x2m (SENSA) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Sticky note pad, approx. 2x2 inch, self-adhesive, min. 100 sheets.

Item: Posit pad 3x5 3m

UNSPSC: Stationery

Specifications / Requirementss:

Sticky note pad, approx. 3x5 inch, self-adhesive, min. 100 sheets.

Item: Ruled Register No. 10 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 10, offset paper, durable binding.

Item: Ruled Register No.12 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 12, offset paper, durable binding.

Item: Ruled Register No. 14 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 14, offset paper, durable binding.

Item: Ruled Register No. 16 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 16, offset paper, durable binding.

Item: Ruled Register No. 20 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 20, offset paper, durable binding.

Item: Ruled Register No. 24 Offset paper

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound ruled register, No. 24, offset paper, durable binding.

Item: Register vehicle (Log Book) for entry petrol bills/ Cash Memo

UNSPSC: Stationery

Specifications / Requirementss:

Hard-bound log book/register for vehicle petrol bills & cash memo entries, ruled pages, durable binding.

Item: Short Hand Copy (Lucky) (80 Sheets) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Shorthand notebook, spiral/side-bound, 80 sheets, ruled pages.

Item: Stapler Pin (Piano) best quality or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Staple pins, standard No. 24/6 size, rust-resistant, packet.

Item: Slip Pad (Lucky) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Slip pad, standard office size, ruled, gummed top binding.

Item: Sharpener steel (Dux) best quality or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Metal pencil sharpener, single hole, durable steel body.

Item: Stapler Machine (Large) (Deli No. 0426) or equivalent

UNSPSC: Staplers

Specifications / Requirementss:

Heavy-duty large stapler machine, metal body, capacity approx. 20-24 sheets.

Item: Scale Steel

UNSPSC: Stationery

Specifications / Requirementsss:

Steel measuring scale/ruler, 12 inch/30cm, graduated markings.

Item: Scissors Small (Steel)

UNSPSC: Scissors

Specifications / Requirementsss:

Stainless-steel scissors, small/medium size, office use.

Item: Sharpener Machine

UNSPSC: Manual pencil sharpener

Specifications / Requirementsss:

Desktop/manual pencil sharpener machine, table-mountable.

Item: Stamp Pad (blue) best Quality

UNSPSC: Stationery

Specifications / Requirementsss:

Rubber stamp ink pad, blue colour, standard size, re-inkable.

Item: Stapler Remover best Quality

UNSPSC: Stationery

Specifications / Requirementss:

Metal staple remover, jaw-type, durable.

Item: Scotch Tap 1" & 2" 72 Yard Olympia or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Transparent adhesive tape, 1-inch and 2-inch width, 72-yard roll, clear finish.

Item: Thread Ball (Thick)

UNSPSC: Stationery

Specifications / Requirementss:

Cotton thread ball, thick, for file tagging/binding.

Item: Table Set Marble

UNSPSC: Stationery

Specifications / Requirementss:

Polished marble desk/pen set, good-quality stone, standard office size.

Item: Uni Ball (Micro eye) (Red, Blue, Green and Black) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Rollerball pen, micro tip (approx. 0.5mm), smooth ink flow, assorted colours, packet.

Item: Uni Ball Fine Delux (Water Proof) (blue, Black, Green) (UB-177) or equivalent

UNSPSC: Stationery

Specifications / Requirementss:

Rollerball pen, fine tip, waterproof pigment ink, smooth writing, packet.

Item: Uni Ball (Signo fine 0.7 MM) (Blue, Red and Black)

UNSPSC: Stationery

Specifications / Requirementss:

Gel rollerball pen, 0.7mm tip, quick-dry gel ink, assorted colours, packet.

Item: Wrapping Paper brown

UNSPSC: Gift wrapping paper or bags or boxes

Specifications / Requirementss:

Brown kraft wrapping paper, standard roll/sheet, good quality.

Item: Air Freshener (Aceel) 300 Ml or equivalent

UNSPSC: Air freshener

Specifications / Requirementss:

Aerosol room air freshener spray, approx. 300ml can, long-lasting fragrance.

Item: Air Freshener for Toilet (Fresh Touch toilet Hanging fragrance 80 Gm)

UNSPSC: Air freshener

Specifications / Requirementss:

Hanging toilet air freshener block, approx. 80g, long-lasting fragrance.

Item: Acid best Quality

UNSPSC: Cleaning or janitorial cart accessories

Specifications / Requirementss:

Toilet/drain cleaning acid, good quality, standard bottle.

Item: Air Freshener refill

UNSPSC: Air freshener

Specifications / Requirementss:

Aerosol/automatic air freshener refill can, compatible with standard dispensers.

Item: Air Freshener Dispenser

UNSPSC: Air freshener dispensers

Specifications / Requirementss:

Automatic aerosol air freshener dispenser unit, battery operated.

Item: Broom Stick (500 gram) (Nariel) or equivalent

UNSPSC: Brooms

Specifications / Requirementss:

Coconut-fiber (nariel) floor broom/jharoo, approx. 500g, standard handle length.

Item: Brush Bath (Plastic) (with Cover) best Quality

UNSPSC: Brush or tool cleaners

Specifications / Requirementss:

Plastic toilet bowl brush with holder/cover, durable bristles.

Item: Basket (Waste Paper)

UNSPSC: Non metallic bins

Specifications / Requirementsss:

Plastic waste-paper basket, standard office size, durable.

Item: Remote Bell (Expert) or equivalent

UNSPSC: Remote control

Specifications / Requirementsss:

Wireless remote calling bell/doorbell set, standard range.

Item: Bleach (best quality)

UNSPSC: Bleaches

Specifications / Requirementsss:

Liquid bleach/whitener, standard bottle, for cleaning and disinfection.

Item: Cell energizer AA or equivalent

UNSPSC: Alkaline batteries

Specifications / Requirementsss:

AA-size alkaline battery, 1.5V, branded, packet.

Item: Cell energizer Large D-size

UNSPSC: Alkaline batteries

Specifications / Requirementsss:

D-size (large) alkaline battery, 1.5V, branded.

Item: Cell energizer Large D-size

UNSPSC: Alkaline batteries

Specifications / Requirementsss:

D-size (large) alkaline battery, 1.5V, branded.

Item: Duster Towel for cleaning the Floor

UNSPSC: Cleaning dusters

Specifications / Requirementsss:

Absorbent cotton floor-cleaning duster/towel, large size, durable.

Item: Duster (Yellow/ white) Large size

UNSPSC: Cleaning dusters

Specifications / Requirementsss:

Cotton dusting cloth, yellow/white, large size.

Item: Extension Lead for Computer 6 Point with 5 meter wire as per our sample

UNSPSC: Extension cord

Specifications / Requirementsss:

6-socket extension board with 5-meter cable, surge-protected, standard electrical safety compliance.

Item: Glass for Drinking water Best Quality

UNSPSC: Domestic drinking glasses

Specifications / Requirementsss:

Drinking-water glass tumbler, good-quality glass/plastic, standard size.

Item: Gillant (Glass cleaner)

UNSPSC: Glass or window cleaners

Specifications / Requirementsss:

Glass/surface cleaner liquid, standard spray/pour bottle.

Item: Harpic (best quality)

UNSPSC: Toilet cleaners

Specifications / Requirementsss:

Toilet-bowl cleaner/disinfectant liquid, standard bottle.

Item: Heater Rod for NEC

UNSPSC: Heater elements

Specifications / Requirementss:

Electric immersion water-heater rod, standard wattage, compatible with common geysers.

Item: Kiwi Revive-All Furniture Polish or equivalent

UNSPSC: Furniture polish or waxes

Specifications / Requirementss:

Furniture polish spray/liquid, standard bottle, wood-care formula.

Item: Mortein Spray (375 MI) or equivalent

UNSPSC: Insecticides

Specifications / Requirementss:

Insect-killer aerosol spray, approx. 375ml can.

Item: Markin Cloth size width/length (in meters) 1.56 Mx1.918M best quality

UNSPSC: Quilted cloth

Specifications / Requirementss:

Marking/baize felt cloth for table covers, standard width, good quality, sold per meter.

Item: Phenyl Bottle (finis) (2.9 litter) floor Cleaner or equivalent

UNSPSC: Floor cleaners

Specifications / Requirementss:

Floor cleaner/disinfectant phenyl, approx. 2.9-litre bottle.

Item: Surf (Aril and brite) 500 Gram or equivalent

UNSPSC: Laundry products

Specifications / Requirementss:

Detergent washing powder, approx. 500g packet.

Item: Soap (Sufi Classic) Large size (white) or equivalent

UNSPSC: Soaps

Specifications / Requirementss:

Bathing/laundry soap bar, large size, white, good quality.

Item: Sweep (300 ml) best quality

UNSPSC: Toilet cleaners

Specifications / Requirementsss:

Floor-cleaning disinfectant liquid, approx. 300ml bottle.

Item: Scrapper plastic (best quality)

UNSPSC: Cleaning or janitorial cart

Specifications / Requirementsss:

Plastic floor/surface scraper, durable handle.

Item: Tissue Paper (Rose Patel 3 ply 210 Sheets) (Luxury) or equivalent

UNSPSC: Facial tissues

Specifications / Requirementsss:

Facial tissue box, 3-ply, approx. 210 sheets, good quality.

Item: Toilet Roll (Rose Patel) or equivalent

UNSPSC: Toilet tissue

Specifications / Requirementsss:

Toilet paper roll, standard 2-ply, good quality.

Item: Vim (Bag) 500 gram best quality or equivalent

UNSPSC: Dishwashing products

Specifications / Requirementss:

Dishwashing bar/powder, approx. 500g pack.

Item: Wiper Steel Large size (best quality)

UNSPSC: Wet mops

Specifications / Requirementss:

Steel-handle floor wiper, large rubber blade, durable.

Item: Electric Heater (Single/ Double Rod) NEC or equivalent

UNSPSC: Space heaters

Specifications / Requirementss:

Electric immersion-type water heater, single/double rod, standard wattage, safety-compliant.

Item: Dettol surface Cleaner Bottle (1 Litter)

UNSPSC: General purpose cleaners

Specifications / Requirementss:

Antibacterial surface cleaner/disinfectant, approx. 1-litre bottle.

Item: Hand Wash (Life Boy 250 ML) or equivalent

UNSPSC: Cleaning or janitorial cart accessories

Specifications / Requirementss:

Liquid hand-wash, approx. 250ml bottle, antibacterial.

Item: Hand Wash (5 litter) Gallon (best quality)

UNSPSC: Cleaning or janitorial cart accessories

Specifications / Requirementss:

Liquid hand-wash soap, approx. 5-litre gallon/can, antibacterial formula.

Item: Water Jug (best quality)

UNSPSC: Carafe sets

Specifications / Requirementss:

Glass water jug/pitcher, good quality, standard capacity.

Item: Phenyl ball

UNSPSC: Deodorizers

Specifications / Requirementss:

Naphthalene/phenyl balls for toilet/drain fragrance, packet.

Item: Plastic Dori

UNSPSC: Polyethylene rope

Specifications / Requirementss:

Plastic rope/cord (dori), standard thickness, roll.

Item: Towel (27x54) Best Quality

UNSPSC: Bath towels

Specifications / Requirementss:

Cotton bath towel, approx. 27x54 inch, good quality, absorbent.

Item: Car Body Polish (Cosmic) or equivalent

UNSPSC: Automotive cleaners

Specifications / Requirementss:

Car body/paint polish compound, standard tin/bottle.

Item: Car Cleaning Dusters (Flalain Cloth)

UNSPSC: Automotive cleaners

Specifications / Requirementss:

Flannel cleaning cloth (duster) for car cleaning, soft, absorbent.

Item: Car Dash Board Polish

UNSPSC: Automotive cleaners

Specifications / Requirementss:

Car dashboard polish/cleaner, standard bottle.

Item: Mortine Refill (Oil)

UNSPSC: Insect control traps, non toxic, chemical free

Specifications / Requirementss:

Liquid vaporiser technology releases protection throughout the room.

Item: Mortein Liquid Mosquito Repellant Machine

UNSPSC: Insect control traps, non toxic, chemical free

Specifications / Requirementss:

Complete mosquito control system: machine with fragrant refill. Liquid vaporiser technology releases protection throughout the room.

Item: Nestle and Aquafina water or equivalent — Bottle Deposit

UNSPSC: Spring or mineral water

Specifications / Requirementsss:

Packaged/purified drinking water, 19-litre reusable bottle, hygienically sealed, Pakistan Standards (PSQCA)-compliant bottled-water quality, reputable brand or equivalent.

Item: Nestle and Aquafina water or equivalent — 19 liter water Refill (Delivery must be on 3rd Floor of Federal Shariat Court, Islamabad)

UNSPSC: Spring or mineral water

Specifications / Requirementsss:

19-litre purified drinking-water refill, Pakistan Standards (PSQCA)-compliant, weekly refill/delivery as specified, reputable brand or equivalent.50 bottles refill per week

Item: Mouse Pad

UNSPSC: Mouse pads

Specifications / Requirementsss:

Standard computer mouse pad, non-slip rubber base, smooth fabric top.

Item: Computer Mouse

UNSPSC: Computer mouse

Specifications / Requirementsss:

USB wired optical mouse, standard 3-button, plug-and-play, Windows-compatible.

Item: USB Flash Drive

UNSPSC: Pen or flash drive

Specifications / Requirementss:

USB 3.0 flash drive, minimum 32GB capacity, plug-and-play, branded

Item: USB Key board K 120

UNSPSC: Keyboards

Specifications / Requirementss:

USB wired keyboard, standard 104/105-key layout, plug-and-play

Item: CMOS Cell

UNSPSC: Product specific battery packs

Specifications / Requirementss:

Suitable for computer/laptop motherboard.

Item: RJ 45 connector Box

UNSPSC: RJ jack and module

Specifications / Requirementss:

RJ-45 Cat-6 network connector, gold-plated pins, box pack

Item: Ethernet USB Converter

UNSPSC: Network interface cards

Specifications / Requirementss:

USB-to-Ethernet (RJ-45) LAN adapter, 10/100/1000 Mbps, plug-and-play.

Item: USB WIFI Dongle

UNSPSC: Network interface cards

Specifications / Requirementss:

USB Wi-Fi wireless network adapter, dual-band preferred, plug-and-play.

Item: VGA Cable

UNSPSC: Signal cable

Specifications / Requirementss:

VGA (15-pin D-Sub) video cable, approx. 1.5-3 meters, good shielding.

Item: Power Cable

UNSPSC: Power cable

Specifications / Requirementss:

Standard 3-pin computer/monitor power cable (IEC C13), approx. 1.5 meters, good quality.

Item: Wireless Mouse

UNSPSC: Computer mouse

Specifications / Requirementss:

Wireless optical mouse with USB nano receiver, 2.4GHz, battery operated.

Item: Wireless Keyboard

UNSPSC: Keyboards

Specifications / Requirementss:

Wireless keyboard with USB nano receiver, 2.4GHz, standard key layout.

Item: Hard Drive External 4TB

UNSPSC: Hard disk drives

Specifications / Requirementss:

Hard disk drive, 4TB capacity, USB 3.0 interface compatible, branded. shock proof

Item: Power supply

UNSPSC: Power supply units

Specifications / Requirementssss:

Computer power-supply unit, minimum 450W, standard ATX form factor, branded.

Item: Punching Tool

UNSPSC: Datacom cross connect system and accessories

Specifications / Requirementssss:

Network cable punch-down tool (LSA/Krone type) for patch-panel/jack termination.

Item: Screw Drivers Set for IT equipment

UNSPSC: Screwdriver set

Specifications / Requirementssss:

Multi-piece (Minimum 33 piece) precision screwdriver set for computer/electronics servicing, assorted heads. 33 Pcs ratchet screwdriver set TACSD30336 of Total or equivalent.

Item: HDMI Cable

UNSPSC: Computer cable

Specifications / Requirementssss:

HDMI cable, approx. 1.5-3 meters, supports HD resolution, gold-plated connectors.

Item: Photo Paper Rim

UNSPSC: Photography paper

Specifications / Requirementss:

One sided glossy photo paper A4 Size

Item: Toner for HP- Printer (Pro-400)

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP LaserJet Pro 400 Series printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP-1100

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP LaserJet 1100 Series printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Printer (402dne)

UNSPSC: Printer or facsimile toner

Specifications / Requirementsss:

Original HP OEM Toner Cartridge for the specified HP LaserJet 402dne Series printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Printer (Pro M12w)

UNSPSC: Printer or facsimile toner

Specifications / Requirementsss:

Original HP OEM Toner Cartridge for the specified HP LaserJet Printer (Pro M12w) Series printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Printer 1102W

UNSPSC: Printer or facsimile toner

Specifications / Requirementsss:

Original HP OEM Toner Cartridge for the specified HP LaserJet 1102w Series printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Pro M404DN

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP LaserJet Pro 404DN printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP LaserJet Printer 107W

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP LaserJet 107W printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Enterprise 700M712

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP Enterprise 700M712 printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed

and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for HP Printer M4003dn

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP Printer M4003dn printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner for LaserJet 3 in one 135W

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Toner Cartridge for the specified HP LaserJet 3-in-One 135W printer, genuine factory manufactured and supplied in original HP packaging, with original HP part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toners shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM toners will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Toner/ cartridge for Fax Machine Cannon L170

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original Canon OEM Toner Cartridge for Canon Fax Machine L170, genuine factory manufactured and supplied in original Canon packaging with original part number, serial/lot number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner cartridges shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Canon OEM toner cartridges will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Canon Service Centre/Support Channel anywhere in Pakistan.

Item: Cartridge for Fax Machine HP-305 (All-in-One)

UNSPSC: Printer or facsimile toner

Specifications / Requirementss:

Original HP OEM Cartridge for HP 305 All-in-One Fax Machine, genuine factory manufactured and supplied in original HP packaging with original HP part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party cartridges shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original HP OEM cartridges will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized HP Service Centre/Support Channel anywhere in Pakistan.

Item: Epson L805 Color Printer Ink Cartridge Bottle set Original.

UNSPSC: Ink cartridges

Specifications / Requirementss:

Original Epson OEM Ink Bottle Set for Epson L805 Color Printer, genuine factory manufactured Epson ink supplied in original sealed Epson packaging with original product/part number and authenticity markings. Compatible, counterfeit, refilled, diluted, remanufactured or third party inks shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Epson OEM ink bottles will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Epson Service Centre/Support Channel anywhere in Pakistan.

Item: Toner Cannon IR-2535

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Canon OEM Toner Cartridge for Canon imageRUNNER 2535 (iR-2535) Copier, genuine factory manufactured and supplied in original sealed Canon packaging with original Canon part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Canon OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Canon Service Centre/Support Channel anywhere in Pakistan

Item: Toner Cannon 2525

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Canon OEM Toner Cartridge for Canon imageRUNNER 2525 (iR-2525) Copier, genuine factory manufactured and supplied in original sealed Canon packaging with original Canon part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Canon OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Canon Service Centre/Support Channel anywhere in Pakistan.

Item: Toner Toshiba E Studio 18

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Toshiba OEM Toner Cartridge for Toshiba e-STUDIO 18 Copier, genuine factory manufactured and supplied in original sealed Toshiba packaging with original Toshiba part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and

stamped certificate confirming that only genuine original Toshiba OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Toshiba Service Centre/Support Channel anywhere in Pakistan.

Item: Toner Cannon IR2925

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Canon OEM Toner Cartridge for Canon imageRUNNER 2925 (iR-2925) Copier, genuine factory manufactured and supplied in original sealed Canon packaging with original Canon part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Canon OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Canon Service Centre/Support Channel anywhere in Pakistan.

Item: Toner Cannon IR2945

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Canon OEM Toner Cartridge for Canon imageRUNNER 2945 (iR-2945i) Copier, genuine factory manufactured and supplied in original sealed Canon packaging with original Canon part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Canon OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Canon Service Centre/Support Channel anywhere in Pakistan.

Item: Toner Ecosys M4125

UNSPSC: Photocopier toner

Specifications / Requirementss:

Original Kyocera OEM Toner Cartridge for Kyocera ECOSYS M4125 Multifunction Printer, genuine factory manufactured and supplied in original sealed Kyocera packaging with original Kyocera part number and authenticity markings. Compatible, counterfeit, refilled, remanufactured, refurbished or third party toner shall not be accepted. Bidder must submit a signed and stamped certificate confirming that only genuine original Kyocera OEM toner will be supplied and that warranty/authenticity shall be verifiable and claimable through an authorized Kyocera Service Centre/Support Channel anywhere in Pakistan.

Item: Bibcock

UNSPSC: Plumbing system maintenance or repair

Specifications / Requirementss:

Chrome-plated brass bibcock tap, standard 1/2-inch, screw-down type, corrosion-resistant.

Item: Waste pipe

UNSPSC: Plumbing system maintenance or repair

Specifications / Requirementss:

PVC waste/drain pipe, standard diameter (1.5-2 inch), good quality, standard length.

Item: Steel jali (main whole)

UNSPSC: Drain

Specifications / Requirementss:

Stainless-steel drain/manhole cover grating (jali), standard size, rust-resistant.

Item: Spindle

UNSPSC: Axle spindles

Specifications / Requirementss:

Tap/valve spindle, brass/steel, standard size, compatible with standard bib/stop cocks.

Item: Flash Tank

UNSPSC: Toilet tanks

Specifications / Requirementss:

Plastic flush tank/cistern for WC, standard capacity (approx. 6–9 litres), complete with fittings.

Item: Double Bibcock Set

UNSPSC: Miscellaneous

Specifications / Requirementss:

Double bibcock (hot/cold) tap set, chrome-plated brass, standard size.

Item: Muslim shower Steel

UNSPSC: Miscellaneous

Specifications / Requirementss:

Health faucet/Muslim shower set with flexible hose and holder, chrome-plated, standard size.

Item: door closer

UNSPSC: Miscellaneous

Specifications / Requirementss:

Hydraulic door closer, standard duty, adjustable closing speed, suitable for office doors.

Item: Door lock

UNSPSC: Miscellaneous

Specifications / Requirementss:

Cylindrical/mortise door lock set with keys, standard security grade, durable finish

Item: Draz lock C-10

UNSPSC: Miscellaneous

Specifications / Requirementss:

Drawer lock, standard size, with keys, durable metal body. C10 or equivalent

Item: Draz lock C-808

UNSPSC: Miscellaneous

Specifications / Requirementss:

Drawer lock, standard size, with keys, durable metal body.

Item: Spindle Head

UNSPSC: Miscellaneous

Specifications / Requirementss:

Tap handle/spindle head (knob), chrome-plated, standard fitting size

Item: Handle valve

UNSPSC: Miscellaneous

Specifications / Requirementss:

Gate/stop-valve handle, brass/steel, standard size.

Item: Red paint (paint of flower pots etc)

UNSPSC: Miscellaneous

Specifications / Requirementss:

Enamel/synthetic red paint, standard quality, gallon tin, for exterior/decorative use.

Item: Kerosene Oil

UNSPSC: Kerosene

Specifications / Requirementssss:

Kerosin Oil (Matti ka Tail)

Item: Brush 3"

UNSPSC: Paint brushes

Specifications / Requirementssss:

Paint brush, 3-inch width, good-quality bristles.

Item: 6 no. Screw 1" box

UNSPSC: Cap screws

Specifications / Requirementssss:

Wood/metal screw, 1-inch size, standard quality, box pack.

Item: 6 no. Screw 1.25" box

UNSPSC: Cap screws

Specifications / Requirementssss:

Wood/metal screw, 1.25-inch size, standard quality, box pack.

Item: 6 no. Screw 1.5" box

UNSPSC: Cap screws

Specifications / Requirementsss:

Wood/metal screw, 1.5-inch size (6 no.), standard quality, box pack.

Item: 8 no. Screw 2" box

UNSPSC: Cap screws

Specifications / Requirementsss:

Wood/metal screw, 2-inch size (8 no.), standard quality, box pack.

Item: Rawal plug plastic box

UNSPSC: Miscellaneous

Specifications / Requirementsss:

Plastic wall plugs (rawal plugs), standard size, box pack, for fixing screws in masonry.

Item: 4 Core wire Coil (GM Cable)

UNSPSC: Power cable

Specifications / Requirementsss:

4-core electrical wire, standard gauge, PVC insulated, coil (approx. 90m), standard branded product.

Item: 7.36 Cable Coil (FAST) Black

UNSPSC: Power cable

Specifications / Requirementss:

7/36 SWG single-core PVC-insulated copper wire, black, coil (approx. 90m), standard branded product.

Item: 7.36 Cable Coil (FAST) Red

UNSPSC: Power cable

Specifications / Requirementss:

7/36 SWG single-core PVC-insulated copper wire, red, coil (approx. 90m), standard branded product.

Item: 40.76 cable coil (FAST) or equivalent

UNSPSC: Power cable

Specifications / Requirementss:

40/76 SWG single-core PVC-insulated copper wire, coil (approx. 90m), standard branded product.

Item: Cable clips mix sizes

UNSPSC: Miscellaneous

Specifications / Requirementss:

PVC/plastic cable clips, assorted sizes, for wire fixing.

Item: Breaker 20amp

UNSPSC: Miscellaneous

Specifications / Requirementss:

Miniature circuit breaker (MCB), 20A rating, single pole, standard safety certification.

Item: Breaker 10amp

UNSPSC: Miscellaneous

Specifications / Requirementss:

Miniature circuit breaker (MCB), 10A rating, single pole, standard safety certification.

Item: 3.29 Cable (FAST) Red

UNSPSC: Power cable

Specifications / Requirementss:

3/29 SWG single-core PVC-insulated copper wire, red, standard branded product.

Item: 3.29 Cable (FAST) Black

UNSPSC: Power cable

Specifications / Requirementss:

3/29 SWG single-core PVC-insulated copper wire, black, standard branded product.

Item: Power Plug China fitting

UNSPSC: Miscellaneous

Specifications / Requirementss:

2-pin/3-pin power plug top, standard fitting, durable PVC body.

Item: Power Plug (Bush)

UNSPSC: Miscellaneous

Specifications / Requirementss:

Power plug top, standard branded product, durable PVC body.

Item: Light Plug China single (SK)

UNSPSC: Miscellaneous

Specifications / Requirementss:

Single light switch/socket plate, standard fitting, PVC/PC body.

Item: Light Plug Double/Multi (SK)

UNSPSC: Miscellaneous

Specifications / Requirementssss:

Double/multi-way light switch/socket plate, standard fitting, PVC/PC body.

Item: Tube Light Rods (Philips)

UNSPSC: Miscellaneous

Specifications / Requirementssss:

Fluorescent/LED tube-light rod, standard 4-feet length, branded product

Item: Multi shoe 15amp (KM)

UNSPSC: Miscellaneous

Specifications / Requirementssss:

Multi-plug extension socket, 15A rated, standard branded product, PVC body.

Item: 3 pin shoe

UNSPSC: Miscellaneous

Specifications / Requirementssss:

3-pin socket outlet, standard rating, PVC body.

Item: 2 pin shoe

UNSPSC: Miscellaneous

Specifications / Requirementsss:

2-pin socket outlet, standard rating, PVC body.

Item: 18W LED choori (Osaka)

UNSPSC: Light emitting diode LED lamp

Specifications / Requirementsss:

18-watt LED bulb, spiral/choori type, standard base, branded product.

Item: 18W LED pin (Osaka)

UNSPSC: Light emitting diode LED lamp

Specifications / Requirementsss:

18-watt LED bulb, pin-type base, branded product.

Item: Fan Capacitor 3m

UNSPSC: Fan guards or accessories

Specifications / Requirementsss:

Ceiling-fan run capacitor, 3 microfarad (μ F), standard rating

Item: Fan Capacitor 2.5m

UNSPSC: Fan guards or accessories

Specifications / Requirementsss:

Ceiling-fan run capacitor, 2.5 microfarad (μ F), standard rating.

Item: Fan dimmer china fitting

UNSPSC: Fan guards or accessories

Specifications / Requirementsss:

Fan-speed regulator/dimmer, standard rotary type, durable body.

Item: Fan dimmer Local

UNSPSC: Fan guards or accessories

Specifications / Requirementsss:

Fan-speed regulator/dimmer, standard rotary type, locally manufactured, good quality.

Item: Tape (Osaka)

UNSPSC: Electrical insulating tape

Specifications / Requirementsss:

PVC electrical insulation tape, standard roll, branded product.

Item: AC Capacitor

UNSPSC: Fixed capacitors

Specifications / Requirementss:

Air-conditioner run capacitor, microfarad rating as per AC unit requirement.

Item: Magnet Connector

UNSPSC: Miscellaneous

Specifications / Requirementss:

Magnetic contactor/connector for electrical control circuits, standard rating.

Item: AC GAS R-22 Cylinder

UNSPSC: Refrigerant

Specifications / Requirementss:

Refrigerant gas R-22, standard cylinder, for air-conditioner servicing.

Item: AC GAS R-32 Cylinder (USA)

UNSPSC: Refrigerant

Specifications / Requirementss:

Refrigerant gas R-32, standard cylinder, good/imported quality.

Item: GAS R-410 Cylinder (USA)

UNSPSC: Refrigerant

Specifications / Requirementss:

Refrigerant gas R-410A, standard cylinder, good/imported quality.

Item: 4" SMD 60watt D/L (Osaka)

UNSPSC: Miscellaneous

Specifications / Requirementss:

60-watt LED downlight, 4-inch SMD type, branded product.

Item: Rod for Mosquito killer machine 12"

UNSPSC: Miscellaneous

Specifications / Requirementss:

Replacement rod/tube for electric mosquito-killer machine, approx. 12-inch, standard fitting.

Item: 36watt Open Light D/L (Osaka) round

UNSPSC: Miscellaneous

Specifications / Requirementssss:

36-watt LED round open-type downlight/ceiling light, branded product.

Item: Starter S10 box

UNSPSC: Miscellaneous

Specifications / Requirementssss:

Fluorescent-tube starter, type S10, box pack, standard quality.

Item: Starter S2 box

UNSPSC: Miscellaneous

Specifications / Requirementssss:

Fluorescent-tube starter, type S2, box pack, standard quality.

Price Schedule

For Individual Items

#	Item Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		





General Conditions of Contract

A. General

1. Definitions

1.1 Unless the context otherwise requires, the following terms whenever used in this Contract shall have the same meaning and shall be interpreted as indicated

- a. "Applicable Law" means the laws and any other instruments having the force of law in the Government's Country, or in such other country as may be specified in the Special Conditions of the Contract (SC), as they may be issued and in force from time to time;
- b. "Procuring Agency" means:-
 - a. any Ministry, Division, Department or any Office of the Government;
 - b. any authority, corporation, body or organization established by or under a Law or which is owned or controlled by the Government;
- c. "The Contract" means an agreement enforceable by law;
- d. "The Contract Price" means the price payable to the Bidder under the Contract for the full and proper performance of its contractual obligations;
- e. "Ancillary Services" means those services ancillary to the provision of Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Bidder covered under the Contract;
- f. "GCC" means the General Conditions of Contract contained in this section;
- g. "SCC" means the Special Conditions of Contract by which the GCC may be amended or supplemented;
- h. "Day" means calendar day unless indicated otherwise.
- i. "Effective Date" means the date on which this Contract comes into force and effect.
- j. "The Bidder" means the individual or corporate body whose Bids to provide the Goods has been accepted by the Procuring Agency;
- k. "The Project Site," where applicable, means the place or places named in Bids Data Sheet and technical Specifications;
- l. "Government" means the Government of Pakistan;
- m. "Subcontractor" means any entity to which the Bidder subcontracts any part of the Goods.
- n. "Service" means any object of procurement other than goods or works;
- o. "Party" means the Procuring Agency or the Bidder, as the case may be, and "Parties" means both of them;
- p. "Foreign Currency" means any currency other than the currency of the country of the Procuring Agency;

q. "Completion Date" means the date of completion of the contract by the Bidder as certified by the Procuring Agency;

r. "In Writing" means communicated in written form with proof of receipt;

s. "Local Currency" means the currency of Pakistan;

2. Application and Interpretation

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

2.2 In interpreting these Conditions of Contract headings and marginal notes are used for convenience only and shall not affect their interpretations unless specifically stated; references to singular include the plural and vice versa; and masculine include the feminine. Words have their ordinary meaning under the language of the Contract unless specifically defined.

3. Applicable Law

3.1 The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

4. Governing Language

4.1 The Contract as well as all correspondence and documents relating to the Contract exchanged between the Bidder and the Procuring Agency, shall be written in the **English language** unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5. Notices

5.1 Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC.

6. Delivery/Location

6.1 The Goods shall be delivered to such locations as the Procuring Agency may approve and as specified in SCC.

7. Authorized Representatives / Authority of Member in charge

7.1 Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Procuring Agency or the Bidder may be taken or executed by the officials specified in the SCC.

B. Commencement, Completion, Modification, and Termination of Contract

8. Effectiveness of Contract

8.1 This Contract shall come into effect on the date the Contract is signed by both parties and such other later date as may be stated in the SCC.

9. Commencement of Services

9.1 The Bidder shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

10. Program

10.1 Before commencement of the Services, the Bidder shall submit to the Procuring Agency for approval a Program showing the general methods, arrangements, order and timing for all activities. The Services shall be carried out in accordance with the approved Program as updated.

11. Starting Date/Expiration Date

11.1 The Bidder shall start carrying out the Services Five (05) days after the date the Contract becomes effective, or at such other date as may be specified in the SCC.

11.2 Unless terminated earlier pursuant to Clause **GCC 15** hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

12. Entire Agreement

12.1 This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

13. Modification

13.1 Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any Bids for modification or variation made by the other Party.

13.2 In cases of any modifications or variations, the prior written consent of the Procuring Agency is required.

14. Force Majeure

14.1 Definition

For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

14.2 No Breach of Contract

The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

14.3 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result

of Force Majeure.

14.4 Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Bidder shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

15. Termination

15.1 By the Procuring Agency

The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) calendar days' written notice of termination to the Bidder in case of the events referred to in (a) through (d); at least sixty (60) calendar days' written notice in case of the event referred to in (e);

- a. If the Bidder fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension;
- b. If the Bidder becomes (or, if the Bidder consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;
- c. If the Bidder fails to comply with any final decision reached as a result of arbitration proceedings;
- d. If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days;
- e. If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

15.2 By the Bidder

The Bidder may terminate this Contract, by not less than thirty (30) calendar days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

- a. If the Procuring Agency fails to pay any money due to the Bidder pursuant to this Contract and not subject to dispute within forty-five (45) calendar days after receiving written notice from the Bidder that such payment is overdue.
- b. If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) calendar days.
- c. If the Procuring Agency fails to comply with any final decision reached as a result of arbitration.
- d. If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Bidder may have subsequently approved in writing) following the receipt by the Procuring Agency of the Bidder's notice specifying such breach.

C. Obligations of the Bidder

16. General

16.1 Standard of Performance

1. The Bidder shall deliver the product and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Bidder shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties.

16.2 Law Applicable to Goods

The Bidder shall deliver the goods in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-Bidders, comply with the Applicable Law.

17. Conflict of Interests

17.1 Bidder Not to Benefit from Commissions and Discounts.

The remuneration of the Bidder shall constitute the Bidder's sole remuneration in connection with this Contract or the Services, and the Bidder shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Bidder shall use their best efforts to ensure that the Personnel, any Subcontractors, and agents of either of them similarly shall not receive any such additional remuneration.

17.2 Bidder and Affiliates Not to be Otherwise Interested in Project

The Bidder agree that, during the term of this Contract and after its termination, the Bidder and its affiliates, as well as any Subcontractor and any of its affiliates, shall be disqualified from providing Goods for any project resulting from or closely related to the Services.

17.3 Prohibition of Conflicting Activities

Neither the Bidder nor its Subcontractors nor the Personnel shall engage, either directly or indirectly, in any of the following activities:

- a. during the term of this Contract, any business or professional activities in the Government's country which would conflict with the activities assigned to them under this Contract;
- b. during the term of this Contract, neither the Bidder nor their Subcontractors shall hire public employees in active duty or on any type of leave, to perform any activity under this Contract;

18. Confidentiality

18.1 Except with the prior written consent of the Procuring Agency, the Bidder and the Experts shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

19. Insurance to be Taken Out by the Bidder

19.1 The Bidder(a) shall take out and maintain, and shall cause any Subcontractors to take out and maintain, at its (or the Subcontractors', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, loss or damage, and for the coverage, as shall be specified in the SCC; and (b) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums have been paid.

20. Bidder's Actions Requiring Procuring Agency's Prior Approval

20.1 The Bidder shall obtain the Procuring Agency's prior approval in writing before taking any of the following actions:

- (a) appointing such members of the Personnel not provided by the Bidder;
- (b) changing the Program of activities; and
- (c) any other action that may be specified in the SCC.

21. Reporting Obligations

21.1 The Bidder shall submit to the Procuring Agency the reports and documents in the numbers, and within the periods as prescribed by the Procuring Agency.

22. Liquidated Damages

22.1 If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the performance security (or guarantee) specified in SCC. Once the said maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to **GCC Clause 15**.

22.2 Correction for Over-payment

If the Intended Completion Date is extended after liquidated damages have been paid, the Procuring Agency shall correct any overpayment of liquidated damages by the Bidder by adjusting the next payment certificate. The Bidder shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in SCC.

22.3 Lack of performance penalty

If the Bidder has not corrected a Defect within the time specified in the Procuring Agency's notice, a penalty for Lack of performance will be paid by the Bidder. The amount to be paid will be calculated as a percentage of the cost of having the Defect corrected, assessed as specified in the SCC.

23. Performance Guarantee

23.1 Within Seven (07) days from the issuance of acceptance letter from the Procuring Agency, the successful Bidder shall furnish the Performance Guarantee in shape of ----- at the discretion of the PA in the amount **specified in SCC**. In case the amount of Bids security is equal or greater than

23.2 The proceeds of the Performance Guarantee shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

23.3 The Performance Guarantee shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring agency and shall be in the acceptable form as specified in SCC.

23.4 The Performance Guarantee will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise **specified in SCC**.

24. Fraud and Corruption

24.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Bidding process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

25. Sustainable Procurement

25.1 The Bidder shall conform to the sustainable procurement contractual provisions, if and as specified in the SCC.

D. Bidder's Personnel

26. Description of Personnel

26.1 The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Bidder's Key Personnel. The Key Personnel listed by title as well as by name are hereby approved by the Procuring Agency.

27. Removal and/or Replacement of Personnel

27.1 Except as the Procuring Agency may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Bidder, it becomes necessary to replace any of the Key Personnel, the Bidder shall provide as a replacement a person of equivalent or better qualifications.

27.2 If the Procuring Agency finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Bidder shall, at the Procuring Agency's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Procuring Agency.

27.3 The Bidder shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

E. Obligations of the Procuring Agency

28. Assistance and Exemptions

28.1 The Procuring Agency shall use its best efforts to ensure that the Government shall provide the Bidder such assistance and exemptions as specified in the SCC.

29. Change in the Applicable Law

29.1 If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the related Services rendered by the Bidder, then the remuneration and reimbursable expenses otherwise payable to the Bidder under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred in the SCC.

30. Services and Facilities

30.1 The Procuring Agency shall make available to the Bidder and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described , at the times and in the manner specified in the SCC or terms of reference.

30.2 In case that such services, facilities and property shall not be made available to the Bidder, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Bidder for the performance of the Services, (ii) the manner in which the Bidder shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Bidder as a result thereof.

F. Payments to the Bidder

31. Contract Price

31.1 The price payable shall be in Pakistani Rupees unless otherwise specified in the SCC. Prices charged by the Supplier for Goods delivered under the Contract shall not vary from the prices quoted by the Supplier in its Bid.

32. Terms and Conditions of Payment

32.1 Payments will be made to the Bidder according to the payment schedule stated in the SCC and as per actual invoice submitted by the Bidder.

32.2 Unless otherwise stated in the SCC, the advance payment shall be made against the provision by the Bidder of a bank guarantee for the same amount, and shall be valid for the period stated in the SCC. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Bidder have submitted an invoice to the Procuring Agency specifying the amount due.

33. Currency of Payment

33.1 Any payment under this Contract shall be made in the currency(ies) specified in the SCC.

G. Quality Control

34. Identifying Defects

34.1 The principle and modalities of Inspection of the Goods by the Procuring Agency shall be as indicated in the SCC. The Procuring Agency shall check the Bidder's performance and notify him of any Defects that are found. Such checking shall not affect the Bidder's responsibilities. The Procuring Agency may instruct the Bidder to search for a Defect and to uncover and test any service that the Procuring Agency considers may have a Defect. Defect Liability Period is as defined in the SCC.

35. Correction of Defects, and

Lack of Performance Penalty

35.1 The Procuring Agency shall give notice to the Bidder of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

35.2 Every time notice a Defect is given, the Bidder shall correct the notified Defect within the length of time specified by the Procuring Agency's notice.

35.3 If the Bidder has not corrected a Defect within the time specified in the Procuring Agency's notice, the Procuring Agency will assess the cost of having the Defect corrected, the Bidder will pay this amount, and a Penalty for Lack of Performance.

36. Taxes and Duties

36.1 A Supplier shall be entirely responsible for all taxes, duties, fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.

H. Settlement of Disputes

37. Alternate Dispute Resolution

37.1 The disputes between the parties to the contract may be settled in accordance with Public Procurement Rules, 2004.

37.2 The procuring agency shall refer the matter to the Chief Justice Islamabad High Court or Managing Director PPRA or the Secretary Ministry of Law & Justice for appointment of Arbitrator.

37.3 The fee for the Arbitrator shall be specified in Pak Rupees as determined by the appointing authority which shall be borne and shared equally by the contracting parties.



Special Conditions of Contract

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract

Number of GC Clause 1

Definitions

The Procuring Agency is: Federal Shariat Court (FSC), Registrar 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad

The Supplier is:

The title of the subject procurement is: Procurement of Stationery, Miscellaneous/Cleaning Items, Water Bottle Refills, Computer Accessories, Toners/Cartridges, and Civil & Electrical Items etc.

Number of GC Clause 3

Applicable/Governing Law:

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 4

Language:

The language of the Contract, all correspondence and communications to be given, and all other documentation to be prepared and supplied under the Contract shall be in **English**.

Number of GC Clause 5

Notices:

The addresses for the notices are:

Procuring Agency:

Federal Shariat Court (FSC), Registrar
3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad
+92-333-935-0721
mail@federalshariatcourt.gov.pk

Contractor/ Bidder:

[Name, address and telephone number].

The Contractor/ Bidder's Representative(s)

[Name, address, telephone number and e-mail address]

Number of GC Clause 7.1

The Authorized Representatives are:

For the Procuring Agency:

Federal Shariat Court (FSC), Registrar
3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad
+92-333-935-0721
mail@federalshariatcourt.gov.pk

For the Bidder:

Name:

Designation:

Address:

Number of GC Clause 8

Effectiveness of the contract

Number of GC Clause 9

Commencement of Contract:

Number of GC Clause 11.2

Expiration of Contract:

Number of GC Clause 15

Termination

In the event of termination of the contract due to any reason as already defined in the General Conditions of Contract, the Bidder shall be responsible for providing to the Authority the Goods till the time of alternate arrangements.

Number of GC Clause 17

Conflict of Interest:

The Procuring Agency reserves the right to determine on a case-by-case basis whether the Bidder should be disqualified from providing goods or services due to a conflict of a nature described in Clause GCC 17.

Number of GC Clause 22

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.50% to 6.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the

Authority.

Number of GC Clause 23

Performance Guarantee:

The amount of performance guarantee shall be **2.00%** of the contract price in acceptable form of **Pay Order, Call at Deposit, Bank Guarantee, Demand Draft**

Number of GC Clause 32

Payment terms:

Payment will be made to the Bidder against the procured Goods and services according to the actual invoice or running bills submitted by the Bidder against the services provided within the time given in the conditions of the contract.

Number of GC Clause 33

Currency of Payment:

All the payment to be released to the contractor/Bidder shall be in Pakistani Rupees.

Number of GC Clause 34

Identifying Defects:

The Authority reserves the right at any time to inspect the premises of the provider to inspect the goods and monitor the goods being provided.

Inspections & Tests Requirements

The bidder shall supply 100% genuine, original and factory-sealed OEM toners. Refilled, remanufactured, counterfeit, compatible, used, copy, substandard or tampered toners shall not be accepted. The Procuring Agency may verify originality through OEM/authorized distributor verification or testing. If any toner is found non-original or substandard, it shall be rejected and replaced at the bidder's cost. Bid security/performance guarantee may be forfeited, and the firm may be blacklisted/debarred

Delivery & Documents

The successful bidder shall deliver the required goods within the specified delivery period at the designated location. All items must be properly packed, sealed and accompanied by delivery challan, invoice, warranty certificate and relevant OEM/authorization documents, where applicable. The bidder shall ensure that all supplied items conform to the approved specifications. The Procuring Agency reserves the right to inspect and verify the goods before acceptance.

Number of GC Clause 37

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard.

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties.

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties. The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute.

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.



Bid Securing Declaration

Form 9: Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.: **P130972**

To: **Federal Shariat Court (FSC), Registrar 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
2. Disagreement to arithmetical correction made to the Bid price; or
3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.



Contract Form

SECTION IX: CONTRACT FORMS

THIS AGREEMENT made the ____ day of _____ 20____ between **Federal Shariat Court (FSC), Registrar 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad**

(hereinafter called “the Procuring Agency”) of the one part and [name of Bidder] of [city and country of Bidder] (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited Bids for provision of goods, viz., **Procurement of Stationery, Miscellaneous/Cleaning Items, Water Bottle Refills, Computer Accessories, Toners/Cartridges, and Civil & Electrical Items etc. (P130972)** and has accepted a Bids by the Bidder for the provision of Goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:-

1. This form of Contract;
2. the Form of Bids and the Price Schedule submitted by the Bidder;
3. the Schedule of Requirements;
4. the Technical Specifications;
5. the Special Conditions of Contract;
6. the General Conditions of the Contract;
7. the Procuring Agency’s Letter of Acceptance; and
8. [add here: any other documents]

3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the Goods related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of Goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

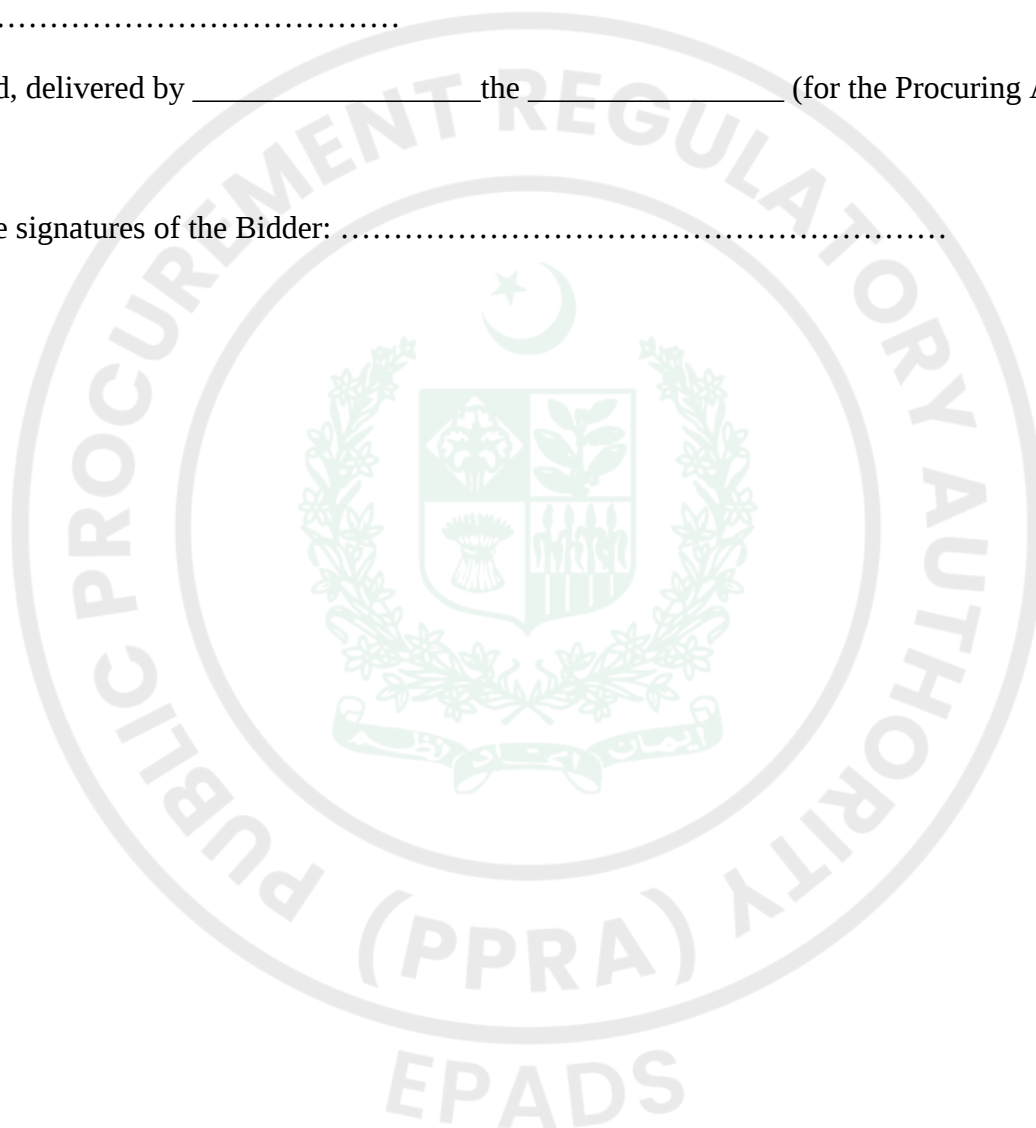
Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Procuring Agency:

.....

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Witness to the signatures of the Bidder:





Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract

Number: Contract

Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.



Performance Guarantee Form

Performance Guarantee Form

To: **Federal Shariat Court (FSC), Registrar 3rd Floor, Islamabad High Court Building, Constitution Avenue, G-5, Islamabad**

WHEREAS *[name of Bidder]* (hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods(hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

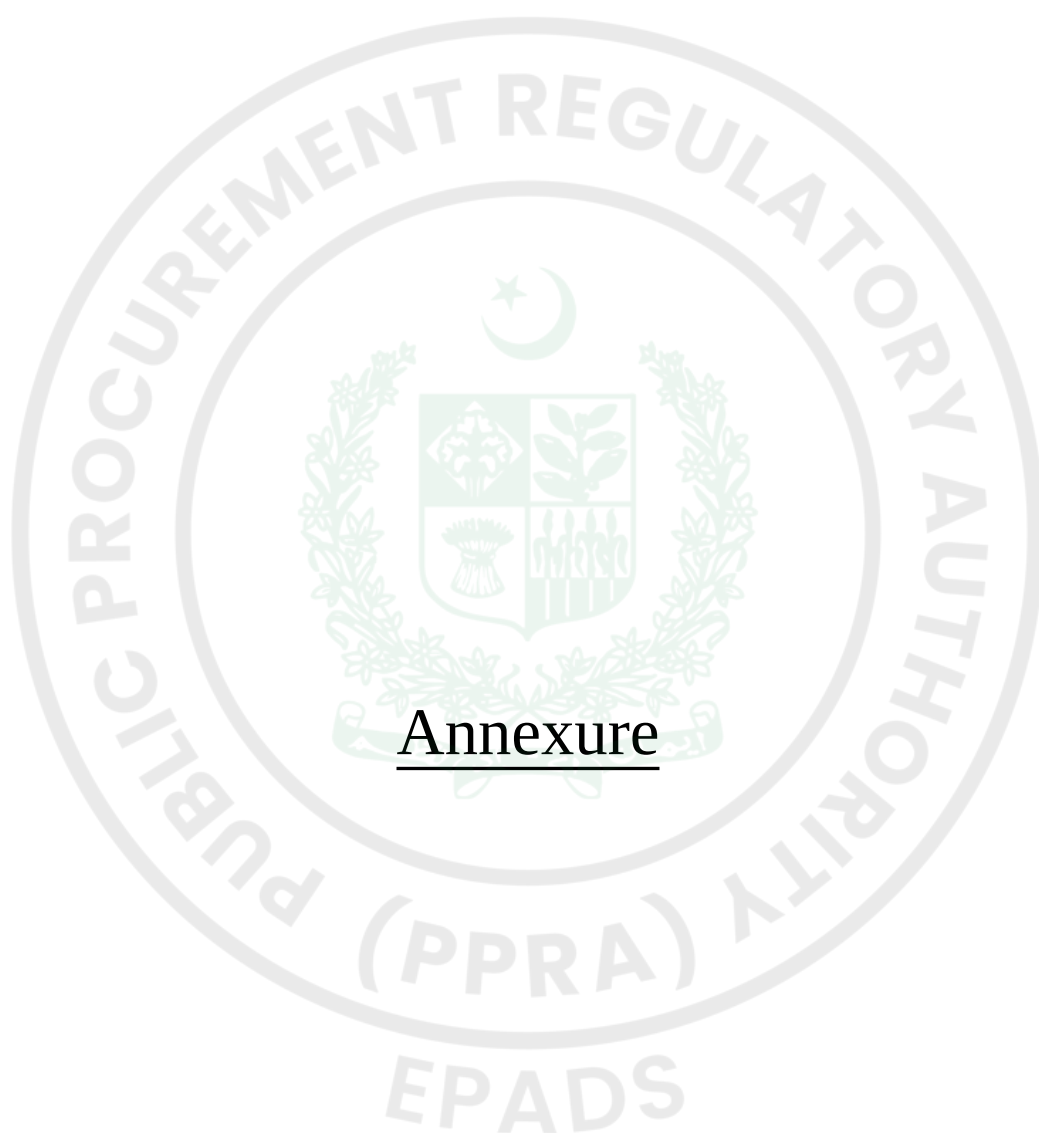
Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]





Annexure

SCHEDULE OF PRICES / PRICE BID (BILL OF QUANTITIES)

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **SCHEDULE OF PRICES / PRICE BID (BILL OF QUANTITIES)** (page number: 191)





Procurement Forms

Financial Resources

Last Three Years Tax Returns and last six months Bank Account Statement must be attached.

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 209)

Past Experience and Completed Contracts

at least three year relevant experience is mandatory. Contracts and work orders must be attached/provided.

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 210)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

The bidder shall certify, through submission of an affidavit on stamp paper of at least Rs. 100, that the firm/company is not blacklisted, debarred, suspended, or otherwise declared ineligible by any Federal or Provincial Government Department, Public Sector Organization, or Procuring Agency

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 211)

Financial Capacity and Net Worth Evaluation Form

The bidder shall demonstrate adequate financial capacity by submitting documentary proof, such as the latest tax returns, audited financial statements, bank statements, or a bank account maintenance certificate/report, evidencing sufficient financial resources to fulfill the contractual obligations.

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 213)

Average Annual Turnover

The bidder shall have an average annual turnover of at least Rs. 10 million on average during the last three financial years and shall submit documentary proof in the form of tax returns, audited financial statements, bank statements, or bank account maintenance certificates/reports.

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 215)





Additional Forms and Documents

FEDERAL SHARIAT COURT OF PAKISTAN

ANNEXURE-A

SCHEDULE OF PRICES / PRICE BID (BILL OF QUANTITIES)

Annual Tender No. FSC-01/2026-27 — Procurement of Stationery, Miscellaneous Items, Computer Accessories, Toners, and Civil & Electrical Items for FY 2026-27

(To be filled in and submitted by the Bidder)

Instructions to Bidders:

1. The Bidder must quote the Brand/Make being offered against each item.
2. Unit Price must be quoted in Pak Rupees and must be inclusive of all applicable taxes, duties and GST.
3. Total Price for each item = Quantity × Unit Price. The Bidder must compute and enter the Total Price against each item.
4. The Group Grand Total (sum of Total Price column) must be entered at the end of each Group.
5. Rates must be quoted against generic specifications given; the offered item must conform to (or exceed) the stated specification.
6. Overwriting/cutting in rates must be avoided; where unavoidable, it must be countersigned by the Bidder's authorized signatory.
7. This Schedule of Prices must be duly signed and stamped by the Bidder's authorized representative on each page.
8. All items specified with brand names shall be read as “or equivalent.”. Detailed specifications of all items have also been provided on EPADS.
9. For the convenience of bidders, the items have been arranged into groups. However, each item shall be evaluated individually on the basis of its quality, specifications, and compliance with the bidding requirements.
10. The items shall be ordered on an as and when required basis by the Office, at the unit rates quoted by the bidder in the bid. The quantities may be increased or decreased according to the actual requirements of the Office. The quoted rates shall remain valid for one year.

GROUP-I: STATIONERY ITEMS

Total Items in this Group: 68

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Ball point Piano (0.8 MM) (Blue, Black and Red) or equivalent	Smooth-writing ball point pen, 0.8mm tip, quick-dry ink, plastic barrel, available in blue/black/red.	80 Pkt			
2.	Calculator Citizen CT-9300(14 Digit) or equivalent	14-digit electronic desktop calculator, LCD display, dual power (solar & battery), basic/percentage functions.	12			
3.	Colors Flag (3 pads/ 75x25mm/ 100 sheets/3 neon colors)	Self-adhesive sticky index/flag pads, approx. 75x25mm, 100 sheets per pad, assorted neon colours.	100			
4.	Dak Book A-4 size	Hard-bound dak/correspondence register, A-4 size, ruled pages, durable spine binding, min. 100 leaves.	12			
5.	Diary Register 8 No.	Hard-bound ruled register, size No. 8, good-quality paper, durable binding.	10			
6.	Dispatch Register 8 No.	Hard-bound ruled register, size No. 8, good-quality paper, durable binding, for dispatch record.	10			
7.	Draft Pad (Small) (Lucky) or equivalent	Draft/writing pad, small size, ruled sheets, gummed top binding.	200			
8.	Draft Pad (A-4 Size)Lucky or equivalent	Draft/writing pad, A-4 size, ruled sheets, gummed top binding, min. 100 sheets.	24			
9.	Desk Calendar 2027 (Table Diary) (Friends) or equivalent	Table/desk calendar for the stated year, flip/tear-off type, good-quality printing and card stock.	50			
10.	Eraser (best Quality)	Soft PVC/rubber eraser, non-smudging, standard pencil size.	100			
11.	Envelop S.E-5 fine quality craft paper Khaki	Craft-paper envelope, khaki, fine quality, size S.E-5, gummed flap.	2000			
12.	Envelop S. E-6 fine quality craft paper Khaki	Craft-paper envelope, khaki, fine quality, size S.E-6, gummed flap.	2000			

13.	Envelop S.E -7 fine quality craft paper Khaki	Craft-paper envelope, khaki, fine quality, size S.E-7, gummed flap.	2000			
14.	Envelop S. E-8 fine quality craft paper Khaki	Craft-paper envelope, khaki, fine quality, size S.E-8, gummed flap.	2000			
15.	Envelop Cloth (S.E-8) Khaki with best cloth	Cloth-lined khaki envelope, size S.E-8, best-quality cloth reinforcement, gummed flap.	1000			
16.	Envelop A-4 Size (White)	White paper envelope, A-4 size, good-quality gummed flap.	1000			
17.	Envelop A-4 Size (Khaki)	Khaki paper envelope, A-4 size, good-quality gummed flap.	1000			
18.	Envelop 5/7 (white)	White paper envelope, 5x7 inch size, good-quality gummed flap.	1000			
19.	Fax Roll size 30 Meter	Thermal fax paper roll, 30 meters, standard width for office fax machines.	50			
20.	Tag cotton superior Medium size	Superior-quality cotton file tag/string, medium size, bundle pack.	800			
21.	File Flapper (Black) (Rexine)	Rexine-covered flapper file cover, black colour, durable binding, standard legal/office size.	2500			
22.	File Board	Hard file board/binder cover, durable board stock, standard office size.	100			
23.	Glue Stick (Medium) Dollar 22 Gram or equivalent	Solid glue stick, medium (approx. 22g), quick-drying, non-toxic adhesive.	250			
24.	High lighter (Dollar) Different colour or equivalent	Fluorescent highlighter pens, assorted colours, chisel tip, quick-dry ink.	100			
25.	Ink (Blue/ Black) (Dollar) (50 ml) or equivalent	Fountain/stamp-pad ink, 50ml bottle, blue or black, smooth flow, non-corrosive.	24			
24	Ink for Stamp Pad (28.5 ml)	Stamp pad refill ink, 28.5ml bottle, quick-dry, non-smudging.	24			
25	Marker Black Dollar or equivalent	Permanent marker, black, bullet/chisel tip, quick-dry waterproof ink.	50			
26	Movement Register for Vehicle	Hard-bound ruled register for vehicle movement record, durable binding, adequate pages.	20			

27	Note Sheet (50 Sheets) (A-4 Size) Best Quality (80 Gram) paper	Note sheet pad, A-4 size, 80 gsm good-quality paper, 50 sheets, for official noting.	200			
28	Offset paper 8 ½ x 13 (500 Sheets) (legal size) F-4 Imported 80 Gram (Double-A/ Paper One) or equivalent	Imported offset printing paper, legal/F-4 size (8½x13 inch), 80 gsm, ream of 500 sheets, smooth finish.	600			
29	Offset paper (A-4 size) imported 80 Gram (Double-A/ Paper One) or equivalent	Imported offset printing paper, A-4 size, 80 gsm, ream of 500 sheets, smooth finish.	80			
30	Pencil Lead with Rubber (Gold fish) or equivalent	HB graphite pencil with eraser tip, wood-cased, standard writing pencil, packet.	25 Pkt			
31	Pencil Short Hand (Gold fish) or equivalent	Shorthand pencil, HB lead, wood-cased, packet.	10 Pkt			
32	Pen Fluid (white) Dux or equivalent	White correction fluid (pen whitener), quick-dry, brush applicator, standard bottle, packet.	05 Pkt			
33	Paper Cutter Knife SDI-426 or equivalent	Utility/paper cutter knife, retractable snap-off blade, ergonomic handle.	18			
34	Paper Pin Standard size	Metal paper pins, standard size, rust-resistant, packet.	60			
35	Paper Clip (large) 30 MM Best Quality	Metal paper clips, approx. 30mm, large size, rust-resistant, packet.	100			
36	Punch (Single Hole) Heavy duty	Single-hole heavy-duty paper punch, metal body, standard punching capacity.	40			
37	Pencil Red & Blue (Gold fish) or equivalent	Dual-colour (red/blue) pencil, wood-cased, packet.	10 Pkt			
38	Packing tap 72 Yard Olympia or equivalent	Self-adhesive BOPP packing tape, 2-inch width, 72-yard roll.	300			
40	Pen Holder best quality 240 (Hero) or equivalent	Desktop pen stand/holder, sturdy base, good-quality finish.	12			
41	Posit Pad 3x3 3m (SENSA) or equivalent	Sticky note pad, approx. 3x3 inch, self-adhesive, min. 100 sheets.	40			

42	Posit pad 2x2m (SENSA) or equivalent	Sticky note pad, approx. 2x2 inch, self-adhesive, min. 100 sheets.	24			
43	Posit pad 3x5 3m	Sticky note pad, approx. 3x5 inch, self-adhesive, min. 100 sheets.	24			
44.	Ruled Register No. 10 Offset paper	Hard-bound ruled register, No. 10, offset paper, durable binding.	10			
45.	Ruled Register No.12 Offset paper	Hard-bound ruled register, No. 12, offset paper, durable binding.	10			
46.	Ruled Register No. 14 Offset paper	Hard-bound ruled register, No. 14, offset paper, durable binding.	08			
47.	Ruled Register No. 16 Offset paper	Hard-bound ruled register, No. 16, offset paper, durable binding.	10			
48.	Ruled Register No. 20 Offset paper	Hard-bound ruled register, No. 20, offset paper, durable binding.	06			
49.	Ruled Register No. 24 Offset paper	Hard-bound ruled register, No. 24, offset paper, durable binding.	04			
50.	Register vehicle (Log Book) for entry petrol bills/ Cash Memo	Hard-bound log book/register for vehicle petrol bills & cash memo entries, ruled pages, durable binding.	20			
51.	Short Hand Copy (Lucky) (80 Sheets) or equivalent	Shorthand notebook, spiral/side-bound, 80 sheets, ruled pages.	100			
52.	Stapler Pin (Piano) best quality or equivalent	Staple pins, standard No. 24/6 size, rust-resistant, packet.	350			
53	Slip Pad (Lucky) or equivalent	Slip pad, standard office size, ruled, gummed top binding.	100			
54	Sharpener steel (Dux) best quality or equivalent	Metal pencil sharpener, single hole, durable steel body.	50			
55	Stapler Machine (Large) (Deli No. 0426) or equivalent	Heavy-duty large stapler machine, metal body, capacity approx. 20-24 sheets.	36			
56	Scale Steel	Steel measuring scale/ruler, 12 inch/30cm, graduated markings.	36			
57	Scissors Small (Steel)	Stainless-steel scissors, small/medium size, office use.	36			

58	Sharpener Machine	Desktop/manual pencil sharpener machine, table-mountable.	12			
59	Stamp Pad (blue) best Quality	Rubber stamp ink pad, blue colour, standard size, re-inkable.	18			
60	Stapler Remover best Quality	Metal staple remover, jaw-type, durable.	36			
61	Scotch Tap 1" & 2" 72 Yard Olympia or equivalent	Transparent adhesive tape, 1-inch and 2-inch width, 72-yard roll, clear finish.	60			
62	Thread Ball (Thick)	Cotton thread ball, thick, for file tagging/binding.	24			
63	Table Set Marble	Polished marble desk/pen set, good-quality stone, standard office size.	05			
64	Uni Ball (Micro eye) (Red, Blue, Green and Black) or equivalent	Rollerball pen, micro tip (approx. 0.5mm), smooth ink flow, assorted colours, packet.	25 Pkt			
65	Uni Ball Fine Delux (Water Proof) (blue, Black, Green) (UB-177) or equivalent	Rollerball pen, fine tip, waterproof pigment ink, smooth writing, packet.	06 Pkt			
66	Uni Ball (Signo fine 0.7 MM) (Blue, Red and Black)	Gel rollerball pen, 0.7mm tip, quick-dry gel ink, assorted colours, packet.	10 Pkt			
67	Wrapping Paper brown	Brown kraft wrapping paper, standard roll/sheet, good quality.	150			
Group Grand Total (Rs.):						

GROUP-II: MISCELLANEOUS ITEMS

Total Items in this Group: 44

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Air Freshener (Aceel) 300 ML or equivalent	Aerosol room air freshener spray, approx. 300ml can, long-lasting fragrance.	500			
2.	Air Freshener for Toilet (Fresh Touch toilet Hanging fragrance 80 Gm)	Hanging toilet air freshener block, approx. 80g, long-lasting fragrance.	100			
3.	Acid best Quality	Toilet/drain cleaning acid, good quality, standard bottle.	214			
4.	Air Freshener refill	Aerosol/automatic air freshener refill can, compatible with standard dispensers.	70			
5.	Air Freshener Dispenser	Automatic aerosol air freshener dispenser unit, battery operated.	10			
6.	Broom Stick (500 gram) (Nariel) or equivalent	Coconut-fiber (nariel) floor broom/jharoo, approx. 500g, standard handle length.	100			
7.	Brush Bath (Plastic) (with Cover) best Quality	Plastic toilet bowl brush with holder/cover, durable bristles.	30			
8.	Basket (Waste Paper)	Plastic waste-paper basket, standard office size, durable.	50			
9.	Remote Bell (Expert) or equivalent	Wireless remote calling bell/doorbell set, standard range.	40			
10.	Broom Phool	Soft grass/phool floor-sweeping broom, standard size.	50			
11.	Bleach (best quality)	Liquid bleach/whitener, standard bottle, for cleaning and disinfection.	200			
12.	Cell energizer AA or equivalent	AA-size alkaline battery, 1.5V, branded, packet.	650			
13.	Cell energizer AAA or equivalent	AAA-size alkaline battery, 1.5V, branded, packet.	500			
14.	Cell energizer Large D-size	D-size (large) alkaline battery, 1.5V, branded.	24			
15.	Duster Towel for cleaning the Floor	Absorbent cotton floor-cleaning duster/towel, large size, durable.	40			

16.	Duster (Yellow/ white) Large size	Cotton dusting cloth, yellow/white, large size.	600			
17.	Extension Lead for Computer 6 Point with 5 meter wire as per our sample	6-socket extension board with 5-meter cable, surge-protected, standard electrical safety compliance.	33			
18.	Glass for Drinking water Best Quality	Drinking-water glass tumbler, good-quality glass/plastic, standard size.	100			
19.	Gillant (Glass cleaner)	Glass/surface cleaner liquid, standard spray/pour bottle.	150			
20.	Harpic (best quality)	Toilet-bowl cleaner/disinfectant liquid, standard bottle.	150			
21.	Heater Rod for NEC	Electric immersion water-heater rod, standard wattage, compatible with common geysers.	36			
22.	Kiwi Revive-All Furniture Polish or equivalent	Furniture polish spray/liquid, standard bottle, wood-care formula.	60			
23.	Mortein Spray (375 Ml) or equivalent	Insect-killer aerosol spray, approx. 375ml can.	210			
24.	Markin Cloth size width/length (in meters) 1.56 Mx1.918M best quality	Marking/baize felt cloth for table covers, standard width, good quality, sold per meter.	30 meter			
25.	Phenyl Bottle (finis) (2.9 litter) floor Cleaner or equivalent	Floor cleaner/disinfectant phenyl, approx. 2.9-litre bottle.	100			
26.	Surf (Aril and brite) 500 Gram or equivalent	Detergent washing powder, approx. 500g packet.	760			
27.	Soap (Sufi Classic) Large size (white) or equivalent	Bathing/laundry soap bar, large size, white, good quality.	900			
28.	Sweep (300 ml) best quality	Floor-cleaning disinfectant liquid, approx. 300ml bottle.	40			
29.	Scraper plastic (best quality)	Plastic floor/surface scraper, durable handle.	24			
30.	Tissue Paper (Rose Patel 3 ply 210 Sheets) (Luxury) or equivalent	Facial tissue box, 3-ply, approx. 210 sheets, good quality.	1650			
31.	Toilet Roll (Rose Patel) or equivalent	Toilet paper roll, standard 2-ply, good quality.	1100			

32.	Vim (Bag) 500 gram best quality or equivalent	Dishwashing bar/powder, approx. 500g pack.	200			
33.	Wiper Steel Large size (best quality)	Steel-handle floor wiper, large rubber blade, durable.	24			
34.	Electric Heater (Single/ Double Rod) NEC or equivalent	Electric immersion-type water heater, single/double rod, standard wattage, safety-compliant.	12			
35.	Dettol surface Cleaner Bottle (1 Litter)	Antibacterial surface cleaner/disinfectant, approx. 1-litre bottle.	60			
36.	Hand Wash (5 litter) Gallon (best quality)	Liquid hand-wash soap, approx. 5-litre gallon/can, antibacterial formula.	10			
37.	Hand Wash (Life Boy 250 ML) or equivalent	Liquid hand-wash, approx. 250ml bottle, antibacterial.	24			
38.	Water Jug (best quality)	Plastic/steel water jug/pitcher, good quality, standard capacity.	12			
39.	Phenyl ball	Naphthalene/phenyl balls for toilet/drain fragrance, packet.	12 Pkt.			
40.	Plastic Dori	Plastic rope/cord (dori), standard thickness, roll.	1			
41.	Towel (27x54) Best Quality	Cotton bath towel, approx. 27x54 inch, good quality, absorbent.	24			
42.	Car Body Polish (Cosmic) or equivalent	Car body/paint polish compound, standard tin/bottle.	50			
43.	Car Cleaning Dusters (Flalain Cloth)	Flannel cleaning cloth (duster) for car cleaning, soft, absorbent.	50			
44.	Car Dish Board Polish	Car dashboard polish/cleaner, standard bottle.	50			
45.	Mortine Refill (Oil)	Liquid vaporiser technology releases protection throughout the room.	36			
46.	Mortein Liquid Mosquito Repellant Machine	Complete mosquito control system: machine with fragrant refill. Liquid vaporiser technology releases protection throughout the room.	18			
Group Grand Total (Rs.):						

GROUP-III: WATER BOTTLE REFILL (19 LITERS)

Total Items in this Group: 2

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Nestle and Aquafina water or equivalent — Bottle Deposit	Packaged/purified drinking water, 19-litre reusable bottle, hygienically sealed, Pakistan Standards (PSQCA)-compliant bottled-water quality, reputable brand or equivalent.	50 bottles deposit first time			
2.	Nestle and Aquafina water or equivalent — 19 liter water Refill (Delivery must be on 3rd Floor of Federal Shariat Court, Islamabad High Court, Building by the company on every thread day)	19-litre purified drinking-water refill, Pakistan Standards (PSQCA)-compliant, weekly refill/delivery as specified, reputable brand or equivalent.	50 bottles refill per week			
Group Grand Total (Rs.):						

GROUP-IV: COMPUTER ACCESSORIES

Total Items in this Group: 17

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Mouse Pad	Standard computer mouse pad, non-slip rubber base, smooth fabric top.	40			
2.	Computer Mouse	USB wired optical mouse, standard 3-button, plug-and-play, Windows-compatible.	30			
3.	USB Key board K 120	USB wired keyboard, standard 104/105-key layout, plug-and-play.	30			
4.	USB Flash Drive	USB 3.0 flash drive, minimum 32GB capacity, plug-and-play, branded.	20			
5.	C Mouse Cell	Battery cell (AA/AAA as applicable) for wireless computer mouse, branded.	40			
6.	RJ 45 connector Box	RJ-45 Cat-6 network connector, gold-plated pins, box pack.	01			
7.	Ethernet USB Converter	USB-to-Ethernet (RJ-45) LAN adapter, 10/100/1000 Mbps, plug-and-play.	15			
8.	USB WIFI Dongle	USB Wi-Fi wireless network adapter, dual-band preferred, plug-and-play.	15			
9.	VGA Cable	VGA (15-pin D-Sub) video cable, approx. 1.5–3 meters, good shielding.	20			
10.	Power Cable	Standard 3-pin computer/monitor power cable (IEC C13), approx. 1.5 meters, good quality.	20			

11.	Wireless Mouse	Wireless optical mouse with USB nano receiver, 2.4GHz, battery operated.	05			
12.	Wireless Keyboard	Wireless keyboard with USB nano receiver, 2.4GHz, standard key layout.	05			
13.	Hard Drive	Hard disk drive, minimum 1TB capacity, USB 3.0 interface (if external), branded.	10			
14.	Power supply	Computer SMPS power-supply unit, minimum 450W, standard ATX form factor, branded.	10			
15.	Punching Tool	Network cable punch-down tool (LSA/Krone type) for patch-panel/jack termination.	01			
16.	Screw Drivers Set	Multi-piece precision screwdriver set for computer/electronics servicing, assorted heads.	01			
17.	HDMI Cable	HDMI cable, approx. 1.5–3 meters, supports HD resolution, gold-plated connectors.	05			
Group Grand Total (Rs.):						

GROUP-V: TONERS

Total Items in this Group: 19

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Toner for HP- Printer (Pro-400)	Toner cartridge compatible with HP LaserJet Pro 400-series printers, standard/OEM-equivalent print quality and page yield.	05			
2.	Toner for HP-1100	Toner cartridge compatible with HP LaserJet 1100 printer, standard page yield.	05			
3.	Toner for HP Printer (402dne)	Toner cartridge compatible with HP LaserJet Pro 402dne printer, standard page yield.	25			
4.	Toner for HP Printer (Pro M12w)	Toner cartridge compatible with HP LaserJet Pro M12w printer, standard page yield.	03			
5.	Toner for HP Printer 1102W	Toner cartridge compatible with HP LaserJet P1102W printer, standard page yield.	10			
6.	Toner for HP Pro M404DN	Toner cartridge compatible with HP LaserJet Pro M404dn printer, standard page yield.	06			
7.	HP LaserJet Printer 107W	Toner cartridge compatible with HP LaserJet 107w printer, standard page yield.	05			
8.	Toner for HP Enterprise 700M712	Toner cartridge compatible with HP LaserJet Enterprise 700 M712 printer, standard page yield.	03			
9.	Toner for HP Printer M4003dn	Toner cartridge compatible with HP LaserJet Pro M4003dn printer, standard page yield.	20			
10.	Toner for LaserJet 3 in one 135W	Toner cartridge compatible with HP LaserJet MFP (3-in-1) 135w printer, standard page yield.	06			

11.	Toner/ cartridge for Fax Machine Cannon L170	Toner/cartridge compatible with Canon Fax-L170 machine, standard page yield.	06			
12.	Cartridge for Fax Machine HP-305 (All-in-One)	Ink cartridge (black/colour) compatible with HP Deskjet 305-series all-in-one printer.	03			
13.	Epson L805 Color Printer Ink Cartridge Bottle set Original.	Original Epson ink bottle set (CMYK), genuine, compatible with Epson L805 printer.	03			
14.	Toner Cannon IR-2535	Toner cartridge compatible with Canon imageRUNNER IR-2535 photocopier, standard page yield.	04			
15.	Toner Cannon 2525	Toner cartridge compatible with Canon imageRUNNER 2525 photocopier, standard page yield.	02			
16.	Toner Toshiba E Studio 18	Toner cartridge compatible with Toshiba e-STUDIO 18 photocopier, standard page yield.	04			
17.	Toner Cannon IR2925	Toner cartridge compatible with Canon imageRUNNER IR-2925 photocopier, standard page yield.	04			
18.	Toner Cannon IR2945	Toner cartridge compatible with Canon imageRUNNER IR-2945 photocopier, standard page yield.	04			
19.	Toner Ecosys M4125	Toner cartridge compatible with Kyocera Ecosys M4125 printer, standard page yield.	06			
Group Grand Total (Rs.):						

GROUP-VI: CIVIL ITEMS

Total Items in this Group: 20

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	Bibcock	Chrome-plated brass bibcock tap, standard 1/2-inch, screw-down type, corrosion-resistant.	12			
2.	Waste pipe	PVC waste/drain pipe, standard diameter (1.5–2 inch), good quality, standard length.	15			
3.	Steel jali (main whole)	Stainless-steel drain/manhole cover grating (jali), standard size, rust-resistant.	12			
4.	Spindle	Tap/valve spindle, brass/steel, standard size, compatible with standard bib/stop cocks.	12			
5.	Flash Tank	Plastic flush tank/cistern for WC, standard capacity (approx. 6–9 litres), complete with fittings.	05			
6.	Double Bibcock Set	Double bibcock (hot/cold) tap set, chrome-plated brass, standard size.	05			
7.	Muslim shower	Health faucet/Muslim shower set with flexible hose and holder, chrome-plated, standard size.	12			
8.	door closer	Hydraulic door closer, standard duty, adjustable closing speed, suitable for office doors.	10			
9.	Door lock	Cylindrical/mortise door lock set with keys, standard security grade, durable finish.	12			
10.	Draz lock C-10	Drawer lock, standard size, with keys, durable metal body. C10	25			
11.	Draz lock C-808	Drawer lock, standard size, with keys, durable metal body.	25			
12.	Spindle Head	Tap handle/spindle head (knob), chrome-plated, standard fitting size.	10			
13.	Handle valve	Gate/stop-valve handle, brass/steel, standard size.	10			

14.	Red paint (paint of flower pots etc)	Enamel/synthetic red paint, standard quality, gallon tin, for exterior/decorative use.	02 gal			
15.	Kerosene Oil	Kerosin Oil (Matti ka Tail)	05 Liters			
16.	Brush 3"	Paint brush, 3-inch width, good-quality bristles.	05			
17.	6 no. Screw 1" box	Wood/metal screw, 1-inch size, standard quality, box pack.	02			
18.	6 no. Screw 1.25" box	Wood/metal screw, 1.25-inch size, standard quality, box pack.	02			
19.	6 no. Screw 1.5" box	Wood/metal screw, 1.5-inch size (6 no.), standard quality, box pack.	02			
20.	8 no. Screw 1.5" box	Wood/metal screw, 1.5-inch size (8 no.), standard quality, box pack.	02			
21.	8 no. Screw 2" box	Wood/metal screw, 2-inch size (8 no.), standard quality, box pack.	02			
22.	Rawal plug plastic box	Plastic wall plugs (rawal plugs), standard size, box pack, for fixing screws in masonry.	01			
Group Grand Total (Rs.):						

GROUP-VII: ELECTRICAL ITEMS (BRAND)

Total Items in this Group: 34

S.No	Item Name	Specifications	Quantity	Brand / Make Offered (to be filled by Bidder)	Unit Price (Rs.) Inclusive of GST (to be filled by Bidder)	Total Price (Rs.) (Qty × Unit Price) (to be filled by Bidder)
1.	4 Core wire Coil (GM Cable)	4-core electrical wire, standard gauge, PVC insulated, coil (approx. 90m), standard branded product.	01			
2.	7.36 Cable Coil (FAST) Black	7/36 SWG single-core PVC-insulated copper wire, black, coil (approx. 90m), standard branded product.	02			
3.	7.36 Cable Coil (FAST) Red	7/36 SWG single-core PVC-insulated copper wire, red, coil (approx. 90m), standard branded product.	02			
4.	40.76 cable coil (FAST)	40/76 SWG single-core PVC-insulated copper wire, coil (approx. 90m), standard branded product.	03			
5.	Cable clips mix sizes	PVC/plastic cable clips, assorted sizes, for wire fixing.	--			
6.	Breaker 20amp	Miniature circuit breaker (MCB), 20A rating, single pole, standard safety certification.	25			
7.	Breaker 10amp	Miniature circuit breaker (MCB), 10A rating, single pole, standard safety certification.	25			
8.	3.29 Cable (FAST) Red	3/29 SWG single-core PVC-insulated copper wire, red, standard branded product.	04			
9.	3.29 Cable (FAST) Black	3/29 SWG single-core PVC-insulated copper wire, black, standard branded product.	02			
10.	Power Plug China fitting	2-pin/3-pin power plug top, standard fitting, durable PVC body.	36			
11.	Power Plug (Bush)	Power plug top, standard branded product, durable PVC body.	20			
12.	Light Plug China single (SK)	Single light switch/socket plate, standard fitting, PVC/PC body.	50			
13.	Light Plug Double/Multi (SK)	Double/multi-way light switch/socket plate, standard fitting, PVC/PC body.	36			
14.	Tube Light Rods (Philips)	Fluorescent/LED tube-light rod, standard 4-feet length, branded product.	10			
15.	Multi shoe 15amp (KM)	Multi-plug extension socket, 15A rated, standard branded product, PVC body.	36			
16.	3 pin shoe	3-pin socket outlet, standard rating, PVC body.	50			
17.	2 pin shoe	2-pin socket outlet, standard rating, PVC body.	100			
18.	18W LED choori (Osaka)	18-watt LED bulb, spiral/choori type, standard base, branded product.	100			

19.	18W LED pin (Osaka)	18-watt LED bulb, pin-type base, branded product.	30			
20.	Fan Capacitor 3m	Ceiling-fan run capacitor, 3 microfarad (μF), standard rating.	50			
21.	Fan Capacitor 2.5m	Ceiling-fan run capacitor, 2.5 microfarad (μF), standard rating.	36			
22.	Fan dimmer china fitting	Fan-speed regulator/dimmer, standard rotary type, durable body.	24			
23.	Fan dimmer Local	Fan-speed regulator/dimmer, standard rotary type, locally manufactured, good quality.	24			
24.	Tape (Osaka)	PVC electrical insulation tape, standard roll, branded product.	50			
25.	AC Capacitor	Air-conditioner run capacitor, microfarad rating as per AC unit requirement.	24			
26.	Magnet Connector	Magnetic contactor/connector for electrical control circuits, standard rating.	24			
27.	AC GAS R-22 Cylinder	Refrigerant gas R-22, standard cylinder, for air-conditioner servicing.	01			
28.	AC GAS R-32 Cylinder (USA)	Refrigerant gas R-32, standard cylinder, good/imported quality.	01			
29.	GAS R-410 Cylinder (USA)	Refrigerant gas R-410A, standard cylinder, good/imported quality.	01			
30.	4" SMD 60watt D/L (Osaka)	60-watt LED downlight, 4-inch SMD type, branded product.	100			
31.	Rod for Mosquito killer machine 12"	Replacement rod/tube for electric mosquito-killer machine, approx. 12-inch, standard fitting.	36			
32.	36watt Open Light D/L (Osaka) round	36-watt LED round open-type downlight/ceiling light, branded product.	50			
33.	Starter S10 box	Fluorescent-tube starter, type S10, box pack, standard quality.	01			
34.	Starter S2 box	Fluorescent-tube starter, type S2, box pack, standard quality.	01			
Group Grand Total (Rs.):						

Name & Signature of Bidder's Authorized Representative: _____

Designation: _____

Company Name & Seal/Stamp: _____

Date: _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	Source of financing	Amount (Eq. PKR)
1		
2		
3		

Past Experience / Contracts

Contracts over <i>[insert amount]</i> during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination



Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration- ☐ Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i>	<i>[insert amount]</i>
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i>	<i>[insert amount]</i>

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

IFP No. and title: [insert IFP number and title]

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for [number] years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

- (a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).
 - (b) be independently audited or certified in accordance with local legislation.
 - (c) be complete, including all notes to the financial statements.
 - (d) correspond to accounting periods already completed and audited.
- ☐ Attached are copies of financial statements¹ for the [number] years required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.