

	WAH INDUSTRIES LIMITED	PUR/4/007
	TENDER ENQUIRY (Local Purchase)	Issue-1
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M/s _____

Dear Sir / Madam,

Reference: **Tender Inquiry No. 10/LP/Furniture/155/Building/WIL/2026-27 DT. 24-09-2026**

Wah Industries Limited intends to procure Office Furniture for New Management Building, Administration Block and Cafeteria as per the detailed specifications, Space Planning, for the given in the Schedule of Tender attached to the tender. You are requested to submit sealed quotations for the items noted in the Schedule of the Tender. Tenders will be opened at **1200 hours on 21-10-2026 (Wednesday)** and must reach the Bid Center by air mail or courier before **1130 hrs**. Late tenders will not be entertained. You may witness the tender opening if so desired. If a representative is deputed, he should bring a letter of authority for the bids.

2. **SUBMISSION OF TENDER**

2.1 Please quote as per the following single-stage two-envelope method.

- a) **Part I "Technical Offer"**: It should exclusively provide technical details, Company profile, Similar projects completed for reference, Proposed design concept, Space planning drawings, 2D furniture layouts, 3D renderings of important areas, Furniture catalogues, Material specifications, Proposed brands/manufacturers, Warranty details, Delivery and installation schedule, After-sales support capability. Tender Fee, Bid Money and a signed undertaking attached to the schedule for this Tender Inquiry. It must not include price, costs, etc.
- b) **Part II "Commercial Offer"**: It should indicate the commercial terms, e.g., price, terms of payment, mode of payment, and mode of supply. Each part should be placed in a separate sealed cover. The outside of envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

2.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with: -

Tender Inquiry No: 10/LP/Furniture/155/Building/WIL/2026-27 Dt.24-9-2026.

Tender to be opened on: 21-10-2026

Address: DGM P&L Wah Industries Ltd.

POF's Bid Center (Room No 02) behind Rabta Hall,

POFs Wah Cantt Post Code (47040)

Phone: 051-9055-21619 & 21620

Email: purchase@wahindustries.com, dgm.purchase@wahindustries.com

For Technical Queries

Email: gmce@wahindustries.com

Phone: 051-9055-21679

2.3 Taxes and duties levied on or after the Tender opening date or on or after the date the offer was signed and dispatched may be included in the offered rates.

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2.4 "Suppliers will furnish a certificate issued by the Excise & Taxation Department confirming that they have cleared all professional tax payable by them." Offers received without this certificate will be rejected.

3. **GENERAL INSTRUCTIONS**

- 3.1 The quotation must remain valid for at least 90 days from the date of opening of tenders.
- 3.2 The quotation should hold good for any reduced or enhanced quantity without notice.
- 3.3 In the event of non-acceptance of the offer, no intimation will be given to the Tenderer.
- 3.4 Conditional offers or alternative offers are likely to be ignored.
- 3.5 Suppliers will render the necessary information regarding the hazardous effects on the environment of the material/products supplied by them, in their quotations and shipping/dispatch.
- 3.6 If the requisite information is not furnished on the T.E forms or the offer received does not conform to the requirements of the T.E, such offer shall be ignored.
- 3.7 Bid Money amounting to Rs. 200,000/- & Tender fee amounting to Rs. 2,500/- (non-refundable) in the shape of a Pay Order will be provided by the firm, which should be a part of the technical offer; otherwise, the offer will be rejected.

4.0 **INSPECTION:**

- 4.1 Supplies shall be subject to inspection at the Purchaser's premises.
- 4.2 The stores shall be supplied under warranty/guarantee and are subject to inspection upon receipt at the purchaser's premises. The warranty/guarantee period for trouble-free operation and after-sales support capability should be specified. Rejected stores shall be replaced by the supplier without any obligation.

5.0 **ACCEPTANCE OF OFFERS:**

- 5.1 The supplier's offer will be accepted once the firm's design and layout plan has been approved by the relevant authorities.
- 5.2 The right to accept or reject any offer in full or in part, without assigning any reason, or to negotiate price without prejudice to the original offer is hereby reserved.

6.0 **PERFORMANCE GUARANTEE:** The successful bidder will provide a Performance Guarantee at 10% of the contract value in favor of Wah Industries Ltd, Wah Cantt. The Performance Guarantee will be furnished by the supplier within 15 days in the form of a Pay Order or an unconditional bank guarantee on the prescribed Proforma, covered by any scheduled bank in Pakistan.

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7.0 **FAILURE TO SUPPLY THE STORES:** All deliveries must be completed by the specified date. If failure to deliver the stores within the scheduled time arises from "Force Majeure," which the purchaser may admit as a reasonable ground for additional time, he will allow such additional time as he may consider required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract and/or claim liquidated damages @ 2% of the items and their quantities for per month or part of month beyond the specified delivery date during which they may not be delivered, subject to a maximum of 10% of the total contract value; or to purchase from elsewhere the unsupplied stores at the risk and cost of the supplier.

8.0 **PAYMENT:**

- 8.1 Payment will be made by the WIL through crossed cheques upon receipt and acceptance of the stores upon submission of bill and sales tax invoice.
- 8.2 If at any time during the term of the contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for FAILURE TO SUPPLY THE STORE), he shall have the right to do so by giving the supplier registered notice to that effect.
- 8.3 Part Supply / Part Payment is allowed.

9.0 **CORRESPONDENCE**

All correspondence regarding the Tender shall be addressed to the following:

Attention: - **DGM P & L WIL**

Wah Industries Limited

Quaid Avenue, The Mall, Wah Cantt (PAKISTAN).

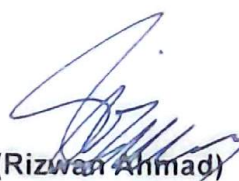
Phone: +92 51 9055-21619, +92 51 9055-21620

E-Mail: purchase@wahindustries.com, dgm.purchase@wahindustries.com.

10. **SECURITY OF INFORMATION:** The tenderer and his employees must not communicate any information relating to the sale or purchase of materials under this inquiry to any person other than the manufacturer, or to any press or agent not authorized in writing by Wah Industries Limited (WIL) to receive it.

NOTE: Offers or quotations received via email will not be entertained. Offers must be submitted via courier to the address specified in clause 1.2 of this TE.

Yours faithfully,


 (Rizwan Ahmad)
 DGM P&L
 Wah Industries Limited

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SCHEDULE TO TENDER No: 10/LP/Furniture/155/Building/WIL/2026-27 Dt.24-9-2026.
DUE ON 21-10-2026

Sr #	Sub Area	Item Description	Qty	Unit	Room Size	Price per Unit up to Wah Cantt Excl GST	Total Amount Without GST (Rs)
1.1	CEO Office	Executive Table	1	No	18'-9" x 23'-7"		
		Executive Chair	1	No			
		Visitors Chair	2	No			
		Three Seater Sofa	1	No			
		Single Seater Sofa	2	No			
		Center Table	1	No			
		Side Table	2	No			
		Credenza	1	No			
		Plants & Planters	4	No			
1.2	GM Office	Executive Table	1	No	12'-0" x 13'-6"		
		Executive Chair	1	No			
		Visitors Chair	2	No			
		Single Seater Sofa	2	No			
		Side Table	1	No			
		Credenza	1	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
1.3	Manager Office 1	Manager Desk	1	No	12'-0" x 10'-0"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
1.4	Manager Office 2	Manager Desk	1	No	10'-0"x 11'-6"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
1.5	Workstations Hall 1	Workstation	12	No	35'-0" x 24'-6"		
		Mobile Drawer Unit	12	No			
		Staff Chair	12	No			
		Filing Cabinet Full Height (Double)	9	No			
		Plants & Planters	4	No			

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Sr #	Sub Area	Item Description	Qty	Unit	Room Size	Price per Unit up to Wah Cantt Excl GST	Total Amount Without GST (Rs)
1.6	Workstations Hall 2	Manager Desk	1	No	30'-0" x 24'-0"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Workstation	12	No			
		Mobile Drawer Unit	12	No			
		Staff Chair	12	No			
		Filing Cabinet Low Height (Double)	8	No			
		Filing Cabinet Low Height (single)	5	No			
		Overhanging Cabnit	7	No			
		Plants & Planters	4	No			
1.7	Meeting Room	Conference Table	1	No	30'-0" x 15'-4½"		
		Head Chair	1	No			
		Executive Chairs	14	No			
		Credenza	1	No			
		Plants & Planters	2	No			
1.8	PA / Staff to CEO	PA/ Staff Desk	1	No	18'-11" x 15'-0"		
		PA/ Staff Chair'	1	No			
		Visitors Chairs	2	No			
		Workstation	2	No			
		Mobile Drawer Unit	2	No			
		Staff Chair	2	No			
		Filing Cabinet (Double)	3	No			
		Filing Cabinet (single)	1	No			
		Overhanging Cabnit	5	No			
		Plants & Planters	1	No			
1.9	Reception / Waiting	Reception Desk	1	No			
		Reception Chair	2	No			
		Three Seater Sofa	2	No			
		Single Seater Sofa	4	No			
		Center Table	2	No			
		Side Table	4	No			
		Plants & Planters	6	No			
		Landscape (Plants, turf, pebbles, up lights)	1	Job			
1.10	Cafeteria	Dining Table 4 Persons	2		21'-3" x 15'-0"		
		Dining Table 2 Persons	2				
		Chairs	12				
		Plants & Planters	2				

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Sr #	Sub Area	Item Description	Qty	Unit	Room Size	Price per Unit up to Wah Cantt Excl GST	Total Amount Without GST (Rs)
2.1	GM Office-1 (Hall-1)	Executive Table	1	No	12'-0" x 13'-6"		
		Executive Chair	1	No			
		Visitors Chair	2	No			
		Single Seater Sofa	2	No			
		Side Table	1	No			
		Credenza	1	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.2	GM Office-2	Executive Table	1	No	10'-0" x 15'-4½"		
		Executive Chair	1	No			
		Visitors Chair	2	No			
		Single Seater Sofa	2	No			
		Side Table	1	No			
		Credenza	1	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.3	GM Office-3	Executive Table	1	No	16'-6" x 15'-4½"		
		Executive Chair	1	No			
		Visitors Chair	2	No			
		Single Seater Sofa	2	No			
		Side Table	1	No			
		Credenza	1	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.4	Manager Office -1	Manager Desk	1	No	12'-0" x 10'-0"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.5	Manager Office -2	Manager Desk	1	No	10'-0" x 15'-4½"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.6	Manager Office -3	Manager Desk	1	No	11'-0" x 15'-4½"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			



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Sr #	Sub Area	Item Description	Qty	Unit	Room Size	Price per Unit up to Wah Cantt Excl GST	Total Amount Without GST (Rs)
2.7	Manager Office-4	Manager Desk	1	No	10'-0" x 11'-6"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Filing Cabinet (Double)	1	No			
		Plants & Planters	1	No			
2.8	Workstations (Hall-1)	Workstation	12	No	35'-0" x 24'-6"		
		Mobile Drawer Unit	12	No			
		Staff Chair	12	No			
		Filing Cabinet Low Height (Single)	4	No			
		Filing Cabinet Full Height (Double)	8	No			
		Plants & Planters	4	No			
2.9	Workstations (Hall-8)	Manager Desk	1	No	38'-4" x 15'-4½"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Workstation	6	No			
		Mobile Drawer Unit	6	No			
		Staff Chair	6	No			
		Filing Cabinet Low Height (Double)	3	No			
		Filing Cabinet Low Height (single)	2	No			
		Filing Cabinet Full Height (Double)	6	No			
		Filing Cabinet Full Height (Single)	1	No			
		Plants & Planters	2	No			
2.10	Workstations (Hall-5)	Manager Desk	1	No	30'-0" x 24'-6"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Workstation	12	No			
		Mobile Drawer Unit	12	No			
		Staff Chair	12	No			
		Filing Cabinet Low Height (Double)	6	No			
		Filing Cabinet Low Height (single)	1	No			
		Overhanging Cabnit	7	No			
		Plants & Planters	2	No			

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Sr #	Sub Area	Item Description	Qty	Unit	Room Size	Price per Unit up to Wah Cantt Excl GST	Total Amount Without GST (Rs)
2.11	Workstations (Hall-9)	Manager Desk	1	No	29'-9" x 15'-1½"		
		Manager Chair	1	No			
		Visitors Chairs	2	No			
		Workstation	6	No			
		Mobile Drawer Unit	6	No			
		Staff Chair	6	No			
		Filing Cabinet Low Height (Double)	2	No			
		Filing Cabinet Low Height (single)	1	No			
		Filing Cabinet Full Height (Double)	7	No			
		Plants & Planters	2	No			
2.12	Store	Metal Racks for Storage	160	Sft	10'-0" x 10'-0"		
3	Workshop	Staff Tables (Standard size)	30	No			
		Staff Chair	90	No			
		Steel Filing Cabinet (Double)	27	No			
4.1	Executive Cafeteria	Dining Table 4 Persons	4	No			
		Dining Chair	16	No			
		Single Seater Sofa	6	No			
		Center Table	1	No			
		Side Table	2	No			
		Plants & Planters	6	No			
4.2	Staff Cafeteria	Dining Table 6 Persons	2	No			
		Dining Table 4 Persons	12	No			
		Dining Chair	60	No			
		Plants & Planters	7	No			

Note: -

- Once the firm's proposed design concept, Space planning drawings, 2D furniture layouts, 3D renderings of important areas design and layout plan has been approved by the relevant authorities. Commercial offers of the technical qualified firms will be opened.
- Rep of the firms can visit New Management Building, Administration Block and Cafeteria within 10 working days from the date of issuance of the tender.

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iii. Delivery will be made within 30 days from the date of the contract.


(Rizwan Ahmad)
DGM P&L
Wah Industries Limited

UNDERTAKING:

Should our offer be accepted, we hereby undertake to supply the stores or render the services contracted for, failing which it shall constitute a breach of contract, and Wah Industries Ltd. shall have the right to purchase the stores or services from elsewhere at our risk and cost.

Date _____
Firm's Name _____
Signature _____
Name _____
Position _____
Address _____
E-mail _____
Cell No _____