

**Consulate General of Pakistan
Jeddah**

Tender Notice

Consulate General of Pakistan, Jeddah invites sealed bids from experienced and well reputed firms having registered valid license and Registration for **“Out Sourcing of Courier Company for Delivery of the Documents” from the Consulate General to Western Region of the Kingdom of Saudi Arabia.**

2. Tender documents may be collected from the Consulate upon submission of the non-refundable tender document fee of SAR 500, payable either in cash or through bank transfer on any working day between 0800 to 1600 hours. For further information, /query, please contact on Telephone No. 012-6692371.
3. **“Single Stage Two Envelope Procedure”** will be followed. Each bidder shall submit separate envelopes clearly mentioned technical bid (security @ 3% should be included in the technical envelope) and financial proposals. All bids received shall be opened and evaluated in the manner prescribed in the bidding document.
4. Bids, prepared in accordance with the instructions provided in the bidding documents through legally authorized representatives on the address given hereunder on or before **11th November 2026 at 1100 hrs.** and technical bids will be opened on the same day at **1130 hrs.** in the presence of bidders or their authorized representative.
5. Earnest Money/Bid Security in the shape of **Pay Order/Bank Draft/Cheque @3%** of the total amount (Calculated on annual rent) of tender in favour of Consulate General of Pakistan, Jeddah must accompany the bid, without which no tender will be accepted.
6. The Consulate General of Pakistan reserved the right to accept or reject all bids without assigning any reason.

**Head of Chancery
Consulate General of Pakistan
Jeddah**