



**GOVERNMENT OF PAKISTAN
CUSTOMS ACADEMY OF PAKISTAN
CDA BLOCK-III, MASJID ROAD, G-6
ISLAMABAD**



C. No.3 (44) ADMN-TR/2026-27/

Dated: 8th October, 2026

INSTRUCTIONS TO BIDDERS

This Pre-qualification document is meant for submission of Competitive Bidding for the **Repair & Maintenance of Machinery and Equipment, Furniture and Fixture, Repair of Hardware and Repair of I.T Equipment** of Customs Academy of Pakistan, Islamabad, through Framework Agreement. Interested bidders may download the Pre-qualification documents from the PPRA website. The bidders will be shortlisted as per set out criteria, which includes;

1. Experience in **Repair & Maintenance of Machinery and Equipment, Furniture and Fixture, Repair of Hardware and Repair of I.T Equipment** for a minimum period of 10 years.
2. Physical infrastructure including
 - i. Workshop space/ LAB/Shop/Store/Equipment/ Infrastructure.
 - ii. Repair facilities
3. Mechanical & Technical Expertise:
 - i. No. of Technicians.
 - ii. No. of Workers.
4. Bank Statement (Minimum 3 million & above) subject to verification.
5. Machinery/ tool/ equipment (complete details of inventory in workable condition) subject to verification.


(Asma Javed Paracha)
Deputy Director



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PRE-QUALIFICATION NOTICE

Customs Academy of Pakistan, Islamabad intends to invite application for Pre-qualification of workshops registered with Income Tax/ Sales Tax department and having their own office/workshop/LAB/Shop/Store in Islamabad for following services during the FY-2026-27, for the vehicle through Framework Agreement. Details are as under:

Name of Purchasing Agency	Customs Academy of Pakistan, Islamabad
Number of Prequalification Notice	01
Contact Officer	Admin Officer, 051-9218728, Ph:0333-5105676
Closing Time, Date & place of receiving bids	Upto (Bid closing date) is 26-10-2026 11:00 AM Hrs Bid opening date 26-10-2026, 02:00 PM Hrs , at Customs Academy of Pakistan, Islamabad, old CBR Building CDA Block-III, G-6, Islamabad

2. The procuring agency reserves the rights to accept or reject any or all bids/ proposals in accordance with Rule-33 of PPRA Rule-2004.


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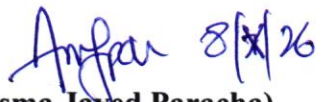
Dated: 8th October, 2026

PRE-QUALIFICATION OF FIRM

Customs Academy of Pakistan, Islamabad intends to prequalify interested Repair & Maintenance of Machinery and Equipment, Furniture and Fixture, Repair of Hardware and Repair of I.T Equipment, etc through Framework Agreement.

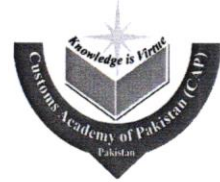
2. Terms and conditions are as follow:

- i. The interested workshop/repairing shops/stores must have the following:
 - a) Capability in various types of repair of Repair & Maintenance of Machinery and Equipment, Furniture and Fixture, Repair of Hardware and Repair of I.T Equipment, repair & maintenance works.
 - b) Relevant experience in the field.
 - c) Capabilities with respect to personnel, equipment and plant.
 - d) Sufficient parking/ inspection area.
 - e) Availability of spare parts.
 - f) GST/ NTN registration.
 - ii. No blacklisting certificate (affidavit on judicial stamp paper.)
 - iii. The workshop on the panel shall be bound to carry out the requisite work on immediate basis even on odd hours.
 - iv. The workshop shall return old parts in case of replacement with new ones.
 - v. In case of any fault during warranty period, the office/workshop/LAB/Shop/Store shall be responsible for replacing it free of cost.
 - vi. Bids must be attached with a pay order in the name of Deputy Director, Pakistan Customs Academy, Islamabad equivalent to Pakistani Rs.50,000 as a call deposit/ pay order.
 - vii. The technical committee will conduct a physical visit of all office/workshop/LAB/Shop/Store, before prequalification.
2. Interested bidders having NTN/STRN may submit sealed Tenders on EPADS and by hand no later than 11:00 AM on 26-10-2026 and will be opened the same day at 1400 Hrs. The Customs Academy of Pakistan, Islamabad reserves the right to cancel the tender under PPRA Rules. This tender notice may also be seen on PPRA website.


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SELECTION CRITERIA

Sr. No.	Assessment Criteria	Maximum Marks
1.	Experience related to similar assignments(years) 10Years and more =30 03 to 05 Years =20 01 to 03 Years =10	30
2.	Machinery/Tools/Equipment Well Equipped =30 Medium Level Equipped =20 Poorly equipped =05 Marks will be given subsequent to physical verification	30
3.	Mechanical & Technical Staff Capability i. 2 Experts & above and 2x helper & 1x Security guard = 20 ii. 1 Expert and 1x Helper & 1x security guard =15	20
4.	Financial Position Bank statement or other evidence of financial health (05 Million) =20 (03 Million) =15 Less than (03 Million) =10	20
Total		100


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Deputy Director