

PREQUALIFICATION DOCUMENTS

(PROCUREMENT OF DRUGS/MEDICINES)

**PHARMACEUTICAL MANUFACTURING UNITS, MARKETING
AUTHORIZATION HOLDER/IMPORTER/ INDENTER (SOLE AGENTS) IN
CASE OF IMPORTED DRUGS AND AUTHORIZED DISTRIBUTORS**



(FINANCIAL YEAR 2026-2027)

**FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institution)
ISLAMABAD**

PREQUALIFICATION ADVERTISEMENT

FEDERAL GOVERNMENT POLYCLINIC (PGMI), ISLAMABAD

PREQUALIFICATION NOTICE

NO.F.2-5/2026-A

Applications along with relevant documents for pre-qualification of Pharmaceutical Manufacturing Units, Marketing Authorization Holder/Importer/ Indenter (Sole Agents) and Authorized Distributors are hereby invited under **PPRA Rules** for below mentioned Drugs/Medicines (goods) for Financial Year 2026-27. Applicant/s should be registered with Income Tax, Sales Tax Department, who on Active Taxpayers List of Federal Board of Revenue and relevant License issued by concerned authorities: -

Description	Last date & time for submission of Applications /Documents
Purchase of Drug/Medicines in bulk for the Financial Year 2026-27 (Extendable)	24-10-2026 at 10:00 AM
Venue, Date & Time for opening of Applications/Documents	Federal Govt. Polyclinic, (PGMI) Islamabad on 24-10-2026 at 10:30 AM

Note:

1. Submission of prequalification documents through E-Pak (EPADS V.1) systems of PPRA is mandatory. In case of any documents not available on EPADS V.1 should not be considered
2. Proposals/Bids for the **Closed Framework Agreement, under the Single Stage–Two Envelopes Procedure in accordance with the applicable PPRA Rules**, shall be invited only from firms/bidders who have been duly prequalified for the Closed Framework Agreement. Upon completion of the prequalification process, the prequalified bidders/firms shall be formally informed and invited to submit their proposals/bids through open advertisement, registered post at their addresses provided during prequalification, and publication/uploading on the EPADS/PPRA e-procurement system (Version-I), as applicable under the PPRA Rules.
3. All other applicable terms and conditions are mentioned in the prequalification documents, which are available on EPADS Version 1.0 of PPRA. Bidders are advised to carefully review the complete documents and ensure strict compliance with all requirements and conditions contained therein.
4. Prequalification notice is also available on PPRA website www.ppra.org.pk.
5. The Executive Director reserves the right to accept or reject any bid / all bids in accordance to PPRA Rules.

PID(I)3176/26

EXECUTIVE DIRECTOR



Section-I		Instructions to Applicants (ITA)
A: GENERAL		
1	Scope of Application	
1.1		In connection with the Invitation for Pre-qualification “as per PPRA rules 2004” the Federal Government Polyclinic (FGPC), issues this Prequalification Document (PQD) to applicants (Pharmaceutical Manufacturing Units, Authorized Distributors and Marketing Authorization Holder/Importer/ Indenter (Sole Agents) in Case of Imported Drugs) interested in pre-qualifying for the drugs included in Hospital Formulary Annex-A . This Pre-qualification will be concluded for FGPC and its all attached dispensaries.
1.2		Pre-qualification will be carried only for drug and medicines which come in the definition of drugs under Drugs Act 1976/DRAP Act 2012.
1.3		Department can physically verify firm’s claim/s regarding submitted documents. In case of any discrepancy found at any stage, it will be dealt under PPRA-2004.
1.4		Executive Director FGPC, requires that applicant observe the highest standard of ethics during the submission of application for Prequalification and further documents required for Prequalification.
2	Fraud and Corruption	
2.1		(a) In pursuance to this, the terms as defined in Clauses 2 (b)(f) & 19 of PPRA rules 2004
2.2		(b) Executive Director FGPC, will reject a proposal for Prequalification under PPRA Rule 33, if it determines that the applicant has directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the Prequalification in question.
2.3		(c) Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.
3	Eligible Applicants	
3.1		(a) An Applicant can be a private or public entity registered with FBR having NTN & Sales Tax Registration Number (STRN) • Local Manufacturer Minimum 05 years • Authorized Distributors minimum 05 years • Sole agents 05 years
3.2		(b) A firm declared disqualified/blacklisted/debarred by any of the public sector organization in Pakistan shall be ineligible for Pre-qualification
3.3		(c) The pre-qualified firms are required to participate in RFP (Request for Proposal)/bidding process announced by procuring agency i.e. FGPC. In case of failure to participate, procuring agency may disqualify respective firm from Pre-qualification 2026-2027 (extendable till the finalization of next frame work of agreement)
B: Contents of the Prequalification Documents		
4	Sections of Prequalification Documents	
4.1		The documents for the Prequalification of Applicants (hereinafter-“Prequalification documents”) consists of all the sections indicated below, and should be read in conjunction with any Corrigendum/Addendum if issued.
4.2		Section I. Instructions to Applicants (ITA) Section II. Prequalification criteria Section III. - A: Application Form - B: Application affidavit
4.3		The “Invitation for Prequalification Applications” (IPA) issued by the Procuring Agency is part of the Prequalification documents.

4.4		The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish all information or documentation require by the Prequalification Documents.
5	Clarification of Prequalification Document	
5.1		Prospective Applicant requiring any clarification of the Prequalification Documents shall contact office of the Executive Director FGPC, online through clarification section of this Prequalification of EPADS V.1 (E-Pak Acquisition & Disposal System) of PPRA.
5.2		The queries only received through EPADS V.1 within stipulated period i.e. 03 days prior to bid opening date will be addressed. Those queries received after stipulated date will not be entertained.
6	Amendment in Prequalification Document	
6.1		At any time prior to the deadline for submission of applications, Office of the Executive Director FGPC may amend the Prequalification Documents by issuing addendum/Corrigendum as per PPRA rules.
6.2		Any addendum / corrigendum of Pre-qualification issued shall be part of the Prequalification Documents and shall be published as per PPRA rules.
6.3		To give prospective Applicants reasonable time to take an addendum/corrigendum into account in preparing their applications, Office of the Executive Director FGPC may extend the deadline for the submission of application and same will also be published on EPADS of PPRA as well as on National press.
C. Preparation of Applications		
7	Cost of Application	
7.1		The Applicant shall bear all costs associated with the preparation and submission of its application. Executive Director FGPC, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.
7.2	Language of Application	The application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and Executive Director FGPC, shall be written in the language specified in the Pre-qualification Documents i.e. English. Supporting documents and printed literature that are part of the application may be in any other language, in such case they are accompanied/ provided by an accurate translation of the relevant passages in the language specified in the Pre-qualification Documents i.e. English, for purposes of interpretation of the application, the translation shall govern.
8	Documents Comprising the Application	
8.1		The application shall comprise the following:
		a. Application Submission Form, in accordance with Information To Applicants (ITA);
		b. Documentary evidence establishing the Applicant's eligibility to pre-qualifying, in accordance with ITA & Prequalification Criteria;
		c. Any other document required as specified in the Prequalification Documents.
		d. Required undertaking/s should be on legally notarized stamp paper duly attested by Notary Public or Oath Commissioner.
9	Documents Establishing the Qualifications of the Applicant	To establish its qualifications the Applicant shall provide the information requested in the corresponding Information Sheets included in Prequalification Criteria.
10	Signing of the Application	Applicant shall prepare and submit the application for Prequalification as described in ITA & Prequalification Documents. The application shall be typed and signed by the applicant himself or a person duly authorized to sign on behalf of the Applicant.
D. Submission of Applications		

11	Application & Documents Submission On-line (Mandatory)	The applicants shall upload <u>their Pre-qualification documents on-line through EPADS V.1 of PPRA which is mandatory, failing which the application for Pre-qualification will not be entertained.</u>
11.1		Applicant may provide all required information as desired in prequalifying document and duly fill the <u>Annex-B&C</u>
12	Documents Submission Hard Copy	Original <u>undertaking/s on legally notarized stamp paper duly attested by Notary Public or Oath Commissioner.</u>
13	Bid submission on EPADS	The Procuring Agency will not be responsible for any issue in submission of bids on EPADS V. 1.
14	Deadline for Submission of Applications	Deadline for the submission will be as per announced Date and time via National Press, PPRA website and EPADS V.1 of the PPRA.
14.1	Corrigendum/ addendum	The Executive Director FGPC, may at its discretion, extends the deadline for the submission of applications. However, this will be intimated in national press via corrigendum as well as on EPADS of PPRA.
15	Opening of Applications	The received applications will be opened within the premises of FGPC, Islamabad, on EPADS V. 1 by the procurement committee.
E. Procedures for Evaluation of Applications		
16	Confidentiality	Before finalization of evaluation process, any information relating to the evaluation of applications, and recommendation for Prequalification, shall not be disclosed to Applicants or any other persons, not officially concerned with such process until the notification of Prequalification is made to all Applicants.
17	Clarification of Applications	To assist in the evaluation of applications, the Chairman of Procurement Committee nominated by Executive Director FGPC, may at its discretion, ask any Applicant for a clarification of its application in writing.
17.1		If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available on EPADS V.1.
18	Responsiveness of Applications	All applications not fulfilling the requirements of the Prequalification document shall be non-responsive.
F. Evaluation of Applications and Prequalification of Applicant		
19	Evaluation of application	Prequalification shall be done for the Firms (Manufacturers), Authorized Distributor and Sole Agent as per criteria given in the prequalification documents.
19.1		In case of non-availability of any or all items by any or all prequalified firms and/or in certain cases where any rule and regulation under the principal method of procurement are violated, the procuring agency will go for an open competitive bidding procedure in the best public interests.
20	Right to accept or reject the applications	The Executive Director of FGPC reserves the right to accept or reject all the applications under clause 33(1) PPRA rules 2004, and to conclude the Prequalification process. Notice for rejection of bid will be published on EPADS V.1 of PPRA.
21	Prequalification of Applicants	All Applicants whose applications have met the specified requirements will be prequalified by FGPC, Islamabad.
22	Notification of Prequalification	Once the Prequalification has completed it shall be notified and communicated to all applicants in writing as well as through EPADS V.1 of PPRA.
23	Validity of Pre-qualification	The Pre-qualification shall be valid for <u>FINANCIAL YEAR 2026-2027 (will remain extendable till the finalization of next tender as per PPRA Rules)</u>

I.D No	GENERIC NAME	STRENGTH	DOSAGE FORM	EST. QTY REQD. PER ANNUM
1.	Acetaminophen	500 mg	Tablet	5000000
2.	Acetaminophen 120 ml	120 mg/5ml	Suspension	150000
3.	Acetaminophen Drops (20ml)	60 mg / ml	Drops	3000
4.	Acetaminophen Infusion (100 ml)	1 Gm	Infusion	150000
5.	Acetazolamide	250mg	Tablet	5000
6.	Acetylcysteine	200mg	Sachet	10000
7.	Acyclovir	400 mg	Tablet	50000
8.	Acyclovir	1000 mg	Infusion	2000
9.	Acyclovir 5%	10 Gm	Cream	1000
10.	Adenosine	6mg	Injection	1000
11.	Adrenaline / Epinephrine (HCl) 1ml	1 mg / ml	Ampoules	25000
12.	Albendazole 10 ml	100 mg / 5 ml	Suspension	1000
13.	Alendronate Sodium	70 mg	Tablet	1000
14.	Alfacalcidol	0.5mg	Tablet	9000
15.	Allopurinol	100 mg	Tablet	5000
16.	Alprazolam	0.5 mg	Tablet	5000
17.	Amantadine	100mg	Tablet	10000
18.	Amikacin	500 mg	Ampoules	15000
19.	Amikacin (As Sulphate) 2ml	100 mg	Ampoules	2000
20.	Aminoacid Solution 5%	500ml	Infusion	5000
21.	Amiodarone	150 mg	Ampoules	5000
22.	Amiodarone	200mg	Tablet	2000
23.	Amitryptaline	25mg	Tablet	10000
24.	Amlidipine + Valsartan + Hydrochlorthiazide	5/160/12.5mg	Tablet	60000
25.	Amlodipine + Valsartan	5 mg + 80mg	Tablet	500000
26.	Amlodipine Besylate	5 mg	Tablet	600000
27.	Amoxycillin As Trihydrate 90 ml	250 mg	Suspension	20000
28.	Amoxycilline As Trihydrate	500mg	Capsules	500000
29.	Ampicillin	500mg	Vials	50000
30.	Anti-D Immunoglobulin	300 Mcg	Vials	300
31.	Antiseptic Healing Cream (For Bed Sores)	400gm	Cream	1000
32.	Apixaban	5mg	Tablet	10000
33.	Artemether + Lumefantrine	80 mg + 480	Tablet	5000
34.	Artemether + Lumefantrine	60 ml	Suspension	200
35.	Artesunate	60mg	Injection	1000
36.	Aspirin E.C.	75 mg	Tablet	1200000
37.	Atracurium Besylate 3ml	10 mg/ml	Ampoules	18000
38.	Atropine Sulphate 1 ml	1mg / ml	Ampoules	20000
39.	Azathioprine	50 mg	Tablet	3000

40.	Azithromycin	500mg	Tablet	100000
41.	Azithromycin	500mg	Injection	1500
42.	Azithromycin (As Dihydrate) 15 ml	200 mg	Suspension	4000
43.	Baclofen	10mg	Tablet	5000
44.	Beclomethasone Dipropionate 2ml (Sol)	800 Mcg / 2 ml	Nebule	200000
45.	Benzathine Pencilline	1.2million	Injection	500
46.	Beractant 4 ml	25 mg / ml	Vials	100
47.	Betahistine Dihydrochloride	16 mg	Tablet	60000
48.	Betamethasonen Valerate 0.1%	15 Gm	Ointment	10000
49.	Betaxolol 0.25%	5ml	Drops	200
50.	Bethmethasone Sod Phos + Neomycin Sul (E/E)	5 ml	Drops	2000
51.	Bisoprolol Fumarate	5 mg	Tablet	600000
52.	Bromazepam	3mg	Tablet	2000
53.	Bromocriptine	2.5mg	Tablet	5000
54.	Bupivacaine HCl 0.5% (10 ml)	5 mg / ml	Ampoules	2000
55.	Bupivacaine HCl 15 mg	7.5 mg/ml	Ampoules	20000
56.	Cabidopa/Levodopa	25/250mg	Tablet	10000
57.	Cabidopa/Levodopa	25/100mg	Tablet	10000
58.	Calcium Acetate	667mg	Capsules	20000
59.	Calcium Corbonate		Tablet	5000
60.	Calcium Gluconate 10ml	100mg	Injection	40000
61.	Calcium With Vit-D	60 ml	Suspension	6000
62.	Captopril	25 mg	Tablet	50000
63.	Carbamazepine	200mg	Tablet	200000
64.	Carbimazole	5mg	Tablet	10000
65.	Cefixime	400 mg	Capsules	100000
66.	Cefixime 30 ml	200 mg / 5 ml	Suspension	15000
67.	Cefoperazone + Salbactam	2gm	Injection	25000
68.	Cefotaxime	1 Gm	Vials	4000
69.	Ceftazidime	1g	Injection	1000
70.	Ceftriaxone	1 Gm	Vials	80000
71.	Cephadrine	500 mg	Vials	50000
72.	Cephadrine	500 mg	Capsules	90000
73.	Cephadrine 60 ml	250 mg / 5 ml	Suspension	5000
74.	Cetirizine	5mg/5ml	Syrup	40000
75.	Cetrizine	10mg	Tablet	2000000
76.	Chlorpheniramine Maleate	4 mg	Tablet	500000
77.	Chlorpheniramine Maleate 120ml	2mg / 5ml	Syrup	10000
78.	Chlorpheniramine Maleate + Terpin Hydrate + Amonium Choloride + Aminophylline 120ml	5+10+25+32/5ml	Syrup	100000
79.	Cholecalciferol Inj	200000 IU	Ampoules	120000
80.	Ciprofloxacin	500 mg	Tablet	400000
81.	Ciprofloxacin	200mg	Infusion	10000

82.	Ciprofloxacin	250/5ml	Suspension	3000
83.	Ciprofloxacin 0.3% (Eye)	5 ml	Drops	1000
84.	Clarithromycin 70 ml	250 mg	Suspension	2000
85.	Clavulanic Acid+Amoxycillin Trihydrate	1.2 Gm	Vial	20000
86.	Clavulanic Acid+Amoxycillin Trihydrate	625 mg	Tablet	700000
87.	Clindamycine 1%		Lotion	10000
88.	Clobetasol Propionate 0.05%	10 Gm	Cream	5000
89.	Clonazepam	0.5mg	Tablet	2000
90.	Clonazepam	2 mg	Tablet	5000
91.	Clopidogrel (Film Coated)	75 mg	Tablet	120000
92.	Clotrimazole + Hydrocortisone 10 G	0.01%	Cream	10000
93.	Clotrimazole, Vaginal	500 mg	Tablet	500
94.	Clotrimazole, Vaginal 5gm	0.1	Cream	500
95.	Co-Amoxiclav	156.25mg/ 5ml	Syrup	25000
96.	Colistimethate Sodium	1 MIU	Injection	20000
97.	Conjugated Estrogen	0.3	Tablet	2000
98.	Cranberry Extract	250mg	Sachet	7000
99.	Desferrioxamine Mesylate	500 mg	Vials	100
100.	Dexamethasone 1 ml	4 mg / ml	Ampoules	40000
101.	Dexmedetomidine 2ml	100mcg/ml	Ampoules	100
102.	Dextrose 5% & 0.45% Sodium Chloride With Set	500 ml	Infusion	5000
103.	Dextrose 5% In Normal Saline With Set	500 ml	Infusion	8000
104.	Dextrose Water 10% With Set	500 ml	Infusion	4000
105.	Dextrose Water 25% With Set	1000 ml	Infusion	5000
106.	Dextrose Water 5% With Set	500 ml	Infusion	10000
107.	Diazepam 2ml	10mg	Ampoules	10000
108.	Diclofenac Potassium	50 mg	Tablet	200000
109.	Diclofenac Sodium	50 mg	Tablet	1500000
110.	Diclofenac Sodium (3 ml)	75 mg	Ampoules	80000
111.	Diclofenac Sodium Gel 1%	20 Gm	Gel	40000
112.	Digoxin	250mcg	Tablet	10000
113.	Digoxin I.V	500mcg	Ampoules	500
114.	Diloxanide Furoate + Metronidazole	250 mg + 320 mg / 10 ml	Suspension	5000
115.	Diltiazem HCl	90 mg	Capsules	12000
116.	Dimenhydrinate	50 mg	Tablet	30000
117.	Dimenhydrinate	50mg	Ampoules	40000
118.	Dimenhydrinate 60 ml	12.5 mg / 4 ml	Liquid	10000
119.	Dinoprostone, Vaginal	3 mg	Tablet	600
120.	Diocahedral Smectite	03gm	Sachet	25000
121.	Diosmin + Hesperidin	450mg + 50mg	Tablet	200000
122.	Divalporic Sodium	500 mg	Tablet	100000
123.	Divalporic Sodium 120 ml	250 mg	Syrup	3000
124.	Divalporic Sodium 5 ml	500 mg	Ampoules	12000

125.	Dobutamine	250 mg	Infusion	10000
126.	Domperidone	10 mg	Tablet	500000
127.	Domperidone (60 ml)	5 mg / 5 ml	Suspension	30000
128.	Dopamine 5 ml	200 mg	Ampoules	10000
129.	Doxazosin	2mg	Tablet	5000
130.	Doxycycline (As Hyclate)	100 mg	Capsules	60000
131.	Drotaverine	80 mg	Tablet	400000
132.	Drotaverine 4ml	40mg	Injection	40000
133.	Duloxetine HCl	30 mg	Capsules	10000
134.	Duloxetine HCl	20 mg	Capsules	20000
135.	Dydrogesterone	10 mg	Tablet	18000
136.	Empagliflozin	10mg	Tablet	10000
137.	Empagliflozin	25mg	Tablet	10000
138.	Enoxaparin	40 mg	Ampoules	1500
139.	Enoxaparin	60 mg	Ampoules	1500
140.	Erythropoietin Alpha	2,000 I.U	Vials	18000
141.	Erythropoietin Beta	5,000 I.U	Vials	7500
142.	Escitalopram	10 mg	Tablet	200000
143.	Estradiol Valerate	2mg	Tablet	5000
144.	Estradiol Valerate + Norgestrel	2 mg + 0.5 mg	Tablet	2000
145.	Ethinyl Estradiol/ Cyproterone Acetate	0.035mg/2mg	Tablet	5000
146.	Etoricoxib	90mg	Tablet	15000
147.	Famotidine	40mg	Vials	2500
148.	Fat Emulsion 20%	200mg/5ml	Infusion	500
149.	Fenofibrate	200mg	Tablet	3000
150.	Ferric Carboxymaltose 8.4%	500mg	Injection	1000
151.	Fluconazole	100 mg	Injection	500
152.	Fluconazole	50 mg	Capsule	2000
153.	Flunarizine	10mg	Tablet	10000
154.	Flunisolide (Nasal)	15 ml	Spray	1500
155.	Fluorometholone 1% (Eye)	5 ml	Drops	2000
156.	Fluoxetine Hydrochloride	20 mg	Capsules	20000
157.	Fluphenazine Decanoate 1ml	25 mg	Ampoules	60
158.	Fluticasone Furoate (Nasal)	27.5 mg / 120doses	Spray	2000
159.	Fluticasone Propionate	100 Mcg	Inhalor	3000
160.	Furosemide	40 mg	Tablet	30000
161.	Furosemide	20 mg / 2 ml	Ampoules	120000
162.	Furosemide + Spironolactone	40 mg + 50mg	Tablet	150000
163.	Fusidic Acid 2%	15 Gm	Cream	30000
164.	Gemfibrozil	600mg	Tablet	3000
165.	Gentamycin Sulphate 2 ml	80 mg	Ampoules	5000
166.	Glibenclamide	5mg	Tablet	50000
167.	Gliclazide MR	60 mg	Tablet	1200000

168.	Glimipride	2 mg	Tablet	600000
169.	Glyceryl Trinitrate	2.6mg	Tablet	70000
170.	Glyceryl Trinitrate 100mg/1.0ml (10ml)	1mg/ml	Ampoules	300
171.	Glycopyrolate + Neostigmine Methylsulphate 1 ml	0.5 mg + 2.5 mg	Ampoules	4000
172.	Glycopyrrolate 1 ml	0.2 mg / ml	Ampoules	2000
173.	GTN 0.2%		Cream	500
174.	Haloperidol	5mg	Injection	1000
175.	Heparin 5ml	5000 Iu/ml	Vials	2000
176.	Human Albumin 20%	100 ml	Infusion	1000
177.	Human Immunoglobulin	10 ml	Vials	200
178.	Human Immunoglobulin	50 ml	Vials	100
179.	Hydralazine	50mg	Tablet	7000
180.	Hydrocortisone	100 mg	Vials	30000
181.	Hydrocortisone	250 mg	Vials	2000
182.	Hydrocortisone	10mg	Tablet	5000
183.	Hydroxychloroquine Sulphate	200 mg	Tablet	10000
184.	Hydroxyprogesterone Caproate + Estradiol Valerate	250 mg + 5 mg	Ampoules	2000
185.	Hyoscine butylbromide	60ml	Suspension	12000
186.	Ibuprofen	400 mg	Tablet	800000
187.	Ibuprofen 90 ml	100 mg/5 ml	Suspension	100000
188.	Imipenem (As Monohydrate) + Cilastatin As (Na Salt)	500 mg	Vials	1000
189.	Indapamide	0.5mg	Tablet	5000
190.	Insulin Glargine	100 IU / ml	Vial	15000
191.	Insulin NPH (Isophane Human)	100 IU / ml	Vial	12000
192.	Insulin Regular (Insulin Soluble Human)	100 IU / ml	Vial	18000
193.	Ipratropium Bromide (As The Monohydrate)	500 Mcg / 2 ml	Ampoules	200000
194.	Iron And Vitamins With Folic Acid (Strip Pack)		Spansules	50000
195.	Iron Polymaltose Complex	120 ml	Syrup	10000
196.	Iron Sucrose 5 ml	100 mg	Ampoules	12000
197.	Isoconazole		Cream	5000
198.	Isoflurane Inhalation	100ml	Solution	1000
199.	Isosorbide Dinitrate 10 ml	10 mg	Ampoules	4000
200.	IV Sets		Set	50000
201.	Ivabradine	5mg	Tablet	10000
202.	Ketamine 10ml	50mg/ml	Ampoules	500
203.	Ketoprofen	50ml	Gel	1000
204.	Ketoralac	30mg	Injection	100000
205.	Ketotifen	0.2mg/ml	Syrup	3500
206.	Labetalol	100mg	Tablet	6000
207.	Labetalol	100mg	Injection	10000
208.	Lacosamide	50mg	Tablet	10000

209.	Lactulose 120ml	3.35 Gm / 5 ml	Suspension	20000
210.	Lamotrigine	25 mg	Tablet	5000
211.	Leflunomide	20mg	Tablet	3000
212.	Levetiracetam	500 mg	Ampoules	25000
213.	Levetiracetam	500 mg	Tablet	300000
214.	Levetiracetam	100mg/ml	Suspension	500
215.	Levothyroxine Sodium / Thyroxine Sodium Anhydrous	50 Mcg	Tablet	90000
216.	Lignocaine HCl	15gm	Gel	50000
217.	Lignocaine HCl + Adrenaline 2% (10 ml)	1:200000	Ampoules	30000
218.	Lignocaine Plain 2% (1.8 ml)	1.8 ml	Dental Cartridge	2500
219.	Linezolid	600mg	Tablet	10000
220.	Linezolid	600mg	Infusion	5000
221.	Lisinopril	5mg	Tablet	10000
222.	L-ornithine + L-Aspartate	5 Gm / 10 ml	Ampoules	3000
223.	L-ornithine + L-Aspartate	300 mg / 5 ml	Syrup	3000
224.	Losartan + Hydrochlorothiazide	50/12.5mg	Tablet	30000
225.	Losartan Potassium	50 mg	Tablet	1000000
226.	Magnesium Trisilicate + Aluminium Hydroxide	250 mg + 120mg	Tablet	450000
227.	Mannitol 500ml	0.2	Infusion	3000
228.	Mebendazole	100 mg	Tablet	6000
229.	Mebeverine HCl	135mg	Tablet	300000
230.	Mecobalamine	500 Mcg	Tablet	2000000
231.	Mecobalamine	500 Mcg / ml	Injection	20000
232.	Mefenamic Acid	500 mg	Tablet	500000
233.	Memantine	10mg	Tablet	10000
234.	Meropenem	1 Gm	Vials	30000
235.	Meropenem	500 mg	Vials	6000
236.	Metformin	500 mg	Tablet	900000
237.	Methotrexate	2.5mg	Tablet	15000
238.	Methyl dopa	250 mg	Tablet	10000
239.	Methylprednisolone Aceponate 0.1%	5 Gm	Cream	2000
240.	Methylprednisolone Sodium Succinate	1 Gm	Vials	1500
241.	Methylprednisolone Sodium Succinate	500mg	Injection	3000
242.	Metoclopramide	10mg	Tablet	10000
243.	Metoprolol Tartrate	5mg	Injection	5000
244.	Metronidazole	400 mg	Tablet	800000
245.	Metronidazole (100 ml)	500 mg	Infusion	50000
246.	Metronidazole (60 ml)	200mg/ 5ml	Syrup	15000
247.	Midazolam HCl 5 ml	1 mg / ml	Ampoules	50000
248.	Milrinone	10mg	Infusion	2000
249.	Mirabegron	25mg	Tablet	5000
250.	Mirabegron	50mg	Tablet	5000
251.	Misoprostol	200 Mcg	Tablet	10000

252.	Montelukast Sodium	10 mg	Tablet	400000
253.	Montelukast Sodium Powder	4 mg	Sachet	30000
254.	Moxifloxacin	400mg	Tablet	18000
255.	Moxifloxacin (As HCl) 250ml	400 mg	Infusion	4000
256.	Moxifloxacin + Dexamethasone (Eye)	5 ml	Drops	2000
257.	Multivitamin	60 ml	Syrup	15000
258.	Multivitamin With Minerals	Mvt	Tablet	500000
259.	Mycophenolate Mofetil	500mg	Tablet	1000
260.	Nalbuphine HCl 1 ml	10 mg / ml	Ampoules	8000
261.	Naloxone HCl 1 ml	0.4 mg	Vials	3000
262.	Naproxen Sodium	500mg	Tablet	60000
263.	Nebivolol	5mg	Tablet	50000
264.	Nepafenac (Eye) 0.1%	5 ml	Drops	300
265.	Nifedipine LA	30 mg	Tablet	40000
266.	Norepinephrine Acid Tartarate 4ml	1mg /1ml	Ampoules	30000
267.	Norethisterone	5 mg	Tablet	40000
268.	Nystatin + Polymyxin B +Neomycin	100000 IU +35000 IU + 35000 IU	Vaginal Capsules / Tablet	5000
269.	Nystatin 30 ml	100000 IU	Drops	5000
270.	Octreotide Acetate 1 ml	0.5mg	Ampoules	2000
271.	Ofloxacin 0.6% (Ear)	5 ml	Drops	1200
272.	Olanzapine	10 mg	Tablet	20000
273.	Olopatadine Eye Drop	5 ml	Drops	2000
274.	Omeprazole	20 mg	Capsule	1600000
275.	Omeprazole	40 mg	Infusion	80000
276.	Ondasetron	4mg/5ml	Syrup	5000
277.	Ondasetron	8mg	Injection	70000
278.	Oxytocin	5 IU	Infusion	100000
279.	Pantoprazole	40 mg	Ampoules	5000
280.	Pantoprazole	40 mg	Tablet	3000
281.	Paracetamol + Orphenadrine Citrate	650mg+50mg	Tablet	500000
282.	Perindopril	4mg	Tablet	10000
283.	Permethrine 5%	10 Gm	Cream	5000
284.	Polygeline/Plasma Substitute 3.5%	500 ml	Infusion	1000
285.	Polymyxin B + Bacitracin Zinc	10 Gm	Ointment	10000
286.	Polyvalent AntisnakeVenom Serum	10 ml	Vials	1000
287.	Potassium Chloride 7.4%	20 ml	Infusion	8000
288.	Pralidoxime Methylsulphate	200 mg / 10ml	Ampoules	3000
289.	Pramoxine Hydrochloride	20gm	Ointment	1000
290.	Prednisolon Acetate + Sulphacetamid (Eye)	5 ml	Drops	1000

291.	Prednisolone 0.2% (Eye)	5 ml	Drops	1000
292.	Prednisolone E.C.	--	Tablet	60000
293.	Pregabalin	50mg	Tablet	400000
294.	Pregabalin	25mg	Tablet	25000
295.	Probiotic	250mg	Sachet	10000
296.	Probiotic	2 Billion	Ampoules	10000
297.	Prochlorperazine	5mg	Tablet	10000
298.	Procyclidine	5mg	Tablet	10000
299.	Progesterone	200mg	Pessaries	1800
300.	Promethazine HCl 2 ml	25 mg / ml	Ampoules	50000
301.	Promethazine HCl Elixir	5 mg / 5 ml	Syrup	5000
302.	Promethazine HCl, Pholcodine,	1.5mg +1.5mg	Linctus	5000
303.	Propanolol	10mg	Tablet	30000
304.	Propofol 1% (20 ml)	10 mg / ml	Infusion	4000
305.	Propofol With MCT/LCT	20 ml	Infusion	4000
306.	Purified Inactivated Rabies Vaccine	0.5 ml	Vials	5000
307.	Pyridostigmine	60mg	Tablet	10000
308.	Pyridoxine HCl	50 mg	Tablet	2000
309.	Quetiapine	25mg	Tablet	10000
310.	Racecadotril	10mg	Sachet	7000
311.	Ranolazine	500mg	Tablet	2000
312.	Ringer's Lactate With Set	500 ml	Infusion	100000
313.	Risperidone	2 mg	Tablet	10000
314.	Rivastigmine	10mg	Tablet	5000
315.	Ropinirole	0.25mg	Tablet	10000
316.	Rosuvastatin	10 mg	Tablet	2400000
317.	Rosuvastatin + Ezetimibe	10mg + 10mg	Tablet	10000
318.	Saccubutril + Valsartan	50mg	Tablet	10000
319.	Salbutamol	0.5% W/V	Solution	4000
320.	Salbutamol 200 Doses	100mcg	Inhalor	8000
321.	Salmeterol + Fluticasone Propionate	25mcg/50mcg	Inhaler	2500
322.	Salmeterol Xinafoate + Fluticasone Propionate (CFC Free) 120 Actuations	50 Mcg + 500 Mcg	Evohalor	10000
323.	Sertraline	50mg	Tablet	40000
324.	Sevelamer Carbonate	400mg	Tablet	10000
325.	Sevoflurane	250ml	Solution	500
326.	Silver Sulphadiazine 1%	50 Gm	Cream	5000
327.	Sitagliptin + Metformin HCl	50 mg + 1000mg	Tablet	300000
328.	Sitagliptin + Metformin HCl	50 mg + 500mg	Tablet	3600000
329.	Sodium Acid Citrate	120 ml	Liquid	15000
330.	Sodium Alginate + Potassium Hydrogen Carbonate	1000 mg + 200 mg /10ml	Syrup	3000
331.	Sodium Bicarbonate	300mg	Tablet	10000
332.	Sodium Bicarbonate	50ml	Injection	5000
333.	Sodium Chloride 0.9%	100ml	Infusion	150000

334.	Sodium Chloride 0.9% with Set	1000 ml	Infusion	72000
335.	Sodium Cromoglycate + Xylometazoline HCl (Nasal)	15 ml	Spray	1000
336.	Sodium Fusidate	250mg	Tablet	15000
337.	Solifenacin Succinate	10 mg	Tablet	100000
338.	Soluble Insulin + Isophane Humulin	(70% + 30%) 100 IU/ml	Vial	60000
339.	Spironolactone	100mg	Tablet	60000
340.	Streptokinase	1.5 M IU	Vials	1500
341.	Streptomycin	1 Gm	Vials	500
342.	Sulfathiazole +Sulfacetamide + Sulfabenzamide + Urea (Vaginal)	3.42% + 2.86% + 3.7% + 0.64%	Cream	1000
343.	Suxamethonium Chloride 2ml	50mg/ml	Ampoules	3000
344.	Tacrolimus	1mg	Tablet/Caps	1000
345.	Tamsulosin	0.4 mg	Tablet	400000
346.	Tamsulosin + Dutasteride	0.4mg+ 0.5mg	Capsule	10000
347.	Tenefovir	300mg	Tablet	3000
348.	Terbinafine	125 mg	Tablet	40000
349.	Terbutaline	0.5mg/1ml	Ampoules	10000
350.	Terbutaline	0.3mg/ml	Syrup	5000
351.	Terlipressin	1mg	Injection	300
352.	Tetanus Toxoide	0.5 ml	Ampoules	30000
353.	Ticagrelor	90mg	Tablet	10000
354.	Tigecycline	50 mg	Vials	2000
355.	Timolol + Dorzolamide Eye Drops	5 ml	Drops	500
356.	Tizanidine	2mg	Tablet	200000
357.	Tobramycin (Eye)	5 ml	Drops	1000
358.	Tobramycin + Dexamethsone Eye Drops	5 ml	Drops	4000
359.	Tobramycin + Dexamethsone Eye Ointment	10gm	Ointment	1000
360.	Tobramycin Sulphate 1 ml	10 mg	Ampoules	100
361.	Tolterodine Tartrate	2mg	Tablet	10000
362.	Topiramate	25mg	Tablet	10000
363.	Tramadol + Paracetamol	37/500mg	Tablet	20000
364.	Tramadol 1 ml	50 mg / ml	Ampoules	40000
365.	Tranexamic Acid	500 mg	Capsules	40000
366.	Tranexamic Acid 5 ml	500 mg	Ampoules	20000
367.	Travoprost 0.0041% (Eye)	2.5 ml	Drops	500
368.	Trimetazidine	35mg	Tablet	50000
369.	Trimethoprim + Sulfamethoxazole 50 ml	80 mg + 400 mg / 5 ml	Suspension	1000
370.	Trypsin + Chymotrypsin 6:1	50000 Units	Tablet	400000
371.	Vancomycin HCl 10 ml	1gm	Vials	4000
372.	Verapamil	5mg	Injection	500
373.	Vitamin B1, B6, B12	Vit-B. Complex	Injection	50000
374.	Vitamin D3 (Calciferol)	5000iu	Capsule	10000

375.	Vitamin-K 1 ml	2 mg	Ampoules	5000
376.	Vitamin-K 1 ml	10 mg	Ampoules	2000
377.	Warfarin	5 mg	Tablet	2000
378.	Xylometazoline 0.10% (Nasal)	20 ml	Spray	1000
379.	Zinc Sulphate 60 ml	20 mg / 5 ml	Suspension	16000
380.	Zolmitriptan	2.5mg	Tablet	10000
381.	Calamine lotion	1%	4000 Bottle	4000
382.	Spirit Methylated	per liter	5000 Bottle	5000
383.	Distilled Water	06 liter bottle	120 Bottle	120
384.	Ethyl Alcohol Gel with vitamin E	1000ml	800 Bottle	800
385.	Glutaraldehyde Solution 2%	5 liter	10 Bottle	10
386.	Glycerine pure	500gm	200 Bottle	200
387.	Hydrogen Peroxide vol 20 B.P	450ml	500 Bottle	500
388.	Liquid Paraffin	450 ml	2000 Bottle	2000
389.	Oral Rehydration salt Sachets	20.5 gm	100000 Nos	100000
390.	Parachomate Xylenol Sol	1000ml	500 Bottle	500
391.	Povidone-Iodine 10% Antiseptic solution	450ml	4000 Bottle	4000
392.	Povidone-Iodine 7.5% surgical scrub	450ml	2000 Bottle	2000
393.	Soda Lime	2.5 kg	100 Bottle	100
394.	Tr.Benzoin Co	250ml	300 Bottle	300



Request Application for Prequalification Documents for FY 2026-2027 Drugs /Medicines

Ref.No/

Dated: -10-2026

The Executive Director,

Federal Government Polyclinic (PGMI).

Islamabad

Subject: **Request Application for Prequalification Documents for Drugs /Medicines in Bulk Purchase for the financial year 2026-2027(Extendable).**

Dear Sir,

With reference to your advertisement regarding Prequalification of Drugs / Medicines (2026-27) advertised on----- in the Daily Newspaper, PPRA Website as well as on EPADS of PPRA, it is requested to provide the Prequalification Documents.

(Tick Appropriate Box)

1. Pharmaceutical Manufacturing Units(Drugs/Medicines)

☐

2. marketing authorization holder/importer/ indenter (sole agents) (Drugs/Medicines)

☐

3. Authorized Distributors(Drugs/Medicines)

☐

M/s_____hereby authorizes Mr./Ms._____

Designation_____CNIC No._____

Official Email_____ (For Login I.D), Mobile No._____to collect/ fill/complete/submit the Prequalification application via online portal on EPADS of PPRA.

Firm's NTN: _____

Firm's STN: _____

Authorized By

Name_____

Signature _____

Designation _____

Contact No._____

Stamp_____



Section II: PREQUALIFICATION CRITERIA (DRUG/MEDICINE)

A. FOR PHARMACEUTICAL MANUFACTURING UNITS,

1-KNOCK DOWN CRITERIA

The firm must submit Prequalification application along with all relevant documents duly signed and stamped by the authorized person on online portal of PPRA i.e. EPADS as well as in hard form .(In case of non-compliance to any of the below mentioned Knock Down clauses, the firm will be disqualified.)

Sr. No.	Knock Down Clause	Status	Page. No
1.	The firm has provided FBR registration having active NTN Registration verified from FBR site.	Yes/No	
2.	The firm has provided FBR registration having active Sales Tax Registration Number (STRN) verified from FBR site.	Yes/No	
3.	The firm has provided/attached valid Drugs Manufacturing License issued by DRAP. In case license is under process of renewal submit previous along with proof of documents including receipt of fee submitted for renewal. However, new/fresh registration under process of registration will not be considered.	Yes/No	
4.	The firm has provided/attached valid GMP Certificate issued during last three years OR Valid Satisfactory GMP Inspection Report issued by DRAP. (Only those Sections & Pharmaceutical Category will be considered for Prequalification whose GMP Inspection Report declared satisfactory and/or which are mentioned in the GMP Certificate)	Yes/No	
5.	Annual turnover of companies /firm for last financial year i.e 2025-26 or calendar year i.e. 2025 must be 500 Million Rupees or above for medicine of Local Manufacturing Units <u>(attach copy of bank statement or FBR return statement of claimed tenure)</u>	Yes/No	
6.	Firm will provide FBR income tax return/sales Tax return for the year 2024-25 or 2025-26	Yes/No	
7.	One year audit report of the firm for the Financial Year 2024-25.	Yes/No	
8.	The firm will provide form-29 issued by SECP /Form C (Registered from registrar of firms)/ sole proprietorship	Yes/No	
9.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that currently it is not blacklisted/ debarred by any procuring agency.	Yes/No	
10.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that it has separate quality control and microbiological lab. The equipment installed in their quality control, quality assurance, microbiological laboratories and relevant manufacturing Sections are calibrated & validated.	Yes/No	
11.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the facility is having functional and validated, Heating, Ventilation & Air Conditioning System (HVAC) .	Yes/No	
12.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that R.O Water/De-ionized water Plant with the minimum capacity of 500L is available and functional.	Yes/No	



13.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the firm is having minimum two calibrated/validated functional stability chambers.	Yes/No	
14.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that no criminal proceedings had been initiated against him during last 03(three) Years OR so for any violation of Drug Act 1976 or DRAP Act.2012.	Yes/No	
15.	The Manufacturer will undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the applicant accepts all the terms and conditions of the Prequalification Documents.	Yes/No	
16.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that none of its supplied batch of the quoted product/s in Public Sector Institutions has been declared Spurious & Adulterated or misbranded by any of the Drug Testing Lab (DTL) in Pakistan and none of its batch have been recalled during last 03 (Three) years till the closing date of Prequalification Document submission.	Yes/No	
17.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner stating that the applicant accepts all the terms and conditions of the Prequalification. Documents provided with the submitted bid are true and if any false/forged/concealment of facts found at any stage even after prequalification or after the award letter their submitted earnest money / CDR can be forfeited by the procuring agency according to relevant rules.	Yes/No	
18.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all documentation submitted with the bid is valid, authentic, genuine, no facts have been hidden and no forgery/false declaration has been made. If any such discrepancy is found at any stage, the bidder will be fully responsible for such miscommunication/ concealment of facts and strict action can be taken under PPRA Rules and tender TORs.	Yes/No	
19.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that its owners, beneficial owners, directors and officers have not been convicted for a criminal offence.	Yes/No	
20.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the quoted product shall be made freely available for making the supply in time for the period as mentioned in ToR of tender.	Yes/No	
21.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that it has good storage and distribution practice (cold chain) (Attach Documentary Proof) for quoted product	Yes/No	



PREQUALIFICATION SCORING CRITERIA FOR PHARMACEUTICAL MANUFACTURING UNITS,

The Committee will evaluate those firms who fulfill mandatory criteria in the light of required documents submitted. The Committee will prequalify the firm as per given Pre-qualification criteria: -

		Total Score:100 Passing Score:70	
S.No	DESCRIPTION	WEIGHTAGE	SCORE ACHIEVED
A.	RESEARCH	0 or 5	
A-1	Research Activities carried by the Manufacturer along with documentary Proof.	0 or 5	
B.	QUALITY MANAGEMENT SYSTEM	0 to 35	
B-1	The firm has provided valid ISO 9001(ISO Certificate issuing organization/authority must be approved from Pakistan National Accreditation Council (PNAC) / United Kingdom Accreditation Service (UKAS) / International Accreditation Forum (IAF) / International Accreditation Service (IAS) / Quality Management System documents. The firm will provide ISO Certificate or Firm's quality management system SOPs.	0 or 05	
B-2	Valid ISO 14001(ISO Certificate issuing organization/authority must be approved from Pakistan National Accreditation Council (PNAC) / United Kingdom Accreditation Service (UKAS) / International Accreditation Forum (IAF)/ International Accreditation Service (IAS)/ Environment Protection Agency approval or Firm's (EHS)Policy implementation SOPs.	0 or 05	
B-3	Valid ISO18001/45001 (ISO Certificate issuing organization/authority must be approved from Pakistan National Accreditation Council (PNAC) / United Kingdom Accreditation Service(UKAS)/International Accreditation Forum (IAF) / International Accreditation Service (IAS) / Firm's (OH&S) Policy implementation SOPs.	0 or 05	
B-4	Valid GMP Certificate issued during last three years Valid Satisfactory GMP Inspection Report issued by DRAP. Last 03 Years =05 Last 02 Years =03 Last 01 Year =01	0 to 05	
B-5	Experience of Technical HR Production Incharge ,QC Incharge, QA Incharge. 05 Years =03 More than 05 to 10 Years =04 Above 10 Years =05	0 to 05	
B-6	Any product (from Annex-A) of manufacturer procured by WHO/UNICEF (attach documentary proof)	0 or 05	
B-7	The firm will submit undertaking on Minimum Rs.100 Stamp Paper legalized/notarized that Firm has not been prosecuted by Provincial Quality Control Board (on the offense of Spurious, Adulterated OR misbranded Drugs/Medicines)	0 or 05	
C.	SAFETY AND SUPPLY CHAIN INTEGRITY	0 to 40	
C-1	Firm should have minimum 05 year of experience regarding supply of medicine/s to public sector.	0 – 10	



		Scoring Guide 05-07 Years =05 > 07-10 Years =07 Above 10 Years =10		
	C-2	Company is Exporting its products to other countries. Scoring Guide 1-2 Countries = 05 3-5 Countries = 07 Above 5 Countries = 10	0 –10	
	C-3	The firm will submit SOP's regarding drug recall (Attach Copy)	0 or 10	
	C-4	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that no adverse drug reaction of any of its quoted drug/s has been reported and firm has fully established adverse drug reaction/ Pharmacovigilance reporting system and also states that no ADR's reported during last 03 years	0 or 05	
	C-5	Evidence of impurity testing of the quoted product	0 or 05	
D.	MARKET STANDING/SERVICES		0 to 20	
	D-1	Annual turnover of companies /firm for last financial year i.e 2025-26 or calendar year i.e. 2025 Scoring Guide Rs. 500-1000 Million =03 > Rs. 1000 to 1500 Million =05 > Rs. 1500 to 2000 Million =09 > Rs. 2000 to 2500 Million =12 Above Rs. 2500 Million =15	0 to 15	
	D-2	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all products/items will be provided with bar code or QR code.	0 or 05	
TOTAL:-			100	

The Committee will recommend the Firms Prequalified for further frame work of agreement.

INSTRUCTIONS TO FILL TECHNICAL EVALUATION PERFORMA.

- The bidder shall fill this checklist carefully & attach the relevant documents in the same Sequence as prescribed in the bid form.
- All the undertaking/affidavit must be on judicial paper (in original).
- All the documents attached must be attested/signed & stamped on behalf of firm.
- All the documents of bid shall be affixed **with number**.
- **Page number** of attached document against every evaluation criteria must be mentioned in the specified column.
- To establish its qualification, the firm shall provide the information requested in the respective annexure/s and requirements with documentary proof:

NOTE:

- 1. In order to avoid internet connectivity and load shedding issue, applicants are advised to apply online as early as possible without waiting for the due date.**
- 2. The grievance/s only received on-line through EPADS will be entertained. Grievance/s received in hard form will not be entertained.**

B-FOR MARKETING AUTHORIZATION HOLDER/IMPORTER/



INDENTER (SOLE AGENTS) IN CASE OF IMPORTED DRUGS/MEDICINES

1-KNOCK DOWN CRITERIA

The firm must submit Prequalification application along with all relevant documents duly signed and stamped by the authorized person on online portal of PPRA i.e. EPADS as well as in hard form.(In case of non-compliance, any of the below mentioned Knock Down clauses, the firm will be disqualified.)

Sr. No.	Knock Down Clause	Status	Page No.
1.	The firm has provided FBR registration having active NTN Registration verified from FBR site.	Yes/No	
2.	The firm has provided FBR registration having active Sales Tax Registration Number (STRN) verified from FBR site.	Yes/No	
3.	The firm has provided/attached Valid Drugs Sale License issued by Competent Authority. In case of importer attach valid import licence.	Yes/No	
4.	The bidder has provided/attached Valid Sole Agency Agreement. It must be issued for at least one year before the date of submission of PQD and should be valid for whole contract period. In case Sole Agent is authorized for more than one Principal then Valid sole agreement of each Principal should be attached. (Sole agent will not be prequalified for a principal whose valid Sole Agreement will not be available).	Yes/No	
5.	Annual turnover of companies /firm for last financial year i.e 2025-26 or calendar year i.e. 2025 must be 300 Million Rupees or above for medicine of Local Manufacturing Units (attach copy of bank statement or FBR return statement of claimed tenure)	Yes/No	
6.	Firm will provide FBR income tax return/sales Tax return for the year 2024-25 or 2025-26	Yes/No	
7.	One year audit report of the firm for the Financial Year 2024-25.	Yes/No	
8.	Firm should have minimum 05 year of experience regarding supply of medicine/s to public sector hospitals or other tertiary care hospital.	Yes/No	
9.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that in case of extension of agreement with the same firm under same terms & conditions, beyond 30-06-2027, the firm will be responsible to provide the valid distribution licence for the extendable period, the same should be verified from the manufacturers (Principal).	Yes/No	
10.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that currently it is not blacklisted &/or debarred by any procuring agency.	Yes/No	
11.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the Information provided by the firm is in accordance with the terms & conditions of the Prequalification documents.	Yes/No	
12.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that none of its supplied batch of the quoted product/s in Public Sector Institutions has been declared Spurious & Adulterated or misbranded by any of the Drug Testing Lab (DTL) in Pakistan and none of its batch have been recalled during last 03 (Three) years till the closing date of Prequalification Document submission.	Yes/No	
13.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the applicant accepts all Documents provided with the submitted bid are true and if any false/forged/concealment of facts found at any stage even after prequalification or after the award letter their submitted earnest money / CDR can be forfeited by the procuring agency according to relevant rules..	Yes/No	



14.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that no criminal proceedings had been initiated against him during last 03(three) Years OR so for any violation of Drug Act 1976 or DRAP Act.2012.	Yes/No	
15.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all documentation submitted with the bid is valid, authentic, genuine, no facts have been hidden and no forgery/false declaration has been made. If any such discrepancy is found at any stage, the bidder will be fully responsible for such miscommunication/ concealment of facts and strict action can be taken under PPRA Rules and tender TORs.	Yes/No	
16.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that its owners, beneficial owners, directors and officers have not been convicted for a criminal offence.	Yes/No	
17.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the quoted product shall be made freely available for making the supply in time for the period as mentioned in ToR of tender.	Yes/No	
18.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that it has good storage and distribution practice (cold chain) (Attach Documentary Proof) for quoted product.	Yes/No	



PREQUALIFICATION SCORING CRITERIA FOR MARKETING AUTHORIZATION HOLDER/IMPORTER/ INDENTER (SOLE AGENTS) IN CASE OF IMPORTED DRUGS/MEDICINES

The Committee will evaluate those firms who fulfill mandatory criteria in the light of required documents submitted. The Committee will prequalify the firm as per given Pre-qualification criteria: -

		Total Score:100 Passing Score:70	
S.No	DESCRIPTION	WEIGHTAGE	SCORE ACHIEVED
A.	REGISTRATION	0 or 05	
A-1	Valid Drugs Sale License issued by Competent Authority for Marketing Authorization Holder/Importer/ Indenter (Sole Agents) of Foreign Principal.	0 or 05	
B.	QUALITY MANAGEMENT SYSTEM	0 to 45	
B-1	The firm has provided/attached valid, GMP Certificate issued during last one year by Drug Regulatory Authority of Country of Manufacturer/ Certificate of Pharmaceutical Product (COPP). (On Behalf of Principal)	0 or 05	
B-2	Firm will provide undertaking on legally notarized stamp paper of minimum rupees 100 That firm (Sole agent) follows Good Distribution and Storage Practices as per requirement. The firm must mention address of storage facility of applicant on undertaking.	0 or 05	
B-3	The firm will submit undertaking on minimum Rs.100 stamp paper that none of its supplied product/s in Public Sector Institutions has been declared Spurious, Adulterated& Misbranded for last 3 years till the closing date of Prequalification Document submission	0 or 05	
B-4	The firm will submit undertaking on minimum Rs.100 Stamp Paper legalized/notarized that Firm is not prosecuted by Quality Control Board on the offense of Spurious & Adulterated Drugs/Medicines	0 or 05	
B-5	Evidence of satisfactory inspection report issued by the DRAP/ Drug Inspector during last one year.	0 or 05	
B-6	Evidence of presence of fulltime pharmacist.(attendance record for last one year)	0 or 05	
B-7	Evidence of SOP's for complaint handling	0 or 05	
B-8	Evidence of SOP's for product recall	0 or 05	
B-9	Evidence of SOP's of risk management	0 or 05	
C.	MARKET STANDING/SERVICES/FINANCIAL SOUNDNESS	0 to 40	
C-1	Firm should have minimum 05 year of experience regarding supply of medicine/s to public sector. Scoring Guide 05-07 Years =05 > 07-10 Years =10 Above 10 Years =15	05 to15	
C-2	Annual turnover of sole agent for last financial year i.e 2024-25 Scoring Guide Rs. 300-500 Million =05 > Rs. 500 to1000Million =10 Above Rs. 1000 Million =15	05 to15	



C-3	That the product/s for which the firm intends to prequalify shall be made freely available for making the stock available in time / for the period as mentioned in prequalification document. (Under taking on judicial paper)	0 or 10	
D.	SAFETY AND SUPPLY CHAIN INTEGRITY	<u>0 or 10</u>	
D-1	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all products/items will be provided with bar code or QR code.	0 or 10	
TOTAL:-		<u>100</u>	

The Committee will recommend the Firms Prequalified for further frame work of agreement.

INSTRUCTIONS TO FILL TECHNICAL EVALUATION PERFORMA.

- The bidder shall fill this checklist carefully & attach the relevant documents in the same Sequence as prescribed in the bid form.
- All the undertaking/affidavit must be on judicial paper (in original).
- All the documents attached must be attested/signed & stamped on behalf of firm.
- All the documents of bid shall be affixed **with number**.
- **Page number** of attached document against every evaluation criteria must be mentioned in the specified column.
- To establish its qualification, the firm shall provide the information requested in the respective annexure/s and requirements with documentary proof:

NOTE:

1. In order to avoid internet connectivity and load shedding issue, applicants are advised to apply online as early as possible without waiting for the due date.
2. The grievance/s only received on-line through EPADS will be entertained. Grievance/s received in hard form will not be entertained.



C- FOR AUTHORIZED DISTRIBUTORS (DRUGS/MEDICINES)

1-KNOCK DOWN CRITERIA

The firm must submit Prequalification application along with all relevant documents in hard form (duly signed and stamped by the authorized person) as well as on online portal of PPRA i.e. EPADS. (In case of non-compliance to any of the below mentioned Knock Down clauses, the firm will be disqualified.)

Sr. No.	Knock Down Clause	Status	Page No.
1.	The firm has provided FBR registration having active NTN Registration verified from FBR site.	Yes/No	
2.	The firm has provided FBR registration having active Sales Tax Registration Number (STRN) verified from FBR site.	Yes/No	
3.	The firm has provided/attached Valid Distribution License. It must be valid for Financial years 2025-26, the same should be verified from the manufacturers (Principal).	Yes/No	
4.	The firm undertakes that it has provided/attached Valid authorized distribution letter, which must be issued for at least one year before the date of submission of PQD and should be valid for whole contract period. In case distributor is authorized with more than one Principal then Valid authorization letter of each Principal should be attached. (Distributor will not be prequalified for a principal whose valid authorization letter will not be available).	Yes/No	
5.	Annual turnover of companies /firm for last financial year i.e 2025-26 or calendar year i.e. 2025 must be 100 Million Rupees or above for medicine of Local Manufacturing Units <u>(attach copy of bank statement or FBR return statement of claimed tenure)</u>	Yes/No	
6.	Firm will provide FBR income tax return/sales Tax return for the year 2024-25 or 2025-26	Yes/No	
7.	One year audit report of the firm for the Financial Year 2024-25.	Yes/No	
8.	Firm should have minimum 05 year of experience regarding supply of medicine/s to public sector.	Yes/No	
9.	The firm undertake on Minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that in case of extension of agreement with the same firm under same terms & conditions, beyond 30-06-2027, the firm will be responsible to provide the valid distribution license for the extendable period, the same should be verified from the manufacturers (Principal).	Yes/No	
10.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that currently it is not blacklisted &/or debarred by any procuring agency.	Yes/No	
11.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the Information provided by the firm is in accordance with the terms & conditions of the Prequalification documents.	Yes/No	
12.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that firm (Distributor) follows Good Distribution and Storage Practices as per requirement. The firm must mention address of storage facility of applicant on undertaking.	Yes/No	
13.	The firm undertake on Rs.100 stamp paper dully attested from notary public or oath commissioner that none of its supplied batch of the quoted product/s in Public Sector Institutions has been declared Spurious & Adulterated or misbranded by any of the Drug Testing Lab (DTL) in Pakistan and none of its batch have been recalled during last 03 (Three) years till the closing date of Prequalification Document submission.	Yes/No	



14.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the applicant accepts that all the terms and conditions of the Prequalification Documents provided with the submitted bid are true. If any false/forged/concealment of fact/s is found at any stage even after prequalification or after the award letter, their submitted earnest money / CDR can be forfeited by the procuring agency and other penalties will be imposed according to PPRA rules.	Yes/No	
15.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that no criminal proceedings had been initiated against him during last 03(three) Years OR so for any violation of Drug Act 1976 or DRAP Act.2012.	Yes/No	
16.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all documentation submitted with the bid is valid, authentic, genuine, no facts have been hidden and no forgery/false declaration has been made. If any such discrepancy is found at any stage, the bidder will be fully responsible for such miscommunication/ concealment of facts and strict action can be taken under PPRA Rules and tender TORs.	Yes/No	
17.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that its owners, beneficial owners, directors and officers have not been convicted for a criminal offence.	Yes/No	
18.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that the quoted product shall be made freely available for making the supply in time for the period as mentioned in ToR of tender.	Yes/No	
19.	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that it has good storage and distribution practice (cold chain) (Attach Documentary Proof) for quoted product.	Yes/No	



PREQUALIFICATION SCORING CRITERIA FOR AUTHORIZED DISTRIBUTORS

The Committee will evaluate those firms who fulfill mandatory criteria in the light of required documents submitted. The Committee will prequalify the firm as per given Pre-qualification criteria: -

		Total Score:100 Passing Score:70	
S.No	DESCRIPTION	WEIGHTAGE	SCORE ACHIEVED
A.	REGISTRATION	0 or 10	
A-1	Valid Distribution License issued by Competent Authority.	0 or 10	
B.	QUALITY MANAGEMENT SYSTEM	0 to 45	
B-1	The firm has provided/attached valid, GMP Certificate issued by Drug Regulatory Authority of Country of Manufacturer/ Certificate of Pharmaceutical Product (COPP). (On Behalf of Principal) of last one year	0 or 05	
B-2	Firm will provide undertaking on legally notarized stamp paper of rupees 100 That Good Distribution and Storage Practices as per requirement. The firm must mention address of storage facility of applicant on undertaking.	0 or 05	
B-3	The firm will submit undertaking on Rs.100 stamp paper that none of its supplied product/s in Public Sector Institutions has been declared Spurious , Adulterated& Mis-branded since last 3 years till the closing date of Prequalification Document submission	0 or 05	
B-4	The firm will submit undertaking on Rs.100 Stamp Paper legalized/notarized that distribution is not prosecuted by Quality Control Board on the offense of Spurious & Adulterated Drugs/Medicines	0 or 05	
B-5	Evidence of satisfactory inspection report issued by the DRAP/ Drug Inspector during last one year.	0 or 05	
B-6	Evidence of presence of full time pharmacist.(attendance record for last one year)	0 or 05	
B-7	Evidence of SOP's for complaint handling	0 or 05	
B-8	Evidence of SOP's for product recall	0 or 05	
B-9	Evidence of SOP's of risk management	0 or 05	
C.	MARKET STANDING/SERVICES/ FINANCIAL SOUNDNESS	0 to 40	
C-1	Firm should have minimum 05 year of experience regarding supply of medicine/s to Public sector. Scoring Guide 05-07 Years =05 > 07-10 Years =10 Above 10 Years =15	05 to15	
C-2	Annual turnover of authorized distributor for last financial year i.e 2024-25 Scoring Guide Rs.100-150 Million =05 > Rs. 150 to 200Million =10 Above Rs. 200Million =15	05 to15	
C-3	That the product/s for which the firm intends to prequalify shall be made freely available for making the stock available in time / for the	0 or 10	



		period as mentioned in prequalification document. (Under taking on judicial paper)		
D.		SAFETY AND SUPPLY CHAIN INTEGRITY	0 or 05	
	D-1	The firm undertake on minimum Rs.100 stamp paper dully attested from notary public or oath commissioner that all products/items will be provided with bar code or QR code.	0 or 5	
		TOTAL:-	100	

The Committee will recommend the Firms Prequalified for further frame work of agreement.

INSTRUCTIONS TO FILL TECHNICAL EVALUATION PERFORMA.

- The bidder shall fill this checklist carefully & attach the relevant documents in the same Sequence as prescribed in the bid form.
- All the undertaking/affidavit must be on judicial paper (in original).
- All the documents attached must be attested/signed & stamped on behalf of firm.
- All the documents of bid shall be affixed **with number**.
- **Page number** of attached document against every evaluation criteria must be mentioned in the specified column.
- To establish its qualification, the firm shall provide the information requested in the respective annexure/s and requirements with documentary proof:

NOTE:

1. In order to avoid internet connectivity and load shedding issue, applicants are advised to apply online as early as possible without waiting for the due date.
2. The grievance/s only received on-line through EPADS will be entertained. Grievance/s received in hard form will not be entertained.
3. If at any point in time, any part of this document is found to be different/in contradiction with PPRA rules, the ruling mentioned in PPRA Rules will be considered final.


EXECUTIVE DIRECTOR

I/We have read and agree with the above mentioned terms and conditions.

Name & Stamp of firm Proprietor _____

Witness:-

Name and Signature: - _____

NIC No: - _____

Cell No. _____



Annex-C

GENERAL FIRM'S INFORMATION (Manufacturer of Drugs/Medicines)

I. Company Profile.

Name of company:

Year established:

Form of company:

- ☐ Individual
☐ Partnership
☐ Corporation
☐ Other (specify)

Legal status:

Trade registers number:

NTN & Sales Tax number (If applicable):

Mfg. License Number: (attach valid copy)

Address of Company:

Telephone:

Telefax:

E-mail:

Employees:

Sr No.	Category	Quantity
1.	Management	
2.	R &D	
3.	Sales	
4.	Administrative	
5.	Production and quality control	
6.	Others (specify)	
Total		

Please attach the company organizational chart

III. QUALITY DEPARTMENT

1. Do you maintain your own quality control laboratory?

☐ YES

☐ NO

(if NO please provide details of alternate arrangements)

2. Number of specialized personnel working in your quality control, quality assurance and microbiological laboratory/ies (excluding administrative personnel). Provide their academic and professional details on a separate sheet.

Pharmacists: _____

Chemists: _____



Others : _____

3. List of Equipment installed in quality control, quality assurance and microbiological laboratory/ies for quality assurance as per BP/USP.

4. Are these equipment calibrated & validated.

☐ YES ☐ NO

5. Are all raw materials completely tested prior to use or is a Certificate of Analysis accepted?

☐ YES ☐ NO ☐ Certificate of Analysis

6. Are control samples of each batch retained?

☐ YES ☐ NO

7. Name and title of the authorized person (s) responsible for batch release:

Name: _____

Title: _____

Experience in pharmaceuticals: _____ years

8. Name and qualification of the head of the Quality Control department:

Name: _____

Qualification: _____

Experience in pharmaceuticals: _____ years

9. Describe your storage facilities:

10. Arbitration History (if any): _____



MARKETING AUTHORIZATION HOLDER/IMPORTER/ INDENTER (SOLE AGENTS) Qualification (Drug/ Medicines)

I. Company Profile.

1. Name of company: _____

Year established: _____

Form of company : ☐ Individual
☐ Partnership
☐ Corporation
☐ Other (specify)

Legal status : _____

Trade registers number : _____

NTN & Sales Tax number:

Valid sole agency agreement (attach valid copy)

2. Address : _____

Telephone : _____ Tele fax: _____

E-mail & Web : _____

Please attach the company organizational chart

3. Type of activity carried out by the company (tick the appropriate category/ies)

- ☐ Manufacturer
☐ Branded products
☐ Generic products
☐ Medical supplies
☐ Other products (specify below)

(In case Sole Agent is authorized for more than one Principal then detail/s of each Principal).

5. Employees:

Sr No.	Category	Quantity
1.	Management	
2.	R &D	
3.	Sales	
4.	Administrative	
5.	Production and quality control	
6.	Others (specify)	
Total		



6. Capital value of the Sole Agent (specify currency)

(a) Authorized capital: _____

(b) Paid up capital: _____

(c) Administration: _____

7. Annual sales turnover in the previous one year. Mention Private Sector and Public Sector sales separately (in Pak Rupees) (In Million)

Annual turnover	Open market sales	Public Sector Sale	Year

8. Arbitration History (if any): _____

9. Describe your storage facilities: _____



Authorized Distributors for Qualification (Drug/ Medicines)

I. Distribution Profile.

1. Name of Distributor: _____

Year established: _____

Form of Distribution : ☐ Individual
☐ Partnership
☐ Corporation
☐ Other (specify)

Legal status : _____

Trade registers number : _____

NTN & Sales Tax number:

Valid Distribution agreement with the Principal(attach valid copy)

2. Address : _____

Telephone : _____ Tele fax: _____

E-mail &Web : _____

3. Type of activity carried out by the Principal (tick the appropriate category/ies)

- ☐ Manufacturer
- ☐ Branded products
- ☐ Generic products
- ☐ Medical supplies
- ☐ Other products (specify below)

(In case Distributor is authorized for more than one Principal then add detail of each authorized firm)

1. Employees of the Distributor:

Sr No.	Category	Quantity
1.	Management	
2.	Sales	
3.	Administrative	
4.	Distribution	
5.	Others (specify)	
Total		

6. Capital value of the Distribution (In Pkr)



7. Annual sales turnover in the previous two years. Mention Private Sector and Public Sector sales separately (in Pak Rupees) (In Million)

Year	Open market sales	Public Sector Sale	Annual turnover

8. Stock Storage Capacity mention area in Sqft. _____
9. SOP's regarding Cold chain Maintenance: (Attach Copy) _____
10. Arbitration History (if any): _____



Section III: Application Forms

Application Submission Form

Date: _____

To

**The Executive Director,
Federal Government Polyclinic (PGMI),
Islamabad.**

I/we, the undersigned, apply to be prequalified for the referenced Pre-qualification and declare that:

- (a) I/we have examined and have no reservations to the Prequalification Documents issued in accordance with Instructions to Applicants (ITA).
- (b) I/we, have nationalities from eligible countries, in accordance with instruction to applicant .
- (c) I for any part of the application resulting from this Prequalification, do not have any conflict of interest;
- (d) I/we for any part of the contract resulting from this Prequalification, have not been declared disqualified/blacklisted by any of the public organization of the Procuring Agency's country
- (e) I/we understand that you may cancel the Prequalification process at anytime; the Prequalification does not bound the procuring agency to call for the bids from the prequalified firms.
- (f) All information, statements and descriptions contained in the Application(online through EPADs of PPRA and hard copy as well as soft copy on USB at time of submission of document) are in all respect true, correct and complete to the best of our knowledge and belief and there is no difference in information provided online and submitted in hard copy.

Signed *[insert signature of an authorized representative of the Applicant]*

Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of:

Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country/address]*

Dated on_- /10/2026



FEDERAL GOVERNMENT POLYCLINIC
(Postgraduate Medical Institute)
ISLAMABAD



Pre-qualification Documents – Drugs/Medicines-Year2026-27,

Affidavit

(PakRs.100/-)

Applicants signed affidavit on minimum PKR 100 paper confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in the documents.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]* Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of: Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country/address]*

Dated on_- _/- _/2026