

**TENDER NOTICE / TERMS & CONDITIONS FOR PURCHASE OF
STATIONERY, MISC / CONSUMABLE AND COMPUTER ITEMS**

1. Sealed bids /quotations are invited for supply of stationary, misc / consumable and computer items to Ministry of Information Technology and Telecommunication, 8th Floor, New Secretariat (Kohsar Block), Constitution Avenue, Islamabad for the financial year 2026-27.
2. Tender / bids must be submitted online through **e-Pak Acquisition & Disposal System (EPADS v2.0)** by **26th October, 2026 at 11:00** hours and they will be opened on the same day on EPADS v2.0 at 11:30 hours. **Hard copy will not be accepted.**
3. Details/List of requisite items can be download from **EPADS v2.0**.
4. Firms / suppliers are required to deposit an amount of **Rs.400,000/- (re-fundable)** as earnest money in the shape of Bank draft in favour of Section Officer (General), MoITT.
5. Well reputed firms having the Income Tax, GST & Vendor Number registered in the AGPR will be allowed to participate in the competition bid.
6. The quoted rates will be valid for the whole financial year 2026-27.
7. The firms will provide Samples of items, duly stamped and signed.
8. Firms / suppliers will be responsible to supply the items, as and when required, at the premises of MoITT on their own cost.
9. Ministry reserves the right to black list, debar or confiscate the earnest money deposited by the firm on violation of any of PPRA Rules, 2026 or non-provision of articles after issuance of supply order.
10. MoITT reserves the rights to accept or reject any / all bids by assigning the reason(s), thereof as provided in PPRA Rules, 2026.
11. The tenders shall only be received through the EPADS and manual bids shall not be entertained as per Procurement Regulation vide SRO 296(I)/2023 dated 27.02.2023.

(Muhammad Saulat Ali)
Section Officer (General)
M/o IT and Telecommunication
8th Floor, New Secretariat (Kohsar Block),
Constitution Avenue, Islamabad
Ph: 9207771

Government of Pakistan
Ministry of Information Technology & Telecommunication

Digital Nation Pakistan

No.4-1/2026-GA

Islamabad, the 9th October, 2026

Subject: - RELEASE OF TENDER NOTICE FOR PURCHASE OF STATIONERY, MISC / CONSUMABLE AND COMPUTER ITEMS.

I am directed to forward herewith Tender Notice for purchase of Stationery, Misc / Consumable and Computer items to be published in the national newspapers (One English / One Urdu) of Islamabad & Rawalpindi (preferably Daily Dawn and Daily Nai Baat). The requisite information is as under:

- i). Date (s) of publication: 10th October, 2026
- ii). Number of insertions: One English and one Urdu
- iii). Region: **Rawalpindi & Islamabad**
- iv). Size: 8 x 5 inch
- iv). Special position or form: On General Position and in Box form.

2. Certified that funds are available to meet the expenditure relating to advertisement.

(Tooba Batool)
Deputy Secretary (Admin)
Ph: 9206422

The Deputy Director (Advertisement),
Press Information Department (PID),
Govt. of Pakistan,
Islamabad.