

FAISALABAD ELECTRIC SUPPLY COMPANY

APPLICATION FORM



FESCO

Expression of interest (EOI)

For providing consultancy services for system augmentation program, MDGs, SDGs / SAP (DOP / ELR) & Deposit works and village / rural electrification projects.



FAISALABAD ELECTRIC SUPPLY COMPANY

**OFFICE OF THE PROJECT DIRECTOR (CONSTRUCTION)
FESCO FAISALABAD**

PH: 041-9220182 E-mail managerpc1990@yahoo.com

To,

M/s _____

Subject: PRE-QUALIFICATION OF CONSULTANTS / EXPRESSION OF INTEREST (EOI).

1. FESCO invites Expressions of Interest (EOI) for providing consultancy services for System Augmentation Program, MDGs, SDGs / SAP (DOP/ ELR) & Deposit Works and Village/ Rural Electrification projects.
2. Following are the major components of the said projects.
 - a) Technical and Financial Review and vetting of estimates prepared by Client.
 - b) Control of issuance of material to the contractors as per estimates.
 - c) Verification of materials installed at site and preparation of re conciliation statements.
 - d) Monitoring of construction works with reference to the specification and standards laid down by the client.
 - e) Submission of monthly progress reports.
 - f) Assistance to be provided to the client in the acceptance of the completed projects
 - g) Preparation of completion Reports.
3. The duration of consultancy will be initially for one year which is extendable subject to the satisfactory performance of the consultant acceptance of the client.
4. Interested firms or Joint Ventures of local firms (comprising not more than four firms) if applicable, registered with Pakistan Engineering Council (PEC) and having following experience in similar projects are invited to submit Expression of Interest (EOI) for the above assignment along with information requested through EOI documents.
 - a. The firm / JV must have minimum of 10 years and above of overall experience relating to power projects.
 - b. Firm / JV must have provided consultancy services for System Augmentation Program SAP (ELR / DOP), Depost Works and Rural Electrification projects worth of Rs.2000 Million over the past five (5) Years.
5. The intention of this invitation is to prepare a short list of suitable consultants, from whom proposals will be requested. Final selection will depend on capability and capacity of the firm, in terms of specialized manpower, with skill and experience related to the project.
6. The EOI application form will be available from the office of Project Director Construction FESCO. Canal Road, Abdullahpur Faisalabad on payment of non-refundable fee of Rs.3000/-

7. The interested bidders may submit sealed Expression of Interest to the office of Project Director Construction FESCO Canal Road Abdullahpur Faisalabad, under caption "**Expression of Interest-System Augmentation Program, MDGs, SDGs / SAP (DOP/ ELR) & Deposit Works and Village/ Rural Electrification projects**".
8. The EOI must reach in the office of Project Director Construction FESCO Canal Road Abdullahpur Faisalabad on _____ upto _____ and the same will be opened on the same day at _____ in the office of Project Director Construction FESCO Canal Road Abdullahpur Faisalabad in the presence of authorized representative of the firms.
9. The interested bidders should ensure that all submitted information is correct. Any proposal submitted may be dropped at any time up to award of work if considerable, omissions / errors are found in the information submitted by the firm(s)/JV(s)
10. Any further query can be, if required, from the office of Project Director Construction FESCO Canal Road Abdullahpur Faisalabad Contact No. 041-9220182 or from the undersigned.
11. FESCO reserves the all rights to reject/accept any or all proposals.

Yours Faithfully,
Faisalabad Electric Supply Company

Project Director Construction
FESCO Faisalabad.
Ph. No.041-9220182

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ATTACHMENTS

- Form A-1. Summary of the list of Project handled by the Firm
- Form B-1. Information form (2 Pages)
- Form B-2. Experience of consultant
- Form B-3. Format of Curriculum Vitae of Proposed Experts
- Form C-1. Sample Sub Criteria Form (Qualification / Experience of Firm)
- Form C-2. Sample Sub Criteria Form (Evaluation of Nominated Expertise)

1.0 OBJECTIVE

The main purpose of this activity is to improve the quality of electricity distribution system of FESCO, by monitoring the execution of electricity distribution projects and ensuring their timely completion without compromising over the quality of executed work.

2.0 SERVICES EXPECTED FROM THE CONSULTANCY FIRM(S)

The selected consultants/firms/joints ventures are required to provide following services to FESCO

- a) **Technical & Financial review and vetting of estimates prepared by the client**
- b) **Control the issuance of material to the contractors as per estimates.**
- c) **Verification of materials installed at site and preparation of reconciliation statements.**
- d) **Monitoring of construction works with reference to the specifications and standards laid down by the client (FESCO/NTDCL/WAPDA).**
- e) **Submission of Monthly progress reports.**
- f) **Assistance to be provided to the Client in the acceptance of the completed projects.**
- g) **Preparation of Completion Report.**

The contract is to be commissioned within stipulated period from the time of commencement.

3.0 ELIGIBILITY CRITERIA & INFORMATION REQUIRED (IF NOT GIVEN IN ANNEXURE)

For short listing, Firms/JV(s) capabilities would be adjudged on the basis of following minimum qualification criteria:

- i. The firm should demonstrate maturity, experience and expertise in such projects
Provide details on following parameter:
 - a. No. of similar projects handled in Pakistan along with reference.
 - b. No. of years of experience
 - c. No of clients
- ii. Copies of registration of Firm(s)/J.V with (PEC) a/w updated renewal
- iii. Copy of registered partnership deed among the partners.
- iv. Financial statement summary for the past three years.
- v. List of total employees committed on other projects.
- vi. Total personnel strength for the last one year.

- vii.** Status litigation/ arbitration by the firms(s)/JV or any member of J.V the client, if any.
- viii.** The Firm(s)/JV should submit (EOI) triplicate for the above project along with information duly filled on the forms attached.

NOTE:

1. The applying consultancy firm(s)/J. V must ensure that all submitted information is correct. Any proposal submitted may be dropped if considerable omissions/errors may be dropped at any time submitted by the upto award firms(s)/J.V(s). The informations pre found in the informations sub the partners, of work directors, owners should be correct otherwise any misrepresentation will be made a ground for rejection and will also be reported to the agency with which the firms(s) are registered for cancellation of their registration/license leading to firms(s) blacklisting
2. "SAP works" means HT and LT rehabilitation works approved by CEO FESCO under SAP-ERL/DOP funds and executed by PD Construction
3. "Deposit Works" means the proposal prepared for supply of power to Housing Colonies / Societies, Commercial / High rise Buildings or any other work to be carried out on cost deposit basis.

(NAME OF THE PROJECT)
SUMMARY LIST OF PROJECTS HANDLED BY THE FIRM

Sr. No.	Name of the Project	Location Province/ Country	Client	Cost of the Project	Implementation Start Completion	Handled as: - Single Firm/ : S - Lead Firm/ : L - Joint Venture :J Partner	Total Cost of Services	Cost of Services provided by the Firm	Scope of Services - Feasibility : F - Survey & Investigation : S - Quality Control : Q - Project Monitoring: M - O & M :O - Design :D - Procurement :P - Construction Supervision :C	Scope of Project Components /Volume of Work etc.
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Form-B-1

[Name of Department/Entity]

Assignment : _____
Project : _____
Date : _____

INFORMATION FORM

1. Name of consultant [Lead partner if association]
 - Address
 - Telephone No(s)
 - Fax Number
 - E-mail Address
 - Registration No. with PEC alongwith Registered Office Address.
2. Description of consulting firm (ownership/organization)
3. Experience (Number of Years)
 - Local/national
 - International
 - Regional (within the country-details)
4. Name(s) and Address(es) of Associates, if a JV; their short description and description of their role in the JV/Association.
5. Experience of the Consultants (on appended forms) during the past 10 years:
 - Specific (3-5 Projects of similar magnitude and complexity)
 - General (10-20 Projects) (in all Fields but not completely relevant)
 - (in all Fields but not completely relevant)
6. Organization chart showing consultant's structure.

7. Capital of consultant (Financial Statements for the latest three years).
- Subsidiaries and associates.
 - Annual fees in the last five years in current index.
 - Financial reference [name/address of bank(s)]
8. Professional staff available for the assignment on the appended format.

(The client entity should provide the essential disciplines
between 3 to 5 in number)

9. Additional information.

Yours truly,

Name of Authorized Representative

Position :

Date :

Form B-2

EXPERIENCE OF CONSULTANT

Relevant services carried out in the Last 7-10 years which best illustrate qualification.

[NAME OF THE FIRM/CONSULTANT]

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided :
8. No. of Staff :
9. No. of Staff Months :
10. Approx: Value of Services :
11. Name of Other JV Firms :
(If any)
12. No. of Staff/Staff Months
Provided by the JV partner(s) :
13. Name/Position of Key Staff :
14. Description of Project :
15. Description of Services
Provided by the Firm :

Form B-3

**FORMAT OF CURRICULUM VITAE
OF PROPOSED EXPERTS**

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC Registration/
Membership No. :
8. Key Qualifications : (Provide an outline of the nominee's experience)
9. Academic Qualification :
10. Employment Record :
11. Languages and
Degree of
Proficiency : (In speaking, reading and writing as
Excellent-Good-Fair-Poor)
12. Certification I, the undersigned, certify that, to the best of my knowledge
and belief, these bio-data correctly describes myself, my
qualifications and my experience.

Signature:

Dated: day/month/year

SAMPLE SUB-CRITERIA FORMS**ANNEX-C
Form C-1**

(TITLE OF THE PROJECT)

EVALUATION OF PREQUALIFICATION APPLICATIONS**I. QUALIFICATION/EXPERIENCE OF FIRM:****Maximum Points:
30**

Name of the Firm:

Sr. No.	Project Components	Weightage		A C T I V I T I E S					
		Percentage	Points	Survey/ Investigation/ Planning	Design of Project	Procurement	Construction Supervision	O&M	Points
				10%	30%	20%	30%	10%	
A.	SPECIFIC Experience (for 3-5 projects) on Similar Project of matching magnitude/ complexity i) Diversion Structures ii) Canal (Lined/Unlined) iii) Distribution System iv) OFWM	70% of 30	21	2.5	7	5	7	2.5	
	Sub-Total (A):-		21						
B.	GENERAL Experience (for 5-7 projects) on Projects which are not similar but are important to judge capacity of the Firm	30% of 30	9						
	Sub-Total (B):-		9						
	Grand-Total (A+B):-	100%	30						
	Total Points Under-I								

ANNEX-C
Form C-2
SAMPLE SUB-CRITERIA FORMS

(TITLE OF THE PROJECT)

EVALUATION OF PREQUALIFICATION APPLICATIONS
EVALUATION OF NOMINATED EXPERTISE

Name of the Firm : _____

Position/Expertise : _____ **Maximum Points: 70**

Name of Nominated Staff : _____

Sr. No.	Description	Maximum Weightage	Points	Status	Points Awarded
		Percentage			
A.	ACADEMIC AND GENERAL QUALIFICATION	25%			
	a) B.Sc. Engg. (Specified Discipline)	80%			
	b) M.Sc.Engg. (Specified Specialization)	05%			
	c) Ph.D. Engg	05%			
	iv) Management (Degree/Diploma/Training)	05%			
	v) Professional Papers, Recognition by the Govt/Professional Institutions	05%			
B.	PROFESSIONAL EXPERIENCE RELATED TO ASSIGNMENT	65%			
B-1	Specific Experience in Lead Position / as Senior Professional	50%			
	(i) Planning / Feasibility Studies / Survey / Investigation	10%			
	(ii) Designing	10%			
	(iii) Project Monitoring	10%			
	(iv) Construction Supervision	20%			
B-2	General Experience	15%			
Total of B =====> 50% + 15% = 65%					
C.	EXPERIENCE / KNOWLEDGE OF LOCAL LANGUAGES	10%			
	i) National Experience	5%			
	ii) International Experience	2%			
	iii) Specific Area within the Country				
	- Specific Province Experience	1.5%			
	- Regional Language	1.5%			
	Total (A+B+C):-	100%			