

Standard Bidding Document

Prequalification of workshops for repair/maintenance/services of Hospital
Vehicles FY 2026-27 (extendable)
(Works)

National

Single Stage-One Envelope



October 09, 2026

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INVITATION FOR PREQUALIFICATION FOR OPEN FRAMEWORK AGREEMENT

PROCUREMENT OF WORKS

1. The **FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI)** (**Federal Government Polyclinic (FGPC-PGMI)**) has sufficient / has received / intends to apply for funds from **Non-ADP** and intends to apply part of such funds toward payments under the Framework Agreement for **Prequalification of workshops for repair/maintenance/services of Hospital Vehicles FY 2026-27 (extendable)** having reference number **FFW10410**.
2. The **FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI)** (**Federal Government Polyclinic (FGPC-PGMI)**) intends to prequalify suppliers for subsequent Invitation to Bid(s) and to sign a Open Framework Agreement with the successful bidder(s) following completion of the bidding process.
3. The objective of the intended Open Framework Agreement is the on-demand supply of **Prequalification of workshops for repair/maintenance/services of Hospital Vehicles FY 2026-27 (extendable)** through subsequent Call-Off Contract(s) during the Framework Agreement period. The purpose of this Prequalification Notice is to provide basic information to enable potential applicants to decide whether to respond to this Prequalification Notice.
4. Only the prequalified applicants shall be entitled to participate in the subsequent procurement proceedings. It is expected that Invitations to Bid will be issued to the Prequalified Applicants in **Saturday, October 24, 2026**. The Open Framework Agreement is expected to be signed with the successful bidder(s) in **Monday, November 30, 2026** for a period of **12 Months**.
5. The Prequalification process is open to all **National** Applicants subject to fulfilling the eligibility requirements specified in the Prequalification Documents. Interested Applicants may obtain further information from **FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI)** (**Federal Government Polyclinic (FGPC-PGMI)**) through **EPADS v2.0**

during office hours. A complete set of Prequalification Documents may be accessed by interested Applicants through **EPADS v2.0** at **<https://epads.gov.pk/opportunities/federal/framework-agreements/10410>**.

6. The application, prepared in accordance with the instructions contained in the Prequalification Documents, must be submitted through **EPADS v2.0** on or before **Saturday, October 24, 2026 10:00 AM**. Applications will be opened electronically through **EPADS v2.0** on the same day at **Saturday, October 24, 2026 10:30 AM**. Manual submission of applications shall not be entertained.

7. Vendors who have not yet registered on **EPADS v2.0** may complete their registration at <https://vendors.epads.gov.pk/>. Guidance regarding registration and bid submission is available on the portal.

In terms of Rule 48 of Public Procurement Rules, 2004, the Grievance Redressal Committee (GRC) has been notified for the subject procurement. The notification is available on the Procuring Agency's website and on PPRA's website.

FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI) (Federal Government Polyclinic (FGPC-PGMI))

Joint Executive Director

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Instructions to Applicants

A. General

1. Scope of Application

1.1. In connection with the “**Invitation for Prequalification**”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. Source of Funds

2.1. Source of funds is same as referred in Invitation for Prequalification.

3. Fraud and Corruption

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.

4. Eligible Applicants

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call-off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process during the execution of the Framework Agreement and/or Call-off Contract.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. Eligibility (in terms of Nationality)

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. Sections of Prequalification Documents

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

PART 2 Supply Requirements

6.8. Section VII - Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. Clarification of Prequalification Documents and Pre-Application Meeting

7.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing through ePADS. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants through ePADS who have obtained the Prequalification Documents from ePADS, including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / ePADS as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through ePADS. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. Amendment of Prequalification Documents

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through ePADS.

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and ePADS.

Provided that an Applicant who had already submitted their Applications prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through ePADS.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:

Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. Cost of Applications

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.

10. Language of Application

10.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in

another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. Documents Comprising the Application

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

12. Application Submission Letter

12.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

13. Documents Establishing the Eligibility of the Applicant

13.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

14. Documents Establishing the Qualifications of the Applicant

14.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

14.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

14.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

14.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

14.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

14.4. The documentary evidence of the Applicant's qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency's satisfaction:

14.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;

14.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. Submission of the Applications through ePADS

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.

16. Deadline for Submission of Applications

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through ePADS.

17. Opening of Applications

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through ePADS. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. Confidentiality

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance

with ITA 26 through ePADS.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through ePADS.

19. Clarification of Applications

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through ePADS.

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. Responsiveness of Applications

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. Margin of Preference

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.

22. Sub-contractors

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into

account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. Evaluation of Applications

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

23.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. Procuring Agency's Right to Accept or Reject Applications

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without

thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on ePADS, duly approved by the Principal Accounting Officer or Head of Organization.

25. Prequalification of Applicants

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. Notification of Prequalification

26.1. The Procuring Agency shall notify all Applicants in writing through ePADS indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through ePADS.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through ePADS.

27. Request for Bids

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through ePADS.

28. Changes in Qualifications of Applicants

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".

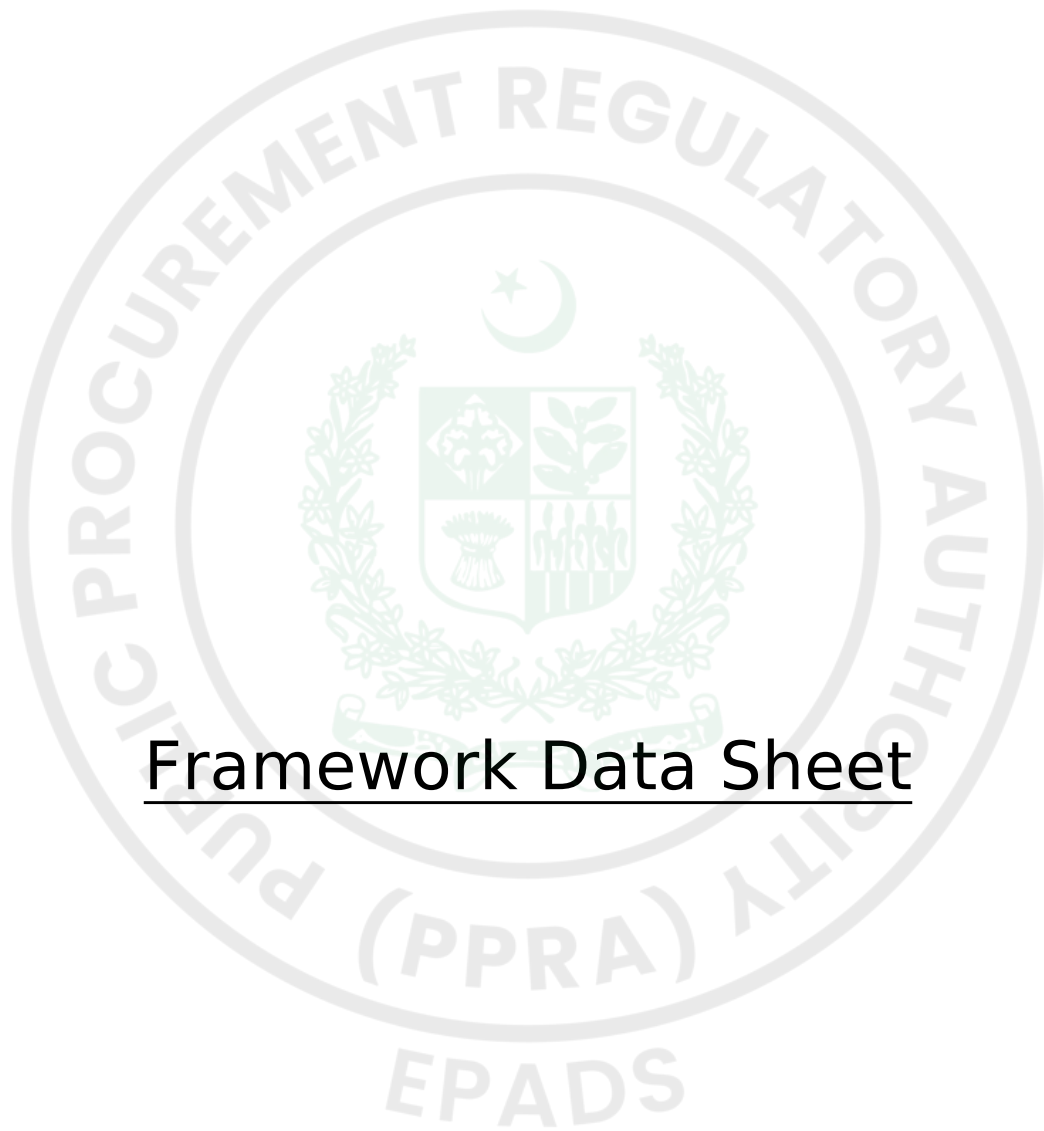
29. Redressal of Grievances

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-65 of Public Procurement Rules, 2025.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. Mechanism of Blacklisting

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-25 of Public Procurement Rules, 2025 read with "Mechanism for Blacklisting Regulations, 2024".



Framework Data Sheet

Framework Data Sheet (FDS)

The following specific data for the Framework Agreement shall complement, supplement, or amend the provisions in the Instructions to Applicants/Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

FDS Clause Number

ITB Number

Amendments of, and Supplements to, Clauses in the Instructions to Applicants/Bidders

A. General

FDS Clause Number 1

ITB Number 1.1

Identification Number of the Framework Agreement: **FFW10410**

The Procuring Agency is: **FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI) (Federal Government Polyclinic (FGPC-PGMI))**

Framework Agreement Title: **Prequalification of workshops for repair/maintenance/services of Hospital Vehicles FY 2026-27 (extendable)**

FDS Clause Number 2

ITB Number 2.1

The name of Procuring Agency is: **FEDERAL GOVERNMENT POLYCLINIC ISLAMABAD (FGPC-PGMI) (Federal Government Polyclinic (FGPC-PGMI))**

The name of Framework Agreement is: **Prequalification of workshops for repair/maintenance/services of Hospital Vehicles FY 2026-27 (extendable)**

FDS Clause Number 3

ITB Number 2.2

Participating / Authorized Procuring Agencies under this Framework Agreement:

FDS Clause Number 4

ITB Number 3.1

Framework Type: **Open Framework Agreement**

FDS Clause Number 5

ITB Number 4.1

Framework Duration: **12 Months**

Commencement Date: **Expired after the framework duration of 12 months from the award date.**

Expiry Date:

Lot Title : Repair & Maintenance of vehicles Including Ambulances

Job	Delivery Schedule	Quantity
Repair & Maintenance of hospital Ambulances (details attached at annexure)	Address: GOVERNMENT POLYCLINIC (PGMI) G-6/2, ISLAMABAD, Islamabad Capital Territory Schedule: as per work order/s Quantity: 10/Qty	10 FEDERAL
Repair & Maintenance of hospital Vehicles (details attached at annexure)	Address: GOVERNMENT POLYCLINIC (PGMI) G-6/2, ISLAMABAD, Islamabad Capital Territory Schedule: as per work order/s Quantity: 9/Qty	9 FEDERAL

FDS Clause Number 6

ITB Number 5.1

A list of debarred firms and individuals is available on PPRA website:

<https://ppra.gov.pk>

B. Contents of the Framework Document

FDS Clause Number 7

ITB Number 7.1

For clarification, the Applicant shall seek clarifications through: **EPADS v2.0**

FDS Clause Number 8

ITB Number 7.1 & 8.2

Information related to the Framework Agreement shall be published on: **EPADS v2.0**

FDS Clause Number 9

ITB Number 7.2

Pre-Bid Meeting: **Clarification Date:**

C. Preparation of Applications / Bids

FDS Clause Number 10

ITB Number 10.1

This Framework Agreement Document has been issued in the language:
English

FDS Clause Number 11

ITB Number 11.1(d)

Additional documents to be submitted through **EPADS v2.0:**

1. The bidder will submit bid security in shape of CDR/pay order amounting to Rs. 50000/-alongwith bid (refundable) in the name of Executive Director FGPC, Islamabad. After pre-qualification and issuance of letter of intent, the qualified bidder/s will submit 5% performance guarantee of the total amounts of contract in shape of CDR/ Pay order, integrity pact, contract agreement on stamp paper (at least Rs.100 or more) and safe guard certificate before award of contract.

FDS Clause Number 12

ITB Number 14.2

Source for determining exchange rates: **Not Applicable**

D. Scope of Framework Agreement

FDS Clause Number 13

ITB Number 15.1

Items, Services and/or Works covered under the Framework Agreement:
See Section Items and Lots

FDS Clause Number 14

ITB Number 15.2

Estimated Framework Value: **{ESTIMATEDVALUE}**

FDS Clause Number 15

ITB Number 15.3

Maximum Framework Value (if applicable): **{MAXIMUMFRAMEWORKVALUE}**

FDS Clause Number 16

ITB Number 15.4

Call-Off / Secondary Procurement Method: **{CALLOFFMETHOD}**

FDS Clause Number 17

ITB Number 15.5

Maximum number of suppliers to be admitted to the Framework Agreement:
{MAXSUPPLIERS}

E. Submission of Applications / Bids

FDS Clause Number 18

ITB Number 16.1

Deadline for Bid Submission:

Day: **Saturday**

Date: **Saturday, October 24, 2026**

Time: **10:00 AM**

FDS Clause Number 19

ITB Number 17.1

Opening of Bids shall be conducted through: **EPADS v2.0**

Day: **Saturday**

Date: **Saturday, October 24, 2026**

Time: **10:30 AM**

Virtual participation link: **<https://vendors.epads.gov.pk/>**

F. Evaluation and Award

FDS Clause Number 20

ITB Number 21.1

Margin of Domestic Preference: **Not Applicable**

FDS Clause Number 21

ITB Number 22.1

Framework Award Basis: **Quality Based Selection (QBS)**

FDS Clause Number 22

ITB Number 23.1

Suppliers admitted to the Framework Agreement shall not be guaranteed any minimum quantity, value, or volume of business unless otherwise stated in the Framework Agreement.

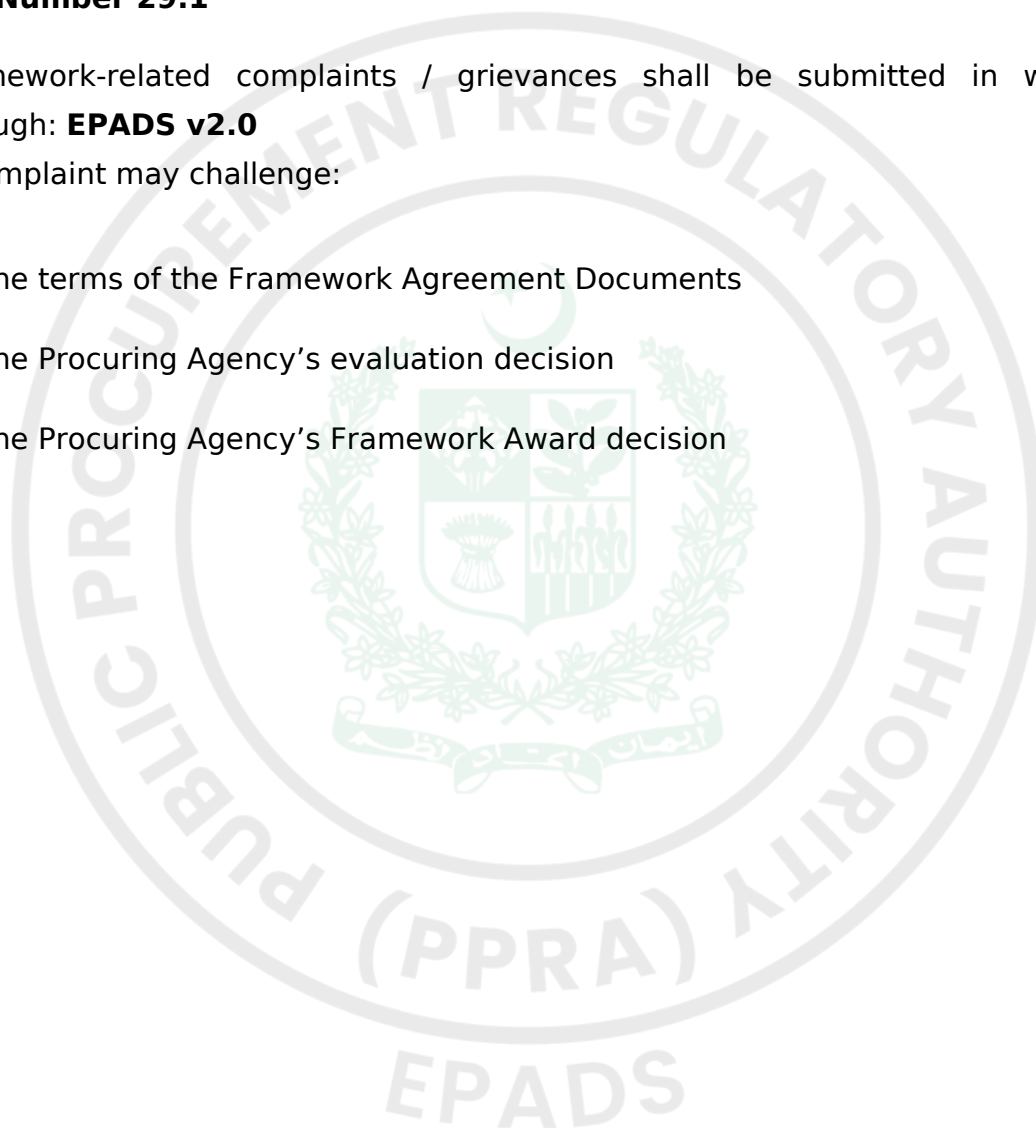
FDS Clause Number 23

ITB Number 29.1

Framework-related complaints / grievances shall be submitted in writing through: **EPADS v2.0**

A complaint may challenge:

- The terms of the Framework Agreement Documents
- The Procuring Agency's evaluation decision
- The Procuring Agency's Framework Award decision



Framework Items / Lots

Brief Description

approved vendor will be responsible to complete the maintenance/repairing work of hospital vehicles during period 24/7.No interruption in work is acceptable and the vendor is responsible to continue service/maintenance/repair work during the whole contract period beside any emergency situation in twin city (Rawalpindi/ Islamabad).

Eligibility & Qualification Criteria

Bidder's Type	Required Registration
Individual / Individual Consultant	NADRA CITIZENSHIP (CNIC/NICOP)
Sole Proprietorship	FBR (NTN)
Partnership Firm	FBR (GSTN)
Company (Private Limited)	
Company (Public Limited)	

Eligibility Criteria	Document
Name of the Workshop, Postal Address, Telephone Number, Cell No. and Email address.	Yes

Name, Designation & specimen signature of owner/ authorized person of the firm along with CNIC copies.	Yes
FBR online Active tax payer list. Valid National Income Tax Number / Sales Tax Registration Certificate (Enclose copies of certificates)	Yes
The bidder submit acceptance of Terms & Conditions of tender documents on their letterhead duly signed & stamped.	Yes
Detail of Workshops located in the vicinity of twin cities (Islamabad/ Rawalpindi) along with trained technical staff and relevant equipment/tools.as per format attached in tender documents.	Yes
Certificate showing that workshop has the parking capacity of 03 Vehicles at a time.	Yes
The firms/bidder will provide a certificate from the concerned bank regarding financial position and also provide last 02 financial years 2024-25 & 2025-26 bank statement (1st July to 30th June).	Yes
02 years' experience certificate for repair & maintenance of vehicles of Government / Semi-government Departments/ International Agencies and NGO's (attach documentary proof).	Yes
M/s..... ensures/ undertakes that it has no Litigation(s) or arbitrary cases by any department against bidder, is not insolvent, in receivership, bankrupt or being penalized and its activities or affairs are not suspended or being administered under any Act, by a court or by a judicial officer.	Yes
M/s.....ensure/ undertakes that it is not currently black listed and has not been penalized during last three years by any Govt. Departments/ Hospitals/ International Agencies and NGO's.	Yes
M/s..... ensures/ undertakes that they shall be made freely available for provision of services round the clock for the period mentioned in TORs of tender.	Yes
M/s..... ensures/ undertakes that they have facility of mechanical work: i.Engine overhauling. ii.Denting, painting and maintenance. iii.Servicing and oil changing. Wheel balancing, alignment and replacement of tyres.	Yes

M/s.....ensures/ undertakes that all documentation submitted with the bid is valid, authentic, and genuine. No facts have been hidden and no forgery/ false declaration has been made. If any such discrepancy is found at any stage, M/s.....will be fully responsible for such miscommunication/ concealment of facts and will be liable for disciplinary action under PPRA Rules and tender TORs.	Yes
M/s.....ensures/ undertakes that the price quoted in the tender for the items of same specification, quality/ brand etc. are not more than the price charged from any other public sector hospital in Islamabad under same terms & conditions. In case of any discrepancy found at any stage, the M/s.....will be bound to refund the excess amount through challan in government treasury or excess amount will be deducted from the outstanding bills/ CDR.	Yes

Evaluation Criteria

Quality Based Selection (QBS)

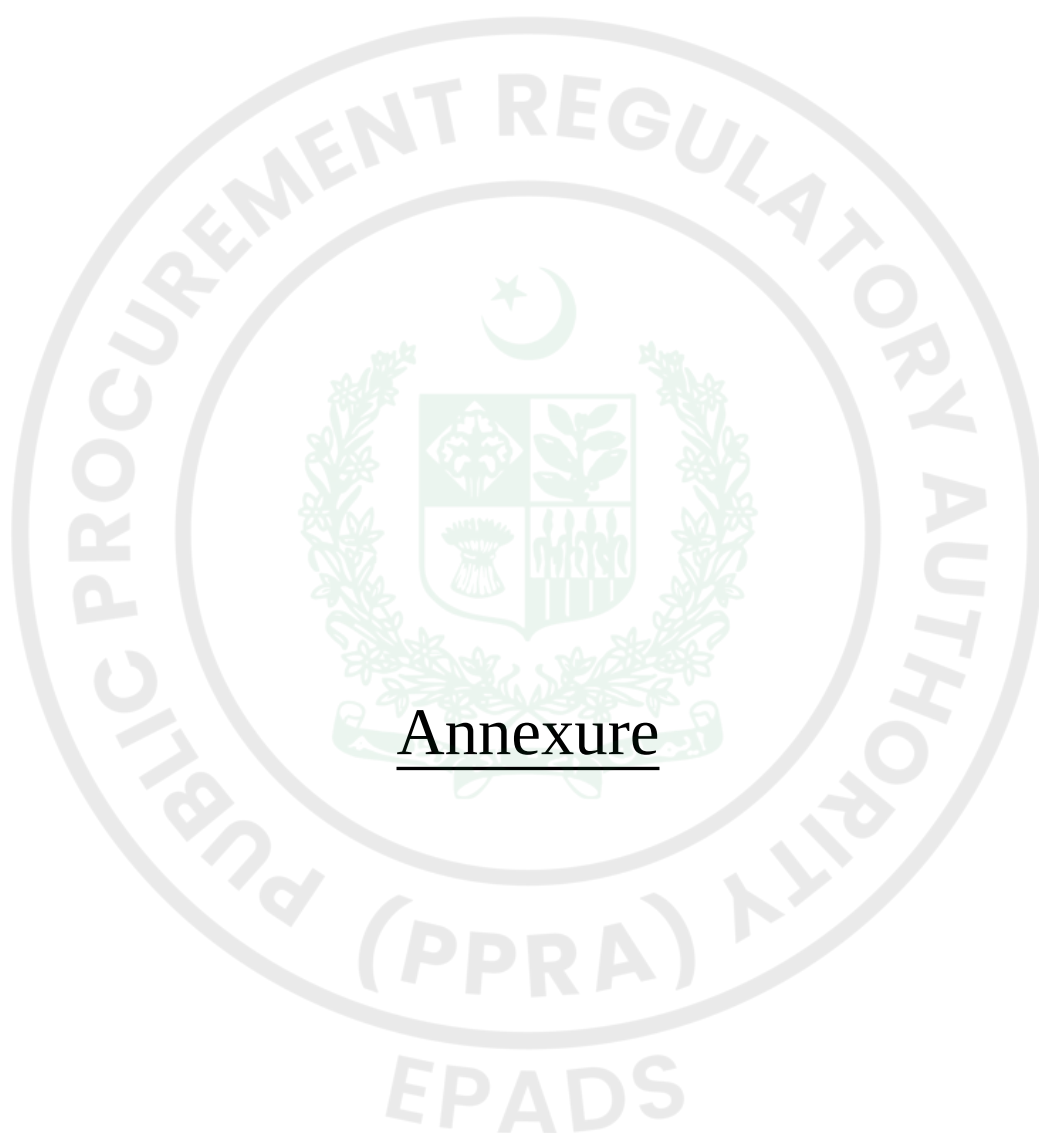
Technical Marks	100
Passing Marks	70
Technical Evaluation Criteria	

Bidder profile having tenure of establishment (Quantitative) (Doc Required) (Quantitative)(Doc Required) > 10 years (20) > 05 to 10 years (15) > 03 to 05 years (10) 2 to 03 years (5)	20
Experience in similar services at Government Hospitals and Government Departments (Quantitative)(Doc Required) > 07 years (15) > 05 to 07 years (12) > 03 to 05 years (10) 02 to 03 years (5)	15
Annual financial turnover of bidder (Quantitative) (Doc Required) (Quantitative)(Doc Required) > 05 million (20) > 03 to 05 million (15) > 2 to 03 million (10) 01 to 02 million (5)	20

Number of ongoing contracts/ RFQ (Quotations) during Financial Year 2025-26 (Quantitative) (Doc Required) (Quantitative)(Doc Required) > 05 Contracts/RFQ (20) > 04 to 05 (15) > 03 to 04 (10) 01 to 03 (5)	20
Parking Capacity of vehicles at a time: (Quantitative)(Doc Required) > 07 Vehicles (15) > 05 to 07 Vehicles (12) > 03 to 05 Vehicles (10) 03 Vehicles (5)	15
The location of workshop: (Quantitative)(Doc Required) Islamabad (10) Rawalpindi (5)	10

Call-Off / Secondary Procurement Procedure





Annexure

instructions to bidder and general conditions

Information (Read-Only)

See Form Under Additional Forms and Documents: **instructions to bidder and general conditions** (page number: 35)

specific terms and conditions

Information (Read-Only)

See Form Under Additional Forms and Documents: **specific terms and conditions** (page number: 37)

Force majeure and penalties

Information (Read-Only)

See Form Under Additional Forms and Documents: **Force majeure and penalties** (page number: 38)

detailed list of vehicles

Information (Read-Only)

See Form Under Additional Forms and Documents: **detailed list of vehicles** (page number: 40)



Procurement Forms







Additional Forms and Documents

**INSTRUCTIONS TO APPLICANT (ITA)**

1.	The participant firms are directed to upload their bids through EPADS of PPRA with in due date and time which is mandatory, failing which the bids will not be entertained. The bid (Technical Bid and Financial Bid) will be uploaded on EPADS with proper page marking.
2.	The competent authority reserves the right to cancel tender process at any stage under 33(1) of PPRA Rules 2004.
3.	The participant Vendors/firms are requested to upload copies of Judicial Papers and CDR .Original judicial papers and CDR will be submitted before OR on the scheduled date and time of Bid opening in FGPC (PGMI), Islamabad.
4.	No Grievance/s will be entertained regarding Technical & Financial evaluation after lapse of grievance period. Grievance/s received through EPADS will be entertained only.
5.	The bidder will submit call deposit initially bid security @ Rs. 50,000/- in favour of Executive Director FGPC along with bid documents, after the issuance of intent letter the supplier will replace the call at deposit/CDR @ 5% of the total amounts of contract/- performance guarantee along with Contract agreement, Integrity pact & safe guard certificate. (CROSS CHEQUE/OPEN CHEQUE NOT ACCEPTABLE). It will be released on rejection of tender or completion of successful contract on producing of NOC from Transport section.
6.	All documents should be attached with bid duly attested/ signed & stamped by the owner/ authorized person of the firm.
7.	The competent authority reserves the right to cancel tender process at any stage as per relevant clause of PPRA Rules.

A. GENERAL CONDITIONS

1.	This contract is valid for annual tender for the FY 2026-2027 (extendable) from the date of commencement & will remain in-force till the finalization of new contract. However, the contract will be extended on the same terms and conditions.
2.	The successful bidder will be awarded contract after submission of 5% performance guarantee , agreement on stamp paper, safe guard certificate, Integrity Pact and undertaking for on judicial paper that he agrees to repair/service/maintenance of hospital vehicles for whole contract period.
3.	The Bidder/supplier will quote rates inclusive of all applicable taxes.
4.	All items will be received on FOR basis, FGPC Islamabad.
5.	Bid validity is 120 days from the date of opening of the tender.
6.	The supplies must be made within 15 days after the issuance of supply order.
7.	The quantity mentioned in the bidding document is tentative/estimate in nature. However the same should be increased or decreased according to the need of the institution.
8.	In case of any failure in supply within prescribed period 15 days , the reminder for the period of 07 days will be issued. Failing to supply after reminder plenty will be imposed according to tender TOR's.
9.	If vendor continuously fails to supply the items after contract within stipulated period of reminder, the same will be purchases from alternate source at the risk and cost of the vendor
10.	Before awarding contract, letter of intent will be issued to firms.
11.	The bidder will submit bid security in shape of CDR/pay order amounting to Rs. 50000/- alongwith bid (refundable) in the name of Executive Director FGPC, Islamabad. After



	pre-qualification and issuance of letter of intent, the qualified bidder/s will submit 5% performance guarantee of the total amounts of contract in shape of CDR/ Pay order, integrity pact, contract agreement on stamp paper (at least Rs.100 or more) and safe guard certificate before award of contract.
12.	In case of any dispute/relaxation, the matter/case will be decided in accordance to PPRA Rules.
13.	The Executive Director FGPC reserves the right to accept or reject any tender/all tenders at any stage without assigning any reason according to PPRA rules.
14.	If a bidder withdraws his bid during the period of bid validity, his case will be decided as per PPRA rules. After prequalification no firm/ workshop will be allowed to withdraw the bid. In case of non- compliance/ not submitting the quotation, his security deposit will be forfeited and firm will be declared blacklisted.
15.	After submission of bid/s, the bidder cannot request for any changes in the content of the bid/s. Such a request will make the bid liable to rejection.
16.	The workshop should be located within the vicinity of twin cities (Islamabad/ Rawalpindi)

**B. SPECIFIC TERMS & CONDITIONS AND RESPONSIBILITIES.**

1.	The warranty will be provided at the time of delivery of each consignment where applicable.
2.	Prices of items should not be more than market price. If the prices found exceeding from Market price it will be deducted from the outstanding bills of the supplier.
3.	The payment will be made after the satisfactory report of the end-user and store authorities.
4.	The approved rates will be final and no escalation allowed during contract period.
5.	The supply will be made according to supply order issued by the FGPC
6.	All products/items should be supplied in proper packing and in sealed position.
7.	The freight charges will be borne by the suppliers.
8.	In case of faulty product, the supplier shall have to replace that quantity with fresh stock.
9.	The Supplier/contractor will be responsible for repair/service/maintenance of hospital vehicles.
10.	The contractor/supplier should have Qualified technical staff on their regular pay roll during contract period and should provide the evidence along with list of their employment in the tender documents.
11.	The supplier once awarded a product will be responsible to keep timely contact with the organization for day to day services and to cater any untoward situation.
12.	Physical site inspection of workshops can be done by FGPC team or nominated person for assessment during evaluation of bid and physical inspection can also be carried out during the contract period.
13.	No interruption in work is acceptable and the vendor is responsible to continue service/maintenance/repair work during the whole contract period beside any emergency situation in twin city (Rawalpindi/ Islamabad).
14.	The competent authority reserves the rights to cancel tender/purchase order at any stage/time and increased / decreased the quantity of purchase order according to requirements of the hospital and availability of funds.
15.	The contractor/ Supplier will repair the vehicles according to the specifications of parts/ quotation.
16.	Any loss or damage during transportation/ repairing will be borne by the approved vendor

**C. FORCE MAJEURE.**

01.	For the purposes of this clause Force Majeure means an act of God or an event beyond the control of the supplier and not involving the supplier's fault or negligence directly or indirectly purporting to miss planning, miss management and/or lack of foresight to handle the situation. Such events may include but are not restricted to acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, earthquakes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing with sufficient and valid evidence of such condition and the cause thereof. The Force Majeure Committee will examine the pros and cons of the case and all reasonable alternative means for completion of supply order under this Contract and will submit its recommendations to the competent authority. However, unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.
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D. PENALTIES

1.	If a batch of items is found sub-standard, in the opinion of the competent authority or by other reasons, the same will not be returned to the supplier in any circumstances. Those will be destroyed or seized by a committee constituted by the Executive Director and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 07 days against the quantity or amount equivalent to defective goods will be deducted from the bill / deposit at call and action will be initiated against the firm according to TOR/s & PPRA Rules 2004.
2.	If the firm/ supplier blacklisted by the competent authority, the decision will be final and their earnest money will not be released till the case is decided by the appellant authority.
3.	The supply of item/s shall be completed within 22 days after the issuance of purchase order and Reminder. In case the supply is not delivered within stipulated period, a penalty @ 0.1 per day of the amount of pending item (s) of supply order shall be imposed or purchase will be made at the risk and cost of supplier and amount will be deducted from the bills / deposit at call of supplier and action should be initiated against the firm.
4.	If after final reminder the supply order is not completed, the earnest money of the supplier will be forfeited and the contract of the supplier will be treated as cancelled and the order for the supply of item (s) will be placed to the to the next lowest bidder and the firm maybe debarred for business in FGPC. In case of aforesaid mentioned penalty (s) can be applied against the firm at once.
5.	The successful bidder will be responsible to supply, cassettes free of cost under the specific terms and conditions.
6.	Repetition of incomplete supplies or delay in services will render the contract liable to be cancelled .
7.	In case non-supply/ short supply is established against a firm behind stipulated period the risk purchase will be made at the cost of supplier and the amount of risk purchase will be deducted from the pending bills of supplier. The matter will also be referred to Procurement committee for their recommendation regarding cancellation of contract and selection of 2nd lowest bid as per PPRA Rules.2004
8.	<u>Non-compliance of supply order.</u> If the supply order is not completed within stipulated period one or more of the following penalties can be applied against the firm according to the gravity of situation. a. A penalty @ 0.1% per day against the amount of pending item (s) of the supply order



	shall be imposed maximum upto 2% of the supply order. b. Risk purchase will be made at the cost of supplier and amount will be deducted from the bills of supplier. c. The contract of the supplier will be treated as cancelled and the order for supply of item (s) will be placed to the next lowest. d. Total or partial earnest money (CDR) will be forfeited. e. The firm will be debarred for business at FGPC for that year. f. The firm will be blacklisted. g. In case of any complaint about the penalty(s) imposed on the firm, the firm can appeal against the decision in the Grievance Redressal Committee within 15 days of the issue of penalty(s) letter. After the lapse of this period no appeal will be entertained.
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E. ARBITRATION AND RESOLUTION OF DISPUTES:-

1	The purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
2	If, after thirty (30) days from the commencement of such informal negotiation the purchaser and the supplier have been unable to resolve amicably a contract dispute either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.
3	In such matters, the Arbitrator shall be appointed and will be agreed upon by both parties.

FEDERAL GOVERNMENT POLYCLINIC HOSPITAL (PGMI), ISLAMABAD.

LIST OF WORKING VEHICLES/ AMBULANCES 2026-27.

S.NO	MAKE & TYPE	REG. NO	MODEL	ENGINE CAPACITY
1.	Toyota Cressida Ambulance	IDC-8397	1985	2367cc
2.	Toyota Ambulance	IDL-9533	2002	2400cc
3.	Toyota Ambulance	IDN-5492	2003	2400cc
4.	Toyota Ambulance	IDN-5932	2003	2400cc
5.	Toyota Ambulance	GA-771	2004	2400cc
6.	Toyota Ambulance	GT-660	2007	3000cc
7.	Toyota Ambulance	GT-661	2007	3000cc
8.	Suzuki Ambulance	IDL-3144	2002	800cc
9.	Prince Humsafar Ambulance	GAU-086	2023	1000cc
10.	Prince Humsafar Ambulance	GAU-087	2023	1000cc
11.	Toyota Pickup	IDN-3177	2003	2400cc
12.	Mitsubishi Coaster	IDH-3122	1993	04 cylinder cc
13.	Suzuki Van	GG-072	2007	800cc
14.	Toyota Cultus Car	GV-418	2010	1000cc
15.	Suzuki Mehran Car	IDN-4696	2003	800cc
16.	Suzuki Mehran Car	GH-020	2005	800cc
17.	Hino Bus	GJ-041	2006	06 cylinder
18.	Hino Bus	GJ-042	2006	06 cylinder
19.	Honda Motor Cycle	GL-161	2005	125cc