

**Embassy of Pakistan
Paris

TENDER NOTICE

No. Admn-1/1/2026(R)

23 October 2026

Sealed Tenders are invited from reputable construction companies registered with **France/European authorities** for the following renovation work at the Embassy of Pakistan in Paris:-

Renovation of front façade of the Chancery

- i) Scrapping of façade paint**
- ii) Sandblasting of the façade and restoration of the wall stone to its original color and shape.**
- iii) Reinforcement / Reconstruction of two balconies.**
- iv) Replacement of rusted and broken windows.**
- v) Replacement of the gutter at first floor – street side**
- vi) Replacement of drainage pipes.**
- vii) Restoration of shutters.**
- viii) Repair work of damaged ceiling.**

2. Sealed bids / Tenders can be submitted at the Embassy's address from **Friday, 23 October 2026 to Monday, 23 November 2026 till 1100 hours.**

3. All interested companies or their representative shall visit the Chancery for evaluation of work before submission of their bids. **"Single Stage" Two Envelope Procedure** will be followed. Proposals may be submitted to the below mentioned address by **Monday, 23 November 2026 2026 by 1100 hours**. Tenders will be opened on the same day at 1130 hours in the main hall of the Embassy.

**Embassy of Pakistan, Paris
18 Rue Lord Byron, 75008 Paris
Telephone: +33 145622332
Email: parepparis@mofa.gov.pk**



(Kashif Jameel)
Head of Chancery
23.10.2026

SCOPE OF WORK

Renovation of front façade of the Chancery

- i) Scrapping of façade paint**
- ii) Sandblasting of the façade and restoration of the wall stone to its original color and shape.**
- iii) Reinforcement / Reconstruction of two balconies.**
- iv) Replacement of rusted and broken windows.**
- v) Replacement of the gutter at first floor – street side**
- vi) Replacement of drainage pipes.**
- vii) Restoration of shutters.**
- viii) Repair work of damaged ceiling.**

The Contractor shall carry out facade repair and restoration works to the front façade of the building. The scope of work shall include, but not be limited to, the following:-

- i. Supply, installation, and maintenance of safety scaffolding working platforms, and protective netting to the front façades to ensure safe execution of the works and protection of pedestrians, occupants, and adjacent properties.
- ii. Careful removal and disposal of loose, damaged, or deteriorated plaster, stone, masonry, and other façade elements that pose a safety risk or are no longer structurally sound.
- iii. Structural stabilization, strengthening, and repair of weakened balconies, railings, brackets, and other supporting structural elements to restore their safety and integrity.
- iv. Repair of cracks in masonry and concrete surfaces, repointing of masonry joints using appropriate mortar, and consolidation of compromised wall sections.
- v. Restoration and finishing of façade surfaces to match the existing architectural and heritage character of the building including surface preparation, rendering, and finishing as required.
- vi. Removal of all debris generated from the works and proper disposal in accordance with local regulations.
- vii. Completion of all works in compliance with applicable safety standards and regulations.



(Kashif Jameel)
Head of Chancery



EMBASSY OF PAKISTAN

18, Rue Lord Byron
75008, Paris
Ph: 01 45 62 23 32
Fax: 01 45 62 89 15

GUIDELINES

For submission of TECHNICAL and FINANCIAL Bids

Bidding Procedure:

The Bidding procedure will follow Pakistan's Competitive Bidding procedures under rule 36(b), as specified in Pakistan's Public Procurement Rules 2004 (PPR 2004) and is open to all eligible bidders as defined in PPRA 2004 that meet the minimum qualification criteria listed below:

For Bids, a "SINGLE STAGE TWO ENVELOPE PROCEDURE" will be followed.

Preparation and Sealing of Bid:

The bidding company / firms shall prepare one original set of the documents comprising the "TECHNICAL BID" and "FINANCIAL BID" as per guidelines given below. The bidder should mark both proposals separately with the words "TECHNICAL BID" and "FINANCIAL BID" sealed in two separate envelopes, and then seal the two envelopes in a single package. All pages of the bid must be numbered and where entries or amendments or corrections have been made shall be initialed by the person or persons signing the bid.

Place and Deadline for submission of Bid:

Sealed bids shall be addressed to the Mission's address (Embassy of Pakistan, 18 Rue Lord Byron, 75008 Paris) latest by **Monday, 23 November 2026 till 1100 hours**. All interested companies or their representative shall visit the Chancery for evaluation of work before submission of their bids. Any bid received after the deadline will be returned unopened.

Covering envelope should provide a clear instruction not to open' at the front side. If the envelope is not sealed and marked as above, the Embassy shall bear no responsibility for the misplacement or premature opening of the bid.

Opening of Bids: On **Monday, 23 November 2026** at 1130 hours, bids will be opened in the office of the Head of Chancery, Embassy of Pakistan, 18 rue Lord Byron, 75008 Paris in the presence of bidders or their authorized representatives. Financial Bids will be opened on the same day at 1400 hours.

The **financial bids of technically qualified firms only**, will be opened subsequently on same day at 1400 hours.

The qualified Bidders will undergo the Technical and Financial Evaluation according to the criteria given at **Annexure-A**.

Upon completion of the above stages, the contract shall be awarded to the **Lowest Evaluated Bidder**.

Language of the Bid:

All documents relating to the Bid and contract shall be in French / English Language.

Validity of the Bid:

The prices quoted in the bids shall remain valid for a period of sixty (60) calendar days counted from the last date of submission of the bids i.e. Monday, 23 November 2026. The Embassy may request a bidder to extend the period of validity for a specified additional period, if required for administrative purposes. The request and any response in this regard shall be made in writing or by email.

The bidder may refuse the request for extension of Bid validity in which case the bidder may withdraw the bid without any penalty. A bidder agreeing to the request will not be permitted to otherwise modify its bid.

Modification and withdrawal of Bid:

No bid shall be modified after the deadline for submission of Bid. Withdrawal of a bid between the deadline for submission of bids and expiration of validity of bids above will result in the bidder being excluded from participating in any future bidding process under the Embassy of Pakistan, Paris for a period of two years.

Other Instructions:

Each and every page of the Tender document must be numbered, signed and sealed by the Bidder.

Process to be confidential: Information relating to the examination, clarification, evaluation and comparison of bids and recommendation for the contract award shall not be disclosed until the award to the successful bidder has been announced.

BOOs/ Scope of Work:

The BOQs /Scope of Work are detailed out in the document attached at **Annex B**

Qualification of the General Contractor:

To qualify for award of the contract, the General Contractor shall meet the following minimum qualifying criteria.

Minimum Eligibility Criteria:-

The initial assessment/scrutiny of Bidders will be done on the basis of following parameters:-

1. The General Contractor should hold the necessary technical/legal certificates/authorizations required by local authorities to undertake/execute such consultancy projects.
2. Must be SARL, registered with the relevant French authorities.
3. Registered with the local tax authorities and hold the requisite tax registration certificates.
4. Minimum five years of experience since first Registration/Incorporation of business in record of concerned authorities in France.
5. Must hold operational office/premises in Paris / Ile de France.
6. Must satisfy all legal obligations conferring entitlement, without restriction, to practice as a General Contractor.

Submission of Technical Bid:

The technical bid submitted by the General Contractors should comprise information (supported by documents) on the following:-

- Complete company/firm profile
- Certificate attesting to registration in an official register of local authorities, confirming that the General Contractor is working legitimately.
- Details and proof of registration with tax authorities.
- Previous project details
- Information on financial and legal soundness of the firm/company.
- Company's operational office details (Address and phone number).

Submission of Financial Bid:

Total (full and final) cost for the project in local currency

Evaluation and Comparison of Bids:

The Embassy will award the contract to the General Contractor whose bid has been determined to be substantially responsive to the proposal documents and who has offered the Lowest Evaluated Bids. In evaluating the Bids, any discrepancy or correction for any arithmetic error would be as follows:-

- a. Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- c. If a bidder refuses to accept the correction, that bid will stand rejected

Mission's right to accept any bid and to reject any or all bids:

The Embassy reserves the right to accept or reject any bid, and to cancel the process of competition and reject all bids at any time prior to the award of the contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for such a course.

Instructions for Bidders

1. Bidders should understand and know the exact nature, type, and quantum of the work before submitting their Tender /Quotation.
2. If the bidder(s) need(s) any clarification/ information, the bidder should contact the Embassy before the date of the opening of quotations
3. Quoted prices should be inclusive of all taxes, including VAT as applicable.
4. Quoted prices should be firm and final, and no rebate will be accepted after the opening of the quotations.
5. Quoted prices must be mentioned in both words and figures. In case of an error, the price quoted in words will be considered. Any proposals with overwriting or cutting will not be accepted, and the bid will be rejected

Bid Security

6. A bid security equivalent to 5% of the submitted financial cost shall be deposited in the form of cheque / bank draft.



(Kashif Jameel)
Head of Chancery

FINANCIAL BID

FORM OF BID

- a) Name of the Firm : _____
- b) Tax Registration Number : _____
- c) Cost per unit (if applicable) : _____
- d) Cost of Tender (EUROS) : _____

CERTIFICATE

Certified that I have read and understood terms and conditions of the Tender and will fulfil them in letter and spirit

Authorized Signature: _____

Dated: _____

TECHNICAL PROPOSAL EVALUATION

Date:

Name of bidder / firm:

Technical Evaluation:

Category	Description	Points
Experience and expertise	<u>Duration of registration / incorporation of business with local authorities</u> One-five years = 10 point More than five years = 15 pints More than ten years = 20 points <u>Total Renovation projects successfully completed</u> One-five projects = 10 point More than five projects = 15 pints More than ten projects = 20 points <u>Financial quantum of renovation projects</u> Small scale projects = 5 points Mid-scale projects = 7 points Large scale projects = 10 points <u>Valid Insurance coverage</u> = 10 points	
Company / firm profile, structure and strength	<u>Total Team members</u> Team comprising of one to five members = 5 point Team comprising of five to ten members = 10 pints Team comprising of more than ten members = 15 points	

Mandatory Qualification criteria met = Yes / No**If criteria Mandatory Criteria met:****Total Points awarded for technical evaluation: _____ (i)****Financial bid in EUR -**

FINAL EVALUATION

Technical Evaluation Weight-age in final evaluation = 40% of the total Points

Financial Evaluation Weight-age in final evaluation = 60% of the total Points

Technical (40%) of (i) : -----

Financial Evaluation

Financial Evaluation Points award formula:

Financial Evaluation Points = (Lowest financial bid submitted/quoted bid) x 100

Financial bid in EUR - _____

Financial evaluation points as per above formula _____

(ii)

Financial (60%) of (ii) ----- (iii)

Final Evaluation: (i) & (iii)

TOTAL POINTS -----



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