Pre-Qualification Document

PQ of Procurement of Drugs/Medicines in Bulk SZHL - FY 2026-27 (Goods)

National

Single Stage-Two Envelope

October 28, 2026

SZPGMI (MoNHSR&C),Administrator/ Executive Director
Administrator/ Executive Director Office, SZHL
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INVITATION FOR PRE-QUALIFICATION

PROCUREMENT OF GOODS

1. The **SZPGMI (MoNHSR&C)** has reserved Funds for the procurement planned for FY **2026-27**. The **SZPGMI (MoNHSR&C)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**PQ of Procurement of Drugs/Medicines in Bulk SZHL - FY 2026-27**" with the reference of **"P163302"**

2. The **SZPGMI (MoNHSR&C)** intends to pre-qualify suppliers for Invitation to Bid(s), and sign the contract agreement(s) with the selected bidder(s) subsequent to bidding process.

3. The objective of the intended pre-qualification is the on-demand supply of "**PQ of Procurement of Drugs/Medicines in Bulk SZHL - FY 2026-27**" through subsequent signing of contract with successful bidders, and the purpose of this Pre-qualification Notice is to provide the very basic information to enable the potential applicants to decide whether or not to respond to this Pre-qualification Notice.

4. Only the pre-qualified applicants shall be entitled to participate in the procurement proceedings, and it is expected that the Invitation to Bids will be made to the Pre-qualified Applicants.

5. Pre-qualification process is open for all **National** Applicants subject to fulfilling the eligibility requirements mentioned in the respective Pre-qualification Documents. Interested Applicants may obtain further information from the SZPGMI (MoNHSR&C) through **EPADS v2.0** during office hours. A complete set of Pre-qualification Documents may be accessed by interested Applicants through **EPADS v2.0** at **https://epads.gov.pk/opportunities/federal/procurements/163302.**

6. The application, prepared in accordance with the instructions in the Pre-qualification Documents, must be submitted through **EPADS v2.0** on or before **Tuesday, November 17, 2026 11:00 AM**. E-bids will be opened using **EPADS v2.0** on the same day at **Tuesday, November 17, 2026 11:30 AM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS v2.0,** may register

themselves on **https://vendors.epads.gov.pk/**. A tutorial to explain the registration process is available at **https://www.youtube.com/watch?v=MNW6T38v7tc**

In terms of Rule 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (**www.ppra.org.pk**).

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Instructions to Applicants

A. General

B. Contents of the Prequalification Documents

Sections of Prequalifica¬tion Documents

1. **Scope of Application**

1.1. In connection with the "**Invitation for Prequalification**", the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).

2. **Source of Funds**

2.1. Source of funds is same as referred in Invitation for Pre-qualification.

3. **Fraud and Corruption**

3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.

3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Secondary Procurement process, and to have them audited by auditors appointed by the Procuring Agency.

3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of

communication.

3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.

3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with rules and predefined standard mechanism.

4. **Eligible Applicants**

4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV agreement or with the intent to enter into such an agreement supported by a letter of intent.
In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Contract Agreement.
In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Contract Agreement (if signed b/w the Procuring Agency and the JV), in accordance with the Contract conditions that apply.
The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of contract agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract.

All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Contract Agreement. In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

4.4.1. are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of Contract and/or the Prequalification or Bid evaluation process of such Contract; or

4.4.2. would be involved in the implementation or supervision of such Agreement t, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding.

4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.

4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.

5. **Eligibility (in terms of Nationality)**

5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

6. **Sections of Prequalification Documents**

6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

PART 1 Prequalification Procedures PART 2 Supply Requirements

6.2. Section I - Instructions to Applicants (ITA)

6.3. Section II - Prequalification Data Sheet (PDS)

6.4. Section III - Qualification Criteria and Requirements

6.5. Section IV - Application Forms

6.6. Section V - Eligible Countries

6.7. Section VI - Fraud and Corruption

6.8. Section VII – Schedule of Requirements

6.9. The Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly through ePADS shall prevail.

6.10. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.

7. **Clarification of Pre-qualification Documents and Pre-Application Meeting**

7.1. An Applicant requiring any clarification of the Pre-qualification Documents shall contact the Procuring Agency in writing through ePADS as. The Procuring Agency will respond in writing through ePADS to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective

Applicants through ePADS who have obtained the Prequalification Documents from ePADS , including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response through ePADS . Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so in accordance with the provisions of ITA 16.2.

7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting through online platform / **EPADS v2.0** as per date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Pre-qualification Documents.

7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly through ePADS to all prospective Applicants who have obtained the Pre-qualification Documents. Any modification to the Pre-qualification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8 and through **EPADS v2.0**. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

8. **Amendment of Prequalifica¬tion Documents**

8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum through **EPADS v2.0**

8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing through ePADS to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page and **EPADS v2.0**.

Provided that an Applicant who had already submitted their Applications

prior to the issuance of any such addendum shall have the right to withdraw his already submitted Application and submit the revised Application prior to the original or extended Application submission deadline through **EPADS v2.0**.

8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 16.2:
Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.

C. Preparation of Applications

9. **Cost of Applications**

9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

10. **Language of Application**

10.1. The Application as well as all correspondence and documents relating to the Pre-qualification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.

11. **Documents Comprising the Application**

11.1. The Application shall comprise the following:

11.1.1. **Application Submission Letter**, in accordance with ITA 12.1;

11.1.2. **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1;

11.1.3. **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

11.1.4. any other document required as specified in the PDS.

11.2. **Application Submission Letter**

11.2.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.

11.3. **Documents Establishing the Eligibility of the Applicant**

11.3.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).

11.4. **Documents Establishing the Qualifications of the Applicant**

11.4.1. To establish its qualifications to perform the contract(s) in accordance with Section III (**Qualification Criteria and Requirements**), the Applicant shall provide the information requested in the corresponding Information Sheets included in **Section IV (Application Forms)**.

11.4.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:

11.4.2.1. for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).

11.4.2.2. value of single contract - Exchange rate prevailing on the date of the contract.

11.4.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.

11.4.4. The documentary evidence of the Applicant’s qualifications to conclude a contract Agreement, shall establish to the Procuring Agency’s satisfaction:

11.4.4.1. that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency’s Country;

11.4.4.2. that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier’s maintenance, repair, and spare parts stocking obligations in respect of the Goods.

D. Submission of Applications

15. **Submission of the Applications through EPADS v2.0**

15.1. The Bidder shall prepare and submit Bid with due diligence after carefully reading all the terms and condition before submission through ePADS in accordance with the procedures specified in the PDS.

15.2. In case the Applicant is a JV, the Application shall submit an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally

authorized signatories.

16. **Deadline for Submission of Applications**

16.1. Applicants shall be submitted through ePADS no later than the deadline indicated in the PDS.

16.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement) through **EPADS v2.0**.

17. **Opening of Applications**

17.1. The Procuring Agency shall open all Applications on the date and time specified in the PDS through **EPADS v2.0**. Late Applications shall be treated in accordance with ITA 16.1.

E. Procedures for Evaluation of Applications

18. **Confidentiality**

18.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 26 through **EPADS v2.0**.

18.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 26, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing through **EPADS v2.0**

19. **Clarification of Applications**

19.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing through **EPADS v2.0**

19.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.

20. **Responsiveness of Applications**

20.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 19.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.

21. **Margin of Preference**

21.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Pre-qualification.

22. **Sub-contractors**

22.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.

F. Evaluation of Applications and Prequalification of Applicants

23. **Evaluation of Applications**

23.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 25.

23.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and Allied Services.

23.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.

Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.

24. **Procuring Agency's Right to Accept or Reject Applications**

24.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants. However, the procuring agency shall record its reasons and justifications on **EPADS v2.0**, duly approved by the Principal Accounting Officer or Head of Organization.

25. **Pre-qualification of Applicants**

25.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring

Agency.

25.2. An Applicant may be “conditionally prequalified,” that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.

25.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.

26. **Notification of Prequalification**

26.1. The Procuring Agency shall notify all Applicants in writing through **EPADS v2.0** indicating the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately through **EPADS v2.0**.

26.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them through **EPADS v2.0**

27. **Request for Bids**

27.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified through **EPADS v2.0**.

28. **Changes in Qualifications of Applicants**

28.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 25 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:

28.1.1. a prequalified Applicant proposes to associate with a disqualified Applicant or in case of a disqualified joint venture, any of its members;

28.1.2. as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or

28.1.3. in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.

28.2. Any such change should be submitted to the Procuring Agency before the date of “Invitation to Bids”.

29. **Redressal of Grievances**

29.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) and proceed in accordance with the procedure and mechanism defined under Rule-48 of Public Procurement Rules, 2004.

29.2. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending on the nature of the procurement.

30. **Mechanism of Blacklisting**

30.1. The procuring agency shall initiate blacklisting or debarment proceedings against any bidder, supplier or contractor in accordance with the mechanism prescribed under Rule-19 of Public Procurement Rules, 2004 read with “Mechanism for Blacklisting Regulations, 2024”.

Pre-qualification Data Sheet

Prequalification Data Sheet (PDS)

The following specific data for the Prequalification of Applicants shall complement, supplement, or amend the provisions in the Instructions to Applicants (ITA). Whenever there is a conflict, the provisions herein shall prevail over those in ITA.

PDS Clause No
ITA No

Amendments of, and Supplements to, Clauses in the Instructions to Applicants

A. General

PDS Clause No 1
ITA No 1.1

Identification Number of the Invitation for Prequalification: **P163302**
The Procuring Agency is: **SZPGMI (MoNHSR&C)**
List of Contracts*:*
See section items and Lots

PDS Clause No 2
ITA No 2.1

The name of Procuring Agency is: **SZPGMI (MoNHSR&C)**
The name of Project / Procurement is: **PQ of Procurement of Drugs/Medicines in Bulk SZHL - FY 2026-27**

PDS Clause No 3
ITA No 4.2

Maximum number of members in a Joint Venture (JV): **Nil**

PDS Clause No 4
ITA No 4.5

A list of debarred firms and individuals is available on PPRA website: **https://ppra.gov.pk**

B. Contents of the Prequalification Document

PDS Clause No 5
ITA No 7.1

For clarification, the Applicant shall seek clarifications through: **EPADS v2.0**

PDS Clause No 6
ITA No 7.1 & 8.2

Information related to Prequalification shall be published on: **EPADS v2.0**

PDS Clause No 7
ITA No 7.2

Pre-Application Meeting: **Clarification Date: Saturday, November 14, 2026**

C. Preparation of Applications

PDS Clause No 8
ITA No 10.1

This Prequalification Document has been issued in the language: **English**

PDS Clause No 9
ITA No 11.1(d)

Additional documents to be submitted through EPADS v2.0:

1. All documents as required in Eligibility & Evaluation Criteria

PDS Clause No 10
ITA No 14.2

Source for determining exchange rates: **Not Applicable**

D. Submission of Applications

PDS Clause No 11
ITA No 16.1

Deadline for Application Submission:
Day: ***Tuesday***
Date: ***Tuesday, November 17, 2026***
Time: ***11:00 AM***

PDS Clause No 12
ITA No 17.1

Opening of Applications shall be conducted through: **EPADS v2.0**
Day: ***Tuesday***
Date: ***Tuesday, November 17, 2026***
Time: ***11:30 AM***
Virtual participation link: **https://vendors.epads.gov.pk/**

E. Procedures for Evaluation of Applications

PDS Clause No 13
ITA No 21.1

Margin of Domestic Preference: **Not Applicable**
(Applicable only if authorized in Procurement Plan)

PDS Clause No 14
ITA No 29.1

Prequalification-related complaints / grievances shall be submitted in writing through: **EPADS v2.0**
A complaint may challenge:

- The terms of the Prequalification Documents
- The Procuring Agency’s decision not to prequalify an Applicant

Eligibility & Qualification Criteria

All Active Taxpayers shall be eligible to participate in the procurement process, unless expressly excluded or otherwise restricted under the Eligibility Criteria specified by the Procuring Agency.

Required Registration
NADRA CITIZENSHIP (CNIC/NICOP)
FBR (NTN)
FBR (GSTN)
SECP
DRAP

Eligibility Criteria	Document
Valid Drugs Manufacturing License issued by DRAP to the manufacturer or Valid Drugs Sale License issued by Competent Authority for Sole Agents of Foreign Principal.	Yes
The firm undertakes that currently it is not blacklisted / debarred by any Government institution / public sector organization / autonomous institute and PPRA website at the time of submission of bid. Firm shall provide undertaking in this regard on legally notarized e-stamp paper of rupees 100/-.	Yes

Valid ISO 9001(ISO Certificate issuing organization/authority must be approved from Pakistan National Accreditation Council (PNAC) / United Kingdom Accreditation Service (UKAS) / International Accreditation Forum (IAF) / International Accreditation Service (IAS) / Quality Management System documents. The firm will provide valid ISO Certificate or Firm’s quality management system SOPs.	Yes
Firm undertake that the Information provided by the firm is in accordance with the terms & conditions of the prequalification documents on e-stamp paper of Rs.100 duly legalized / notarized.	Yes
The firm (in case of limited company) shall provide form-A (latest) and certificate of incorporation duly verified by SECP. (Memorandum and article of association of companies). Firm will provide Form C (Registered from registrar of firms) / sole proprietorship.	Yes
Name, Designation and Specimen Signature of authorized / focal person with Cell / WhatsApp number and E-mail address on official firm’s letter pad.	Yes
Valid GMP Certificate OR Valid Satisfactory GMP Inspection Report issued by DRAP. (Only those Sections & Pharmaceutical Category will be considered for prequalification whose GMP Inspection Report declared satisfactory and/or which are mentioned in the GMP Certificate) / Valid GMP certificate issue by Drug Regulatory Authority of Country of Manufacturer	Yes
Facility is having functional and validated, Heating, Ventilation & Air Conditioning System (HVAC). Firm shall provide undertaking in this regard on legally notarized e-stamp paper of rupees 100.	Yes
The firm shall submit undertaking on Rs.100 e-stamp paper that none of its supplied batch in Public Sector Institutions has been declared Spurious/Adulterated since last (3) years till the closing date of Prequalification Document submission.	Yes
The firm shall submit undertaking on RS.100 e-stamp paper that tested samples of the quoted item declared substandard / Misbranded (if any) by any DTLS (Not over 5%) since last two years till the closing date of documents submission	Yes

The applicant shall submit an affidavit on RS.100/- e- stamp paper(Notarized) stating that the applicant will not skip tender proceedings in future if pre-qualified	Yes
The firm shall submit undertaking on RS.100 e-stamp paper that the firm complies with all the regulatory requirements of the country	Yes
Quoted Product Minimum Market Experience after Registration from DRAP must be one year	Yes

Evaluation Criteria

Quality Based Selection (QBS)

Weightage (Without Financial Criteria)

Technical Evaluation %
100

Technical Marks	**100**
Passing Marks	**70**
Technical Evaluation Criteria	

Annual Financial Turn over for any single Financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) (Attach audited financial statements) (Qualitative) (Document Required) (Qualitative)(Doc Required) Minimum Annual Financial turn over for any single Financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) 550 Million (For Original Manufacturer), 330 Million (For Importer of Foreign Principals) (Attach audited Financial statements) **(40)** Minimum Annual Financial turn over for any single Financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) 450 Million and above (For Original Manufacturer) or 300 Million and above (For Importer of Foreign Principals) (Attach audited financial statements) **(30)** Minimum Annual Financial turn over for any single Financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) 350 Million and above (For Original Manufacturer) or 250 Million and above (For Importer of Foreign Principals) (Attach audited financial statements) **(20)** Minimum Annual Financial turn over for any single Financial year (i.e. during the last three financial years)/ single calendar year (i.e. during the last three calendar years) 250 Million and above (For Original Manufacturer) or 200 Million and above (For Importer of Foreign Principals) (Attach audited financial statements) **(10)**	40

The firm shall provide Experience letter for the supply of drugs Medicine to Teaching Government, Semi Government/ Autonomous Department/ Hospital (attach documentary evidence) i.e. experience certificate and copy of award letter etc. (Qualitative) (Doc Required) (Qualitative)(Doc Required) 05 years **(40)** 04 years **(30)** 03 years **(20)** 02 years **(10)**	40
Number of licensed and Qualified Pharmacist in regular employment of the firm, (Qualitative) (Doc Required) (Qualitative)(Doc Required) If more than 02 Pharmacist **(20)** 01-02 Pharmacist **(10)**	20

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Annexure

Annexure-1

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Annexure-1** (page number: 33)

Annexure-2

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Annexure-2** (page number: 36)

Annexure-3

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Annexure-3** (page number: 39)

Annexure-4

Technical Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Annexure-4** (page number: 40)

Procurement Forms

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 41)

Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 42)

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Additional Forms and Documents

GENERAL FIRM'S INFORMATION
(Drugs/ Medicines Manufacturer)

"Annex-C-I"

I. Company Profile.

1. Name of company: _____
Year established: _____
Form of company:
[ ] Individual
[ ] Partnership
[ ] Corporation
[ ] Other (specify)
Legal status: _____
Trade registers number: _____
NTN & Sales Tax number (If applicable): :_____
Mfg. License Number: _____
(Attach valid copy)
2. Address : _____
Telephone : _____Telefax:_____
E-mail: : _____
3. Employees:

S.No.	Category	Quantity
1	Management	
2	R & D	
3	Sales	
4	Administrative	
5	Production and Quality Control	
6	Others (Specify)	
	Total	

Please attach the company organizational chart

II. Product Information

Please provide the information as per Annexure-C-II

1. *Are all manufacturing operations (processing, packaging, labeling) carried out internally?*
[ ] YES [ ] NO
2. If "No," attach a list of pharmaceuticals and/or raw materials manufactured by other companies and marketed by you. Please give the names of the companies, for each item.

S.No.	Product Name	Manufacturer	Address
1			
2			

3. If any products are repackaged, attach a list of such products with the name and address of the manufacturer for each product:

S.No.	Product Name	Manufacturer	Address
1			

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III. QUALITY DEPARTMENT

1. Do you maintain your own quality control laboratory?
   [ ] YES [ ] NO (if NO please provide details of alternate arrangements)
2. Number of specialized personnel working in your quality control, quality assurance and microbiological laboratory/ies (excluding administrative personnel). Provide their academic and professional details on a separate sheet.
   Pharmacists : _____
   Chemists : _____
   Others : _____
3. List of Equipment installed in quality control, quality assurance and microbiological laboratory/ies for quality assurance as per BP/USP.
   _____
   _____
4. Are these equipment calibrated & validated.
   [ ] YES [ ] NO
5. Are all raw materials completely tested prior to use or is a Certificate of Analysis accepted?
   [ ] YES [ ] NO [ ] Certificate of Analysis
6. Are control samples of each batch retained?
   [ ] YES [ ] NO
7. Name and title of the authorized person (s) responsible for batch release:
   Name: _____
   Title: _____
   Experience in pharmaceuticals: _____years
8. Name and qualification of the head of the Quality Control department:
   Name: _____
   Qualification: _____
   Experience in pharmaceuticals: _____years
9. Describe your storage facilities:

_____
_____

The firm will provide logistics/distribution network in Pakistan.

The firm will provide human resource regarding logistics/distribution network in Pakistan.

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"Annex-C-II"

NAME OF APPLICANT FIRM (Local Manufacturer-Draft Form)_____

Item Code	Generic Name	Section	Quoted Brand	D/Form	Volume (ml)	Quoted strength	Pack/Pre-Size	M... By	...for	RDP... fixed by DRAP	D... ug Reg No	...Reg Date	...size of quoted item in finished units	...city/day (quoted item in finished units	Section ...(Validation/calibration	Required Storage temp(quoted item	Spurious sample (last 3 years)	DTL Substandard (Not over 5%) From(last one year)	Substandard Batch Recall History (last one year)	Punitive Action by DRAP from (last one year)	Punitive Action by PQCB from (last one year)	Convicted by Drug Court from (last one year)
1																						
2																						

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Annex "D-I"

Authorized Sole agent for Foreign Principal's Qualification

(Drug/ Medicines Items)

I. Company Profile.

1. Name of company :
Year established : _____
Form of company :
[ ] Individual [
] Partnership
[ ] Corporation
[ ] Other (specify)
Legal status : _____
Trade registers number : _____
NTN & Sales Tax number (If applicable):
Valid sole agency
agreement
(attach valid copy)
2. Address : _____
Telephone : _____ Telefax: _____
E-mail & Web : _____
Please attach the company organizational chart

3. Type of activity carried out by the company (tick the appropriate category/ies)

[ ] Manufacturer
[ ] Branded products [
] Generic products [ ]
Medical supplies
[ ] Laboratory reagents
[ ] Other products (specify below)

4. Names and addresses of international pharmaceutical companies, parent companies and/or subsidiaries and associated companies with whom there is collaboration or joint venture, if any:

S.No.	Product Name	Company	Address
1			
2			

5. Employees:

S.No.	Category	Quantity
1	Management	
2	R & D	
3	Sales	
4	Administrative	
5	Production and Quality Control	
6	Others (Specify)	
	Total	

6. Capital value of the company (specify currency)

(a) Authorized capital: _____
(b) Paid up capital: _____
(c) Administration: _____

7. Annual sales turnover in the previous one year. Mention Private Sector and Public Sector sales separately (in Pak Rupees)

(In Millions)

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Annual Turnover	Open Market Sales	Public Sector Sales	Year

Annual turnover Open market sales Public Sector Sale Year
Arbitration History (if any):_____

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"Annex-D-II"

NAME OF APPLICANT FIRM (Sole Agent-Draft Form)-DRUGS _____

Item Code	Generic Name	Section	Quoted Brand	D/Form	Volume (ml)	Quoted strength	pack Size	Country of Origin	Mfg B	Mfgfor	MRP fixed by DRAP	Drug Reg.	Drug Reg.	Quality Compliance	Required Storage (quoted item)	Spurious sample(last 3 years)	DTL Substandard (Not over 5%) From(last one year)	Substandard Batch Recall History (last one year)	Punitive Action by DRAP from (from last one year)	Punitive Act ion by PQCB from(last one year)	Convicted by Drug Court from (from last one year)	Valid Sole Agency Agreement	Verified/Not Verified (Valid sole agency Authorization)
1																							
2																							

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Section III: Application Forms
Application Submission Form

Date:_____

To

The Administrator/ Executive Director,

Shaikh Zayed Hospital,

Lahore.

I/we, the undersigned, apply to be prequalified for the referenced Pre-qualification and declare that:
(a) I/we have examined and have no reservations to the Prequalification Documents issued in accordance with Instructions to Applicants (ITA).

(b) I/we, have nationalities from eligible countries, in accordance with instruction to applicant.

(c) I for any part of the application resulting from this Prequalification, do not have any conflict of interest;

(d) I/we for any part of the contract resulting from this Prequalification, have not blacklisted & /or debarred by any Government institution / public sector organization / autonomous institute and PPRA website at the time of submission of bid.

(e) I/we understand that you may cancel the Prequalification process at anytime; the Prequalification does not bound the procuring agency to call for the bids from the prequalified firms.

(f) All information, statements and descriptions contained in the Application (online through EPADs of PPRA Vol. 2.0 (Federal) and hard copy as well as soft copy on USB at time of submission of document) are in all respect true, correct and complete to the best of our knowledge and belief and there is no difference in information provided online and submitted in hard copy.

Signed *[insert signature of an authorized representative of the Applicant]*
Name [insert full name of person signing the application]
In the Capacity of *[insert capacity of person signing the application]*
Duly authorized to sign the application for and on behalf of:
Applicant's Name *[insert full name of Applicant]*
Address *[insert street number/town or city/country/address]*
Dated on _ _ /_ _ /2026

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Affidavit

(PakRs.100/-)

Applicants signed affidavit on PKR 100 paper confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in the documents.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]* Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on the behalf of Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country/address]*

Dated on_-_/_-_/20

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Past Experience / Contracts

Contracts over *[insert amount]* during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination

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Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	**Historic information for previous _[insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)**				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

(a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).

(b) be independently audited or certified in accordance with local legislation.

(c) be complete, including all notes to the financial statements.

(d) correspond to accounting periods already completed and audited.

☐ Attached are copies of financial statements[1] for the *[number]* years required above; and complying with the requirements.

[1] If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.