REQUEST FOR BIDS NOTICE

PROCUREMENT OF SOUVENIRS

AIOU's Ref. No.	**17/2026-27**	**e-PADS Ref. No.**		**P193674**
Bid's Submission Date & Time:	Date:	**23-11-2026**	Time:	1030 Hours, PST
Bid's Opening Date & Time:	Date:	**23-11-2026**	Time:	1100 Hours, PST

1. The **Allama Iqbal Open University (AIOU)** has reserved Funds for the procurement planned for **FY 2026-27**. The **Allama Iqbal Open University (AIOU)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the **"Procurement of Souvenirs"** with the reference of **"P193674"**.

2. The **Allama Iqbal Open University (AIOU)** invites sealed Bids from eligible Bidders for procurement of goods described in the bidding documents on **EPADS V2.0**.

3. **Single Stage-One Envelope** will be used by adopting **Least Cost Based Selection (LCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2026 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority from time to time.

4. All Bids must be accompanied by a Bid Security amounting described in Bid Security Section in Bidding Document in the form of **Pay Order, Call at Deposit, Demand Draft** or all bids must be accompanied by bid securing declaration in the format specified in the Bidding documents.

5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **https://epads.gov.pk/opportunities/federal/procurements/193674** for all the interested bidders registered on **EPADS V2.0**. Bidders are required to get themselves registered on **EPADS V2.0** to participate in the bidding process.

6. The e-bids, prepared in accordance with the instructions in the e-Bidding Documents, must be submitted through **EPADS V2.0** on or before **Monday, November 23, 2026 10:30 AM**. E-bids will be opened using **EPADS V2.0** on the same day at **Monday, November 23, 2026 11:00 AM**. Manual submission of Bids shall not be entertained. Those vendors who have not yet registered on the new version of **EPADS V2.0,** may register themselves on **https://vendors.epads.gov.pk/**. A tutorial to explain the registration process is available at **https://www.youtube.com/watch?v=MNW6T38v7tc**.

In terms of Rule 65 of Public Procurement Rules 2026, Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and on Authority's website at (**www.ppra.org.pk**).

Director
Directorate of Purchase & Stores,
Storage Building (behind Block No. 3), Main Campus,
Allama Iqbal Open University, Sector H-8/2, Islamabad
Telephone: +92-51-9571332