COLLECTORATE OF CUSTOMS ENFORCEMENT, KARACHI

PREQUALIFICATION OF CONSTRUCTORS FOR REPAIR /REHABILITATION / RENOVATION AND CONSTRUCTION WORKS OF CUSTOM HOUSE, KARACHI.

NOV, 2026

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INTRODUCTION

1.0 AdvantagesofPrequalification

Pre-qualification is an assessment made by the Employer, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.

Pre-qualificationofconstructorsisveryusefulfortheemployer(alsototheconstructors) tocarryoutselectionoffirmsforawardofcontracts.Thebasicaimofthepre-qualification is intended to eliminate, early in procurement proceedings, Constructors thatare not suitably qualified to perform the Contract also sometimes Constructors arereluctant to participate in procurement proceedings for high value Contracts, if the competitive field is too large and where they run the risk of having to compete with unrealistic tenders submitted by unqualified or disreputable Constructors. Furthermore, the Prequalification is the basic tool to:

(i) Encourage realistic bids by the Bidders because they know that they are competing against qualified bidders who have cleared the minimum competence criteria;
(ii) Assesstheinterestoftheprospectivebiddersinthebiddingprocess;
(iii) Makeanyadjustments/modificationsinthebiddingdocumentsifapointeris available from the lack of interest by the prospective bidders applying for pre-qualification;
(iv) Reducetheeffortandsothetimeinevaluationofbidsfromun-qualifiedbidders;
(v) Helpthebidderstoevaluateandtakestockoftheircapabilityandconsequentlyto form joint ventures with other firms;
(vi) Reducetheproblemsassociatedwithlowpricedbidsfrombiddersofdoubtful capability and;
(vii) Helpthebidderswhoareinsufficientlyqualifiedtoavoidtheexpenseofbidding.

1.1 Recapitulation

To recapitulate the afore-given, the pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large or complex works, in certain cases for custom designed equipment and specialized services. Pre-qualificationisalsohelpfulforprovidingachanceforselectionofsmaller constructorsunder“SliceandPackage”systemoftendering.Pre-qualificationisalso useful in saving the employers from numerous un-necessary problems.

2.0 INVITATIONFORPRE-QUALIFICATION

Date: _____*(Notice issue date)*

ContractNo.(s)_____

1. The ***Collectorate of Customs Enforcement***hasbeen entrusted by the Government of Pakistan/Government of Province/Autonomous/Semi-Autonomousbodyandprovidedfundstofinancethecostof ***Renovation, Repair, Rehabilitation and Construction Works of Custom House, Karachi***to eligible payments under the contract(s) for which this Invitation for Pre-qualification is issued.

2. The***Collectorate of Customs Enforcement***hereinafter the Employer intends to prequalify constructors for the followingWorks under this project: Renovation, Repair, Rehabilitation and Construction of Customs House and Other Building under the Administrative Control of this Department including residential blocks for officers and other staff.

3. ItisexpectedthatInvitationtoBidwillbeissuedby*Nov / 2026.*

4. Pre-qualification is open to constructors who are registered with **PEC in Category *C-4 or above with specialization codes* CE-09(i), CE-09(ii), CE-10(iii), CE-10(vii), and EE-11(vi) OR Valid License from Electric Inspector for Electrical Works issued by Govt. of Sindh, Valid Registration with FBR and SRB,**for Construction of Engineering Works, described in para 2 mentioned hereinabove. Applications may be submitted for pre-qualification for the above Works.

5. Appropriate category PEC registered constructors may apply for the prequalification electronicallythrough EPADS (E-Pak Acquisition and Disposal System)

6. Therequestmustclearlystate*"RequestforPre-qualificationDocuments"*for ***Renovation / Rehabilitation / Repair and Construction Works at Customs House, Karachi***. The documents are available for a non-refundable fee of **Rs. 3000/-**
Documents shall not be provided in hardcopy. Only documents submitted online through EPADS will be considered.

7. Aminimumrequirementforpre-qualificationwillbetohavesuccessfullycompleted *all the mandatory requirements and professional, personnel, financial and equipment capabilities as described in Para 3.2 "Qualification criteria.*

8. ApplicationsforPre-qualificationmustbesubmitted online well before the closing time.

9. The *Procuring Agency*reserves the right to acceptor reject late applications.

10. Applicants will be informed, in due course, of the result of the evaluation of applications. Only the firms of constructors prequalified under this process will be invited to bid.

3.0 INSTRUCTIONSTOAPPLICANTS

3.1 SubmissionofApplications

3.1.1 Applications for pre-qualification (one original and ------ copies) must be received in sealed envelopes to be delivered by hand or through registered mail to:-

_____
_____ *[Address]*

notlaterthan

_____ *[date which should allow a time period of a minimum of 6 weeks, preferably 8/9 weeks or even more if so warranted by size and complexity of the project].*

andbeclearlymarked"ApplicationforPre-qualification"for_____
_____*[Name of the Project and contract(s) and number(s) of contract(s)]*.TheEmployerreservestherighttoacceptorrejectthelateapplications.

3.1.2 ThenameandmailingaddressoftheApplicantshallbeclearlymarkedleft hand on the envelope.

3.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights for Pre-qualification incase of non-compliance of the above requirement.

3.1.4 TheApplicantsmustrespondtoallquestionsandprovidecomplete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.

3.1.5 The clarification meeting *(will be)* (will not be)* held. The time, date and placeof the meeting is as follows, where all prospective Applicants may request clarification about the project and the evaluation criteria
(Deleteifnotapplicable)

Location:
_____Time:
_____Date:
_____

*Clarificationisrequiredmaybeaskedbypost/othercommunicationmeans

3.2 QualificationCriteria

3.2.1 General

Pre-qualificationwillbebasedon~~all~~thecriteriagiveninsucceedingparas 3.2.2 to 3.2.6 regarding the Applicant's Financial Soundness,Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor'sexperience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The procuring agency shall evolve a criteria keeping in view the complexity of the Project. A generalcriteriamerelyasamodelisprovidedforreferenceofthedraftersof the Prequalification Document as follows:

Sr.No.	Category	Weightage/Marks
1.	Professional Experience	30
2.	Personnel Capabilities	25
3.	Financial Soundness	30
4.	EquipmentCapabilities	15
	Total:	**100**

Note:*Prequalificationstatusshallbedecidedonthebasisof Pass/Fail basis.Theapplicantmustsecurean aggregate of 70% overall out of 100 Points.*

Thefurtherdetailedcriteriaforeachcategorymaybedevelopedasgiven under each head as follows:

Mandatory Requirements

All the applicants shall be subjected to initial scrutiny using the following criteria:

- Registration with Pakistan Engineering Council in **Category C-4 or above and at least in specialization codes CE-09(i), CE-09(ii), CE-10(iii), CE-10(vii), and EE-11(vi) OR Valid License from Electric Inspector for Electrical Works issued by Govt. of Sindh (If license is expired, renewal challan to be attached).** The contractor should enclose PEC Registration Certificate, valid at the bid submitting time.
- The Bidder should be registered with FBR and Sindh Revenue Board - SRB, with company name appearing on the active taxpayer list (ATL). The contractor should also submit copy of Registration Certificate of NTN and SNTN and print from ATL
- The bidder shall submit affidavit of no litigation history, affidavit of non-blacklisting, affidavit of never indulge in any corrupt, fraudulent and collusive practices. The bidder shall also submit affidavit that the information and documents provided with this pre-qualification document is correct.

3.2.2 GeneralExperience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr.No.	Description	Maximum Points
i)	Atleast 02 projects of Building construction (Civil + Plumbing + Electrical)(One Office, One Residential)of not less than Rs. 80.0 Million. completed over latest 10 years. (Completion certificate must be attached)	15
ii)	Atleast 02 Projects (In Hand) of renovation / repair / Rehabilitation of Building (OneOffice and One Residential) (Civil + Plumbing + Electrical) of not less than Rs. 80.0 Million. (Letter of award must be attached)	10
iii)	Atleast 02 Projects of General Infrastructure (Water Supply, Sewerage, Road Works) (Completed or In Hand) of not less than Rs. 50 Million. Each.	5
	Sub-total:	**30**

3.2.3 PersonnelCapabilities

CreditMarksshallbeawardedunderthiscategoryusingthefollowingcriteria:

Sr.No.	Description	Maximum Points
i)	GraduateEngineersRegisteredwithPEC and attached with firm. a) BE (Civil) Atleast 10 Years of relevant experience b) BE (Electrical) Atleast 08 Years of relevant experience	 8 7
ii)	Number of Diploma Engineers in Employmentof the Firm a) DAE Civil (More than 05 Years of relevant Experience) b) DAE Electrical (More than 05 Years of relevant Experience)	 5 5
	Sub-total:	**25**

3.2.4 EquipmentCapabilities

CreditMarksshall be granted onthebasisof the following criteria for various kinds of equipment relevant for the Project: (Proof of ownership Or Rental agreement of the listed equipment must be attached)

Sr.No.	Equipment Type and Characteristics	Maximum Marks
1.	Concrete mixer (02 Nos)	2
2.	Concrete Vibrator (02 Nos)	2
3.	Tractor Trolley (01 Nos)	1
4.	Excavator (01 Nos)	1
5.	Rebar / Steel cutting, Bending Machine (02 Nos)	2
6.	Earth Rammer	1
7.	Electric Generator (Min Capacity 100 KVA)	1
8.	Survey Equipment (01 GPS, 01 Total Station, 02 Level Machine)	3
9.	Formwork (Wooden) more than 10,000 SFT.	2
	Sub-total:	**15**

3.2.5 FinancialPosition

- The Audited Balance Sheets and Annual Turn Over for the last five years from Chartered Accountant firm must be submitted and should demonstrate the soundness of the applicant's financial position, showing long term profitability. Where necessary, the Employer will make inquiries with the applicant's bankers.

CreditMarksshallbeawardedonthebasisofthefollowingcriteria:

Sr.No.	Description	Maximum Marks
i)	**Average Annual Turnover for last 05 years**	Max Marks = 10
	More than Rs. 25 Million.	10
	More than Rs. 20 Million.	08
	More than Rs. 15 Million.	06
	More than Rs. 10 Million.	04
	Less than Rs. 10 Million	00
ii)	**Average Working Capital in Last 05 Years**	Max Marks = 10
	More than Rs. 15 Million.	10
	More than Rs. 14 Million.	08
	More than Rs. 13 Million.	06
	More than Rs. 12 Million.	04
	Less than Rs. 12 Million	00
iii)	**Available Bank Credit line**	Max Marks = 10
	More than Rs. 15 Million.	10
	More than Rs. 14 Million.	08
	More than Rs. 13 Million.	06
	More than Rs. 12 Million.	04
	Less than Rs. 12 Million	00

3.3 JointVenture(JV)

3.0.1 JointVenturemustcomplywiththefollowingrequirements:-

a) Followingareminimumqualificationrequirements:-

i) The lead partner shall meet not less than _____*[Assess and insert a figure which is not less than 40 percent]* percent of all qualifying criteria given in paras 3.2 and 3.5 heretofore.

ii) Each of the partners shall meet not less than _____*[Assessand inserta figurewhichshouldnot beless than 25percent]*percent of all the qualifying criteria given in paras 3.2 and 3.5 heretofore.

iii) Thejointventuremustcollectivelysatisfythecriteriaofparas3.2, 3.3 and 3.4, for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity. Individualmembersmustsatisfyeachoftherequirementsofparas 3.5and3.6heretofore.

b) Any change in a prequalified JV after prequalification, shall be subject to the written approval of the Employer prior to the deadline for submissionof bids. Such approval may be denied if:-

i) Partner(s) withdraw from a JV and remaining partners do not meetthe qualifying requirements;

ii) The new partners to a JV are not qualified individually or as another JV; or

iii) IntheopinionoftheEmployer,asubstantialreductionin competition would result.

c) BidshallbesignedbyallmembersintheJVsoastolegallybindall

partners, jointly and severally, and any bid shall be submitted with a copyoftheJVagreementprovidingthejointandseveralliabilitywithrespect to the contract.

The prequalification of a JV does not necessarily prequalify any of its partners individuallyorasapartnerinanyotherJVorassociation.Incaseof dissolutionofaJV,eachoneoftheconstituentfirmsmayprequalifyifthey meet all the prequalification requirements and any partner of J.V has requested/shallrequestforthesameandthenhisprequalificationshallbe subject to the written approval of the Employer.

3.4 ConflictofInterest

3.4.1 TheApplicantmustnotbeassociated,nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documentsfortheproject,orwasproposedasEngineerforthecontract,over the last five years. Any such association may result in disqualification of the Applicant.

3.5 UpdatingPrequalificationInformation

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria andverification of the information provided at the time of prequalification. A bidshall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

3.6 OtherFactors

3.6.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate onlyinonebidforthecontract.Ifafirmsubmitsmorethanonebid,singlyor asaJV,allbidsincludingthatbidderwillberejected.Thisrulewillnotapply inrespectofbidswhichincludespecialistsub-contractorswhoareusedby more than one bidder.

3.6.2 TheEmployerreservestherightto:-

a) Amendthescopeandvalueofanycontract(s)tobebid,inwhichevent thebidder(s)willonlybidamongthoseprequalifiedbidderswhomeet therequirementsofthecontract(s)asamended.HowevertheEmployer has to review the disqualified bids who originallydo not meet thespecified criteria for Pre-qualification.

b) Rejectoracceptanyapplication;and

c) Canceltheprequalificationprocessandrejectallapplications.

The Employer shall neither be liable for any such actions nor be under any obligationtoinformtheApplicantofthegroundsforrejection,however,may be debriefed if solicited.

3.6.3 Applicantswillbeinformedinwritingbyfaxormailwithin _____ *[Number of days to vary between 42-84 days i.e. the time required to complete prequalification process]*days of the date for submission of applications (para 8 of Chapter 2.0, Invitation for Prequalification) of the result of their applications and may be debriefed if solicited.

4.0 EVALUATIONCRITERIA

Applicantsmeetingtheminimumrequirementsmentionedin Para 3.2 besidesotherfactorsshall be considered for pre-qualification. No compromise shall be made on minimum requirements of 50% score in each category.

Annex-A

LetterofApplication

[Letterhead paper of the Applicant, including full postal address, telephone no.,fax no., telex no., cable and e-mail address]

Date:.....

To: .....

.....
[nameandaddressoftheEmployer]

Sirs,

1. Beingdulyauthorizedtorepresentandactonbehalfof..... (hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the followingcontract(s)underthe.....*[nameoftheProjecttobe listed by the User/Employer*] project:

ContractNo.	**DescriptionofContract**
1.	
2.	
3.	
4.	
5.	

{ Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign anddatethedeletion.Iftheprequalificationreferstoonlyonecontract,deletethisnoteand spaces for additional contract references}.

2. Attachedtothisletterarecopiesoforiginaldocumentsdefining[1]:

   (a) theApplicant'slegalstatus;

   (b) theprincipalplaceofbusiness;and

   (c) theplaceofincorporation(forapplicantswhoarecorporations);or

   theplaceofregistrationandthenationalityoftheowners(forapplicantswhoare partnerships or individually-owned firms).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiriesorinvestigationstoverifythestatements,documents,andinformationsubmitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in thesupportinginformation,toprovidesuchinformationdeemednecessaryandrequested byyourselvesortheauthorizedrepresentativetoverifystatementsandinformation providedinthisapplication,orwithregardtotheresources,experience,andcompetence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons forfurther information[2], if needed.

GeneralandManagerialInquiries	
Contact1	Telephone1
Contact2	Telephone2

PersonnelInquiries	
Contact1	Telephone1
Contact2	Telephone2

[1] *For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.*

[2] *Application by joint ventures should provide information on a separate sheet information for each party to the application.*

TechnicalInquiries	
Contact1	Telephone1
Contact2	Telephone2

FinancialInquiries	
Contact1	Telephone1
Contact2	Telephone2

5. Thisapplicationismadewiththefullunderstandingthat:

   (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;

   (b) yourAgencyreservestherightto:

      (i) amend the scope and value of any contract under this project; in such eventbids will only be called from prequalified bidders who meet the revised requirements; and

      (ii) rejectoracceptanyapplication,canceltheprequalificationprocess,and reject applications; and

   (c) yourAgencyshallnotbeliableforanysuchactionsandshallbeunderno obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.

   (d) yourAgencyshallnotbeliableforconsequenceof,andshallbeunderno obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereabove.

Applicantswhoarenotjointventuresshoulddeletepara6&7andinitialthe deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.

7. Weconfirmthatintheeventthatwebid,thatbidaswellasanyresultingcontractwillbe.

   (a) signedsoastolegallybindallpartners,jointlyandseverally;and

   (b) submittedwithaJointVentureagreementprovidingthejointandseveralliability of all partners in the event the contract is awarded to us.

8. Theundersigneddeclarethatthestatementsmadeandtheinformationprovidedinthe duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
Forandonbehalfof (name of Applicant or lead partner of a joint venture)	Forandonbehalfof (name and signature of other partners of the joint venture)

ApplicationFormA-1 **Page___ of ____Pages**

GeneralInformation

Allindividualfirms and each partner of joint ventureapplyingforprequalificationare requestedto complete the information in this form. Nationality information is also to be providedfor foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

WheretheApplicantproposestousenamedsubcontractorsforcriticalcomponentsoftheworks, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	NameofFirm	
2.	HeadOfficeAddress	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	PlaceofIncorporation/Registration	Yearofincorporation/registration

NATIONALITYOFOWNERS		
NAME		***NATIONALITY***
1.		
2.		
3.		
4.		
5.		

ApplicationFormA-2 **Page___ of ____Pages**

GeneralExperienceRecord

NameofApplicant or partner of joint venture.

Allindividualfirmsandallpartnersofajointventurearerequestedtocompletetheinformation in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Useaseparatesheetforeachpartnerofajointventure.

AnnualTurnover(Constructiononly)		
Year	**Turnover (inactualcurrency)**	**Equivalent Rupees in Millions.**
1.		
2.		
3.		
4.		
5.		

ApplicationFormA-3 **Page___ of ____Pages**

JointVentureSummary

NamesofallPartnersofaJointVenture
1.LeadPartner
2.Partner
3.Partner
4.Partner
5.Partner
6.Partner

Totalvalueofannualconstructionturnover,intermsofworkbilledtoclients,

AnnualTurnoverData (Constructiononly;EquivalentinPakRupees,Millions)						
Partner	**FormA-2 PageNo.**	**Year1**	**Year2**	**Year3**	**Year4**	**Year5**
1.Lead Partner						
2.Partner						
3.Partner						
4.Partner						
5.Partner						
6.Partner						
Total:						

ApplicationFormA-4 **Page___ of ____Pages**

ParticularExperienceRecord

NameofApplicantor partner of a joint venture

Toprequalify,theApplicantshallberequiredtopassthespecifiedrequirementsapplicableto this form, as set out in the : Instructions to Applicants".

Onaseparatepage,usingtheformatofApplicationFormA-5,eachapplicantorpartnerofa Joint Venture is required to list all contracts of a value equivalent to Pak Rs.-(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years[1]. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

WheretheApplicantproposestousenamedsubcontractor(s)forcriticalcomponentsofthe works,orforworkcontentsinexcessof10percentofthevalueofthewholeworks,the informationintheafore-mentionedformsshouldalsobesuppliedforeachspecialist subcontractor.

[1] *Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).*

ApplicationFormA-5 **Page___ of ____Pages**

DetailsofContractsofSimilarNatureandComplexity

NameofApplicant or partner of a joint venture

Useaseparatesheetforeachcontract.

1.	NameofContract
	Country
2.	NameofEmployer
3.	EmployerAddress .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes toprequalify ....
5.	ContractRole(TickOne) (a)SoleContractor (b)Sub-Contractor (c)PartnerinaJointVenture
6.	Valueofthetotalcontract(inspecifiedcurrencies)atcompletion,oratdateofawardforcurrent contract Currency……. Currency…… Currency…….
7.	EquivalentinPak/Rs.
8.	DateofAward
9.	DateofCompletion
10.	ContractDuration(YearsandMonths) _____Years _____Months
11.	SpecifiedRequirements[1] ....

[1] *Insert any specific criteria required for particular operations,such as annual volume ofearthmoving, underground excavation, or placing concrete etc.*

ApplicationFormA-6 **Page___ of ____Pages**

Summary Sheet: Current Contract Commitments/Works in Progress

NameofApplicantorpartnerofajointventure

Applicants and each partner to an application should provide information on their current commitmentsonallcontractsthathavebeenawarded,orforwhichaletterofintentor acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

NameofContract	**Value of Outstanding work (Equivalent Pak Rs. Millions)**	**Estimated Completion Date**
1.		
2.		
3.		
4.		
5.		
6.		

ApplicationFormA-7 **Page___ of ____Pages**

PersonnelCapabilities

NameofApplicant or partner of a joint venture

Forspecificpositionsessentialtocontractimplementation,Applicantsshouldprovidethenames ofatleasttwocandidatesqualifiedtomeetthespecifiedrequirementsstatedforeachposition. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).

1.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
2.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
3.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
4.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate

ApplicationFormA-8 **Page___ of ____Pages**

CandidateSummary

NameofApplicant

Position		**Candidate**[Tickappropriateone] □Prime □Alternate
Candidate information	1.NameofCandidate	2.DateofBirth
	3.ProfessionalQualification	
Present employment	4.Nameofemployer	
	Addressofemployer	
	Telephone	Contact(manager/personnelofficer)
	Fax	Telex
	Jobtitleofcandidate	Yearswithpresentemployer

Summarizeprofessionalexperienceoverthelast20years,inreversechronologicalorder. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		**Company/Project/Position/Relevanttechnicaland management experience**
From	**To**	

ApplicationFormA-9 **Page___ of ____Pages**

EquipmentCapabilities

NameofApplicant

TheApplicantshallprovideadequateinformationtodemonstrateclearlythathehasthe capabilitytomeettherequirementsforeachandallitemsofequipmentlistedintheInstructions toApplicants.AseparateFormshallbepreparedforeachitemofequipmentlistedinpara3.2.4 oftheInstructionstoApplicants,orforalternativeequipmentproposedbytheApplicant.

ItemofEquipment		
Equipment information	1.Nameofmanufacturer	2.Modelandpowerrating
	3.Capacity	4.Yearofmanufacture
Current status	5.Currentlocation	
	6.Detailsofcurrentcommitments	
Source	7.Indicatesourceoftheequipment □Owned □Rented □Leased	

Omitthefollowinginformationifitisownedbytheapplicantorpartner.

Owner	8.Nameofowner	
	9.Addressofowner	
	Telephone	Contactnameandtitle
	Fax	Telex
Agreement	Detailsofrental/leasespecifictotheProject.	

ApplicationFormA-10 **Page___ of ____Pages**

FinancialCapability

NameofApplicantorPartnerofaJointVenture

Applicants, including each partner of a joint venture, should provide financial information to demonstratethattheymeettherequirementsstatedintheInstructionstoApplicants.Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to providecompletebankerinformation.Acopyoftheauditedbalancesheetsshouldbeattached.

Banker	Nameofbanker	
	Addressofbanker	
	Telephone	Contactnameandtitle
	Fax	Telex

SummarizeactualassetsandliabilitiesinPakRupees(Equivalentatthecurrentrateofexchange at the end of each year) for the previous five years, based upon known commitments, projectedassets and liabilities in pak Rupees equivalent for the next two years.

Financial information in Pak Rs. orequivalent	**Actual: previousfiveyear**					**Projected: nexttwoyears**	
	1	**2**	**3**	**4**	**5**	**6**	**7**
1.Totalassets							
2.Currentassets							
3.Totalliabilities							
4.Current liabilities							
5.Profitsbefore taxes							
6.Profitsafter taxes							

Specificproposedsourcesoffinancingtomeetthecashflowofthe Project,netofcurrent commitments (Instructions to Applicants, para 3.2.5).

Sourceoffinancing	**Amount (PakRs.orequivalent)**
1.	
2.	
3.	
4.	

Attachauditedfinancialstatementsforthelastfiveyears(forindividualapplicantoreach partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registeredaccountant,andsupportedbycopiesoftaxreturns,ifauditsarenotrequiredbythe laws of their countries of origin in case of foreign firms.

ApplicationFormA-11 **Page___ of ____Pages**

LitigationHistory

NameofApplicant

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years orcurrentlyunderexecution(InstructionstoApplicants,para3.2.6).Aseparatesheetshouldbe used for each partner of joint venture.

Year	AwardFOR orAGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (currentvalue Pak Rs. orequivalent)

COLLECTORATE OF CUSTOMS ENFORCEMENT, KARACHI

PREQUALIFICATION OF CONSTRUCTORS FOR REPAIR /REHABILITATION / RENOVATION AND CONSTRUCTION WORKS OF CUSTOM HOUSE, KARACHI.

NOV, 2026

Head Office (Karachi): Suite No. 314, 3rd Floor, Mashrique Center, Gulshan-e-Iqbal Block-14, Karachi
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INTRODUCTION

1.0 AdvantagesofPrequalification

Pre-qualification is an assessment made by the Employer, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.

Pre-qualificationofconstructorsisveryusefulfortheemployer(alsototheconstructors) tocarryoutselectionoffirmsforawardofcontracts.Thebasicaimofthepre-qualification is intended to eliminate, early in procurement proceedings, Constructors thatare not suitably qualified to perform the Contract also sometimes Constructors arereluctant to participate in procurement proceedings for high value Contracts, if the competitive field is too large and where they run the risk of having to compete with unrealistic tenders submitted by unqualified or disreputable Constructors. Furthermore, the Prequalification is the basic tool to:

(i) Encourage realistic bids by the Bidders because they know that they are competing against qualified bidders who have cleared the minimum competence criteria;
(ii) Assesstheinterestoftheprospectivebiddersinthebiddingprocess;
(iii) Makeanyadjustments/modificationsinthebiddingdocumentsifapointeris available from the lack of interest by the prospective bidders applying for pre-qualification;
(iv) Reducetheeffortandsothetimeinevaluationofbidsfromun-qualifiedbidders;
(v) Helpthebidderstoevaluateandtakestockoftheircapabilityandconsequentlyto form joint ventures with other firms;
(vi) Reducetheproblemsassociatedwithlowpricedbidsfrombiddersofdoubtful capability and;
(vii) Helpthebidderswhoareinsufficientlyqualifiedtoavoidtheexpenseofbidding.

1.1 Recapitulation

To recapitulate the afore-given, the pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large or complex works, in certain cases for custom designed equipment and specialized services. Pre-qualificationisalsohelpfulforprovidingachanceforselectionofsmaller constructorsunder“SliceandPackage”systemoftendering.Pre-qualificationisalso useful in saving the employers from numerous un-necessary problems.

2.0 INVITATIONFORPRE-QUALIFICATION

Date: _____*(Notice issue date)*

ContractNo.(s)_____

1. The ***Collectorate of Customs Enforcement***hasbeen entrusted by the Government of Pakistan/Government of Province/Autonomous/Semi-Autonomousbodyandprovidedfundstofinancethecostof ***Renovation, Repair, Rehabilitation and Construction Works of Custom House, Karachi***to eligible payments under the contract(s) for which this Invitation for Pre-qualification is issued.

2. The***Collectorate of Customs Enforcement***hereinafter the Employer intends to prequalify constructors for the followingWorks under this project: Renovation, Repair, Rehabilitation and Construction of Customs House and Other Building under the Administrative Control of this Department including residential blocks for officers and other staff.

3. ItisexpectedthatInvitationtoBidwillbeissuedby*Nov / 2026.*

4. Pre-qualification is open to constructors who are registered with **PEC in Category *C-4 or above with specialization codes* CE-09(i), CE-09(ii), CE-10(iii), CE-10(vii), and EE-11(vi) OR Valid License from Electric Inspector for Electrical Works issued by Govt. of Sindh, Valid Registration with FBR and SRB,**for Construction of Engineering Works, described in para 2 mentioned hereinabove. Applications may be submitted for pre-qualification for the above Works.

5. Appropriate category PEC registered constructors may apply for the prequalification electronicallythrough EPADS (E-Pak Acquisition and Disposal System)

6. Therequestmustclearlystate*"RequestforPre-qualificationDocuments"*for ***Renovation / Rehabilitation / Repair and Construction Works at Customs House, Karachi***. The documents are available for a non-refundable fee of **Rs. 3000/-**
Documents shall not be provided in hardcopy. Only documents submitted online through EPADS will be considered.

7. Aminimumrequirementforpre-qualificationwillbetohavesuccessfullycompleted *all the mandatory requirements and professional, personnel, financial and equipment capabilities as described in Para 3.2 "Qualification criteria.*

8. ApplicationsforPre-qualificationmustbesubmitted online well before the closing time.

9. The *Procuring Agency*reserves the right to acceptor reject late applications.

10. Applicants will be informed, in due course, of the result of the evaluation of applications. Only the firms of constructors prequalified under this process will be invited to bid.

3.0 INSTRUCTIONSTOAPPLICANTS

3.1 SubmissionofApplications

3.1.1 Applications for pre-qualification (one original and ------ copies) must be received in sealed envelopes to be delivered by hand or through registered mail to:-

_____
_____ *[Address]*

notlaterthan

_____ *[date which should allow a time period of a minimum of 6 weeks, preferably 8/9 weeks or even more if so warranted by size and complexity of the project].*

andbeclearlymarked"ApplicationforPre-qualification"for_____
_____*[Name of the Project and contract(s) and number(s) of contract(s)]*.TheEmployerreservestherighttoacceptorrejectthelateapplications.

3.1.2 ThenameandmailingaddressoftheApplicantshallbeclearlymarkedleft hand on the envelope.

3.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights for Pre-qualification incase of non-compliance of the above requirement.

3.1.4 TheApplicantsmustrespondtoallquestionsandprovidecomplete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.

3.1.5 The clarification meeting *(will be)* (will not be)* held. The time, date and placeof the meeting is as follows, where all prospective Applicants may request clarification about the project and the evaluation criteria
(Deleteifnotapplicable)

Location:
_____Time:
_____Date:
_____

*Clarificationisrequiredmaybeaskedbypost/othercommunicationmeans

3.2 QualificationCriteria

3.2.1 General

Pre-qualificationwillbebasedon~~all~~thecriteriagiveninsucceedingparas 3.2.2 to 3.2.6 regarding the Applicant's Financial Soundness,Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor'sexperience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The procuring agency shall evolve a criteria keeping in view the complexity of the Project. A generalcriteriamerelyasamodelisprovidedforreferenceofthedraftersof the Prequalification Document as follows:

Sr.No.	Category	Weightage/Marks
1.	Professional Experience	30
2.	Personnel Capabilities	25
3.	Financial Soundness	30
4.	EquipmentCapabilities	15
	Total:	**100**

Note:*Prequalificationstatusshallbedecidedonthebasisof Pass/Fail basis.Theapplicantmustsecurean aggregate of 70% overall out of 100 Points.*

Thefurtherdetailedcriteriaforeachcategorymaybedevelopedasgiven under each head as follows:

Mandatory Requirements

All the applicants shall be subjected to initial scrutiny using the following criteria:

- Registration with Pakistan Engineering Council in **Category C-4 or above and at least in specialization codes CE-09(i), CE-09(ii), CE-10(iii), CE-10(vii), and EE-11(vi) OR Valid License from Electric Inspector for Electrical Works issued by Govt. of Sindh (If license is expired, renewal challan to be attached).** The contractor should enclose PEC Registration Certificate, valid at the bid submitting time.
- The Bidder should be registered with FBR and Sindh Revenue Board - SRB, with company name appearing on the active taxpayer list (ATL). The contractor should also submit copy of Registration Certificate of NTN and SNTN and print from ATL
- The bidder shall submit affidavit of no litigation history, affidavit of non-blacklisting, affidavit of never indulge in any corrupt, fraudulent and collusive practices. The bidder shall also submit affidavit that the information and documents provided with this pre-qualification document is correct.

3.2.2 GeneralExperience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr.No.	Description	Maximum Points
i)	Atleast 02 projects of Building construction (Civil + Plumbing + Electrical)(One Office, One Residential)of not less than Rs. 80.0 Million. completed over latest 10 years. (Completion certificate must be attached)	15
ii)	Atleast 02 Projects (In Hand) of renovation / repair / Rehabilitation of Building (OneOffice and One Residential) (Civil + Plumbing + Electrical) of not less than Rs. 80.0 Million. (Letter of award must be attached)	10
iii)	Atleast 02 Projects of General Infrastructure (Water Supply, Sewerage, Road Works) (Completed or In Hand) of not less than Rs. 50 Million. Each.	5
	Sub-total:	**30**

3.2.3 PersonnelCapabilities

CreditMarksshallbeawardedunderthiscategoryusingthefollowingcriteria:

Sr.No.	Description	Maximum Points
i)	GraduateEngineersRegisteredwithPEC and attached with firm. a) BE (Civil) Atleast 10 Years of relevant experience b) BE (Electrical) Atleast 08 Years of relevant experience	 8 7
ii)	Number of Diploma Engineers in Employmentof the Firm a) DAE Civil (More than 05 Years of relevant Experience) b) DAE Electrical (More than 05 Years of relevant Experience)	 5 5
	Sub-total:	**25**

3.2.4 EquipmentCapabilities

CreditMarksshall be granted onthebasisof the following criteria for various kinds of equipment relevant for the Project: (Proof of ownership Or Rental agreement of the listed equipment must be attached)

Sr.No.	Equipment Type and Characteristics	Maximum Marks
1.	Concrete mixer (02 Nos)	2
2.	Concrete Vibrator (02 Nos)	2
3.	Tractor Trolley (01 Nos)	1
4.	Excavator (01 Nos)	1
5.	Rebar / Steel cutting, Bending Machine (02 Nos)	2
6.	Earth Rammer	1
7.	Electric Generator (Min Capacity 100 KVA)	1
8.	Survey Equipment (01 GPS, 01 Total Station, 02 Level Machine)	3
9.	Formwork (Wooden) more than 10,000 SFT.	2
	Sub-total:	**15**

3.2.5 FinancialPosition

- The Audited Balance Sheets and Annual Turn Over for the last five years from Chartered Accountant firm must be submitted and should demonstrate the soundness of the applicant's financial position, showing long term profitability. Where necessary, the Employer will make inquiries with the applicant's bankers.

CreditMarksshallbeawardedonthebasisofthefollowingcriteria:

Sr.No.	Description	Maximum Marks
i)	**Average Annual Turnover for last 05 years**	Max Marks = 10
	More than Rs. 25 Million.	10
	More than Rs. 20 Million.	08
	More than Rs. 15 Million.	06
	More than Rs. 10 Million.	04
	Less than Rs. 10 Million	00
ii)	**Average Working Capital in Last 05 Years**	Max Marks = 10
	More than Rs. 15 Million.	10
	More than Rs. 14 Million.	08
	More than Rs. 13 Million.	06
	More than Rs. 12 Million.	04
	Less than Rs. 12 Million	00
iii)	**Available Bank Credit line**	Max Marks = 10
	More than Rs. 15 Million.	10
	More than Rs. 14 Million.	08
	More than Rs. 13 Million.	06
	More than Rs. 12 Million.	04
	Less than Rs. 12 Million	00

3.3 JointVenture(JV)

3.0.1 JointVenturemustcomplywiththefollowingrequirements:-

a) Followingareminimumqualificationrequirements:-

i) The lead partner shall meet not less than _____*[Assess and insert a figure which is not less than 40 percent]* percent of all qualifying criteria given in paras 3.2 and 3.5 heretofore.

ii) Each of the partners shall meet not less than _____*[Assessand inserta figurewhichshouldnot beless than 25percent]*percent of all the qualifying criteria given in paras 3.2 and 3.5 heretofore.

iii) Thejointventuremustcollectivelysatisfythecriteriaofparas3.2, 3.3 and 3.4, for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity. Individualmembersmustsatisfyeachoftherequirementsofparas 3.5and3.6heretofore.

b) Any change in a prequalified JV after prequalification, shall be subject to the written approval of the Employer prior to the deadline for submissionof bids. Such approval may be denied if:-

i) Partner(s) withdraw from a JV and remaining partners do not meetthe qualifying requirements;

ii) The new partners to a JV are not qualified individually or as another JV; or

iii) IntheopinionoftheEmployer,asubstantialreductionin competition would result.

c) BidshallbesignedbyallmembersintheJVsoastolegallybindall

partners, jointly and severally, and any bid shall be submitted with a copyoftheJVagreementprovidingthejointandseveralliabilitywithrespect to the contract.

The prequalification of a JV does not necessarily prequalify any of its partners individuallyorasapartnerinanyotherJVorassociation.Incaseof dissolutionofaJV,eachoneoftheconstituentfirmsmayprequalifyifthey meet all the prequalification requirements and any partner of J.V has requested/shallrequestforthesameandthenhisprequalificationshallbe subject to the written approval of the Employer.

3.4 ConflictofInterest

3.4.1 TheApplicantmustnotbeassociated,nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documentsfortheproject,orwasproposedasEngineerforthecontract,over the last five years. Any such association may result in disqualification of the Applicant.

3.5 UpdatingPrequalificationInformation

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria andverification of the information provided at the time of prequalification. A bidshall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

3.6 OtherFactors

3.6.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate onlyinonebidforthecontract.Ifafirmsubmitsmorethanonebid,singlyor asaJV,allbidsincludingthatbidderwillberejected.Thisrulewillnotapply inrespectofbidswhichincludespecialistsub-contractorswhoareusedby more than one bidder.

3.6.2 TheEmployerreservestherightto:-

a) Amendthescopeandvalueofanycontract(s)tobebid,inwhichevent thebidder(s)willonlybidamongthoseprequalifiedbidderswhomeet therequirementsofthecontract(s)asamended.HowevertheEmployer has to review the disqualified bids who originallydo not meet thespecified criteria for Pre-qualification.

b) Rejectoracceptanyapplication;and

c) Canceltheprequalificationprocessandrejectallapplications.

The Employer shall neither be liable for any such actions nor be under any obligationtoinformtheApplicantofthegroundsforrejection,however,may be debriefed if solicited.

3.6.3 Applicantswillbeinformedinwritingbyfaxormailwithin _____ *[Number of days to vary between 42-84 days i.e. the time required to complete prequalification process]*days of the date for submission of applications (para 8 of Chapter 2.0, Invitation for Prequalification) of the result of their applications and may be debriefed if solicited.

4.0 EVALUATIONCRITERIA

Applicantsmeetingtheminimumrequirementsmentionedin Para 3.2 besidesotherfactorsshall be considered for pre-qualification. No compromise shall be made on minimum requirements of 50% score in each category.

Annex-A

LetterofApplication

[Letterhead paper of the Applicant, including full postal address, telephone no.,fax no., telex no., cable and e-mail address]

Date:.....

To: .....

.....
[nameandaddressoftheEmployer]

Sirs,

1. Beingdulyauthorizedtorepresentandactonbehalfof..... (hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the followingcontract(s)underthe.....*[nameoftheProjecttobe listed by the User/Employer*] project:

ContractNo.	**DescriptionofContract**
1.	
2.	
3.	
4.	
5.	

{ Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign anddatethedeletion.Iftheprequalificationreferstoonlyonecontract,deletethisnoteand spaces for additional contract references}.

2. Attachedtothisletterarecopiesoforiginaldocumentsdefining[1]:

   (a) theApplicant'slegalstatus;

   (b) theprincipalplaceofbusiness;and

   (c) theplaceofincorporation(forapplicantswhoarecorporations);or

   theplaceofregistrationandthenationalityoftheowners(forapplicantswhoare partnerships or individually-owned firms).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiriesorinvestigationstoverifythestatements,documents,andinformationsubmitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in thesupportinginformation,toprovidesuchinformationdeemednecessaryandrequested byyourselvesortheauthorizedrepresentativetoverifystatementsandinformation providedinthisapplication,orwithregardtotheresources,experience,andcompetence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons forfurther information[2], if needed.

GeneralandManagerialInquiries	
Contact1	Telephone1
Contact2	Telephone2

PersonnelInquiries	
Contact1	Telephone1
Contact2	Telephone2

[1] *For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.*

[2] *Application by joint ventures should provide information on a separate sheet information for each party to the application.*

TechnicalInquiries	
Contact1	Telephone1
Contact2	Telephone2

FinancialInquiries	
Contact1	Telephone1
Contact2	Telephone2

5. Thisapplicationismadewiththefullunderstandingthat:

   (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;

   (b) yourAgencyreservestherightto:

      (i) amend the scope and value of any contract under this project; in such eventbids will only be called from prequalified bidders who meet the revised requirements; and

      (ii) rejectoracceptanyapplication,canceltheprequalificationprocess,and reject applications; and

   (c) yourAgencyshallnotbeliableforanysuchactionsandshallbeunderno obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.

   (d) yourAgencyshallnotbeliableforconsequenceof,andshallbeunderno obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereabove.

Applicantswhoarenotjointventuresshoulddeletepara6&7andinitialthe deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.

7. Weconfirmthatintheeventthatwebid,thatbidaswellasanyresultingcontractwillbe.

   (a) signedsoastolegallybindallpartners,jointlyandseverally;and

   (b) submittedwithaJointVentureagreementprovidingthejointandseveralliability of all partners in the event the contract is awarded to us.

8. Theundersigneddeclarethatthestatementsmadeandtheinformationprovidedinthe duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
Forandonbehalfof (name of Applicant or lead partner of a joint venture)	Forandonbehalfof (name and signature of other partners of the joint venture)

ApplicationFormA-1 **Page___ of ____Pages**

GeneralInformation

Allindividualfirms and each partner of joint ventureapplyingforprequalificationare requestedto complete the information in this form. Nationality information is also to be providedfor foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

WheretheApplicantproposestousenamedsubcontractorsforcriticalcomponentsoftheworks, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	NameofFirm	
2.	HeadOfficeAddress	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	PlaceofIncorporation/Registration	Yearofincorporation/registration

NATIONALITYOFOWNERS		
NAME		***NATIONALITY***
1.		
2.		
3.		
4.		
5.		

ApplicationFormA-2 **Page___ of ____Pages**

GeneralExperienceRecord

NameofApplicant or partner of joint venture.

Allindividualfirmsandallpartnersofajointventurearerequestedtocompletetheinformation in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Useaseparatesheetforeachpartnerofajointventure.

AnnualTurnover(Constructiononly)		
Year	**Turnover (inactualcurrency)**	**Equivalent Rupees in Millions.**
1.		
2.		
3.		
4.		
5.		

ApplicationFormA-3 **Page___ of ____Pages**

JointVentureSummary

NamesofallPartnersofaJointVenture
1.LeadPartner
2.Partner
3.Partner
4.Partner
5.Partner
6.Partner

Totalvalueofannualconstructionturnover,intermsofworkbilledtoclients,

AnnualTurnoverData (Constructiononly;EquivalentinPakRupees,Millions)						
Partner	**FormA-2 PageNo.**	**Year1**	**Year2**	**Year3**	**Year4**	**Year5**
1.Lead Partner						
2.Partner						
3.Partner						
4.Partner						
5.Partner						
6.Partner						
Total:						

ApplicationFormA-4 **Page___ of ____Pages**

ParticularExperienceRecord

NameofApplicantor partner of a joint venture

Toprequalify,theApplicantshallberequiredtopassthespecifiedrequirementsapplicableto this form, as set out in the : Instructions to Applicants".

Onaseparatepage,usingtheformatofApplicationFormA-5,eachapplicantorpartnerofa Joint Venture is required to list all contracts of a value equivalent to Pak Rs.-(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years[1]. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

WheretheApplicantproposestousenamedsubcontractor(s)forcriticalcomponentsofthe works,orforworkcontentsinexcessof10percentofthevalueofthewholeworks,the informationintheafore-mentionedformsshouldalsobesuppliedforeachspecialist subcontractor.

[1] *Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).*

ApplicationFormA-5 **Page___ of ____Pages**

DetailsofContractsofSimilarNatureandComplexity

NameofApplicant or partner of a joint venture

Useaseparatesheetforeachcontract.

1.	NameofContract
	Country
2.	NameofEmployer
3.	EmployerAddress .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes toprequalify ....
5.	ContractRole(TickOne) (a)SoleContractor (b)Sub-Contractor (c)PartnerinaJointVenture
6.	Valueofthetotalcontract(inspecifiedcurrencies)atcompletion,oratdateofawardforcurrent contract Currency……. Currency…… Currency…….
7.	EquivalentinPak/Rs.
8.	DateofAward
9.	DateofCompletion
10.	ContractDuration(YearsandMonths) _____Years _____Months
11.	SpecifiedRequirements[1] ....

[1] *Insert any specific criteria required for particular operations,such as annual volume ofearthmoving, underground excavation, or placing concrete etc.*

ApplicationFormA-6 **Page___ of ____Pages**

Summary Sheet: Current Contract Commitments/Works in Progress

NameofApplicantorpartnerofajointventure

Applicants and each partner to an application should provide information on their current commitmentsonallcontractsthathavebeenawarded,orforwhichaletterofintentor acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

NameofContract	**Value of Outstanding work (Equivalent Pak Rs. Millions)**	**Estimated Completion Date**
1.		
2.		
3.		
4.		
5.		
6.		

ApplicationFormA-7 **Page___ of ____Pages**

PersonnelCapabilities

NameofApplicant or partner of a joint venture

Forspecificpositionsessentialtocontractimplementation,Applicantsshouldprovidethenames ofatleasttwocandidatesqualifiedtomeetthespecifiedrequirementsstatedforeachposition. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).

1.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
2.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
3.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate
4.	TitleofPosition
	NameofPrimeCandidate
	NameofAlternateCandidate

ApplicationFormA-8 **Page___ of ____Pages**

CandidateSummary

NameofApplicant

Position		**Candidate**[Tickappropriateone] □Prime □Alternate
Candidate information	1.NameofCandidate	2.DateofBirth
	3.ProfessionalQualification	
Present employment	4.Nameofemployer	
	Addressofemployer	
	Telephone	Contact(manager/personnelofficer)
	Fax	Telex
	Jobtitleofcandidate	Yearswithpresentemployer

Summarizeprofessionalexperienceoverthelast20years,inreversechronologicalorder. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		**Company/Project/Position/Relevanttechnicaland management experience**
From	**To**	

ApplicationFormA-9 **Page___ of ____Pages**

EquipmentCapabilities

NameofApplicant

TheApplicantshallprovideadequateinformationtodemonstrateclearlythathehasthe capabilitytomeettherequirementsforeachandallitemsofequipmentlistedintheInstructions toApplicants.AseparateFormshallbepreparedforeachitemofequipmentlistedinpara3.2.4 oftheInstructionstoApplicants,orforalternativeequipmentproposedbytheApplicant.

ItemofEquipment		
Equipment information	1.Nameofmanufacturer	2.Modelandpowerrating
	3.Capacity	4.Yearofmanufacture
Current status	5.Currentlocation	
	6.Detailsofcurrentcommitments	
Source	7.Indicatesourceoftheequipment □Owned □Rented □Leased	

Omitthefollowinginformationifitisownedbytheapplicantorpartner.

Owner	8.Nameofowner	
	9.Addressofowner	
	Telephone	Contactnameandtitle
	Fax	Telex
Agreement	Detailsofrental/leasespecifictotheProject.	

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FinancialCapability

NameofApplicantorPartnerofaJointVenture

Applicants, including each partner of a joint venture, should provide financial information to demonstratethattheymeettherequirementsstatedintheInstructionstoApplicants.Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to providecompletebankerinformation.Acopyoftheauditedbalancesheetsshouldbeattached.

Banker	Nameofbanker	
	Addressofbanker	
	Telephone	Contactnameandtitle
	Fax	Telex

SummarizeactualassetsandliabilitiesinPakRupees(Equivalentatthecurrentrateofexchange at the end of each year) for the previous five years, based upon known commitments, projectedassets and liabilities in pak Rupees equivalent for the next two years.

Financial information in Pak Rs. orequivalent	**Actual: previousfiveyear**					**Projected: nexttwoyears**	
	1	**2**	**3**	**4**	**5**	**6**	**7**
1.Totalassets							
2.Currentassets							
3.Totalliabilities							
4.Current liabilities							
5.Profitsbefore taxes							
6.Profitsafter taxes							

Specificproposedsourcesoffinancingtomeetthecashflowofthe Project,netofcurrent commitments (Instructions to Applicants, para 3.2.5).

Sourceoffinancing	**Amount (PakRs.orequivalent)**
1.	
2.	
3.	
4.	

Attachauditedfinancialstatementsforthelastfiveyears(forindividualapplicantoreach partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registeredaccountant,andsupportedbycopiesoftaxreturns,ifauditsarenotrequiredbythe laws of their countries of origin in case of foreign firms.

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LitigationHistory

NameofApplicant

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years orcurrentlyunderexecution(InstructionstoApplicants,para3.2.6).Aseparatesheetshouldbe used for each partner of joint venture.

Year	AwardFOR orAGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (currentvalue Pak Rs. orequivalent)