**M/s** _____

Dear Sir / Madam,

**Ref: T.E. NO. 39-LP-PRM-WIL-HTP, DT: 05-11-2026**

Hi Tech Plastics, (a production unit of Wah Industries Limited) intends to procure plastic raw material as per detail specs given in the schedule to tender attached at page # 4. You are requested to submit sealed quotations for the item noted on the schedule to the tender. Tenders will be opened at **12:00** hours on **09-12-2026** and must reach POF Bids Centre through Air mail / courier before 11:30 hrs. The tenders received late will not be entertained. The bids "by hand" must be received in the Bid center 30 minutes before the time of Bid opening. You may witness the opening of the tender if so desired. If a representative is deputed, he should bring a **letter of authority**. Venue of tender opening is **POFs Bid Centre (Room No. 03), Box NO 13, Behind Rabta Hall, POF, Wah Cantt**.

**1.0 SUBMISSION OF TENDER**.

1.1 Please quote as per following single stage two envelope method. You are required to quote in two parts:-

a. **Part I "Technical Offer"**. Bid Money amounting to Rs 500,000/- should accompany in the shape of BC/CDR/Pay Order. **Bid money must be attached with the technical offer**. **Tenders received without Bid Money will be rejected**. It should exclusively give technical details and literatures/brochures of the offered items/stores along with material sample (material sample qty. 25/kg) validity date, delivery schedule, and signed undertaking given on the schedule to this Tender Enquiry.

**Note:** (i) It must not indicate price, costs etc.
(ii) Offer received without sample will not be entertained.

b. **Part II "Commercial Offer"**. It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

**Tender Enquiry No: 39-LP-PRM-WIL-HTP, DT: 05-11-2026,**
**Tender to be opened on : 09-12-2026**
**Address : DGM P & L**
**Wah Industries Ltd, Wah Cantt**
**POF's Bid Centre (Room No 03) Behind Rabta Hall,**
**POFs Wah Cantt, Post Code (47040)**
**Phone : 051-905521514,21619, 21626**
**Email :** htp@wahindustries.com, dgm.purchase@wahindustries.com,

Contd…P/2

**2.0 GENERAL INSTRUCTIONS**.

2.1 The quotation must remain valid for at least 90 days from the date of opening of commercial quotation.

2.2 The quotation should hold good for any reduced or enhanced quantity without notice.

2.3 Conditional offers or alternative offers are likely to be ignored/ rejected.

2.4 Quotations should be based on "Free Delivery" at Hi-Tech Plastics, Wah Cantt.

2.5 The suppliers registered with Sales Tax Dept. are only eligible to participate in the T.E. The competitive supplier shall have to furnish Sales Tax Invoice and Professional Tax clearance certificate.

2.6 The firm should provide tangible evidences of manufacturing & supply of plastic raw materials in govt. /semi govt. i.e. POF, WIL or any other organization in past/ present.

2.7 To check the authenticity, technical team of HTP will visit the manufacturer premises (manufacturing unit) of a firm on firm's arrangements before issuance of LOA or after the technical opening of tender.

**3.0 FEE & BID MONEY**.

3.1 **TENDER FEE**.

The Tender must be accompanied by a non-refundable fee of Rs. 2,500/- in the shape of BC/CDR/Pay Order in favor of CEO & MD Wah Industries Ltd., Quaid Avenue, Wah Cantt. Without tender fee, offer will not be entertained. **The Tender fee must be made part of Technical offer**.

3.2 **BID MONEY**.

3.2.1 Bid Money amounting to Rs 500,000/- should accompany in the shape of BC/CDR/Pay Order issued from a Scheduled Bank drawn in favor of CEO & MD Wah Industries Ltd. **Bid money must be attached with the technical offer**. **Tenders received without bid money will be rejected.**

3.2.2 Bid Money of the unsuccessful bidder will be returned as soon as the scrutiny of the tender is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date or shows inability to work with purchaser after getting the status of 1st lowest bidder.

**4.0 PERFORMANCE GUARANTEE**.

4.1 The successful bidder will provide Performance Guarantee at the rate of 10% of the contract value in favor of CEO & MD Wah Industries Ltd, Wah Cantt. The Performance Guarantee will be furnished in the form of BC/PO/CDR from any scheduled bank. The Performance Guarantee will be submitted prior to the placement of Contract and the same will be returned on satisfactory completion of the contract. In case the firm fails to supply the contracted store / contractual obligations, PG will be forfeited.

**5.0 INSPECTION**.

5.1 Supplies shall be subject to the Inspection at Purchaser's premises.

a. Inspection Agency = QC, QA, IDA / I of A RWP
b. Inspection Authority = QC, QA, IDA or his authorized rep.
c. Place of inspection = POF Labs or I of A Labs RWP.
d. P.R will be imposed as recommended by Inspection Authority.
e. To check the authenticity of the supplier, 02x officials of WIL / HTP will visit the supplier premises at firm's arrangements before placement of formal contract OR after opening of technical quotation of tender.

Contd…P/3

**6.0 ACCEPTANCE OF OFFERS.**

The Right to accept or reject any offer in full or in part, without assigning any reason is hereby reserved.

**7.0 MATERIAL.**

The material shall conform to the specifications as laid down in the schedule to Tender Enquiry.

**8.0 DELIVERY TERM.**

Transportation cost will be borne by the supplier.

**9.0 LATE DELIVERY.**

Store received after the delivery period (due date), 2% LD charges per month will be imposed.

**10.0 FAILURE TO SUPPLY THE STORES.**

Performance Guarantee @ 10% of the total value of contract will be submitted prior to the placement of contract. The Performance Guarantee will be returned on satisfactory completion of the contract. In case of failure of the supply, the Performance Guarantee will be forfeited.

**11.0 WARRANTY/GUARANTEE.**

The stores shall be supplied on Warranty / Guarantee subject to inspection at HTP. Rejected stores will be removed and replaced with the acceptable store by the supplier at his own expenses within specified time.

**12.0 PAYMENT.**

Payment for the supplies will be made by Wah Industries Ltd., Wah Cantt through Cross Cheque on receipt and acceptance of store.

**13.0 TERMINATION OF CONTRACT.**

If at any time during the currency of this contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of FAILURE TO SUPPLY THE STORES) he shall have the right to do so.

**NOTE: Offers / quotations received through E-mail will not be entertained. Offers must be submitted via courier to the address mentioned in clause 1.2 of this T.E.**

Yours faithfully,

(xxSDxx)
**DGM – P & L**
**WAH**INDUSTRIES**LTD**

Contd…P/4

SCHEDULE TO TENDER NO: **39-LP-PRM-WIL-HTP, DT: 05-11-2026**
DUE ON: **09-12-2026**

| Sr. | Description | A/U | QTY. | T.E No & Date | Tender Opening Date | Term | Delivery Period |
|---|---|---|---|---|---|---|---|
| a | Polystyrene (GP-525) | Bags (25 kg) | 1,200 | T.E. No. 39-LP-PRM-WIL-HTP Dt: 05-11-26 | 09-12-26 | FOR HTP BASIS | 2 Months |

**UNDERTAKING**:

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted, failing which it shall constitute a breach of contract, and Wah Industries Ltd., shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place_____

Date_____

Firm's Name_____

Signature of the Tendered _____

Name_____

Position_____

Address_____