National Database and Registration Authority (NADRA)
Regional Head Office Balochistan (Quetta)

BIDDING DOCUMENT

For

AUCTION OF MT SCRAPED / ITEMS

Tender No: D11670

Admin Section
Regional Head Office Quetta

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Tender No: D11670 Dated: 18th November, 2026

TENDER DOCUMENTS ISSUANCE PERFORMA

Name of Tender	AUCTION OF MT / SCRAPED ITEMS (FURNITURE & FIXTURE)
Official Address:	Deputy Director (Administration) Regional Head Office, NADRA Quetta. Zarghoon Road Quetta. Tel: 081-9211853, Fax: 081-9211622
Date of Tender issue / Closure:	18th November, 2026 to 30th November, 2026
Tender Submission Date &Time:	30th November, 2026, 11:00 AM
Tender Opening Date &Time:	30th November, 2026, 11:30 AM
Bid Validity:	90x working days from the date of bid opening

1. Invitation To Bid

حکومت پاکستان ـــ وزارت داخلہ
نیشنل ڈیٹابیس اینڈ رجسٹریشن اتھارٹی (نادرا)
ریجنل ہیڈ آفس کوئٹہ

نیلام عام

Tender No: D11670 ٹینڈر نمبر

ریجنل ہیڈ آفس نادرا بلوچستان کی طرف سے گاڑیوں کے پرانے اور ناکارہ سازوسامان کی نیلامی مورخہ 30 نومبر 2026 بمقام نادرا ریجنل ہیڈ آفس زرغون روڈ کوئٹہ بوقت 11:30 am کو کی جا رہی ہے، نیلامی میں خواہشمند حضرات درج ذیل شرائط کے تحت EPADS 2.0 کے ذریعے حصہ لے سکتے ہیں۔

1. تمام پیشکش دہندگان کو Earnest Money (قابل واپسی) جمع کروانا ہوگا جس کی Amount بڈنگ دستاویزات میں درج ہے۔
2. کامیاب پیشکش دہندہ کو نیلامی کی کل رقم کا 25% فیصد قبولیت کا خط ملنے پر اسی دن جمع کرانا ہوگا۔اور باقی رقم 24 گھنٹے (24 Working hours) کے اندر جمع کرانی ہوگی۔جس کی باقاعدہ رسید جاری کی جائے گی۔
3. تمام اشیاء **"جو ہیں اور جہاں ہیں"** کی بنیاد پر نیلام کی جائیں گی۔
4. کامیاب پیشکش دہندہ تمام سامان (100% رقم کی ادائیگی کے بعد) اپنے خرچ پر 7 یوم کے اندر نادرا ریجنل ہیڈ آفس زرغون روڈ کوئٹہ سے اٹھانے کا پابند ہوگا۔
5. تمام مروجہ ٹیکسز کامیاب بولی دہندہ کو ادا کرنے ہوں گے۔
6. نادرا ریجنل ہیڈ آفس کوئٹہ کو تمام پیشکشوں (بولیوں) کو مسترد کرنے کا حق PPRA Rule-45 (2026) کے تحت حاصل ہے۔
7. نیلامی کے سامان کا معائنہ مورخہ 19 نومبر 2026 سے 27 نومبر 2026 صبح 09 بجے سے دوپہر 04:00 بجے تک ریجنل ہیڈ آفس نادرا زرغون روڈ پر کیا جا سکتا ہے۔
8. دیگر تفصیلات بمعہ قواعد وضوابط بولی کی دستاویزات میں درج ہیں۔۔بولی کی دستاویزات (Bidding Documents) مورخہ 30 نومبر 2026 بوقت 11:00 AM تک صرف EPADS 2.0 کے ذریعے ہی جمع کروائے جا سکتے ہیں۔دیے گئے وقت کے بعد بولی دستاویزات (Bidding Documents) قابل قبول نہ ہونگے۔
9. یہ اشتہار بمع بولی دستاویزات پی۔پی۔آر۔اے (PPRA) کی ویب سائٹ www.epads.gov.pk اور https://epms.ppra.gov.pk پر بھی موجود ہے۔

ڈپٹی ڈائریکٹر (ایڈمن)
ریجنل ہیڈ آفس، نیو زرغون روڈ کوئٹہ
رابطہ نمبر 081-9211622

1.1 Instruction to Bidder:-

1.2 All the bidders duly incorporated and based in Pakistan Governed by rules, laws and statutes of Government of Pakistan, CNIC holders, NTN holders shall be eligible

1.3 All bids must be accompanied by Earnest Money i.e. Lot Wise mentioned in the bidder documents on EPADS-2.0 in respect of **"NADRA NSRC DISBURSEMENT ACCOUNT".** The bids along with Earnest Money, Bidding Documents, etc. must be submitted through EPADS 2.0 only on or before **30th November, 2026 not later than 11:00 AM**

On same day, The bids will publicly be opened through EPADS-2.0 at 11:30 AM.

The bidder must submit bids on the basis of complete requirements as per bidding documents. Failure to meet this condition will cause disqualification of the bidder. The bidder shall only be submitted through EPADS 2.0.

1.4 Correspondence Address

The Primary Contact for all correspondence in relation to this bid is as follows:

Primary Contact
Deputy Director (Administration)
Regional Head Office, NADRA
Zarghoon Road, Quetta
Email address; **abdul.salam_07@nadra.gov.pk**
Phone # 081-9211622

2. TERMS & CONDITIONS

AUCTION OF UNSERVICEABLE / SCRAPED ITEMS
(NADRA, RHO QUETTA)

a. Sealed bids/offers are invited for the auction of condemn items. Bid containing necessary documents, CDR, etc duly completed in all aspects shall be submitted through EPADS 2.0 by 30th November, 2026 at 11:00 am **Under Single Stage One Envelope Bidding Procedure** (Bid submit after due date shall not be entertained)

b. The bids will be opened on 30th November, 2026 at 11:30 am through EPADS 2.0

c. All the condemned items to be disposed of on "**As and Where It is Basis"**

d The interested parties can be visited RHO NADRA Zarghoon Road Quetta for inspection of disposal items from 19th November, 2026 to 27th November, 2026 between 09:00 AM to 04:00 PM except Saturday & Sunday & Gazetted Holidays in the presence of Auction Board.

e. Bidder will have to deposit Earnest Money (Refundable) through CDR / Pay Order in respect of NADRA NSRC DISBURSEMENT ACCOUNT. The amount of earnest money is mentioned in the bidding documents (Lot Wise). The hard copy of the earnest money (in original) must be submitted at Admin Section, Regional Head Office NADRA, Zarghoon Road Quetta on or before bid opening otherwise electronic bid will not be accepted.

f. Earnest Money will be released to un-successful bidder once bid will be awarded to successful bidder.

g. Offers not supported by earnest money will not be entertained

h. 25% amount of the total bid shall be paid / deposited by successful bidder in bank (NADRA Account) on same day as letter of acceptance received by procuring agency. Otherwise earnest money shall be forfeited. Moreover, 75% remaining amount shall be paid / deposited by the successful bidder within 24 working hours.

i. WHT (10% for filer or 20 % for non-filer) shall be included in the offered bid.

j. Bidder shall be participated to the bid through EPADS 2.0 Only.

k. The highest bid (Lot Wise) above the reserve price will be accepted.

l. Successful bidder shall also pay All applicable 25% amount of the total bid shall be paid / deposited by successful bidder in bank (NADRA Account) on same day as letter of acceptance received by procuring agency. Otherwise earnest money shall be forfeited. Moreover, 75% remaining amount shall be paid / deposited by the successful bidder within 24 working hours. Govt Taxes in addition to the total bid amount

m. Successful bidder shall be responsible to pull out all items / equipment etc from Regional Head Office NADRA (Zarghoon Road Quetta) within 7 days after complete payment by their own expense.

n. If the successful bidder(s) fails to remove the stores within stipulated period i.e. 7x days, NADRA has the right to charge demurrage to the bidder @ Rs. 500/- per day.

o. The procuring agency may reject all bids according to Rule-45 of Public Procurement Rules 2026.

p. Bidder will submit copy of valid Computerized National Identity Card (CNIC).

q. Cutting & over writing of bids will be liable to rejection.

r. Bidder will submit the copy of National Tax Number (NTN) if any

s. Bid with incomplete / fake supporting documents will not be entertained, and furnishing of incorrect information shall be liable to legal action.

t. Declaration/Undertaking of Non-blacklisting and authenticity of all documents on Non-Judicial Stamp paper duly attested by oath commissioner / notary public to be attached (as per format attached in this bidding documents)

u. NADRA employees and their flood relatives will not be allowed to participate in auction. Bidders will render a certificate to the effect that he has no blood relative/serving in NADRA. (Attached with tender form).

Note

Bidder is required to fulfill the defined criteria (Eligibility & Qualification) mentioned above at Para # 2 (a to u) of this bidding documents. In case of failure the bid shall lead to disqualified.

_____

(Signature of Bidder)

3.

BIDDER APPLYING FOR THE LOTS

(to be marked by bidder and should be attached with bid)

Lot No.	Item	Qty	Kg	Condition	Yes / No
Lot - 01	Tyre Small	29	NA	Scraped / Unserviceable	
	Tyre Large Size	142	NA	Scraped / Unserviceable	
	Wheel	7	85	Faulty / Unserviceable / Expired	
Lot - 02	Battery 50 Amp	6	66	Faulty / Unserviceable / Expired	
	Battery 50 Amp	1	10	Faulty / Unserviceable / Expired	
	Battery 55 Amp	1	11	Faulty / Unserviceable / Expired	
	Battery 60 Amp (Royal)	1	10	Faulty / Unserviceable / Expired	
	Battery 60 Amp (AGS)	3	36	Faulty / Unserviceable / Expired	
	Battery 70 Amp	3	36	Faulty / Unserviceable / Expired	
	Battery 75 Amp	1	13	Faulty / Unserviceable / Expired	
	Battery 80 Amp	1	17	Faulty / Unserviceable / Expired	
	Battery 85 Amp	13	234	Faulty / Unserviceable / Expired	
	Battery 85 Amp (Bridgstone)	1	14	Faulty / Unserviceable / Expired	
	Battery 100 Amp	14	280	Faulty / Unserviceable / Expired	
	Battery 105 Amp	5	70	Faulty / Unserviceable / Expired	
	Battery 110 Amp	2	36	Faulty / Unserviceable / Expired	
	Battery 115 Amp	1	21	Faulty / Unserviceable / Expired	
	Battery 120 Amp	4	88	Faulty / Unserviceable / Expired	
	Battery 125 Amp	4	96	Faulty / Unserviceable / Expired	
	Battery 130 Amp	1	23	Faulty / Unserviceable / Expired	
Lot - 03	Engines 02KD 2700cc	1	NA	Faulty / Unserviceable	
	Engines 1000cc	1	NA	Faulty / Unserviceable	
Lot - 04	MRV Hood	2	NA	Faulty / Unserviceable	
	Scrap	Lump Sum	200	Scraped / Unserviceable (MT)	

Signature of bidder

3.1 FINANCIAL PROPOSAL

List of Auction / Disposal Items
(Lot Wise)

LOT-1									
A	B	C	D	E	F	G	H	I	J
S.No	Item	Quantity	UOM	Unit Price (without tax)	GST 18%	Total with 18% GST (E + F)	Advance Tax (10% for filer & 20% for non-filer) (Calculated from Column G)	Unit Price (with all taxes) (G + H)	Total Bid Amount with all taxes (C x I)
1	Tyre Small	29	Qty						
2	Tyre Large Size	142	Qty						
3	Wheel (qty is 7x)	85	KG						
Total Bid Amount (Lot-1)									

LOT-2									
A	B	C	D	E	F	G	H	I	J
S.No	Item	Quantity	UOM	Unit Price (without tax)	GST 18%	Total with 18% GST (E + F)	Advance Tax (10% for filer & 20% for non-filer) (Calculated from Column G)	Unit Price (with all taxes) (G + H)	Total Bid Amount with all taxes (C x I)
1	Battery 50 Amp (6x)	66	KG						
2	Battery 50 Amp (1x)	10	KG						
3	Battery 55 Amp (1x)	11	KG						
4	Battery 60 Amp (Royal) (1x)	10	KG						
5	Battery 60 Amp (AGS) (3x)	36	KG						
6	Battery 70 Amp (3x)	36	KG						
7	Battery 75 Amp (1x)	13	KG						
8	Battery 80 Amp (1x)	17	KG						
9	Battery 85 Amp (13x)	234	KG						
10	Battery 85 Amp (Bridgstone) (1x)	14	KG						
11	Battery 100 Amp (14x)	280	KG						
12	Battery 105 Amp (5x)	70	KG						
13	Battery 110 Amp (2x)	36	KG						
14	Battery 115 Amp (1x)	21	KG						
15	Battery 120 Amp (4x)	88	KG						
16	Battery 125 Amp (4x)	96	KG						
17	Battery 130 Amp (1x)	23	KG						
Total Bid Amount (Lot-2)									

LOT-3									
A	**B**	**C**	**D**	**E**	**F**	**G**	**H**	**I**	**J**
S.No	**Item**	**Quantity**	**UOM**	**Unit Price (without tax)**	**GST 18%**	**Total with 18% GST (E + F)**	**Advance Tax (10% for filer & 20% for non-filer) (Calculated from Column G)**	**Unit Price (with all taxes) (G + H)**	**Total Bid Amount with all taxes (C x I)**
1	Engines 02KD 2700cc	1	Qty						
2	Engines 1000cc	1	Qty						
Total Bid Amount (Lot-3)									

LOT-4									
A	**B**	**C**	**D**	**E**	**F**	**G**	**H**	**I**	**J**
S.No	**Item**	**Quantity**	**UOM**	**Unit Price (without tax)**	**GST 18%**	**Total with 18% GST (E + F)**	**Advance Tax (10% for filer & 20% for non-filer) (Calculated from Column G)**	**Unit Price (with all taxes) (G + H)**	**Total Bid Amount with all taxes (C x I)**
1	MRV Hood	2	Qty						
2	Scrap	200	KG						
Total Bid Amount (Lot-4)									

Important Note: In case of award to a Single Bidder of multiple lots; the methodology of evaluation to determine as Highest Quoted Bid in Each Lot.

4. Financial Bid Form (Lot Wise Quoted Amount)

Lot-1

a. Tender Submission Date: _____

b. Total Bid Amount: (without tax) _____

c. GST 18 % _____

d. Advance Tax: (10% for filer 20% for non-filer) _____

e. Total Bid Amount (including all taxes): _____

f. Earnest Money _____

g. CDR / Par Order No: _____

Lot-2

a. Tender Submission Date: _____

b. Total Bid Amount: (without tax) _____

c. GST 18 % _____

d. Advance Tax: (10% for filer 20% for non-filer) _____

e. Total Bid Amount (including all taxes): _____

f. Earnest Money _____

g. CDR / Par Order No: _____

Lot-3

a. Tender Submission Date: _____

b. Total Bid Amount: _____
(without tax)

c. GST 18 % _____

d. Advance Tax: _____
(10% for filer 20% for non-filer)

e. Total Bid Amount (including all taxes): _____

f. Earnest Money _____

g. CDR / Par Order No: _____

Lot-4

a. Tender Submission Date: _____

b. Total Bid Amount: _____
(without tax)

c. GST 18 % _____

d. Advance Tax: _____
(10% for filer 20% for non-filer)

e. Total Bid Amount (including all taxes): _____

f. Earnest Money _____

g. CDR / Par Order No: _____

4.2 CERTIFIED THAT

a. I have no blood relative serving in NADRA

b. Particulars given above are correct to the best of my knowledge

c. I abide by all rules and regulation set by NADRA for this auction.

_____

(Signature of Bidder)

TENDER FORM

(AUCTION OF UNSERVICEABLE / SCRAPED ITEMS)

Name / Firm Name _____

Father Name _____

CNIC No _____

Address: _____

GST / NTN Registration No _____

Active Cell No: _____

Email Address (if any): _____

Note: (1) Bidder must fill in all the details as required in the form
(2) Print in black ink, use capital letters

_____
(Signature of Bidder)

Affidavit

I We / M/S, _____ solemnly declare that:

1. The firm is not involved in any case in any court of law in all over Pakistan.

2. The firm is not blacklisted on any ground by any Government Department (Federal/Provincial/District), a local body or a public sector organization. On account of submission of false statement the bidder shall be disqualified forthwith and subsequently black listed.

3. The firm / Undersigned owned and authenticated all attached documents with this bid, in case of any fake & unverified documents found in attached bid the firm shall be responsible and stands disqualified from this bidding process.

4. The firm / undersigned is solemnly declare that I do not have any blood relative working in National Database & Registration Authority (NADRA), I further affirm that the above statement is true and correct to the best of my knowledge and belief.

5. The Firm / Undersigned will not go against NADRA in any court of law.

M/S XYZ

Office Address

Contact

Important Note

(This Affidavit should be filled in stamp paper and attested by oath commissioner)


NADRA
Regional
Head Office
Quetta

RECEIPT

It is Certified that I, the undersigned have received cash of Rs. 1000.00 (Rupees One thousand only) on account of fee of Tender Form for auction of unserviceable / scraped items, from M/S_____

Phone No._____ Cell No._____

RECEIVED BY

Signature: _____

Name: _____

Designation: _____

Dated: _____

RECEIPT

It is Certified that I, the undersigned have received cash of Rs. 1000.00 (Rupees One thousand only) on account of fee of Tender Form for auction of unserviceable / scraped items etc, from M/S_____

Phone No._____ Cell No._____

RECEIVED BY

Signature: _____

Name: _____

Designation: _____

Dated: _____