**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

RFQ No: CD-A4981NZ
DATE: 17.11.2026

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

ON (Date): 30.11.2026 BY (Time):

Please quote your best price for all items of following specifications. Please read the instructions attached herewith EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| 1 | **Printing Solution** | **PSO House** | | | | |
| 1.01 | **Imported 100 gm offset pre-printed paper**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 2,800,000 | | |
| 1.02 | **Digital Printing**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 2,800,000 | | |
| 1.03 | **Stuffing Charges**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 121,000 | | |
| 1.04 | **Small Envelopes**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 20,000 | | |
| 1.05 | **Medium Envelope**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 48,000 | | |
| 1.06 | **Large Envelopes A-4 size** | | **EA** | 54,000 | | |
| 2 | **Courier Solution (Sindh)** | **PSO House** | | | | |
| 2.01 | **Courier Within City**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 60,000 | | |
| 2.02 | **Courier Same Zone**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 5,000 | | |
| 2.03 | **Courier Different Zone**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 22,000 | | |
| 2.04 | **Courier Within City**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 7,000 | | |
| 2.05 | **Courier Same Zone**<br>Printshop Facility & Courier Solution for Cards Division | | **EA** | 1,500 | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| 2.06 | **Courier Different Zone**<br>Printshop Facility & Courier Solution for Cards Division | | EA | 8,000 | | |
| 3 | **Courier Solution (Punjab)** | PSO House | | | | |
| 3.01 | **Courier Within City**<br>Printshop Facility & Courier Solution for Cards Division | | EA | 25,000 | | |
| 3.02 | **Courier Same Zone**<br>Printshop Facility & Courier Solution for Cards Division | | EA | 35,000 | | |
| 3.03 | **Courier Different Zone**<br>Printshop Facility & Courier Solution for Cards Division | | EA | 10,000 | | |

# Service Provider's Qualification Criteria for Bill/Statement Printing

Service Provider must preferably ensure to:

a. Have the capability of printing, stuffing and booking bills comprising of approx. 200,000 pages in a single day.

b. Possess the capability of running multiple bill printing cycles in a month.

c. Print separate/single bills/statements in a single day as per PSO requirement.

d. Stay operational during gazette holidays and Sundays to allow a smooth bill printing and dispatch cycle.

e. Have at least two print shops in Karachi and Lahore/Islamabad and segregate/bifurcate the data region-wise for onwards printing at print shops of Karachi and Lahore/Islamabad. In event of addition of print shop in any new region/area, the Service Provider would route the printing activity of that specific region from newly established print

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | shop. For example, the bills of South region are printed from Karachi print shop and Lahore/Islamabad print shop would cater to Central and North. If, however, a new print shop is added in Islamabad, the bills of North region shall be routed to Islamabad print shop.<br><br>f. Have a contingency/backup printing facility in case of emergency to ensure that the turnaround time (TAT) of bill/statement printing remains intact and there is no discontinuity in the business cycle.<br><br>g. Should have the capability of securely integrating through IT for adapting to any industry standard secure file format provided by bill generation source.<br><br>h. Should possess both manual and automated stuffing capabilities.<br><br>i. Should possess both offset and variable printing capabilities.<br><br>j. The printing area must possess access control with CCTV cameras and biometric controls. No unauthorized personnel should be allowed to enter the area during the printing process. The Service Provider must maintain video recording of printing activity for a period of at least six (6) months and should be made available to PSO on an as and when required basis.<br><br>k. Utilize PSO's billing files in TXT format to create formatted PDFs. Service Provider shall be required to create a few PDFs on a sample basis.<br><br># Service Provider Qualification Criteria for Courier Service Provider<br><br>Service Provider must preferably ensure to:<br><br>a. Serve 1000 plus destinations which must include PSO's 163+- destinations (as mentioned in Annexure "B"). | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | b. Have dispatch centers or regional offices in 10 major cities of Pakistan including Karachi, Lahore, Islamabad, Multan, Faisalabad, Peshawar, Quetta, Sialkot, Hyderabad and Sukkur.<br><br>c. Have their normal Courier Service as Overnight Delivery service and ensure that all consignments of PSO are booked for overnight delivery unless specified for urgent/same day delivery.<br><br>d. Have a provision for urgent delivery, i.e. same day delivery.<br><br>e. Operate an online consignment tracking facility.<br><br>f. Should have a customer services facility that operates 24/7, 7 days a week.<br><br>g. Should be able to provide access for real-time account management providing access to including but not limited to number of bookings, consignment numbers generated, status of consignments, etc.<br><br>h. Should be able to maintain and provide POD up until the recent three months.<br><br>i. Carry out the complete consignment bookings of bills in a single day and the Service Provider has to ensure to carry out the bookings in parallel to the printing and stuffing in order to ensure that the complete booking is completed the same day.<br><br># 1. Scope of Services Printing<br><br>1. The Service Provider will be required to print billing statements of PSO Cards on monthly basis or as specified by PSO. Approx current volume of printing is mentioned in Annexure "A".<br><br>2. The Service Provider will be required to print separate/single bills/statements on as and when basis in a single day. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | 3. The Service Provider will be required to print bills/statements of any other product variant or new product as desired by PSO.<br><br>4. The bill/statement printing activity can be discontinued by PSO at any given time without assigning any reason to the Service Provider.<br><br>5. The quantity of bills/statements printing can drastically reduce in future owing to shift towards online billing facility.<br><br># 2. Printing Process<br><br>a. The printing job of PSO CARDS bills along with its stuffing in envelopes must be performed and completed in one (1) day, i.e. by the 1st of every month irrespective of a Sunday or gazette holiday.<br><br>b. The PSO CARDS bills for Central (Punjab) and North (K.P) region need to get printed and stuffed at the print shop of Lahore or as desired by PSO.<br><br>c. The PSO CARDS bills for South (Sindh and Baluchistan) region needs to get printed and stuffed at the print shop of Karachi or as desired by PSO.<br><br>d. In case any new print shop is established, the Service Provider would route the printing activity of that specific region from newly added print shop.<br><br>e. The PSO CARDS bills file would be shared by PSO over a secure network such as File Transfer Protocol (FTP), WeTransfer or as specified by PSO.<br><br>f. The Service Provider has to ensure to print and stuff and carry out the booking of all bills/statements the same day.<br><br>g. PSO has the sole discretion to allot grace period to the Service | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Provider for printing, stuffing and booking of the bills/statements as deemed appropriate by PSO.<br><br>h. The Service Provider has to ensure that all bills are in sealed envelopes since any torn/unsealed/improperly packed envelope would not be tolerated by PSO.<br><br>## Sharing of Data<br><br>i. The format of PSO CARDS billing file shall be PDF or any other format (TXT file for any previous period) as required by PSO.<br><br>ii. The data would be shared by PSO over a secure network, e.g. by logging on to Service Provider's FTP or making the data available on its own FTP or any other secure medium as decided by PSO or WeTransfer.<br><br>iii. PSO would share the PSO CARDS billing data on 1st of every month unless specified otherwise by PSO.<br><br>## Offset Printing<br><br>i. The paper used for bill/statement printing should be 100 grams.<br><br>ii. The offset printing should be 4 color printing.<br><br>iii. The artwork for page would be provided by PSO and is subject to any change upon written communication by PSO.<br><br>iv. PSO shall communicate any change in artwork of pages at least 15 days before the bill/statement printing cycle, i.e. for PSO CARDS bills, by the 15th of a certain month for the upcoming printing activity since the bill/statement printing needs to be performed on 1st of every month.<br><br>v. PSO may require more than one kind of stationery in each bill and at any point in time may add or remove any further stationery used in | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | bill/statement printing and the Service Provider must be able to adapt to the same.<br><br>## Variable Digital Printing<br><br>i. The digital printing needs to be done on gray scale (estimated quantities mentioned in Annexure "A").<br><br>ii. The quality of printing must be crisp, clear and legible.<br><br>iii. For old bills, where TXT files are to be used, the variable printing has to be carried out as per the format provided by the bill generation source and the Service Provider has to ensure that the printed text and numbers are perfectly aligned and properly fit in the table with proper line spacing as desired by PSO.<br><br>iv. PSO may change the format of variable bill printing at any point in time and the Service Provider is required to comply and print the bills on updated format as provided by the bill generation source on 1st of every month.<br><br>v. For printing of duplicate bill/statement(s) printing against any previous month, the complete billing/statement data for that particular month would be shared by PSO and the Service Provider has to ensure to separate the bill of a particular customer(s), card(s) or any part of the bill(s) only for the print job as specified by PSO.<br><br>vi. PSO may require customer communication letters to be sent along with the bills/statements, which shall be printed at the Service Provider's print shop.<br><br>## Envelopes<br><br>i. The paper used for envelopes should be 110#130 grams. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | ii. The printing on envelopes should be 5+1 color printing.<br><br>iii. Service Provider shall be required to use three (3) sizes of envelopes for bills/envelopes dispatch, depending upon the bill size. Furthermore, for bills with more than 1 envelope, the envelopes shall be properly tied.<br><br>iv. PSO's provided Flyers should be used for Special Handling dispatched.<br><br>v. PSO may add, remove or change any envelope size if required upon prior notice to the Service Provider.<br><br>vi. The artwork for envelopes would be provided by PSO and is subject to any change upon written communication by PSO.<br><br>vii. PSO shall communicate any change in artwork of envelopes/flyers at least 15 days before the bill/statement printing cycle begins.<br><br>## Stuffing<br><br>i. The Service Provider is required to stuff bills/statements in envelopes in automatic and manual fashion. The maximum number of pages currently being inserted in each envelope size is as follows. This may differ in case billing insert(s) are also part of the bill/statement.<br><br>a. 8 pages in a 9" × 4.5" sized envelope.<br><br>b. 40 pages in a 10" × 7" sized envelope.<br><br>c. 70 pages in an A-4 sized envelope.<br><br>d. 71#500 pages in A-4 sized envelopes tied together.<br><br>e. Above 500 pages in multiple A4 sized envelopes properly tied | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | together.<br><br>ii. Currently approx. 10% of the PSO CARDS printed pages can be automatically stuffed in envelopes. This translates into 60% of the PSO CARDS customer bills. Whereas the remaining 90% of the pages needs to get manually stuffed unless specified otherwise by PSO.<br><br>iii. In case of bills utilizing more than one (1) A-4 sized envelope, the two (2) or more envelopes should be properly tied together or should be packed in a plastic envelope as required by PSO.<br><br>iv. PSO may provide any billing insert(s) in form of flyer/brochure(s)/letter, etc. to be stuffed along with monthly bills at no added cost.<br><br>v. Customer Communication Letters printed at the Service Provider's print shop would also be stuffed in the bills.<br><br>vi. The self-addressed envelopes are to be stuffed in each Bill.<br><br>## Discard Improperly Printed Bills/Statements<br><br>i. Improperly printed bill/statement(s) are defined as any bill/statement(s) printed with poor quality of printing (blurred, faded, unreadable, etc.), inappropriately formatted pages (improperly aligned, improper line spacing, etc.) or bill printing with errors (discrepancy in printed numbers/text and numbers/text appearing in text file, etc.).<br><br>ii. The Service Provider must ensure that improperly printed pages are discarded on spot, i.e. shredding machines must be placed at printing sites to spontaneously discard any bill/statement that is inadequately printed.<br><br>iii. The Service Provider will be required to document all improperly printed pages before shredding of the same and must ensure to share the | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | documentation of discarded pages along with a letter certifying that all improperly printed pages have been discarded.<br><br>## Retention of Billing Data<br><br>i. The Service Provider must retain the PSO Cards billing data for two (2) months, i.e. from 1st to 30th or 31st of subsequent month, so that any and all duplicate bills of a certain month are timely printed and booked by the Service Provider as and when required by PSO.<br><br>ii. After two (2) months, the billing data should automatically be deleted from Service Provider's records and a confirmatory acknowledgement regarding statement deletion must be submitted by the Service Provider to PSO.<br><br>iii. PSO may require documentation of discarded pages.<br><br># 3. Project Execution # Printing<br><br>1. Service Provider needs to provide a sample of offset printing and must ensure that it matches the specifications provided by PSO.<br><br>2. Service Provider needs to provide a sample of the printed envelopes and must ensure that it matches the specifications provided by PSO (as mentioned above in Clause 1).<br><br>3. Upon approval by PSO on the offset printing, Service Provider needs to provide a sample of variable printing which should match the specifications provided by PSO (as mentioned above in Clause 1).<br><br>4. For old bills printing, Service Provider is required to convert PSO's provided TXT files to PDF which should match the specifications provided by PSO (as mentioned above in Clause 1).<br><br>5. The data securely shared by PSO over FTP must be retrievable at | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Service Provider's end.<br><br># 4. Scope of Courier Services<br><br>1. PSO's all consignments must be treated for overnight delivery, i.e. all shipment(s) received by the Service Provider from PSO shall be delivered the next day of booking.<br><br>2. PSO shall separately mark the shipments that are to be treated for urgent delivery, i.e. same day delivery as booking.<br><br>3. All shipment(s) will be made by air except destinations which do not have air connection facilities, in which case the Service Provider will have a combination of modes of transport, e.g. air plus road.<br><br>4. In case the owned/leased aircraft of Service Provider or the airline in agreement with the Service Provider is non-operative due to any reason, the Service Provider has to ensure to arrange the shipment(s) via any commercial airline so that the turnaround time (TAT) of shipment delivery remains intact.<br><br># 5. Delivery Procedure<br><br>1. The Service Provider shall transport shipment(s) containing Billing and Quarterly Statements, Cards, Personal Identification Number (PIN), Customer Communication Letters, etc. in line with PSO's instructions.<br><br>2. Service Provider shall provide PSO the complete delivery details including full name, complete address of receiving person/party ("Consignee"), date and time of delivery.<br><br>3. The Service Provider shall pick up the shipment(s) in sealed condition and shall transport and deliver the same to destination in safe and sound condition. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | 4. The Service Provider will pick up shipment(s) from given location of the PSO (PSO House for Communication Letters, etc. and Altpay office or any other nominated location for Cards, PINs, etc. on a daily basis at 6:00 p.m. from Mondays to Fridays and at 2:00 p.m. on Saturdays. A relaxation of one hour at the PSO's end may be permissible upon the PSO's discretion and the Service Provider on its part shall ensure that the shipment(s) is picked up and booked on the same day.<br><br>5. The Service Provider will pick up the Bills/Statements, etc. from its own print shop and carry out the booking of Bills/Statements, etc. in parallel to the printing and stuffing activity so as to ensure that the entire activity is completed in a single day.<br><br>6. The Service Provider shall appoint a representative to be available at the PSO's business location on PSO's official timings, i.e. 9:00 a.m. to 5:30 p.m., in order to ensure proper coordination between the Service Provider and the PSO. The representative shall also be responsible to respond to all the queries from and/or problems suffered by the PSO.<br><br>7. All shipment(s) will be booked individually in Karachi except Bills/Statements, which will be booked from all locations of print shop(s) of Service Provider irrespective of city.<br><br>8. The Service Provider shall deliver shipment(s) in following order after getting the receiver's signature, name and relationship with the consignee.<br><br>i. PSO CARDS: Only to the specific consignee whose name is mentioned on the envelope.<br><br>ii. PIN: Only to the specific consignee whose name is mentioned on the envelope.<br><br>iii. Monthly Billing Statements: To anyone. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | iv. Quarterly Statements: To anyone.<br><br>v. Customer Communication Letters: To anyone.<br><br>9. Deliveries of shipment(s) shall be attempted thrice at given address and in case of a closed address, the Courier shall leave a message card at the consignee's given address.<br><br>10. The consignee shall contact Service Provider or its Customer Services staff for re-delivery/self-collection from the Courier's office.<br><br>i. In case of consignee's failure to contact Service Provider's office within two working days after two attempts by the Service Provider, the shipment is to be returned to PSO at the end of the second day. In case of the consignee contact, the Service Provider will make one more delivery attempt.<br><br>ii. In case of self-collection by the consignee, the shipment(s) will be held for third day at Service Provider's office before it is returned to PSO. Even in case of the customer contact, if the consignee still does not collect the packet/package at the end of the third day, it will be returned back to PSO at the end of the third day.<br><br>11. The shipment(s) are to be returned at nominated locations of PSO. PSO shall communicate the complete addresses of locations to Service Provider where the consignments are to be returned.<br><br>12. Any loss or theft case is to be reported immediately to PSO by the Service Provider or its respective representative.<br><br>13. The Service Provider shall share the booking and delivery data with PSO and its assignees upon predefined email addresses for tracking purposes. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | 14. The Service Provider shall share the daily shipment delivery details with PSO Cards Division's back-end service provider on a mutually agreed format and time.<br><br>15. In the following cases, delivery is not to be made by the Service Provider unless re-booked:<br><br>i. In case of change in the address or name of consignee discovered by the Service Provider and identified to PSO (information will be passed to PSO). Designated person of PSO is authorized to make all changes in address or receiver's name. No Service Provider staff are authorized to alter/change in address for delivery purpose.<br><br>ii. Re-forwarding of all returned shipment(s) by PSO (except for the lost or damaged packet/package during the delivery process) to the Service Provider.<br><br>## Delivery Details<br><br>a. Complete delivery detail file shall also be sent to PSO on daily basis at given e-mail addresses, identified by PSO.<br><br>b. Courier shall provide delivery details to PSO or its assignees by email on a daily basis. The complete tracking MIS to be in place for the PSO by the 10th of every month on the format attached.<br><br>\| Booking Date \| Booking ID \| Consignment No. \| Consignee Name \| Address & Station \| Receiver Name \| Receiving Date \| Receiving Time \| Return Reason \|<br>\|---\|---\|---\|---\|---\|---\|---\|---\|---\|<br><br>c. Physical delivery details will be made available only upon request.<br><br>## Returned Shipment(s) | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | All undelivered shipment(s) will be returned back to PSO designated office(s).<br><br>## Returned Shipments Handling<br><br>a. If any shipment is returned due to any genuine reason, it shall be returned to the PSO's nominated location within 72 hours and clearly marked with the reason for returning, provided the Service Provider has attempted to re-dispatch the shipment.<br><br>b. Any shipment(s) returned by the Service Provider despite the correct address and consignee will be re-dispatched by the Service Provider at no additional cost within 24 hours of return.<br><br>c. For any shipment(s), if the consignee with any specific designation has shifted or transferred, then the shipment should be delivered according to the designation mentioned on the envelope.<br><br>d. The Service Provider shall be held responsible in the event of booking of shipment(s) that are out of area. In case of any such shipment, PSO will not bear the cost for the arrangement by the Service Provider and Service Provider shall directly book the consignments for Non-Service Area from Karachi only.<br><br>e. The Service Provider will provide proof of delivery (POD), if required by the PSO, within 24 hours from the time request is made by the PSO.<br><br># 6. Terms and Conditions<br><br>1. PSO shall provide a confirmation of satisfactory printing and courier services. If either of the services, i.e. printing or courier, seems unsatisfactory, the service order shall be revoked by PSO and the service order shall then be allotted to the second bidder. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | 2. The Service Order shall be deemed to have effect for one year from the date of service order issuance, which may be extended with the same terms and conditions and commercials as quoted by the Service Provider for another year up to a maximum of three years in total based on satisfactory services and sole discretion of PSO.<br><br>3. In case of unsatisfactory services or non-conformance to service order's terms and conditions, PSO may terminate the service order after giving a notice to the Service Provider.<br><br>4. The Service Provider undertakes that it shall preserve and ensure complete confidentiality in respect of all data/information/details relating to the Bills/Statements even after their printing and booking and for all shipments even after the delivery.<br><br>5. The Service Provider will respond to all queries from PSO and provide all records necessary as per request from PSO.<br>6. A complete end-to-end solution of Printshop and Courier shall be provided by a single vendor.<br><br>## Limitation of Liability<br><br>The Service Provider shall be liable for any loss or damage to the Bill(s), Statement(s) or Shipment(s) or any part of bill(s), statement(s) or shipment(s). The same is further defined below:<br><br>a. The Service Provider has to bear the cost of re-printing and stationery used (paper, envelopes, etc.) in case bills/statements are printed on inferior quality pages (envelopes or paper grammage is not at par with the grammage specified in service order, etc.).<br><br>b. The Service Provider has to bear the cost of re-printing and stationery used (paper, envelopes, etc.) in case bills/statements are printed in inferior quality, i.e. printing is faded, missing, etc. or the text/numbers are improperly aligned. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | c. The Service Provider has to bear the cost of re-printing and stationery used (paper, envelopes, etc.) in case bills/statements are not completely printed, i.e. if the customer complains that he has received the bills/statements with missing pages.<br><br>d. The Service Provider has to bear the cost of re-printing and stationery used (paper, envelopes, etc.) in case bills/statements are printed with errors.<br><br>e. The Service Provider has to bear the cost of re-printing and stationery used (paper, envelopes, etc.) in case bills/statements are not properly sealed in envelopes at the time of booking and printed bills/statements and/or the envelopes are torn/unsealed/improperly packed or in shabby condition.<br><br>f. The Service Provider has to bear the complete cost of consignment (including the card, PIN, paper, envelope, etc.) along with the courier charges in case the consignment is lost in transit.<br><br>g. The Service Provider has to bear the complete cost of consignment (including the card, PIN, paper, envelope, etc.) along with the courier charges in case the consignment is returned without any genuine reason.<br><br>h. The Service Provider has to bear the complete cost of consignment (including the card, PIN, paper, envelope, etc.) along with the courier charges in case the consignment is delivered on fake address/wrong address, etc.<br><br>## Actual Value<br><br>The actual value of a bill/statement(s) shall be ascertained by reference to its cost of preparation or replacement. In case of a faulty dispatched bill (i.e. with inferior bill printing quality, missing pages from the bill, printing with errors, etc.), the actual value would not | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | only include the cost of bill printing and stationery used but also cost of dispatch, re-printing along with stationery used and re-dispatch.<br><br>The actual value of a shipment(s) shall be ascertained by reference to its cost of preparation or replacement. In case of card, the actual value would include the card's plastic, card personalization, envelope and any other stationery that is part of the consignment package. Similarly, for billing statements, it would include the bill printing, envelope(s) and other stationery that is part of the consignment package.<br><br># 3. Service Level Agreements (SLAs)<br><br>a. The complete bill printing and stuffing and booking activity has to be completed in one (1) day.<br><br>b. In case bill/statement printing activity is continued on the second day, 20% amount of the printing activity carried out on the second day may be adjusted against the monthly invoice, provided that the bill printing and stuffing activity of the remaining bill/statement(s) is completed by the second day.<br><br>c. In case bill/statement booking activity is continued on the third day, 20% amount of the dispatch cost for consignments booked on 3rd day may be adjusted against the monthly invoice, provided that the booking activity is completed by the third day.<br><br>d. In case bill/statement printing, stuffing and booking activity is not even completed by the third day, the total cost pertaining to the bill/statement(s) printing, stuffing and stationery used (carried out on the third day) would be adjustable, i.e. PO may decide not to bear the cost of bill/statement printing carried out after the third day of printing.<br><br>e. All deliveries are to be made on an overnight service basis only. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | f. In case consignments are delivered after day 2 of deliveries and within 72 hours without any genuine reason, i.e. despite of correct address and consignee, 20% amount of the differential value may be adjusted against the monthly invoice.<br><br>g. In case consignments are delivered after day 3 of deliveries, the total pertaining consignment charges would be adjustable from the monthly invoices.<br><br>Calendar Days every month vs. Delivery/Dispatch days:<br><br>- Calendar Date 1 = Reserved for complete bill printing.<br>- Calendar Date 2 = Day 1.<br>- Calendar Date 3 = Day 2.<br>- Calendar Date 4 = Day 3.<br>- Calendar Date 5 = Day 4.<br><br>h. In case Service Provider provides a fake delivery detail, the courier charges for the initial attempt along with the re-dispatch as well as the actual value (as described above) would be deducted from the Service Provider's monthly invoice as well as penalties and strict actions to be practiced by the Service Provider.<br><br># 4. General Conditions<br><br>a. The commercials quoted by the Service Provider at the time of tender shall be valid for three years, i.e. until the service order has expired.<br><br>b. The Service Provider is required to submit the quotation with complete breakup.<br><br>c. Any government taxes, such as the General Sales Tax, and/or applicable impositions on the services (described in the section on | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Scope of Services) shall be included in the Service Provider's monthly invoice for payment by the PSO.<br><br>d. The quantity may increase or decrease; however, the payment shall be made on the basis of actual quantities.<br><br>e. The Service Provider may sublet any component of the service except the prime activity of variable printing. The subletting can include procurement of pages, offset printing, envelopes, etc.; however, the Service Provider has to ensure confidentiality as per attached Non-Disclosure Agreement (NDA) and quality of the same.<br><br>f. The Service Provider shall be liable to ensure that the bill/statement printing activity is shifted at Disaster Recovery (DR)/Contingency site and meet the turnaround time (TAT) of 1 day for the complete bill/statement printing activity in case of causes beyond control such as strikes, disputes, flight, dislocation, bad weather, accident, or any other act of God, for example, earthquake, cyclone, storm, flood or other Force Majeure events, including war or embargo for the act, default, or omission of the PSO. Force Majeure events shall not include any action or omission by the Service Provider or any of its employees; an act or omission caused by the wilful default or gross negligence of the Service Provider or any of its employees; any reasonably foreseeable Force Majeure event or circumstance, which could easily be avoided through preventative measures by the Service Provider.<br><br>g. The Service Provider shall be liable to arrange the booking and delivery of consignment(s) through any other courier Service Provider in case, for any reason, the Service Provider is unable to book or deliver the shipment(s), such as any technical issue at Service Provider's end.<br><br>h. Either side, on 180 days' notice, can terminate the Service Order for reasons that will be recorded in writing. Notice should be sent by registered mail followed by fax. To PSO, the notice shall be addressed to the Head of Department (Cards Division); and to the Service Provider, | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | the notice should be addressed to the Regional Manager Sales.<br><br>i. All terms and conditions shall be considered fulfilled once put in writing. Either Party shall not consider verbal commitments as binding.<br><br>j. In the event of any dispute between PSO and the Service Provider, efforts should be made to resolve the issue amicably by the representative of both the parties. In case of unsettled disputes, the matter shall be referred to arbitration under the Arbitration Act, 1940, for which an arbitrator shall be appointed with the mutual consent of both the parties whose decision shall be final and binding on both the parties.<br><br>k. In the event a party to this Service Order commits any material breach, or defaults in the performance of its obligations hereunder, the breaching party shall indemnify and hold harmless the non-breaching party from and against losses or damages arising out of such breach or non-performance.<br><br>l. The Service Provider undertakes that it shall preserve and ensure complete confidentiality in respect of all data/information/details/consignments relating to the shipment(s) even after expiry of the Service Order. The attached annexure of Non-Disclosure Agreement (NDA) is an integral part of this Service Order.<br><br>m. Along with a final all-inclusive price, the bidder shall provide a breakdown of its quoted rates showing clearly, amongst other price components, the amount and name of the tax and/or taxes in the quoted rates.<br><br>n. Notwithstanding anything else contained herein, all rates quoted by the bidder shall be deemed to be all-inclusive, including but not limited to being inclusive of all taxes, levies, duties, transportation costs, license fees, etc. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | o. Any and all tax liability, except for on income of PSO, shall be to the account of the Service Provider including but not limited to all duties, license fee, etc. Should at any time the relevant tax authorities determine any liability against PSO in its capacity as withholding agent, the same amount may be recovered by PSO from the Service Provider at any time notwithstanding that any work order/purchase order/service order/contract/agreement has expired or been terminated.<br><br>p. PSO shall have the right to deduct and/or set off any liability incurred or alleged to be incurred as result of non-compliance (of which PSO shall be sole judge) of taxation clause by the Service Provider, from any amounts owed at any time by PSO to the Service Provider including but not limited to from any bills and/or invoices of the Service Provider.<br><br>q. The Service Provider shall be solely responsible for all tax liability of whatsoever nature that may now or later be levied on PSO or the Service Provider (including but not limited to its personnel, employees, agents, directors) as a result of this work order/purchase order/service order/contract/agreement. The Service Provider hereby agrees to indemnify and save and hold harmless PSO against any claims that may be made against the PSO for any and all tax liability, except for on income of PSO.<br><br>r. PSO does not take any responsibility whatsoever regarding any or all taxes, levies imposed due to the services whether Federal/Provincial/Local Govt. or otherwise and whether levied on the Service Provider directly or indirectly through PSO.<br><br># NON-DISCLOSURE (CONFIDENTIALITY) AGREEMENT<br><br>WHEREAS PSO and Service Provider (each individually a "Party" and collectively "Parties") wish to disclose/exchange/handover certain | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | technical and/or commercial information to each other including their directors, officers, employees and consultants, in whatever form including, but not limited to documents, process strategies, data, know-how, trade secrets, designs, blueprints, photographs, sketches, drawings, specifications, technical literature, software, samples and other tangible and intangible information or material whether in oral, written (including copies), graphic or electromagnetic form on a confidential basis ("Information") in connection with "Print shop facility and Courier Solution for PSO Cards Division" ("Purpose") starting from the commencement of this agreement.<br><br>## RECITALS<br><br>- The parties to this agreement are entering into discussions regarding a possible business interaction/transaction ("Proposed Transaction").<br>- In connection with such discussions, the parties contemplate exchanging information, including confidential and proprietary information.<br>- Each party agrees and undertakes to protect the proprietary and confidential information of the other.<br><br>NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the parties agree to the following:<br><br>## 1. Duty<br><br>For Information that is disclosed by one Party ("Disclosing Party") to the other Party ("Receiving Party"), this agreement will have the retrospective effect and will remain in force for the duration of the Service Order in accordance with Clause 3 below. The Agreement will then survive for one more year from the date of expiry and/or earlier termination of the Agreement:<br><br>a. Keep in strict confidence and in safe custody any Information | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | disclosed to the Receiving Party by the Disclosing Party by exercising the same duty and level of care used to maintain as confidential the Receiving Party's own Information and at a maximum and reasonable duty and level of care.<br><br>b. Not to use or exploit any Information other than for the Purpose for which information has been provided.<br><br>c. Not to copy or reproduce any or all of the Information, except as is reasonably necessary and agreed for the Purpose.<br><br>d. Not to distribute, disclose or disseminate Information to anyone except authorized persons as referenced in this Agreement, who have a need to know such Information only for the purpose and the objective agreed by and between the parties.<br><br>Persons who have a need to know include persons who are employed by or are directors or consultants of:<br><br>I. The Receiving Party.<br><br>II. The Receiving Party's ultimate parent company.<br><br>The Receiving Party shall notify the other party of all such persons of the existence of this Agreement at the time when such Information is disclosed to them.<br><br>## 2. Exceptions<br><br>The Receiving Party's duty to maintain Information as confidential in accordance with the provisions of this Agreement shall not apply to the Information which the Receiving Party can show to the Disclosing Party's reasonable satisfaction, as it:<br><br>a. Was already known to the Receiving Party (without obligation to keep | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | the same confidential) at the date of disclosure of the Information by the Disclosing Party.<br><br>b. In its entirety was at the time of its disclosure in the public knowledge or has become public knowledge during the term of the Agreement otherwise than by reason of the Receiving Party's neglect or breach of the restrictions set out in this or any other agreement.<br><br>c. Is required to be disclosed by law, judicial action, the rules or regulations of a recognized stock exchange or listing authority, government department or agency or other regulatory authority, in which event the Receiving Party shall take all reasonable steps to consult and take into account the reasonable requirements of the Disclosing Party in relation to such disclosure.<br><br>## 3. Term and Renewal<br><br>It is agreed between the Parties that this Agreement will be deemed to have retrospective effect throughout the duration of the Service Order. This Agreement may be renewed with mutual written consent of the Parties for any further period and on any terms and conditions as agreed between the Parties.<br><br>## 4. Return of Information<br><br>On the earlier of either the date of expiration of the term of this Agreement, termination of this Agreement, or a written request of the Disclosing Party, the Receiving Party shall return or destroy (at the Receiving Party's option) any part of the Information that consists of original and copies of source material provided by it and still in the Receiving Party's possession and, if requested by the Disclosing Party, shall provide written confirmation to the Disclosing Party to that effect.<br><br>## 5. Exclusion of Warranties | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY %
Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Neither Party warrants the accuracy or completeness of any Information; and all implied warranties or representations to that effect are hereby excluded.<br><br>## 6. Title<br><br>Nothing in this Agreement shall be construed as granting or conferring any rights in title to or license in respect of any Information. All Information shall remain at all times the property of the Disclosing Party.<br><br>## 7. Transactions and Press Releases<br><br>Neither Party shall disclose the existence of this Agreement nor issue any press releases relating to the Purpose to any third party without the other Party's prior written consent.<br><br>## 8. No Partnership or Agency<br><br>Nothing contained in this Agreement shall be construed as creating a joint venture, power of attorney, partnership, agency or employment relationship between the Parties, it being understood that the Parties are independent contractors vis-à-vis one another. Except as specified herein, no Party shall have the right, power or implied authority to create any obligation or duty, express or implied, on behalf of the other Party hereto unless mutually decided upon through the written consent of both parties.<br><br>## 9. Waiver<br><br>No delay or omission by any Party in exercising any right, power or remedy provided by law or under this Agreement shall affect that right, power or remedy or operate as a waiver of it. | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | ## 10. Notice<br><br>Any notice will be written in English and will be either delivered in person, or sent to the other Party by:<br><br>a. Postal mail.<br><br>b. Facsimile (electronically confirmed and followed up immediately by postal mail).<br><br>c. Electronic mail (followed up immediately by postal mail).<br><br>A notice is considered given when it is delivered (which in the case of a facsimile or email shall be when the follow-up copy of the facsimile or email sent by postal mail is delivered).<br><br>For the purposes of this Agreement, the address of each Party shall be:<br><br>**Pakistan State Oil Co. Ltd.**<br><br>Attention: Information Systems Dept.<br><br>Tel: +92-21-9203866-90<br><br>Fax: +92-21-9203847<br><br>Address: PSO House, Khayaban-e-Iqbal, Clifton, Karachi # 75600.<br><br>**Service Provider**<br><br>Attention:<br><br>Tel: +92-21-<br><br>Fax: +92-21- | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Address:<br><br>## 11. Entire Agreement<br><br>Save in respect of fraudulent misrepresentation by either Party, the Agreement constitutes the entire understanding between the Parties with regard to the disclosure of the Information relating to the Purpose. The Agreement supersedes all oral or written agreements, understandings and representations between the Parties (whether made prior to or at the same time as the Agreement).<br><br>## 12. Non-Assignment<br><br>Neither Party may assign or otherwise transfer this Agreement, nor any of its rights and obligations hereunder under any circumstances, to any third party, except for purposes of sharing Information on a need-to-know basis as specified in this Agreement, with the prior approval of the other party.<br><br>## 13. Remedy<br><br>Each Party agrees that damages would not be an adequate remedy for any breach of this Agreement and each Party shall be entitled to the remedies of injunction, specific performance and other equitable relief for any reasonably threatened or actual breach of this Agreement, in addition to the permitted damages.<br><br>## 14. Counterparts<br><br>This Agreement may be executed in any number of counterparts. Each counterpart together shall constitute one and the same instrument when signed by both parties.<br><br>## 15. Third Party Rights | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY %
Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | Unless expressly provided otherwise, nothing in this Agreement expressed or implied is intended or can be construed to confer upon or give to any third party any rights (including without limitation enforcement rights), remedies, benefits or basis for reliance upon, under or by reason of this Agreement. For avoidance of doubt, "third party" does not include parties to this Agreement, their successor in interest, authorized representative, transferees or assigns.<br><br>## 15. Governing Law<br><br>The Agreement is made in, governed by and construed in accordance with the laws of Pakistan and the Parties submit to the exclusive jurisdiction of courts at Karachi, Pakistan.<br><br>## 16. Indemnity<br><br>The Service Provider hereby holds PSO, including its affiliates, harmless and keeps PSO fully and effectively indemnified against any loss or damage to PSO or any injury or death of any of its employees or against any claim, action, suit or petition by any third party(ies) against PSO for any loss or damage to property of or bodily injury to or death of such third party(ies) arising from or in connection with the carrying out of the work/commitment by Service Provider under this Agreement or otherwise.<br><br># ANNEXURE "A"<br><br>## Approx. Current Statistics*<br><br>No. of pages for PSO CARDS Bill Printing (on Monthly basis): 200,000<br><br>\| S. No. \| Description \| Quotation \|<br>\|---\|---\|---\|<br>\| 1 \| 100 gms off-set pre-printed paper 4 (color printing) \| \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY %
Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 2 \| Digital Printing \| \| | | | | | |
| | \| 3 \| Stuffing \| \| | | | | | |
| | \| 4 \| Small Envelopes 9" × 4.5" \| \| | | | | | |
| | \| 5 \| Medium Envelopes 10" × 7" \| \| | | | | | |
| | \| 6 \| Large Envelopes A-4 13" × 10" \| \| | | | | | |
| | \| 7 \| Courier Charges Same City (Sindh) \| \| | | | | | |
| | \| 8 \| Courier Charges Same Zone (Sindh) \| \| | | | | | |
| | \| 9 \| Courier Charges Different Zone (Sindh) \| \| | | | | | |
| | \| 10 \| Same City Special Handling (Sindh) \| \| | | | | | |
| | \| 11 \| Same Zone Special Handling (Sindh) \| \| | | | | | |
| | \| 12 \| Different Zone Special Handling (Sindh) \| \| | | | | | |
| | \| 13 \| Courier Charges Same City (Punjab) \| \| | | | | | |
| | \| 14 \| Courier Charges Same Zone (Punjab) \| \| | | | | | |
| | \| 15 \| Courier Charges Different Zone (Punjab) \| \| | | | | | |
| | *The number of pages for monthly PSO CARDS bills are based on estimations. Actual quantities may differ. | | | | | |
| | # ANNEXURE "B" | | | | | |
| | \| S. No. \| Cities Name \| | | | | | |
| | \|---:\|---\| | | | | | |
| | \| 1 \| ABBOTABAD \| | | | | | |
| | \| 2 \| AHMEDPUR EAST \| | | | | | |
| | \| 3 \| ARIF WALA \| | | | | | |
| | \| 4 \| AZAD KASHMIR \| | | | | | |
| | \| 5 \| BADIN \| | | | | | |
| | \| 6 \| ATTOCK \| | | | | | |
| | \| 7 \| BAHAWAL NAGAR \| | | | | | |
| | \| 8 \| BAGH \| | | | | | |
| | \| 9 \| BAHAWALPUR \| | | | | | |
| | \| 10 \| BANNU \| | | | | | |
| | \| 11 \| BATKHELA \| | | | | | |
| | \| 12 \| BUNAIR \| | | | | | |
| | \| 13 \| BURHAN \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 14 \| BUREWALA \| | | | | | |
| | \| 15 \| BHAKKAR \| | | | | | |
| | \| 16 \| BUREWALA \| | | | | | |
| | \| 17 \| CHAKRI \| | | | | | |
| | \| 18 \| CHAKWAL \| | | | | | |
| | \| 19 \| CHARSADDA \| | | | | | |
| | \| 20 \| CHASHMA \| | | | | | |
| | \| 21 \| CHICHA WATNI \| | | | | | |
| | \| 22 \| CHINIOT \| | | | | | |
| | \| 23 \| CHITRAL \| | | | | | |
| | \| 24 \| CHUNIAN \| | | | | | |
| | \| 25 \| DADU \| | | | | | |
| | \| 26 \| DARYA KHAN \| | | | | | |
| | \| 27 \| DASKA \| | | | | | |
| | \| 28 \| DERA ALLAH YAR \| | | | | | |
| | \| 29 \| DERA GAZI KHAN \| | | | | | |
| | \| 30 \| DERA ISMAIL KHAN \| | | | | | |
| | \| 31 \| DERA MURAD JAMALI \| | | | | | |
| | \| 32 \| DUNIYAPUR \| | | | | | |
| | \| 33 \| FAISALABAD \| | | | | | |
| | \| 34 \| FAZIL PUR \| | | | | | |
| | \| 35 \| FEROZ WATWAN \| | | | | | |
| | \| 36 \| GAWADAR \| | | | | | |
| | \| 37 \| GHOTKI \| | | | | | |
| | \| 38 \| GILGIT \| | | | | | |
| | \| 39 \| GOJRA \| | | | | | |
| | \| 40 \| GUJJAR KHAN \| | | | | | |
| | \| 41 \| GUJRANWALA \| | | | | | |
| | \| 42 \| GUJRAT \| | | | | | |
| | \| 43 \| HASAN ABDAL \| | | | | | |
| | \| 44 \| HASILPUR \| | | | | | |
| | \| 45 \| HANGU \| | | | | | |
| | \| 46 \| HAFIZABAD \| | | | | | |
| | \| 47 \| HARIPUR \| | | | | | |
| | \| 48 \| HARIPUR HAZARA \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 49 \| HATTAR \| | | | | | |
| | \| 50 \| HUB \| | | | | | |
| | \| 51 \| HUJRA \| | | | | | |
| | \| 52 \| HYDERABAD \| | | | | | |
| | \| 53 \| ISLAMABAD \| | | | | | |
| | \| 54 \| JACOBABAD \| | | | | | |
| | \| 55 \| JAFARABAD \| | | | | | |
| | \| 56 \| JAMPUR \| | | | | | |
| | \| 57 \| JAMSHORO \| | | | | | |
| | \| 58 \| JARANWALA \| | | | | | |
| | \| 59 \| JAUHARABAD \| | | | | | |
| | \| 60 \| JEHLUM \| | | | | | |
| | \| 61 \| JHAMPEER \| | | | | | |
| | \| 62 \| JHANG \| | | | | | |
| | \| 63 \| KALLAR KAHAR \| | | | | | |
| | \| 64 \| KAMBER \| | | | | | |
| | \| 65 \| KAMOKE \| | | | | | |
| | \| 66 \| KARACHI \| | | | | | |
| | \| 67 \| KACHHI \| | | | | | |
| | \| 68 \| KANDH KOT \| | | | | | |
| | \| 69 \| KASHMORE \| | | | | | |
| | \| 70 \| KARAK \| | | | | | |
| | \| 71 \| KASUR \| | | | | | |
| | \| 72 \| KEHRORE PUKA \| | | | | | |
| | \| 73 \| KHAIRPUR \| | | | | | |
| | \| 74 \| KHANEWAL \| | | | | | |
| | \| 75 \| KHOSHAB \| | | | | | |
| | \| 76 \| KHARIAN \| | | | | | |
| | \| 77 \| KHUZDAR \| | | | | | |
| | \| 78 \| KOHAT \| | | | | | |
| | \| 79 \| KOT ADDU \| | | | | | |
| | \| 80 \| KOTLI \| | | | | | |
| | \| 81 \| KOTRI \| | | | | | |
| | \| 82 \| LAHORE \| | | | | | |
| | \| 83 \| LALAMUSA \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 84 \| LARKANA \| | | | | | |
| | \| 85 \| LAYYAH \| | | | | | |
| | \| 86 \| LODHRAN \| | | | | | |
| | \| 87 \| MALAKAND \| | | | | | |
| | \| 88 \| MANDIBAHUDDIN \| | | | | | |
| | \| 89 \| MANGORA \| | | | | | |
| | \| 90 \| MANSEHRA \| | | | | | |
| | \| 91 \| MARDAN \| | | | | | |
| | \| 92 \| MATIARI \| | | | | | |
| | \| 93 \| MIANWALI \| | | | | | |
| | \| 94 \| MIRPUR \| | | | | | |
| | \| 95 \| MIRPUR (AK) \| | | | | | |
| | \| 96 \| MIRPUR MATHELO \| | | | | | |
| | \| 97 \| MIRPURKHAS \| | | | | | |
| | \| 98 \| MORO \| | | | | | |
| | \| 99 \| MULTAN \| | | | | | |
| | \| 100 \| MURIDKE \| | | | | | |
| | \| 101 \| MURREE \| | | | | | |
| | \| 102 \| MUZAFFAR GARH \| | | | | | |
| | \| 103 \| MUZAFFARABAD A.K \| | | | | | |
| | \| 104 \| MUZAFFARABAD \| | | | | | |
| | \| 105 \| MUZZAFAR GARH \| | | | | | |
| | \| 106 \| NANKANA \| | | | | | |
| | \| 107 \| NAROWAL \| | | | | | |
| | \| 108 \| NAWABSHAH \| | | | | | |
| | \| 109 \| NOWSHERA \| | | | | | |
| | \| 110 \| NOSHERO FEROZE \| | | | | | |
| | \| 111 \| OKARA \| | | | | | |
| | \| 112 \| PAKPAPAN \| | | | | | |
| | \| 113 \| PANO AQIL \| | | | | | |
| | \| 114 \| PIRAMHAL \| | | | | | |
| | \| 115 \| PESHAWAR \| | | | | | |
| | \| 116 \| PINDIGAHEB \| | | | | | |
| | \| 117 \| QUETTA \| | | | | | |
| | \| 118 \| RAHIM YAR KHAN \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| RFQ No | CD-A4981NZ |
|---|---|
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY % Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 119 \| RAIWIND \| | | | | | |
| | \| 120 \| RAJANPUR \| | | | | | |
| | \| 121 \| RAWALPINDI \| | | | | | |
| | \| 122 \| ROHRI \| | | | | | |
| | \| 123 \| RABWAH \| | | | | | |
| | \| 124 \| RENALA \| | | | | | |
| | \| 125 \| SADIQABAD \| | | | | | |
| | \| 126 \| SAHIWAL \| | | | | | |
| | \| 127 \| SAKRAND \| | | | | | |
| | \| 128 \| SANGHAR \| | | | | | |
| | \| 129 \| SAIDU SHARIF \| | | | | | |
| | \| 130 \| SARGODHA \| | | | | | |
| | \| 131 \| SHAHKOT \| | | | | | |
| | \| 132 \| SHAIKHUPURA \| | | | | | |
| | \| 133 \| SHANGLA \| | | | | | |
| | \| 134 \| SHIKARPUR \| | | | | | |
| | \| 135 \| SHORKOT \| | | | | | |
| | \| 136 \| SIALKOT \| | | | | | |
| | \| 137 \| SIRAEALMGIR \| | | | | | |
| | \| 138 \| SUKKUR \| | | | | | |
| | \| 139 \| SWABI \| | | | | | |
| | \| 140 \| SWAT \| | | | | | |
| | \| 141 \| TALAGANG \| | | | | | |
| | \| 142 \| TANK \| | | | | | |
| | \| 143 \| TANDO ALLAH YAAR \| | | | | | |
| | \| 144 \| TANDO MUHAMMAD KHAN \| | | | | | |
| | \| 145 \| TAXILA \| | | | | | |
| | \| 146 \| THATTA \| | | | | | |
| | \| 147 \| TAUNSA SHARIF \| | | | | | |
| | \| 148 \| TOBA TEK SINGH \| | | | | | |
| | \| 149 \| VEHARI \| | | | | | |
| | \| 150 \| WAH CANTT \| | | | | | |
| | \| 151 \| UMER KOT \| | | | | | |
| | \| 152 \| THEIRHI \| | | | | | |
| | \| 153 \| DINGA \| | | | | | |

**Pakistan State Oil Company Limited**
PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796



# REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100019037

| | |
|---|---|
| RFQ No | CD-A4981NZ |
| DATE | 17.11.2026 |

Company PSO Dummy Vendor
PAKISTAN

QUOTATION REQUIRED

| ON (Date) | 30.11.2026 | BY (Time) | |
|---|---|---|---|

Please quote your best price for all items of following specifications. Please read the instructions attached herewith

EARNEST MONEY %
Rs._____ PO/DD NO. _____

**Title**: PrintShop Facility <(>&<)> Courier Solution for Cards Customers

| S.No. | Description/Specifications | Location | Unit | Qty | Unit Price Rs. | Amount Rs. |
|---|---|---|---|---|---|---|
| | \| 154 \| WAZIRABAD \|<br>\| 155 \| SIBBI \|<br>\| 156 \| TURBUT \|<br>\| 157 \| BAHI PHERO \|<br>\| 158 \| RAWALKOT \|<br>\| 159 \| CHISTIAN \|<br>\| 160 \| LIAQTPUR \|<br>\| 161 \| PASRUR \|<br>\| 162 \| DAGGAR \|<br>\| 163 \| JALALPUR \| | | | | | |